

Pinellas County Schools
Regular School Board Meeting

Tuesday, August 23, 2016 @ 10:00 AM
School Administration Building

301 Fourth Street SW
Largo, FL 33770
<https://www.pcsb.org>

Vision:
100% Student Success

Mission:
“Educate and prepare each student for college, career and life.”



Agenda

- I. Call to Order
- II. Amendments to the Agenda
- III. Invocation
- IV. Pledge of Allegiance

National Anthem

Video: Largo High School opens new campus

- V. Introduction of Professional and Community Organization Reps

Lisa M. Wolf, Public Information Officer

- VI. Presentation by Student Rights and Responsibilities: Dixie Hollins High School

- VII. Adoption of Agenda

- VIII. Special Order Agenda

- 1. Introduction of Newly Appointed Administrators

8

- IX. Public Comments on Agenda Items

- X. Unfinished Business

- XI. Consent

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|---|-----|
| 1. Request Approval of Minutes: To Approve the Minutes of the School Board Workshop of July 19, 2016; Special School Board Meeting of July 19, 2016; Regular School Board Meeting of July 26, 2016; and, Public Hearing on Tentative 2016/17 Millage Rates and District Budget of July 26, 2016 | 9 |
| <ul style="list-style-type: none"> • w.19July16 (PDF) • school board meeting minutes-special 071916 (PDF) • school board meeting minutes 072616 (PDF) • Public Hearing on millage-budget 072616 (PDF) | |
| 2. Request Approval of Personnel Recommendations: Personnel Actions as Recommended by the Superintendent | 39 |
| <ul style="list-style-type: none"> • Aug 23 2016 FINAL HR Board Agenda Sets A-D (PDF) | |
| 3. Request Approval of the Administrative Appointment of the Assistant Principal, Midtown Academy | 123 |
| 4. Request Approval of the Administrative Appointment of the Assistant Principal, Tarpon Springs High School | 124 |
| 5. Request Approval of the Administrative Appointment of the Assistant Principal, Tarpon Springs High School | 125 |
| 6. Request Approval of the Administrative Appointment of the Assistant Principal, Tarpon Springs High School | 126 |
| 7. Request Approval of the Administrative Appointment of the Assistant Principal, Pinellas Gulf Coast A | 127 |
| 8. Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016 | 128 |
| <ul style="list-style-type: none"> • Job Descriptions (PDF) | |
| 9. Request Approval of the Agreement With Learning Science International-Centers of Excellence \$122,500 | 162 |
| <ul style="list-style-type: none"> • Agreement - Scope of Work -LSI- Ctr for Excell St Pete College (PDF) | |
| 10. Request Approval of the Agreement With Learning Science International-Administrator Training \$154,000 | 174 |
| <ul style="list-style-type: none"> • Agreement - Scope of Work - LSI - Admin (PDF) | |
| 11. Request Approval of the Agreement Between School Board of Pinellas County and The Arts Conservatory for Teens | 188 |
| <ul style="list-style-type: none"> • ACTScopeofWork_ATTACHMENT_final A (PDF) • ACT Agreement (PDF) | |
| 12. Request Approval of Memorandum of Understanding (MOU) Between PACE Center for Girls, Inc. and the School Board of Pinellas County | 199 |
| <ul style="list-style-type: none"> • PACE MOU (PDF) | |
| 13. Request Approval of the 2016-2018 School Health Services Plan for Pinellas County | 206 |
| <ul style="list-style-type: none"> • 2016-2018 School Health Services 2 yr. Plan (PDF) | |
| 14. Request Approval of Budget Amendment No. 9 (May 2016) to the District's 2015/16 Budget | 235 |
| <ul style="list-style-type: none"> • Budget Amendment No. 9 (May 2016) (PDF) | |
| 15. Request Approval of the Financial Statements for the Month Ending May 31, 2016 | 254 |
| <ul style="list-style-type: none"> • Financial Statements (May 2016) (PDF) | |

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| 16. Request Acceptance of the Audit Report of the Financial Statements and the Investment Portfolio Financial Statements for Fiscal Year Ended June 30, 2015 Prepared by Carr, Riggs & Ingram | 260 |
| <ul style="list-style-type: none"> • Financial Statements Audit Report FY15 (PDF) • Investment Portfolio Audit Report FY15 (PDF) | |
| 17. Request Approval of the District's Annual Property Records Inventory Report for Fiscal Year 2015/2016 | 358 |
| <ul style="list-style-type: none"> • Annual Property Records Inventory Report for FY 2015/2016 (PDF) | |
| 18. Request Approval to Retire Tagged Fixed Assets Reported Missing in 2015/16 for Two Consecutive Years | 376 |
| <ul style="list-style-type: none"> • Tagged Fixed Assets Reported Missing for Two Consecutive Years (PDF) | |
| 19. Request Approval to Retire Tagged Fixed Assets Reported as Lost, Stolen or Destroyed | 380 |
| <ul style="list-style-type: none"> • Tagged Fixed Assets Reported as Lost, Stolen or Destroyed (PDF) | |
| 20. Request Approval of the Great Schools Partnership (GSP) Agreement | 383 |
| <ul style="list-style-type: none"> • Consent - GSP Agreement (PDF) | |
| 21. Request Approval of the Renewal of the Agreement With the Boy Scouts of America, Inc., to Permit the use of School Board Facilities for Boy Scout Meetings | 390 |
| <ul style="list-style-type: none"> • BoyScoutsAgreement2016 (PDF) | |
| 22. Request Approval of the Fourth Fiscal Quarter 2015/2016 Report of the Facility Leases, Joint-Use Activities, and Other Community Uses Processed by the Real Estate Department | 398 |
| <ul style="list-style-type: none"> • Agenda Item Facility Use Report 4th Quarter 2015-16 (PDF) | |
| 23. Request Approval of Fourth Quarter Submittal of Change Order Summaries | 425 |
| <ul style="list-style-type: none"> • FD&C-MAINTENANCE CO Summary 4th Quarter Fiscal 2015-2016 (PDF) | |
| 24. Request Approval of Substantial Completion for Ceiling, Lighting and Heating, Ventilation and Air Conditioning Renovation (Area "A" Administration Offices and Entrance Only) as of July 18, 2016, Which is a Portion of the Project at Curlew Creek Elementary School, Project No. 9031 | 428 |
| <ul style="list-style-type: none"> • Curlew Creek ES, proj 9031, Admin & Entrance only sub comp Form (PDF) | |
| 25. Request Approval of Substantial Completion for Ceiling, Lighting and Heating, Ventilation and Air Conditioning Renovation (Area "A" and Area "B" Corridor) as of July 20, 2016, Which is a Portion of the Project at Curlew Creek Elementary School, Project No. 9031 | 430 |
| <ul style="list-style-type: none"> • Curlew Creek ES, proj 9031, Area A & B corridor sub comp Form (PDF) | |
| 26. Request Approval of Substantial Completion for Ceiling, Lighting and Heating, Ventilation and Air Conditioning Renovation (Area "C" and Area "D" Classrooms) as of July 25, 2016, Which is a Portion of the Project at Curlew Creek Elementary School, Project No. 9031 | 432 |
| <ul style="list-style-type: none"> • Curlew Creek ES, proj 9031, Area C & D Classrooms sub comp Form (PDF) | |
| 27. Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovation (Buildings 12 and 13) as of June 6, 2016, at Pinellas Park Elementary School, Project No. 9185 | 434 |
| <ul style="list-style-type: none"> • Pinellas Park ES, proj 9185, Bldgs 12 & 13 sub comp Form (PDF) | |

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| 28. Request Approval of a Vehicle Use Agreement to a Non-Profit Organization for a Period of one Year | 436 |
| <ul style="list-style-type: none"> • City of St. Petersburg VUA (PDF) | |
| 29. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site | 439 |
| <ul style="list-style-type: none"> • Warehouse 8-23-16 Sell Items for Board Approval (PDF) | |
| 30. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets | 441 |
| <ul style="list-style-type: none"> • Warehouse 8-23-16 Scrap-Cannibalized Items for Board Approval (PDF) • Warehouse recycled tagged items for board meeting (PDF) | |
| 31. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes | 447 |
| <ul style="list-style-type: none"> • Bids (8-23-16) (PDF) | |
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| XII. Nonconsent | |
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| 1. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to the following Student Progression Plan policies: Policy 5410.01 - REQUIRED CORE CURRICULUM/PROMOTION/RETENTION/ACCELERATION - ELEMENTARY, Policy 5410.02 - REGULAR PROGRAM CORE CURRICULUM/PROMOTION/RETENTION/ACCELERATION - MIDDLE SCHOOL, Policy 5420.01 - REPORTING STUDENT PROGRESS - ELEMENTARY, Policy 5420.02 - REPORTING STUDENT PROGRESS - MIDDLE SCHOOL, Policy 5430 - CLASS RANK, Policy 5440HIGH SCHOOL CREDIT AND STUDENT PERFORMANCE STANDARDS, Policy 5455 - FLORIDA'S BRIGHT FUTURES SCHOLARSHIP PROGRAM, and Policy 5460 - GRADUATION REQUIREMENTS (This is the first reading). | 532 |
| 2. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 2250 – FUNDAMENTAL SCHOOLS, MAGNET PROGRAMS, AND CAREER ACADEMIES (This is the first reading.) | 537 |
| <ul style="list-style-type: none"> • Policy 2250 - Fundamental Schools, Magnet Programs, and Career Academies (PDF) | |
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| XIII. New Business | |
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| A. Items Introduced by Superintendent | |
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| B. Items Introduced by School Board Attorney | |
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| C. Items Introduced by the Board | |
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| D. Review of Board Requests | |
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| E. School Board Meeting Evaluation | |

XIV. Adjournment

- 1. *The above listed recommendations to the School Board of Pinellas County are submitted for consideration and approval at the meeting of August 23, 2016.* _____ *Superintendent of Schools***

2. Public Participation
Meeting Procedures

The Board welcomes public comment. For those who wish to speak to the Board, please note the following:

You are given three separate opportunities to speak. The first is during "Public Comment" on a topic not included in the agenda but pertaining to the general business of the district, and this opportunity occurs after adjournment of regular meetings. The second is on one or more agenda items upon which the Board will vote, and this opportunity occurs after the special order agenda at regular meetings and as appropriate at special meetings. The third is at public hearings, such as budget hearings, and second readings on Board policy, when you are able to speak to the Board before it takes action.

In each case, (1) you must register to speak with the Superintendent's designee at the entrance to the meeting room as described below; (2) you will be called in the order you registered with the Superintendent's designee or as announced by the vice chairperson; (3) you will be allotted three (3) minutes, which may only be extended with the approval of the chairperson; and (4) you may not yield your time to any other person. To avoid repetition, speakers supporting or opposing the same issue are encouraged to designate a spokesperson and have the spokesperson request that members of the audience supporting the position stand during the presentation.

If you wish to speak to agenda items, you must register prior to the time the Chairperson calls for speakers or before the last speaker on agenda items concludes his or her comments whichever is later. If you wish to speak during the Public Comment period, you must register prior to the time the Chairperson calls for speakers or before the last speaker concludes his or her comments, whichever is later. If you wish to speak during a Public Hearing, you must register prior to the time the Chairperson calls for speakers or before the last speaker during the Public Hearing concludes his or her comments, whichever is later.

The following additional procedures apply depending upon the specific speaking opportunity:

1. Public Comment. The Board will hear public comment on the general business of the district after adjournment of regular meetings. The Board will not act on any matter you may raise during your presentation.
2. Numbered Agenda Items. Time will be set aside immediately following the special order agenda at regular meetings and as appropriate at special meetings for you to address numbered agenda items upon which the Board will vote. You may address as many agenda items as you wish during your three (3) minute period, other than items pertaining to employee or student discipline, or any other matter listed in Section 286.0114(3), F.S., such as ministerial acts or emergencies.
3. Public Hearings. Time will be set aside at each public hearing for you to speak on the agenda item. You must confine your comments to the agenda item.

Regulation of Disruptive Speech

Board meetings are a limited open forum for First Amendment purposes, and your exercise of your First Amendment right of free speech in that context will be recognized and protected, subject to reasonable restrictions as to time, place, and manner. Applause is permitted only when awards are granted.

To ensure the expeditious and orderly process of Board meetings, the Chairperson may:

1. Interrupt or terminate a speaker when his/her statement is not relevant, exceeds the time allotted, or is abusive, threatening, defamatory, obscene, profane, loud, interruptive, or otherwise of a disruptive or disorderly nature; and
2. Order the removal of any person interfering with the expeditious or orderly process of the meeting, provided the Chairperson has first issued a warning that continued interference with the orderly processes of the meeting will result in removal.

Nothing herein is intended, nor shall anything be construed, to limit or restrain negative, positive, or neutral comments about the manner in which Board employees, agents, the Superintendent, and Board members carry out their duties in public employment or office.

Recording of Board Meetings

Recordings are permitted under the following conditions:

- 1.No obstructions are created between the Board and the audience.
- 2.No interviews are conducted in the meeting room while the Board is in session.
- 3.No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

Revised 8/28/15

SCHEDULED

RECOGNITION (ID # 5911)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Introduction of Newly Appointed Administrators

The following individuals have been appointed to the positions listed below and will be introduced to the board. Background information is as follows:

Michelle L. Anderson, K-8 Social Studies Specialist

Michelle Anderson began her career in Pinellas County Schools in 2002. She served as a classroom Teacher at Palm Harbor Middle School from 2002 until she was appointed K-8 Social Studies Specialist effective June 13, 2016.

Ms. Anderson earned bachelor's and master's degrees in History from the University of Florida.

Jacqueline M. Hurley, 9-12 Reading Specialist

Jacqueline Hurley began her employment in Pinellas County Schools in 2007. She has served as a Classroom Teacher at Pinellas Park High School (2007-2011) and a Reading/Literacy Coach at the district level (2011-2012, 2013-2014), at Lakewood High School (2012-2013), at Bay Point Middle School (2014-2015), and served at Dixie Hollins High School from 2015 until she was appointed 9-12 Reading Specialist effective July 1, 2016.

Dr. Hurley earned bachelor's degrees in Spanish and Linguistics from the University of New Hampshire, a master's degree in Applied Linguistics/Teaching English to Speakers of Other Languages from the University of South Florida, and a doctorate degree in Instructional Leadership K-12/Curriculum and Instruction from Argosy University.

Brian K. Lowe, Vehicle Maintenance Specialist

Brian Lowe began his career in Pinellas County Schools in 1998. He has served as an Automotive Diesel Mechanic-Journeyman (1998-2000); a Lead Automotive/Diesel Mechanic (2000-2006); a Trades Foreman (2006-2008); and served as a Vehicle Maintenance Coordinator from 2008 until he was appointed Vehicle Maintenance Specialist effective May 18, 2016.

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

SCHEDULED

REQUEST FOR APPROVAL (ID # 5888)

Request Approval of Minutes: To Approve the Minutes of the School Board Workshop of July 19, 2016; Special School Board Meeting of July 19, 2016; Regular School Board Meeting of July 26, 2016; and, Public Hearing on Tentative 2016/17 Millage Rates and District Budget of July 26, 2016

ATTACHMENTS:

- w.19July16 (PDF)
- school board meeting minutes-special 071916 (PDF)
- school board meeting minutes 072616 (PDF)
- Public Hearing on millage-budget 072616 (PDF)

**SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
WORKSHOP – July 19, 2016**

The School Board of Pinellas County, Florida, conducted a workshop on Tuesday, July 19, 2016, at 9:03 a.m., in the Cabinet Conference Room, Administration Building, 301 4th Street SW, Largo, Florida.

Present: Mrs. Peggy L. O’Shea, Chairperson; Mrs. Terry Krassner, Vice-Chairperson; Ms. Janet Clark, Mrs. Carol J. Cook, Ms. Rene Flowers, Mrs. Linda Lerner, Dr. Ken Peluso, Members; Dr. Michael Grego, Superintendent, Dr. William Corbett, Deputy Superintendent, and Mr. David Koperski, School Board Attorney.

Review of Agenda: Dr. Grego recommended moving the order of the agenda. University Preparatory Academy Charter School Improvement Plan was to be the third topic for discussion. UPA Board is scheduled to meet at 10:00 a.m. and Dr. Grego feels it prudent to wait until the conclusion of that meeting, since the outcome will impact the discussion. Mr. Rick Wolfe, director, charter schools and home education, is attending their board meeting. Dr. Grego also announced that Principal Darius Adamson will not attend today’s workshop. Mrs. Lerner stated that she finds it unacceptable that the school’s leadership is not attending today’s discussion. Mrs. O’Shea and the board were in agreement to flex the agenda schedule as needed.

Mr. David Koperski, school board attorney, called for an Executive Session to follow today’s special school board meeting. Florida Statute 286.0113 (1) states that an Executive Session may be called to discuss security issues without notice and without minutes.

The following topics were discussed:

- **Gifted Education Program Update:** Ms. Jenny Klimis, gifted supervisor, updated the board on the progress being made in our gifted studies programs. She said our middle school gifted programs are model programs. At the National Association for Gifted Children conference, November 3-6, 2016 in Orlando, Florida, part of the discussion will be about our middle school programs. Ms. Klimis invited board members to attend. The newest plan will be rolled out this year for gifted high school students. It is a consultative service delivery model. This does not require any change to students’ courses; which is beneficial because students are taking specific courses to meet graduation requirements. In the consultative model, gifted students will meet once a month with a gifted teacher to discuss expanded program work and utilize this teacher as a touchstone. Mrs. Lerner referenced an article in *Gifted Child Today* magazine that spoke about Pinellas County Schools’ programs. The article is “Designing Self-Contained Middle Schools for the Gifted: A Journey in Program Development” by Jenny Klimis and Dr. Joyce Van Tassel-Baska. Ms. Klimis said she has increased gifted screenings resulting in identifying 7,200 students in grades K-8 and 3,000 in 9-12. An increase of 3,800 students since 2010 when the district had identified 6,400 gifted students with no increase in student enrollment. Recommendations for gifted screening may come from teachers and/or parents. The Naglieri Nonverbal Ability Test is used. This is found to be more effective for students from culturally and linguistically different or low-income backgrounds which eliminates barriers in determining gifted ability. This test may be given in a group setting in about thirty minutes. All second grade students will be screened this fall.

Some district schools screened first grade students last year; those that followed that process will repeat it. Last year all ESOL (English for Speakers of Other Languages) students in the district were tested with the assistance of Ms. Natasa Karac, ESOL specialist. Once a student passes the initial screening they are tested by a psychologist within 90 days. Dr. Peluso asked about the cost for screening all second graders. Ms. Klimis shared that it is about \$50,000.00 for testing manuals and scoring guides. Our district delivers services to students with a score of 120, the lowest threshold in the nation. Typically the cut score is 130. The district's Talent Development Program has increased the number of gifted teachers. There is currently a gifted teacher at each elementary school, and we have 45 schools with gifted/talented programs. Gifted teachers also reach out to other students, forming small groups of talented students and assisting in identifying potentially gifted students. Westgate Elementary had 31 gifted students; but with a full-time gifted teacher they have now identified 57 students. Sandy Lane Elementary had 6 gifted students; they have more than 40 now. Ms. Klimis thanked Dr. Grego for his support through funding and professional development opportunities. She advised that a School Enrichment Model which focuses on the enrichment of all students through a high level of engagement around specific areas of interest is being used at some of our schools. These enrichment clusters occur for one hour once a week. North Shore Elementary started this practice last year. Twenty-one teachers went to the University of Connecticut for training this year. Six of the school principals are so passionate about this program; they paid through their own school funds for staff to attend training. Part of the goal is to develop gifted behaviors in all students. She stated that this is one of our best initiatives. Dr. Peluso asked if she had enough teachers to meet the demand. She stated they do not and are continually training; they want to have someone on every campus. Ms. Flowers asked for a list of the 45 schools that are designated as gifted/talented. Mrs. Lerner asked which schools currently offer the one hour cluster. Ms. Klimis said it is occurring at Bardmoor, Bauder, Cypress Woods, Garrison-Jones, Madeira Beach, North Shore, Ridgecrest, Seminole and Tarpon Fundamental. She added that Dr. Renzulli from the University of Connecticut is scheduled to come to our district; she will get that information to the board. Dr. Grego thanked Ms. Klimis for her expansion of gifted programs across the district and increase in gifted screenings. He is in full support and stated that if psychologists are needed to do evaluations he will allow for contracted services to meet the demand.

- **Law Enforcement/Memorandum of Understanding and Training Update:** Dr. Grego opened this topic by sharing that since the Memorandum of Understanding was put into place with county law enforcement agencies there has been progress in reducing student arrests and we continue to build on that goal. Chief Rick Stelljes, Pinellas County Schools Police, shared that during Summer Bridge there were very few calls to schools police. He said the MOU occurred two years ago. Since that time training has been delivered and he has met with many stakeholders. The district has made progress and the MOU will stand as written. His office is always looking at trends and strategies to make a difference and reduce arrests. PCS School

Resource Officers are stationed at eleven schools and cover all elementary schools. They've made ninety classroom visits. Mrs. Krassner asked about the need for consistency of the same SRO serving a school; building relationships is important. Chief Stelljes said about 90% will stay at the same school; there are retirements. He also wants to keep those relationships intact. There is conversation about juvenile detention alternatives and creating more structured programs with services to help young offenders. Mrs. Krassner asked about the program for students entering high school with a high number of referrals. Ms. Pat Wright said that Principal Hepburn at Gibbs High has created a "Student Success Team". Incoming ninth graders with 10 or more referrals in middle school will meet with the school team and their parents to review expectations and provide support. Mrs. Lerner asked about students who are continually in and out of the juvenile justice system, is there something being developed to help these young people. Chief Stelljes said that the Pinellas County Sheriff had a meeting to discuss the 28-30% increase in juvenile crimes in our county. They are looking for solutions; there is a desire for rehabilitation. There are committees that are also looking for solutions; the Pinellas County Legislative Delegation and Juvenile Justice. The Healthy St. Pete community initiative will provide training for School Resource Officers, who serve St. Petersburg schools, in restorative justice. Dr. Grego asked if any board member wanted to participate on either committee. Mrs. Lerner wants to work with juvenile justice and Mrs. O'Shea wants to participate with legislative; Mrs. Cook will serve as alternate on legislative. Chief Stelljes shared that August 4 will be a countywide SRO meeting. Presentations from Officer Long, SRO at Countryside HS, on their Teen Court program and one about working with EBD (emotional and behavioral disorder) students. Public service announcements will be aired on elementary schools in house news programs to deliver anti-bullying messages. Chief Stelljes is reinforcing safety practices in the district and reminding officers not to become complacent due to the recent increase in violence across the country.

- **Graduation Committee Update:** Mrs. Rita Vasquez, executive director, high school education, opened this topic by stating that the hard work of graduating students is happening at our schools. She introduced Katie Csazar, ESE specialist, Natasa Karac, ESOL specialist, and Andrew Weatherill, K-12 guidance services specialist. They all serve on the graduation committee. She shared her presentation *Graduation Committee Update 071916*. She reviewed credits necessary to obtain a high school diploma; a total of 24 for a standard diploma. Progress monitoring is done student by student by both the school staff and the committee monthly. Early warning indicators such as low GPA, credits, FSA/ELA scores, EOC scores etc. are noted. Supports are then adjusted or added as needed. Some of the supports are mentoring, tutoring, ACT / PERT / SAT tests, & credit recovery programs. Tenth grade students utilize the Future Plans online assessment tool developed by the Pinellas Education Foundation to help students determine their educational pathway. We know these systems are working because our graduation rate has increased and the achievement gap has decreased, as well as the dramatic rise in industry certifications. In four years, almost 8,000 more certifications have been earned. The number of students taking and scoring 3+ on Advanced Placement Exams has also increased in the last four years. Mrs. Krassner and Mrs. Lerner thanked Mrs. Vasquez for her responsiveness and for serving the needs of our students. Mrs. Lerner expressed her concern for students having difficulty mastering the basic skills in reading and math. Ms.

- Csazar said they have resource teachers reach out to these students. Ms. Karac shared that Gulf Coast Jewish Community and Family Services delivers tutoring. Dr. Grego responded that we are aware of those students because the data identifies them. We have programs in place like the 5.5 and 6.5 programs, Lealman Innovation Academy and personalized learning programs. He said when students are two plus years behind it inhibits their potential to graduate; it is so important to catch them up.
- **University Preparatory Academy Charter School Improvement Plan:** Dr. Grego opened this topic by stating that UPA's Board met today at 10:00 a.m.; he was waiting for the official word from them before addressing this topic. The district has consistently supported them and offered to assist if they chose to file a waiver with the state. He understands this is not easy work educating students who come from high poverty areas; but these are our community children and he has never felt any resistance from our school board to step in and help. The UPA board voted to terminate the charter contract due to their receiving three consecutive F grades from the Florida Department of Education. The district will work 24-7 to help these students. The options are to send the student to their assigned zone schools or work with the current landlord and keep the school open. The current landlord is interested in helping the kids. Mr. David Leahy, the landlord's representative was in attendance. The district reviewed the FTE from October 2015 through February 2016 and believes it is feasible to keep the school open as a school of choice to its current population. Dr. Corbett advised the board that the landlord has proposed use of the building rent free for one year; the district will pay the property insurance. Student FTE will generate enough funding for the staff. There are about 450 students involved and we don't want chaos. Any student that was enrolled in the school during this last year will be offered a seat there. The building is in exceptionally good condition. There are 20+ classrooms on each of the two floors. But we have no principal, no assistant principal, no staff, no school name or school id number. Mrs. Lerner asked if the students would be better served at the Transformation Zone schools that are within a mile and half range. Dr. Grego said some of those schools have capacity issues. He said there is no perfect solution. Ms. Flowers asked how this can be managed by August 10 when school begins; we also have Windsor Prep students needing to be placed, as well as the class size legislation to consider. The five elementaries in the Transformation Zone plan have their own challenges and she felt that putting additional pressure on those schools may not be in the best interest of students. The thought of uprooting 450 students, at this point, she would support taking over the school for one year. Mrs. Krassner asked how parents are being advised. Dr. Grego said their board will send out a letter. He believes it will not cost much more than sending those students to their zoned schools. Dr. Peluso said if the district believes in taking over the school, then we should move forward and do it. Mrs. Cook said she had heard that parents wanted to keep UPA open; so, we should respect that and try to keep these students together. Mrs. O'Shea also shared the same sentiment; that it is in the best interest of the students and the community to keep this school open. She does not want to interrupt the progress being made at the Transformation Zone schools and wants to be able to measure the gains by keeping the same student population. Dr. Corbett said they would have included it in the Transformation Zone plan, but they have an extended school day, which is a negotiated issue. The school will be considered one of our Scale Up for Success Schools. We will need to interview teachers for this school; existing staff does not work for PCS. Mrs. Krassner asked if UPA is part of the Bradley MOU. Mr. David Koperski shared that our legal obligation to support a charter school for 500 students in that area has been fulfilled. The district met with Guy Burns, a lawyer for COQEBS. He was in attendance at the workshop, also. He agreed that this is the best option since parents want the school to remain open. Dr. Grego will share the plan with the state. Agenda items will come to the

- board on Tuesday, July 26, for approval. He shared that the plan will be to operate the school for one year and then evaluate the situation.
- **Alternative Classroom Environment:** Dr. Barbara Hires, area superintendent, Ms. Michelle Topping, director, educational alternative services, and Mr. Darren Hammond, principal, Pinellas Secondary School, reviewed the *Alternative Classroom Environment Presentation*. Dr. Hires stated that this plan is addressing secondary education students receiving one to three days of out of school suspension. The Code of Student Conduct addresses out of school suspension practices. The intent is for these programs to be restorative and not punitive. The program will be housed at three sites: Clearwater Intermediate, Bayside HS, and PTC-St. Petersburg, with a designated classroom. There will be a teacher and a paraprofessional at each site, as well as five computers and a full complement of textbooks for curriculum. Students attending ACE will go through the reintegration plan if serving more than one day. The ACE staff will belong to the school site they serve to afford principals flexibility if there are not any students attending on any given day. The program will be available September 6, 2016. Mrs. Cook raised a concern that this program is called ACE and we have another program called AICE, Advanced International Certificate of Education; part of the Cambridge Program. Dr. Hires shared that they will revisit the name. Dr. Peluso suggested the name APP-Alternate Placement Program.
 - **Reintegration Support:** Dr. Barbara Hires, area superintendent, Ms. Michelle Topping, director, educational alternative services, and Mr. Darren Hammond, principal, Pinellas Secondary School, reviewed the documents: *Pinellas County Schools Protocol for Reintegration Following Out-of-Educational Environment Time and Pinellas County Schools Restorative Practices Re-Entry Support Plan*. Ms. Topping reviewed the documents and made note that this is to serve as supportive for students. There was some discussion about the hours of the program, since PTC is a post-secondary education site. The board was told it would operate during high school hours. There was discussion about the School Reintegration Team and it was explained that only the administrator and school counselor are required. If the teacher representative is needed, they will work around the teacher's schedule, so as not to interrupt the learning of other students. Dr. Hires noted that the reintegration plan is to be used district wide.
 - **Pinellas Secondary Modifications:** Dr. Barbara Hires, area superintendent, Ms. Michelle Topping, director, educational alternative services, and Mr. Darren Hammond, principal, Pinellas Secondary School, reviewed the following document: *Pinellas Secondary the 4A's*. Mr. Hammond shared that many students assigned to Pinellas Secondary do not attend. He now has plans to stagger the intake schedule to accommodate parents/guardians. A school in Osceola County called "New Beginnings" serves a similar purpose in their district and they established a rubric to assist students in modifying their behaviors to aid their success. Pinellas Secondary has adopted this model for success- The 4A's-academics, attendance, accountability, and attitude/behavior. The minimum number of points to return to a traditional school will be 32. This is intended to create an incentive for students to improve overall school performance and lay the groundwork for future success. Parents who do not utilize Pinellas Secondary, but another educational option, will still require their student to meet the same criteria for returning to a traditional school site. Some students prefer to remain at Pinellas Secondary because the environment works for them. This may be determined by the parent/guardian and the administration. Dr. Grego noted that students who are reassigned to Pinellas Secondary due to an expulsion hearing will not be able to return to traditional school early.
- Ms. Patricia Wright, area superintendent, reviewed her work with the Discipline Committee. This committee has representation from the community, district personnel, union representation and service organizations. There have been four meetings. The goal is to

- review alternatives to suspension, changes to in-school suspension, addressing situations when students are removed from the educational setting, and offering a video format for in-school suspension. The discussion about utilizing technology to provide instruction in ABC rooms raised some concerns; a webinar type format may be considered. Mrs. Lerner asked about best practices for in-school suspensions; she was advised that these will be shared with the board. There is community support to aid students for better outcomes. The next meeting will be held in September.
- **Student Assessment Calendar:** Mr. Dywayne Hinds, executive director, middle school education; Dr. Shana Rafalski, executive director, elementary education; and, Ms. Rita Vasquez, executive director, high school education, reviewed the following documents: *PCS Assessment Calendar 2016-17 Elementary School draft*; *PCS Assessment Calendar 2016-17 Middle School draft*; and, *PCS Assessment Calendar 2016-17 High School draft*. Dr. Grego shared that there are many state requirements governing assessments. They are necessary to guide instruction. Mr. Hinds noted that the district is in compliance with HB7069 to limit testing to 5% of student time. Dr. Rafalski noted that third grade will begin computer based testing during cycle 3. Select elementary schools will pilot Measures of Academic Progress (MAP). This test format provides results in 24 hours. Mr. Hinds noted that grades 7 & 8 will have optional testing during cycle 3. During the collaborative team meetings, teachers stated their desire to have cycle 1 testing be a part of the middle school student grade because the students take the exam more seriously and perform better as a result. Assessments are utilized to drive instruction and promote student success.
 - **Leadership Discussion:**
 - Dr. Grego:
 - He asked Beth Rawlins, tax referendum advocate, to speak with the board about the November 2016 referendum vote. She stated that she is working closely with Pinellas County Classroom Teachers Association (PCTA), Pinellas Educational Support Professionals Association (PESPA), and PCS Office of Strategic Communications, to get the word out to the voters regarding the benefits of the referendum. A public service announcement will air on television. She is also working with the business community, the arts council and the realtors association. She sent a letter to all candidates for school board to share information about the referendum to be sure they were communicating an accurate message. In September, ICROC (Independent Citizens Referendum Oversight Committee) will hold their meeting at a school; they will share the way money is integrated in all curriculum. She is currently promoting fundraising through their website and Facebook page. Melanie Parra, director, strategic communications, showed a 3 ½ minute video, which will be emailed to the board. Information is posted on our website www.pcsb.org/referendum. The district will make every effort to publicize the benefits of the referendum.
 - He asked Dr. Mary Conage, director, special projects, to review the status of the USDOE TIF (Teacher Incentive Fund) grant. This is a performance based compensation grant. She shared that the district has applied for this grant, but it is highly competitive. Rural districts are prioritized this time. She will advise the board when they are notified of the outcome.
 - He shared that the budget and District Strategic Plan will come before the board at Tuesday's meeting, July 26, 2016.
 - Mrs. O'Shea:
 - The FAST Organization, Reading Forum invitation for Friday, July 22, was discussed. Ms. Flowers said she may attend. It was noted that Dr. Antonio

Burt, director of school transformation is utilizing one of their recommended reading programs.

- The Council of Great City Schools conference will be in Miami in October. Board members planning to attend; notify the board office to get registered.
- The Greater Florida Consortium of School Boards annual legislative meeting is scheduled for September 8 & 9; the pre-planning meeting is on August 19. Mrs. Cook is planning to attend the September meeting.

No official actions were taken by the Board at this workshop. An audio recording of this workshop is filed in the Board Office archives. This workshop adjourned at 2:35 pm.

Chairperson
w.19July16/als

Secretary

Attachment: w.19July16 (5888 : School Board minutes)

Special School Board Meeting

Tuesday, July 19, 2016 4:00 PM

Cabinet Conference Room

301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

<https://www.pcsb.org>

I. Call to Order

The meeting was called to order at 2:39 p.m. on July 19, 2016 at the School Board Administration Building, 301 Fourth Street SW, Largo, Florida.

Attendee Name	Title	Status	Arrived
Rene Flowers	Board Member	Present	
Ken Peluso	Board Member	Present	
Carol J. Cook	Board Member	Present	
Janet R. Clark	Board Member	Present	
Terry Krassner	Vice Chairman	Present	
Linda S. Lerner	Board Member	Present	
Peggy O' Shea	Chairperson	Present	
Michael A. Grego	Superintendent	Present	
David Koperski	Board Attorney	Present	
William Corbett	Deputy Superintendent	Present	
Kevin Smith	Associate Superintendent/Finance Business Services	Excused	
Clinton Herbic	Associate Superintendent/Operations	Excused	
Ann Simonetti	Administrative Assistant and Clerk to the Board	Present	

II. Amendments to the Agenda

At this time, Dr. Grego shared the following additions or changes made to the agenda subsequent to its publication:

Consent Agenda Item # 9 - Request Approval of the Administrative Appointment of the Assistant Principal, Southern Oak Elementary School

Attachment: school board meeting minutes-special 071916 (5888 : School Board minutes)

Consent Agenda Item # 10 - Request Approval of the Administrative Appointment of the Assistant Principal, Starkey Elementary School

Consent Agenda Item #11 - Request Approval of the Administrative Appointment of the Assistant Principal, Sutherland Elementary School

Mrs. O'Shea stated that, as Chairperson, she has found good cause to amend the agenda accordingly.

III. Pledge of Allegiance

IV. Adoption of Agenda

The agenda was adopted as amended.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rene Flowers, Board Member
SECONDER:	Carol J. Cook, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

V. Public Comments on Agenda Items

There were no individuals wishing to address the Board regarding the agenda items.

VI. Consent

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rene Flowers, Board Member
SECONDER:	Janet R. Clark, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

- Request Approval of Personnel Recommendations
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)
- Request Approval of the Administrative Appointment of the Assistant Principal, Gulfport Elementary School
Appointment approved- Neala Jackson, Ed. D
(Copy to be found in Supplemental Minute Book #165.)
- Request Approval of the Administrative Appointment of the Assistant Principal, Doug Jamerson Elementary School
Appointment approved- Heather R. Peters

(Copy to be found in Supplemental Minute Book #165.)

4. Request Approval of the Administrative Appointment of the Assistant Principal, Meadowlawn Middle School

Appointment approved- Alfredo R. Blanco

(Copy to be found in Supplemental Minute Book #165.)

5. Request Approval of the Administrative Appointment of the Assistant Principal, Dunedin High School

Appointment approved- Stephanie S. Davis

(Copy to be found in Supplemental Minute Book #165.)

6. Request Approval of the Administrative Appointment of the Assistant Principal, Dunedin High School

Appointment approved- Holly B. Oakes

(Copy to be found in Supplemental Minute Book #165.)

7. Request Approval of the Administrative Appointment of the Assistant Principal, Lakewood High School

Appointment approved- Laura E. Mudd

(Copy to be found in Supplemental Minute Book #165.)

8. Request Approval of the Administrative Appointment of the Assistant Principal, Largo High School

Appointment approved- Linda S. Ray

(Copy to be found in Supplemental Minute Book #165.)

9. Request Approval of the Administrative Appointment of the Assistant Principal, Southern Oak Elementary School

Added by the superintendent under Item II. Amendments to the Agenda

Appointment approved- Angela D. Ohmer

(Copy to be found in Supplemental Minute Book #165.)

10. Request Approval of the Administrative Appointment of the Assistant Principal, Starkey Elementary School

Added by the superintendent under Item II. Amendments to the Agenda

Appointment approved- Tameka T. Harris

(Copy to be found in Supplemental Minute Book #165.)

- 11. Request Approval of the Administrative Appointment of the Assistant Principal, Sutherland Elementary School

Added by the superintendent under Item II. Amendments to the Agenda

Appointment approved-Robert Magoulis

(Copy to be found in Supplemental Minute Book #165.)

VII. New Business

A. Items Introduced by the Superintendent

Dr. Grego's report included the following:

- 1) As of today, every administrative position has been filled for school opening.
- 2) There is a meeting scheduled today to review plans to open University Preparatory Academy as a Pinellas County School since their board voted to terminate the charter contract earlier today. There are many things that need to be done prior to the start of school. The district will need to secure a lease for the property, hire a principal and assistant principal, hire teachers and staff, secure a school id# and choose a school name.

There was discussion about naming the school; since it was formerly Southside Fundamental, it was suggested that it be called Southside Academy. Ms. Flowers suggested it be named after Lew Williams; but, Dr. Corbett said to name a school after an individual is a long process and our time frame is too short. Ms. Flowers shared that Southside has a negative connotation for many residents in St. Petersburg and that many locations are being called Midtown, such as St.Petersburg College Midtown Center. Mrs. Cook agreed that it should reflect the community. The name Midtown Academy was suggested.

VIII. Adjournment

There being no further business to be brought before the School Board, this meeting adjourned at 2:50 p.m.

Chairperson

Superintendent and Ex Officio Secretary

Attachment: school board meeting minutes-special 071916 (5888 : School Board minutes)

Regular School Board Meeting

Tuesday, July 26, 2016 5:00 PM

School Administration Building

301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

<https://www.pcsb.org>

Public Hearing on Budget - Time Certain 6:30 p.m.

I. Call to Order

The meeting was called to order at 5:01 p.m. at the School Board Administration Building, 301 Fourth Street SW, Largo, Florida.

Attendee Name	Title	Status	Arrived
Rene Flowers	Board Member	Present	
Ken Peluso	Board Member	Present	
Carol J. Cook	Board Member	Present	
Janet R. Clark	Board Member	Present	
Terry Krassner	Vice Chairman	Present	
Linda S. Lerner	Board Member	Present	
Peggy O' Shea	Chairperson	Present	
Michael A. Grego	Superintendent	Present	
William Corbett	Deputy Superintendent	Present	
David Koperski	Board Attorney	Present	
Kevin Smith	Associate Superintendent/Finance Business Services	Present	
Clinton Herbic	Associate Superintendent/Operations	Present	
Ann Simonetti	Administrative Assistant and Clerk to the Board	Present	

II. Amendments to the Agenda

At this time, Dr. Grego requested the following additions or changes made to the agenda subsequent to its publication seven days ago:

Pulled Consent Agenda Item # 9: Request Approval of Amendment No. 1 to the Interlocal Agreement With the City of Largo for Design and Construction Services for Road Improvements in the Area of Largo High School on 1st Avenue N.E., 2nd Street, and 4th Street N.E. in Connection with the Replacement Facility at Largo High School, Project No

Attachment: school board meeting minutes 072616 (5888 : School Board minutes)

4511

This is being pulled because the agreement is not ready.

Added Consent Agenda Item # 3: Request Approval of the Administrative Appointment of the Principal, Midtown Academy

Added Nonconsent Agenda Item # 3: Request Approval of Opening of a new School, Midtown Academy, at 1701 10th Street South in St. Petersburg and the Lease Agreement With CA Tampa Bay 1701 10S LLC

Mrs. O'Shea stated that, as Chairperson, she has found good cause to amend the agenda and renumbered accordingly.

III. **Invocation: Lt. Colonel Tom Jones, Salvation Army, 1625 North Belcher Road, Clearwater, FL 33765**

Lieutenant Colonel Tom Jones delivered the invocation.

IV. **Pledge of Allegiance**

The Pledge of Allegiance followed the invocation.

National Anthem

The National Anthem was sung by Dr. Victoria Hagedorn with the Pinellas Arts for a Complete Education Coalition.

Video: Summer Reading Initiative

The video that was shown highlighted the Summer Reading Initiative. Many individuals throughout the district and the community worked to make this program a success by donating books and funds. Free books were distributed to students across the county utilizing a bus that was scheduled to be retired. The interior of the bus was retrofitted by students and staff at Pinellas Technical College Clearwater. District staff organized the books for delivery. This was truly a collaborative effort.

V. **Introduction of Professional and Community Organization Reps**

Lisa M. Wolf, Public Information Officer

Lisa Wolf, public information officer, introduced the following individuals: Dr. Victoria Hagedorn; Arts for a Complete Education and Colleen Wright; Tampa Bay Times.

VI. **Presentation by Student Rights and Responsibilities**

During the summer months, there are no presentations from the Student Rights and Responsibilities Committee.

VII. Adoption of Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Krassner, Vice Chairman
SECONDER:	Rene Flowers, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

VIII. Special Order Agenda

1. Introduction of Newly Appointed Administrators

Dr. Grego introduced the newly appointed administrators.

Paula M. Texel, assistant superintendent, human resources services

Michael D. Rebman, principal, Azalea Elementary

Willette D. Houston, principal, Bear Creek Elementary

Jennifer H. Mekler, principal, Brooker Creek Elementary

Christine Hoffman, principal, Campbell Park Elementary

Brandie F. Williams-Macon, principal, Jamerson Elementary

Nikita J. Reed, principal, Melrose Elementary

Jeffrey B. Moss, principal, Oldsmar Elementary

Stephanie C. Blackman, principal, Ponce de Leon Elementary

Tzeporaw Sahadeo, principal, Sandy Lane Elementary

Nicole P. Wilson, principal, Thurgood Marshall Fundamental Middle

Quinn L. Williams, principal, Walsingham Elementary

Jake Prokop, director, Pinellas Technical College-Clearwater

The administrators were greeted and congratulated by the board.

2. *Recognition of Mrs. Carol Cook*

Ms. Lori Matway, associate superintendent, student and community services, said that Mrs. Carol Cook received a special recognition at the National PTA convention in Orlando this July. Mrs. Cook was honored for her 25+ years of voluntary service to the PTA. She shared a presentation documenting her twenty-five years of service.

Mrs. Cook was presented with a plaque.

She was congratulated by her fellow board members.

IX. Public Comments on Agenda Items

The following individuals addressed the board regarding specific agenda items:

Mark Klutho

Consent Agenda Item # 11: Request Approval of Change Order No. 3 With Creative Contractors Inc., for the Construction of Palm Harbor University High School Classroom Building. This change order will decrease the Guaranteed Maximum Price (GMP) by \$722,157.64 with no time extension, at Palm Harbor University High School, Project No. 4510

Consent Agenda Item # 12: Request Approval of Change Order No.1 With Creative Contractors, Inc. for the Media Center Redesign and Renovation. This change order will decrease the Guaranteed Maximum Price (GMP) by \$70,430.59 with no time extension, at Lakewood High School, Project No. 4520

Consent Agenda Item # 13: Request Approval of Substantial Completion for Media Center Redesign/Renovation as of April 15, 2016, at Lakewood High School, Project No. 4520

Consent Agenda Item # 14: Request Approval of Substantial Completion for Replacement Facility (Building 3, Interior Only) as of June 7, 2016, Which is a Portion of the Project at Largo High School, Project No. 4511

Mr. Klutho shared his viewpoint on the district's building projects and environmental concerns.

X. Unfinished Business

XI. Consent

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janet R. Clark, Board Member
SECONDER:	Terry Krassner, Vice Chairman
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

1. Request Approval of Minutes: To Approve the Minutes of the Special School Board Workshop of June 23, 2016; the Regular School Board Meeting of June 28, 2016; and, the School Board Workshop of June 28, 2016
Approved as submitted
2. Request Approval of Personnel Recommendations
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)
3. Request Approval of the Administrative Appointment of the Principal, Midtown Academy
This item was added by the superintendent during Item II. Amendments to the Agenda
Appointment approved-Portia M. Slaughter
(Copy to be found in Supplemental Minute Book #165.)
4. Request for Approval of the Pinellas County Schools Approved Field Trip List for the 2016-17 School Year

Approved as submitted

5. Request Approval of the Following Special Projects:

Approved as follows:

A. Title II, Part A Teacher and Principal Training and Recruitment Fund Grant \$4,957,565.00

B. Title I, Part A Grant \$29,016,231.00

C. Title III, Part A, English Language Acquisition \$854,104.28

D. Title III, Part A, Immigrant Grant \$122,709.38

E. Teacher Incentive Fund (TIF) Grant \$10,000,000.00

(Copy to be found in Supplemental Minute Book #165.)

6. Request Approval of Petty Cash Funds for 2016/17

Approved as submitted

7. Request Approval of Food Service Petty Cash and Change Funds for 2016/17

Approved as submitted

8. Request Approval of the District English Language Learners (ELL) Plan

Approved as submitted

(Copy to be found in Supplemental Minute Book #165.)

9. Request Approval of the Total Project Cost for Morgan Fitzgerald Middle School Recap/Recoat Roofing for Building Section A Thru P, for Project No. 9230, in the Amount of \$1,171,000, and the Agreement With Roof Engineering Associates, Inc. for Design and Contract Administration Services

Approved as submitted

(Copy to be found in Supplemental Minute Book #165.)

10. Request Approval of Amendment No. 1 to the Interlocal Agreement With the City of Largo for Design and Construction Services for Road Improvements in the Area of Largo High School on 1st Avenue N.E., 2nd Street, and 4th Street N.E. in Connection with the Replacement Facility at Largo High School, Project No 4511

This item was pulled by the superintendent during Item II. Amendments to the Agenda

This item, originally # 9 prior to the addition on consent agenda item # 3, was pulled because the agreement was not ready.

11. Request Approval of Change Order No. 3 With Creative Contractors Inc., for the Construction of Palm Harbor University High School Classroom Building. This change order will decrease the Guaranteed Maximum Price (GMP) by \$722,157.64 with no time extension, at Palm Harbor University High School, Project No. 4510
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)

12. Request Approval of Change Order No.1 With Creative Contractors, Inc. for the Media Center Redesign and Renovation. This change order will decrease the Guaranteed Maximum Price (GMP) by \$70,430.59 with no time extension, at Lakewood High School, Project No. 4520
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)

13. Request Approval of Substantial Completion for Media Center Redesign/Renovation as of April 15, 2016, at Lakewood High School, Project No. 4520
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)

14. Request Approval of Substantial Completion for Replacement Facility (Building 3, Interior Only) as of June 7, 2016, Which is a Portion of the Project at Largo High School, Project No. 4511
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)

15. Request Approval of Renewal of the Agreements with Five (5) Referee Associations Permitting the use of Board Facilities for Meetings
Approved as submitted

16. Request Approval of a Vehicle Use Agreement to a Non-Profit Organization for a Period of one Year
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)

17. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site
Approved as submitted

18. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets
Approved as submitted
19. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes
Approved as submitted
(Copy to be found in Supplemental Minute Book #165.)

XII. Nonconsent

1. Request Approval of the Recommendations of the District Referendum Work Group for the Expenditure of Referendum Funds for Year Twelve
Ms. Pam Moore, associate superintendent, teaching and learning services, stated that the district is indebted to the taxpayers for approving this referendum, initially in November 2004. It is coming to a vote again November 2016. She noted the benefits of this additional funding.
Dr. Grego added that teachers receive \$3,700 from this tax which speaks to the fact that citizens of this county value them.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ken Peluso, Board Member
SECONDER:	Terry Krassner, Vice Chairman
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

2. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5517.01 – POLICY AGAINST BULLYING AND HARASSMENT (This is the first reading.)
Mr. David Koperski, school board attorney, spoke to this agenda item. He noted that due to recent change in state statute, the district must review their policy every three years and list the programs being utilized for bullying prevention. He said our district had already been using these programs, but we must now list them in our policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry Krassner, Vice Chairman
SECONDER:	Carol J. Cook, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

3. Request Approval of Opening of a new School, Midtown Academy, at 1701 10th Street South in St. Petersburg and the Lease Agreement With CA Tampa Bay 1701 10S LLC
This item was added by the superintendent during Item II. Amendments to the Agenda
Dr. Grego shared that University Preparatory Academy charter school's board chose to terminate the charter agreement and the school was to close. The district chose to move quickly to keep the school open because it was in the best interest of the students and

community. He thanked the board and district staff for their quick response and hard work.

Dr. Corbett also thanked the board and the staff, as well as the landlord's representatives, Mr. Leahy and Mr. Pierce, for negotiating a lease so quickly. He said the building will be ready, there is a name and school number, a principal, and they have hired about 1/3 of the staff. District coaches will teach in the classes where a teacher has not been hired. The school will offer tutoring, extended learning program, and before and after care program beginning the first day of school. He also thanked Dr. Go Davis and Dr. Ric Davis with COQEBS for communicating with the community. The principal has already held parent meetings and an Open House for students and families will occur next week.

Mrs. Lerner questioned Article III. Purchase Option. The amount is \$7,578,404.00. She questioned how they arrived at this number.

Dr. Corbett said it was based on the \$1.1 million purchase price plus the \$6.5 million the charter company put into renovations.

Mrs. Lerner said she would prefer that number not be in the agreement or note as negotiated. She feels that once we take over the school we are in it for the long run. She asked if that could be noted in the lease.

Mr. Koperski said the district does not have to purchase the building for that price. Following the appropriate appraisal process and amount would be negotiated.

Mrs. O'Shea asked if this would be the maximum the district would pay for this property.

Dr. Grego said it is in the contract as an option; but if we decide to purchase it would be negotiated.

Dr. Peluso said it is a non-binding option.

Mrs. Cook thanked Dr. Corbett for his work on this project and the landlords for working with the district.

Ms. Flowers asked if the state would offer any remuneration of money regarding the funds they already gave the charter school. She also noted that this is an investment in the community; values in St. Petersburg have risen; this includes the property and the building. She also thanked the landlord for working with us. She is working to assist with school uniforms and the continuation of the Girls, Inc. program. She referenced her statement published in the Weekly Challenger (July 14, 2016). She said that she has received a lot of positive comments from the community for the name Midtown Academy and she thanked the board for supporting it.

Dr. Peluso thanked Ms. Flowers for her insight in suggesting the name. This is appropriate to help the students and best for the community.

Mrs. Lerner agreed with Dr. Peluso's comments. She currently serves on the board of Daystar Life Center, a non-profit, and they are looking at property in St. Petersburg so she is familiar with the property values in the area. She said she supports the school, but not the lease agreement, and will vote against this item.

Mrs. O'Shea said that she supports the school and everything that is being done to move ahead; there is a positive response from the community. Charter schools should not be allowed to leave students in the lurch at this last minute. Opening this school is a good decision.

RESULT:	APPROVED [6 TO 1]
MOVER:	Terry Krassner, Vice Chairman
SECONDER:	Janet R. Clark, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, O' Shea
NAYS:	Linda S. Lerner

XIII. New Business

A. *Items Introduced by Superintendent*

Dr. Grego's report included the following:

1) He said yesterday the principals Welcome Back Leadership meeting was held at Largo High; the new building is beautiful.

2) He reviewed the school grades which were recently released. Twenty-two schools maintained an A grade. Azalea Elementary went from a B to A; Belleair Elementary from a D to B. Seven schools improved from D to C. The number of F schools dropped from seven to two. Maximo and Sandy Lane elementary schools from an F to C. Five of the seven Transformation Zone schools improved a letter grade. More than 90 % of our elementary schools earned an A, B or C and a high percentage of middle schools also. Staff is doing a great job.

3) He shared that he and Peggy O'Shea attended the State Board of Education meeting; where they presented the district's hybrid turnaround model for five schools to be used for the next two years; Campbell Park, Fairmount Park, High Point & Melrose elementary schools and Azalea Middle School. All plans were approved and the district was acknowledged for its improvement.

4) He stated that schools will open August 10 and teachers return on August 1. There was a lot of professional development training this summer and thanked all involved. Embrace Pinellas for new teachers and ECET for teacher leaders were both very successful. We have thousands of dedicated employees who are working to improve the district.

5) He said our transportation department is in great shape. There are 454 buses; he asked the public to be watchful of school buses and to put safety first. Last school year bus drivers covered 9.1 million miles. The food service department served 9.9 million lunches last year.

6) He spoke of the hiring that was accomplished this summer. Details are shared in the Friday Update sent to board members. He thanked them for their flexibility in approving these recommendations and getting administrators in place prior to the start of the school year.

7) He attended the Pinellas Technical College graduation. About 180 graduates attended the ceremony. These individuals are now prepared to enter the workforce. This is a great economic benefit to our community.

8) He reminded everyone that the Pinellas Education Foundation is sponsoring Stuff the Bus in the next two weeks. The bus will be at Largo Mall, July 29 from 10 to 5; Carillon Park, August 5 from 7 to 6; and St. Petersburg City Hall, August 9 from 9-3.

B. Items Introduced by School Board Attorney

Mr. Koperski stated that he had no report.

C. Items Introduced by the Board

Mrs. Krassner- She wished everyone a tremendous 16-17 school year and urged school leadership to create a sense of family at their schools, work as a team, and embrace everyone in the school community.

Mrs. Cook-She said when she attended the National PTA convention in Orlando, Florida, recently, many awards were given to Pinellas County PTA's. Shore Acres Elementary received a state PTA award for advocacy. PCCPTA won all the awards for which they were eligible except for one. Jessica Summers, president, PCCPTA, was awarded for her outstanding service. Gulfport Elementary was honored with the National PTA School of Excellence Award. PTA does wonderful things for children.

Ms. Flowers- 1) She shared that on August 1, she will join Melrose Elementary staff on a tour of south St. Petersburg to familiarize them with the community. 2) She thanked Terry Krassner for attending the spelling bee which was recently held at the Child's Park YMCA. Dr. Antonio Burt served as one of the judges. 3) On July 20, she and Mrs. Cook attended the FSBA Federal Relations Subcommittee meeting. They were assembled as an ESSA (Every Child Succeeds Act) Workgroup to review the new federal law and develop recommendations for Florida's compliance plan. She thanked the staff of FSBA for preparing comments to be shared with the state department of education. It was a lot of information.

These collaborative work meetings that gather input from all parties are important. We need to work with the legislature to get things done. 4) She said she will attend the FSBA Leadership Development Training in Winter Haven, along with Dr. Peluso, this September. 5) She reminded the public that she has organized a school uniform giveaway including 3 tops/2 bottoms on a first come, first serve, for 250 students in need at each of these schools; Campbell Park, Maximo, and Melrose Elementary. Parents should speak with their teacher about the program and receive a yellow ticket. For Lakewood Elementary, Midtown Academy, and Fairmount Park Elementary there will be 10 uniform sets per school to be distributed to families in need. She received a \$15,000 donation from Sheriff Gualtieri. She reminded students that police officers are there to help them. With the assistance of Dr. Grego, the plan was established. 6) She said she would like to try and make it to the bus compound at 4:00 a.m. with donuts the first day of school to support the bus drivers.

Mrs. Cook-She added to Ms. Flowers comments about the ESSA Workgroup by saying she found it very beneficial and a lot was learned. The session was collaborative and it

helped the group to have a better understanding of the law. The end result was a good product that will be shared with the state.

Mrs. Krassner- She added to Ms. Flowers comments by saying that the Childs Park YMCA is a model for community outreach programs. She said the spelling bee involved students in preK to grade 5 with lots of families in attendance.

D. Review of Board Requests

Dr. Corbett stated that there were no board requests.

E. School Board Meeting Evaluation

The evaluation of the meeting followed the adjournment of the meeting; and, the results are as follows:

Pluses:

-timed perfectly

-clear presentation

-nice award for Carol

Opportunities:

XIV. Adjournment

There being no further business to be brought before the School Board; this meeting adjourned at 6: 22 p.m.

Chairperson

Superintendent and Ex-Officio Secretary

XV. Public Speakers

The following individuals addressed the Board to share their comments:

1. Lenore Faulkner

Ms. Faulkner shared her personal experiences and spoke in favor of educational excellence.

2. Mark Klutho

Mr. Klutho noted the use of incorrect grammar by staff and his viewpoint on environmental issues.

3. Colleen Parker

Ms. Parker complimented schools that have saved energy without sacrificing comfort. She noted that some high schools received poor letter grades from the state, and shared concerns she has with some methods of instruction.

This session ended at 6:32 p.m.

Public Hearing on Budget

Tuesday, July 26, 2016 6:30 PM

School Administration Building

301 Fourth Street SW
Largo, FL 33770

~ Minutes ~

<https://www.pcsb.org>

Public Hearing on Budget - Time Certain 6:30 p.m.

I. Call to Order

The meeting was called to order at 6:32 p.m. on July 26, 2016 at the School Board Administration Building, 301 Fourth Street SW, Largo, Florida.

Attendee Name	Title	Status	Arrived
Rene Flowers	Board Member	Present	
Ken Peluso	Board Member	Present	
Carol J. Cook	Board Member	Present	
Janet R. Clark	Board Member	Present	
Terry Krassner	Vice Chairman	Present	
Linda S. Lerner	Board Member	Present	
Peggy O' Shea	Chairperson	Present	
Michael A. Grego	Superintendent	Present	
David Koperski	Board Attorney	Present	
Kevin Smith	Associate Superintendent/Finance Business Services	Present	
William Corbett	Deputy Superintendent	Present	
Clinton Herbic	Associate Superintendent/Operations	Present	
Ann Simonetti	Administrative Assistant and Clerk to the Board	Present	

II. Welcome by the School Board Chairperson

Mrs. O'Shea welcomed the public to the first of two public hearings on the 2016-17 budget; tonight's actions are to approve tentative millage rates and the tentative budget. The order of business and actions taken at this meeting must follow specific directions set forth in the state statutes. She asked the public for their cooperation as they proceed with this legally required format.

There are two opportunities to speak, one regarding the proposed millage rates and the

Attachment: Public Hearing on millage-budget 072616 (5888 : School Board minutes)

other on the proposed budget. The public was advised to sign up if they want to speak.

Following the meeting, the school board will continue to review the tentative budget. Changes may be made or reduction in millage rates may be made prior to the final public hearing which is scheduled for Tuesday, September 13, 2016. The proposed millage rate cannot be raised higher than the rate tentatively set at this meeting.

She thanked the public for attending.

Mrs. O'Shea then requested a motion to adopt the agenda.

She stated that following the adoption of the agenda, the superintendent will have an opportunity to make some introductory remarks prior to the presentation and public comments.

III. Adoption of the Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Krassner, Vice Chairman
SECONDER:	Rene Flowers, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

IV. Introductory Comments by the Superintendent

Dr. Grego said the budget reflects operational improvements, improved staffing models, and the 5% contingency. More of the district's dollars are being put into the classroom. The district also intends to continue to increase contingency funds.

He introduced Kevin Smith, associate superintendent, finance and business services, and his staff who will deliver a presentation on the proposed millage rates and tentative budget.

V. Overview of Budget Process and Truth in Millage (TRIM) Requirements by the Associate Superintendent of Finance and Business Services

1. Overview of Budget Process and Truth in Millage (TRIM) Requirements by the Associate Superintendent of Finance and Business Services

Mr. Kevin Smith, associate superintendent, finance and business services, stated that the public hearing notices and Truth in Millage (TRIM) notices from the County Property Appraiser's office follow the legal requirements outlined in Chapter 200 of the Florida State Statutes. The public hearing notice ran in the Tampa Bay Times on Saturday, July 23, 2016. The budget reflects funds from certificates of participation (COPs) and our move to self-insure the district's health insurance coverage which began in January 2015. In September, when the final budget hearing is held, the budget will reflect the final state allocations and hopefully final negotiations made with our bargaining units. The final public hearing is scheduled for Tuesday, September 13, 2016.

VI. Millage to Support the Budget, including Public Comments

Ms. Karen Coffey, executive director, budget and resource allocation, presented the following information through a PowerPoint presentation pertaining to the proposed millage:

- The composition of the School District's proposed millage
- The explanation of a "mill"
- Millage comparison 2015/16 to 2016/17
- What is the "rolled-back" millage rate
- The proposed millage vs. "rolled-back" rate
- The gross taxable value trend
- The property tax revenue comparison
- How are school taxes calculated?
- Reason for millage
- Motions necessary to adopt millage rates

Public Comments regarding the proposed millage rates:

Mark Klutho

Mr. Klutho shared his viewpoint on technology.

1. Approval of Tentative Discretionary Local Effort Millage

The motion was read by Rene Flowers to approve the levying of a tentative discretionary local effort millage of 0.748 mills as part of the total millage to be certified to the Property Appraiser and Florida Department of Revenue.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rene Flowers, Board Member
SECONDER:	Janet R. Clark, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

2. Adoption of Total Millage Rates

The motion was made by Janet Clark to adopt a tentative millage rate of 7.318 mills to be set and certified to the Property Appraiser and to the Florida Department of Revenue. The millage rates are as follows:

For required local effort	4.570 mills
For discretionary local effort	0.748 mills
For local referendum	0.500 mills
For capital outlay	1.500 mills
Total tentative millage	7.318 mills

This rate is 0.21% greater than the rolled-back rate.

Attachment: Public Hearing on millage-budget 072616 (5888 : School Board minutes)

(Copy to be found in Supplemental Minute Book #165.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janet R. Clark, Board Member
SECONDER:	Ken Peluso, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

VII. Tentative 2016/17 Budget, including Public Comments

Ms. LouAnn Jouran, budget specialist, presented the following information through a PowerPoint presentation pertaining to the proposed budget.

- Budget calendar
- Budget parameters
- Budget summary
- Budget summary all sources
- 2016-2017 Legislative issues
- Operating fund resources
- Operating budget revenue sources
- Proposed operating budget
- Operating budget by object
- Capital fund sources
- Five-Year capital outlay plan & facilities work program
- Proposed capital projects
- Proposed special revenue
- Proposed debt service budget
- Proposed internal service budget
- Proposed self-insurance health budget

Ms. Jourdan stated that the tentative budget is on file in the Office of Budget and Resource Allocation in the Administration Building, 301 4th Street SW, Largo, Florida. Additional information is available by calling 727-588-6479 or on the web at www.pcsb.org

Public comments regarding the tentative budget:

Mark Klutho

Mr. Klutho expressed his concern with our budget for capital outlay.

1. Approval of Tentative Budget for 2016/17

(Copy to be found in Supplemental Minute Book #165.)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry Krassner, Vice Chairman
SECONDER:	Ken Peluso, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

VIII. Additional Board Actions

1. Approval to Establish the Second Public Hearing

Ken Peluso moved that the Second Public Hearing on the 2016/17 District Budget be held on September 13, 2016, at 6:30 p.m., in the conference hall of the School Administration Building, 301 Fourth Street SW, Largo, Florida.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ken Peluso, Board Member
SECONDER:	Terry Krassner, Vice Chairman
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

2. Approval to Authorize Submittal of "Certification of School Taxable Value"

Linda Lerner moved that the Board authorize the Superintendent to advise the Property Appraiser of the millage rates, including the required rolled-back rates, approved at the first public hearing held on July 26, 2016.

(Copy to be found in Supplemental Minute Book #165.)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Linda S. Lerner, Board Member
SECONDER:	Carol J. Cook, Board Member
AYES:	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

IX. Other Considerations & Concluding Comments

X. Adjournment

There being no further business to be brought before the School Board, this Public Hearing adjourned at 7:03 p.m.

Chairperson

Superintendent and Ex-Officio Secretary

Attachment: Public Hearing on millage-budget 072616 (5888 : School Board minutes)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5914)

Request Approval of Personnel Recommendations: Personnel Actions as Recommended by the Superintendent

ATTACHMENTS:

- Aug 23 2016 FINAL HR Board Agenda Sets A-D (PDF)

Set A

MEMORANDUM

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2016/2017

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

Administrative

Transfers 2 A

Instructional

Appointments of Probationary Contract	282	1-17
Appointments of Annual Contract	112	17-24
Transfers	236	24-41
Change of Contract Status	12	41-42
Leave of Absence	11	42
Return From Leave of Absence	11	43
Terminations		
Job Abandonment	1	43
Resignations	86	44-49
Retirements	41	49-51
Contracted Services	56	52-55
Substitute Appointments	46	56
Teaching Out-of-Field (Long-Term Substitutes)	6	57

AGE = Adult General Education

ELA = English Language Acquisition

AVID = Advancement Via Individual Determination

CASAS = Comprehensive Adult Student Assessment Systems

CTAE = Career, Technical, and Adult Education

CPI = Crisis Prevention Institute

DA = Differentiated Accountability

EIS = Educational Information System

ELP = Extended Learning Program

ESE = Exceptional Student Education

ESOL = English for Speakers of Other Languages

FDLRS = Florida Diagnostic and Learning Resources System

FSA = Florida Standards Assessment

HOSA = Health Occupations Students of America

IMAST = Interdisciplinary Math and Science with Technology

JROTC = Junior Reserve Officer Training Corps

MSAP = Middle School Achievement Program

MTSS = Multi-Tiered System of Support

NCLB = No Child Left Behind

PATHS = Promoting Alternative Thinking Strategies

PCS = Pinellas County Schools

PCCA = Pinellas County Center for the Arts

PD = Professional Development

PS/RTI = Problem Solving/Response to Instruction and Intervention

RTTT = Race-To-The-Top

SAT = Scholastic Assessment Test

SIM = Self Instructional Module

SIP = School Improvement Plan

SLC = Smaller Learning Communities

STIP = Summer Technology Institute Project

STEM = Science, Technology, Engineering, and Mathematics

VPK = Voluntary Pre K

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

RECOMMENDATION OF SUPERINTENDENT
ON ADMINISTRATIVE PERSONNEL

2016/2017

August 23, 2016

TRANSFERS

NAME	FROM	TO	EFFECTIVE
Gallucci, Nicole	Assistant Principal Tarpon Springs High	Assistant Principal, Dunedin High	08/08/16
Godek, Lori A	Assistant Principal Mount Vernon Elementary	Assistant Principal, Stephens Exceptional Student Education Center	08/08/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

RECOMMENDATION OF SUPERINTENDENT ON
INSTRUCTIONAL PERSONNEL

August 23, 2016

2016/2017

APPOINTMENTS OF PROBATIONARY CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Abegg, Rachel	Orange Grove Elementary	Art	08/01/16
Abourjilie, Emily K	Belleair Elementary	Elementary	08/01/16
Akintonde, James	Lealman Innovation Academy	Alternative Education	08/01/16
Alexander, Lauren E	Gulfport Elementary	Elementary	08/01/16
Allen, Bethany	Safety Harbor Middle	Science	08/01/16
Anderson, Drew E	Boca Ciega High	Social Studies	08/01/16
Anderson, Melissa	Osceola Fundamental High	Varying Exceptionalities	08/01/16
Anderson, Merrily A	Melrose Elementary	Elementary	08/01/16
Anderson, Patti J	Melrose Elementary	Elementary	08/01/16
Arriola, Jessica N	Azalea Middle	Alternative Education	08/01/16
Attree, Helena	Fairmount Park Elementary	Elementary	08/01/16
Austin, Ashley N	Safety Harbor Middle	Science	08/01/16
Avila, Leeanna M	Blanton Elementary	Music	08/01/16
Bacon, Robert J	Bay Vista Fundamental Elementary	Elementary	08/01/16
Badell, Belzahi I	Northeast High	Business Education	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

2

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Baker, Donna s	Safety Harbor Middle	Guidance	08/01/16
Baker, Dorothy	Largo High	Mathematics	08/01/16
Baldwin-Moss, Kelly L	Carwise Middle	Music	08/01/16
Batche, Caitlyn M	Osceola Middle	Autism Spectrum Disorder	08/01/16
Beardsley, Sheila M	Skyview Elementary	Elementary	08/01/16
Beckman, Taylor A	Anona Elementary	Autism Spectrum Disorder	08/01/16
Belcik, Heather	Tyrone Middle	Mathematics	08/01/16
Benoit, Heather E	Countryside High	Language Arts	08/01/16
Benson, Leslie E	Campbell Park Elementary	Elementary	08/01/16
Bieber, Michael W	Lakewood Elementary	Elementary	08/01/16
Biloski, Allison M	Fairmount Park Elementary	Varying Exceptionalities	08/01/16
Birnbaum, Alyssa K	Sandy Lane Elementary	Elementary	08/01/16
Blackwell, Christopher E	Pinellas Technical College St Petersburg	Occupational Specialist (11.5-month)	07/01/16
Blair, Wendy	Dixie Hollins High	Art	08/01/16
Blomeley, Ashley N	Woodlawn Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

3

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Blydenburgh, Jessica A	Fairmount Park Elementary	Kindergarten	08/01/16
Bohm, Sheri B	Lealman Innovation Academy	Alternative Education	08/01/16
Braden, Kayla R	Clearwater High	Reading	08/01/16
Brown Jr, Carl M	Northeast High	Business Education	08/01/16
Brown, Kyle J	Lakewood Elementary	Art`	08/01/16
Brown, Steven A	Pinellas Technical College Clearwater	Vocational (11.5-month)	08/01/16
Brunelle, Brenda L	Largo High	Language Arts	08/01/16
Bruno, Louis S	Fairmount Park Elementary	Elementary	08/01/16
Buchanan, Amelia A	James B Sanderlin PK-8	Elementary	08/01/16
Caballero-Ashmead, Jessica	Garrison-Jones Elementary	Elementary	08/01/16
Cabo-Tallon, Ana M	Boca Ciega High	Foreign Language	08/01/16
Calle, Melissa K	Sanders Exceptional	Emotional/Behavior Disorder	08/01/16
Cameron, Lysbeth A	Melrose Elementary	Art	08/01/16
Capri, Julianne N	Osceola Middle	Autism Spectrum Disorder	08/01/16
Carey, Kaitlyn E	Melrose Elementary	Elementary	08/01/16
Carmona, Jessica R	Seventy-Fourth Street Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

4

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Carter, Brittany N	Pinellas Gulf Coast Academy	Reading	08/01/16
Casey, Rebecca A	Communication Disorders	Speech/Language Pathologist	08/01/16
Catrambone, James J	Dixie Hollins High	Mathematics	08/01/16
Cautero, John A	Gibbs High	Social Studies	08/01/16
Chambers, Valeria LF	Seminole Middle	Social Studies	08/01/16
Cinelli, Jennifer	Azalea Elementary	Elementary	08/01/16
Clarke Jr, Emmerson F	Maximo Elementary	Physical Education	08/01/16
Conard, Jeffrey T	Lealman Innovation Academy	Alternative Education	08/01/16
Corkum, Katherine	Fairmount Park Elementary	Elementary	08/01/16
Corvington, Rachel M	Perkins Elementary	Elementary	08/01/16
Costa, Erica R	Campbell Park Elementary	Elementary	08/01/16
Cousins, Janelle S	Fairmount Park Elementary	Kindergarten	08/01/16
Craig, Katelyn A	Fairmount Park Elementary	Elementary	08/01/16
Crooks, Todd D	Pinellas Gulf Coast Academy	Science	08/01/16
Cruz, Joel G	Tarpon Springs Middle	Language Arts	08/01/16
Cummings, Amanda L	Oak Grove Middle	Mathematics	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

5

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Daly, Brandon S	East Lake High	Science	08/01/16
Davis, Demetrius A	Tyrone Middle	Reading	08/01/16
Davis, Tina M	Campbell Park Elementary	Elementary	08/01/16
Decker, Sally M	Bear Creek Elementary	Elementary	08/01/16
Dennis, Drew T	Campbell Park Elementary	Elementary	08/01/16
Deprisco, Christy M	East Lake High	Teacher Special Assignment	08/01/16
Deveney, Paul J	Pinellas Park Middle	Science	08/01/16
Diaz, Kimberly A	Sexton Elementary	Elementary	08/01/16
Dimitri, Doreen M	Seminole High	Mathematics	08/01/16
Dominguez, Jonathan C	Clearwater High	Science	08/01/16
Doubrava, Leigh	Sexton Elementary	Supported Varying Exceptionalities	08/01/16
Douglas, Jesse S	Melrose Elementary	Library Media/Technology Specialist	08/01/16
Douglas, Tera J	Melrose Elementary	Elementary	08/01/16
Droke, Sandra L	Gulfport Elementary	Library Media/Technology Specialist	08/01/16
Duarte, Maricela	Palm Harbor University High	Foreign Language	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

6

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Edwards, Sandra	FDLRS Gulfcoast Association Center	Resource Teacher	08/01/16
Ehlers, Ashley	Seminole High	Science	08/01/16
Eichler, Lauren M	Fairmount Park Elementary	Supported Varying Exceptionalities	08/01/16
Elijah, Robert D	Lakewood High	Mathematics	08/01/16
Encinias, Lina	John Hopkins Middle	Science	08/01/16
Engle, Thaddeus A	Gibbs High	Drama	08/01/16
Engwall, Beatrice M	Campbell Park Elementary	Pre-K Varying Exceptionalities	08/01/16
Enicks, Mildred	Countryside High	Mathematics	08/01/16
Esaw, Joshua A	Gibbs High	Mathematics	08/01/16
Espinoza, Franco A	Clearwater High	Mathematics	08/13/15
Eubank, Chad W	Lealman Innovation Academy	Mathematics	08/01/16
Evans, Debbie L	Stephens ESE Center	Supported Varying Exceptionalities	08/01/16
Fahenstock, Melissa	Belleair Elementary	Pre-K Varying Exceptionalities	08/01/16
Fielder, Pamela S	Lealman Avenue Elementary	Kindergarten	08/01/16
Fineran, Lawrence P	Clearwater High	JROTC	08/01/16
Flannery, Kelly, M	Azalea Middle	Science	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

7

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Fletcher, Heidi G	Marjorie Kinnan Rawlings Elementary	Pre-K Varying Exceptionalities	08/01/16
Ford, Ashlee B	Melrose Elementary	Kindergarten	08/01/16
Ford, Jaleesa S	Bear Creek Elementary	Pre-K Varying Exceptionalities	08/01/16
Forshier, Caitlin B	Psychological Services	Psychologist	08/01/16
Foster, Nicole	Campbell Park Elementary	Elementary	08/01/16
Funk, Amanda J	James B Sanderlin PK-8	Teacher Special Assignment	08/01/16
Garcia, Karen	Melrose Elementary	Elementary	08/01/16
Garner, Brian P	Maximo Elementary	Physical Education	08/01/16
Genewick, Judith J	Gulfport Elementary	Elementary	08/01/16
Gibson, Meredith M	Fairmount Park Elementary	Art	08/01/16
Giordano, Anthony	East Lake Middle School Academy of Engineering	Varying Exceptionalities	08/01/16
Glaser, Mandy E	Sandy Lane Elementary	Elementary	08/01/16
Gleason, Katie L	Campbell Park Elementary	Elementary	08/01/16
Gobel Jr, Robert E	Clearwater High	Driver Education	08/01/16
Goehrig, Lori L	Communication Disorders	Educational Diagnostician	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

8

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Golden, Nicole M	John Hopkins Middle	Library Media/Technology Specialist	08/01/16
Gomez-Sanchez, Yahaira	Tyrone Middle	ESOL	08/01/16
Green, Javaris R	Gibbs High	Guidance	08/01/16
Greene, Tamara L	Southern Oak Elementary	Elementary	08/01/16
Griffin, Anita F	James B Sanderlin PK-8	Guidance	08/01/16
Grove, Rachel	Bear Creek Elementary	Elementary	08/01/16
Grzesikowski, Courtney E	Campbell Park Elementary	Varying Exceptionalities	08/01/16
Guccione, Julianna C	Fitzgerald Middle	Art	08/01/16
Guiza, Gloria M	Clearwater High	Teacher, Other	08/01/16
Haley, Elyse J	Safety Harbor Middle	Language Arts	08/01/16
Hall, Jennifer C	Safety Harbor Elementary	Autism Spectrum Disorder	08/01/16
Hamilton, Natasha L	Fairmount Park Elementary	Elementary	08/01/16
Harmon, Clacci C	Bay Point Middle	Language Arts	08/01/16
Harris, Alyssa	Bay Point Elementary	Elementary	08/01/16
Hatfield, Amber L	Lealman Innovation Academy	Alternative Education	08/01/16
Heather, Lisa A	Fairmount Park Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

9

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Hedrick, Evan	Carwise Middle	Business Education	08/01/16
Hedrick, Meagan E	Largo High	Foreign Language	08/01/16
Hill, Rebecca L	Campbell Park Elementary	Elementary	08/01/16
Hires, Amanda A	Lakewood High	Mathematics	08/01/16
Hughes, Leslie L	Bay Point Middle	Science	08/01/16
Irving, Leslie W	John Hopkins Middle	Reading	08/01/16
James, Auriel J	Osceola Middle	Music	08/01/16
Jasinski, Samantha N	John Hopkins Middle	Foreign Language	08/01/16
John Baptiste, Rosie	Melrose Elementary	Kindergarten	08/01/16
Johnson, Brittney M	Seminole Middle	Emotional/Behavior Disorder	08/01/16
Johnson, Michael D	Psychological Services	Psychologist	08/01/16
Johnson, Michael T	Walsingham Elementary	Elementary	08/01/16
Joyner Jr, Frederick H	Clearwater High	Social Studies	08/01/16
Kanehl, Julie	Tarpon Springs Middle	Language Arts	08/01/16
Kearney, Marissa	Bay Point Middle	Health	08/01/16
Kelley, Vivian L	Bauder Elementary	Elementary	08/01/16
Kelly, Alexis H	Fairmount Park Elementary	Elementary	08/01/16
Keriazes, Andrea A	Gulfport Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

10

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Khanuja, Molly E	High Point Elementary	Elementary	08/01/16
Kiran, Tammy T	Maximo Elementary	Elementary	08/01/16
Kittle, Christie	Fairmount Park Elementary	Elementary	08/01/16
Knight, Walton	Northeast High	Varying Exceptionalities	08/01/16
Kopcik, Tracy L	Largo High	Reading	08/01/16
Kozlowski, Nicholas C	Stephens ESE Center	Art	08/01/16
Kraul, Kristofer A	Psychological Services	Psychologist	08/01/16
Kuhlman, Anne M	Fairmount Park Elementary	Kindergarten	08/01/16
Lebrun, Kerry	Largo Middle	Varying Exceptionalities	08/01/16
Leetang, Mandy N	Gulfport Elementary	Elementary	08/01/16
Leonard, Katherine M	Communication Disorders	Speech Language/Pathologist	08/01/16
Leroux, Lauren A	Maximo Elementary	Elementary	08/01/16
Lesczynski, Elizabeth A	Osceola Middle	Science	08/01/16
Little, Katherine A	Pinellas Park Middle	Reading	08/01/16
Loduca, Francis	Dunedin Highland Middle	Language Arts	08/01/16
Lopez, Loren E	High Point Elementary	Autism Spectrum Disorder	08/01/16
Mahr, Monique L	Walsingham Elementary	Elementary	08/01/16
Maley, Timothy A	Clearwater High	Mathematics	08/01/16
Mallory, Mashainah E	Gulfport Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

11

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Marquez Sterling, Maria T	Gulfport Elementary	Alternative Education	08/01/16
Mattingly, Christine M	Seminole Middle	Music	08/01/16
Mattioli, Gina M	Tarpon Springs High	Language Arts	08/01/16
McAllister, Justin B	Gibbs High	Art	08/01/16
McClendon, Deborah L	Belleair Elementary	Elementary	08/01/16
McCluskey, Elizabeth E	Safety Harbor Middle	Music	08/01/16
McKnight, Erica L	Psychological Services	Psychologist	08/01/16
McKnight, Jennifer	St Petersburg High	Science	08/01/16
McQueen, Rosalind AD	Bayside High	Alternative Education	08/01/16
Melcher, Diana L	Dixie Hollins High	Mathematics	08/01/16
Minichillo, Heather	Largo High	Language Arts	08/01/16
Mitrovic, Aleksandra	Lealman Innovation Academy	Alternative Education	08/01/16
Mock, Melissa	Hospital Homebound	Instructional Staff Developer	08/01/16
Monahan, David M	Psychological Services	Psychologist	08/01/16
Montgomery, Mia	6-8 Science	Instructional Staff Developer	08/01/16
Montoya, Raquel M	St Petersburg High	Language Arts	08/01/16
Morahan, Melissa K	Bardmoor Elementary	Elementary	08/01/16
Morrow II, Rudy A	Lealman Innovation Academy	Alternative Education	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

12

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Moseley, Grace A	Northeast High	Language Arts	08/01/16
Mulligan, James R	Dunedin Highland Middle	Varying Exceptionalities	08/01/16
Neeley, Vangie	Cross Bayou Elementary	Audiologist	08/01/16
Nemeth, Anne-Marie	Fairmount Park Elementary	Elementary	08/01/16
Noth, Justine M	Marjorie Kinnan Rawlings Elementary	Elementary	08/01/16
Ogunrinde, Mary O	Marjorie Kinnan Rawlings Elementary	Elementary	08/01/16
Oliver, Kristen P	Largo Middle	Reading	08/01/16
Palmer, Lillian B	Seminole High	Drama	08/01/16
Paul, Emilia G	Tarpon Springs High	Language Arts	08/01/16
Peppers, Alexander W	New Heights Elementary	Physical Education	08/01/16
Peters, Mark T	Pinellas Gulf Coast Academy	Mathematics	08/01/16
Peterson, Garry G	Pinellas Technical College St Petersburg	Vocational (11.5-month)	08/01/16
Petrie, Amber R	Pinellas Park High	Teacher, Other	08/01/16
Pierce, Megan K	Stephens ESE Center	Participatory Varying Exceptionality	08/01/16
Polino, Drake A	St Petersburg High	Science	08/01/16
Polson, Amanda L	Communication Disorders	Speech/Language Pathologist	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

13

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Przybylski, Magen M	Maximo Elementary	Elementary	08/01/16
Quintana, Tina D	Bay Point Middle	Reading/Literacy Coach	08/01/16
Ramos Gonzalez, Edrick G	Largo Middle	ESOL	08/01/16
Ramos, Christopher R	Lealman Innovation Academy	Alternative Education	08/01/16
Ranieri, Deborah L	Lakewood Elementary	Physical Education	08/01/16
Rapp, Tina M	Mildred Helms Elementary	Varying Exceptionalities	08/01/16
Reid, Marc A	Tyrone Middle	Language Arts	08/01/16
Ress, Andrea D	Southern Oak Elementary	Elementary (Job Share)	08/01/16
Riber, Zackary A	Lakewood Elementary	Elementary	08/01/16
Rice, Kathryn B	Clearwater High	Language Arts	08/01/16
Riggio, Cynthia W	Azalea Middle	Reading	08/01/16
Roberts, Kerry V	Dunedin High	Social Studies	08/01/16
Robertson, Constance	Melrose Elementary	Varying Exceptionalities	08/01/16
Robinson, Lindsay	Woodlawn Elementary	Elementary	08/01/16
Robinson, Marquis	Pinellas Park Middle	Social Studies	08/01/16
Rodriguez, Lauren	Lakeview Fundamental Elementary	Kindergarten	08/01/16
Rodriguez-Maust, Helen E	Disston Academy	ESE Vocational Education	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

14

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Rogers, Haven A	Fairmount Park Elementary	Elementary	08/01/16
Rorer, Samuel T	Northwest Elementary	Emotional/Behavior Disorder	08/01/16
Roualet, Jessica L	Fairmount Park Elementary	Kindergarten	08/01/16
Rountree, Cynthia D	Tarpon Springs Fundamental Elementary	Elementary	08/01/16
Rumaker, Michael J	East Lake Middle School Academy of Engineering	Social Studies	08/01/16
Ryan, Lisa M	Tarpon Springs Elementary	Curriculum Specialist	08/01/16
Salamin, Iman M	Clearwater High	Mathematics	08/01/16
Samardzija, Joanne	Lakewood Elementary	Music	08/01/16
Sanderson, Paige	Fairmount Park Elementary	Elementary	08/01/16
Saurini, Kayla H	Eisenhower Elementary	Elementary	08/01/16
Sauter, Cheri S	Osceola Fundamental High	Language Arts	08/01/16
Schaffer, Leighann	Tyrone Middle	Guidance	08/01/16
Scharaldi, Daniel R	Tyrone Middle	Science	08/01/16
Schmidt, Amy B	Safety Harbor Middle	Language Arts	08/01/16
Schwartz, Megan A	Southern Oak Elementary	Title I Elementary	08/01/16
Scott, Brian K	Gulfport Elementary	Music	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

15

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Seabaugh, Summer A	Campbell Park Elementary	Elementary	08/01/16
Seguin, David	Psychological Services	Psychologist	08/01/16
Shaffer, Jenna A	Lake St George Elementary	Alternative Education	08/01/16
Sichette, Emma J	Fairmount Park Elementary	Elementary	08/01/16
Simmerman, Lisa M	Largo High	Language Arts	08/01/16
Sinanagic, Lamija	Largo Middle	Social Studies	08/01/16
Sirota, Leigh M	Gulfport Elementary	Elementary	08/01/16
Snider, Antoinette E	Boca Ciega High	Social Studies	08/01/16
Snovel, Victoria A	Gibbs High	Foreign Language	08/01/16
Sommer, Brittany E	Safety Harbor Middle	Guidance	08/01/16
Song, Sue G	Clearwater Intermediate	Mathematics	09/02/16
Sopko, Michael C	Clearwater High	Music	08/01/16
Stedrak, Vanessa R	John Hopkins Middle	Language Arts	08/01/16
Sterling, Sarah J	Fairmount Park Elementary	Elementary	08/01/16
Stone, Beth M	Boca Ciega High	Language Arts	08/01/16
Storch, Ariel C	Seventy-Fourth Street Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

16

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Struckhoff, Adam W	Highland Lakes Elementary	Emotional/Behavior Disorder	08/01/16
Swanson, Amy L	St Petersburg High	Social Studies	08/01/16
Sweat, Jennifer L	Mildred Helms Elementary	Elementary	08/01/16
Taylor, Katharine B	Tyrone Middle	Social Studies	08/01/16
Taylor, Michelle	Melrose Elementary	Elementary	08/01/16
Thompson, Grace I	Seminole Middle	Language Arts	08/01/16
Timmons, Wendy L	Lakewood Elementary	Elementary	08/01/16
Trevino, Samantha	Ponce de Leon Elementary	Elementary	08/01/16
Turner, Cherie	Largo Middle	Varying Exceptionalities	08/01/16
Tweed, Kris	New Heights Elementary	Elementary	08/01/16
Van Riper, Edward S	Pinellas Gulf Coast Academy	Social Studies	08/01/16
Vasquez, Jasmine L	Fairmount Park Elementary	Elementary	08/01/16
Vaultonburg, Emily M	Maximo Elementary	Behavior Specialist	08/01/16
Venezia, Patrick L	Largo High	Industrial Arts	08/01/16
Vieux, Maiya	Tyrone Middle	Social Studies	08/01/16
Wagner, Mikayla	Seminole High	Social Studies	08/01/16
Walker, Cara M	Gulfport Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

17

APPOINTMENTS OF PROBATIONARY CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Walli, Brittany	Bay Point Middle	Mathematics	08/01/16
Weatherford, Sharon E	Cross Bayou Elementary	Varying Exceptionalities	08/01/16
Weaver, Jennifer B	Pinellas Technical College Clearwater	Occupational Specialist (11.5-month)	08/01/16
Welch, Caitlin R	Tarpon Springs Middle	Gifted Social Studies	08/01/16
Welch, Madison L	Gulfport Elementary	Elementary	08/01/16
Wignall, Stephanie M	High Point Elementary	Elementary	08/01/16
Williams, Andrea L	Largo Middle	Language Arts	08/01/16
Williams, Cristal E	Melrose Elementary	Elementary	08/01/16
Wong, Sylvia	Maximo Elementary	Elementary	08/01/16
Wooten, Erica A	High Point Elementary	Elementary	08/01/16
Worthy, Alexandra	Largo Middle	Foreign Language	08/01/16
Young, Kimberly A	Perkins Elementary	Guidance	08/01/16
Zangara, Cynthia L	Fitzgerald Middle	Varying Exceptionalities	08/01/16

APPOINTMENTS OF ANNUAL CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Avlonitis, George E	Northeast High	Mathematics	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

18

APPOINTMENTS OF ANNUAL CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Babcock, Sandra R	Carwise Middle	Guidance	08/01/16
Bagwell, Kelley M	Lakewood Elementary	Elementary	08/01/16
Bailey, Lynne M	Azalea Middle	Reading	08/01/16
Bailey, Travis A	Northeast High	Business Education	08/19/16
Baker, David W	Gibbs High	Reading	08/01/16
Bakowski, Michelle S	Dixie Hollins High	Science	08/01/16
Bayes, Kelly L	Largo Middle	Reading	08/01/16
Belzer, Andrew	Pinellas Park Middle	Foreign Language	08/08/16
Benzel, Yerelyn Y	Fairmount Park Elementary	Elementary	08/01/16
Bierman, Kristin K	High Point Elementary	Elementary	08/01/16
Bonchi, David J	Pinellas Park High	Varying Exceptionalities	08/01/16
Bonnell, Jeffrey Z	Gibbs High	Mathematics	08/01/16
Brantley, Yusvf K	Boca Ciega High	JROTC	08/01/16
Buckley, Alyssa F	High Point Elementary	Elementary	08/01/16
Cannon, Valerie H	Fairmount Park Elementary	Elementary	08/01/16
Carter, Rita L	Safety Harbor Middle	Mathematics	08/01/16
Caruso, June L	High Point Elementary	Autism Spectrum Disorder	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

19

APPOINTMENTS OF ANNUAL CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Catlin, Jason R	Sandy Lane Elementary	Kindergarten	08/01/16
Cato, Rachel A	Fairmount Park Elementary	Kindergarten	08/01/16
Cavalli, Peter L	Pinellas Technical College St Petersburg	Vocational (11.5-month)	07/01/16
Clark, Dawn M	Pinellas Park Middle	Language Arts	08/01/16
Collins, Lori L	Fuguitt Elementary	Varying Exceptionalities	08/01/16
Copechal, Crystal R	Belcher Elementary	Elementary	08/01/16
Correa Santiago, Kamill	Boca Ciega High	Mathematics	08/01/16
Cross, Brandy M	Dixie Hollins High	Foreign Language	08/01/16
Dellert, Lauren J	Seminole High	Science	08/01/16
Dials, Franchon M	Tomlinson Adult Learning Center	Adult Education	07/01/16
Dogu, Amanda M	Safety Harbor Middle	Social Studies	08/01/16
Donald, Jack T	Dunedin High	Social Studies	08/01/16
Duffy, Kathleen J	Pinellas Park Middle	Language Arts	08/01/16
Everly, Steven J	Azalea Middle	Mathematics	08/01/16
Fiore, James P	Clearwater High	Varying Exceptionalities	08/01/16
Flippen, Tonia F	Skycrest Elementary	Elementary	08/01/16
Foley, Devan A	Azalea Middle	Mathematics	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

20

APPOINTMENTS OF ANNUAL CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Forman, Melisa	Palm Harbor University High	Foreign Language	08/01/16
Gaska, Ashley R	Fitzgerald Middle	Language Arts	08/01/16
Gonzalez, Orlando P	Starkey Elementary	Elementary	08/01/16
Gray, Jennifer L	McMullen-Booth Elementary	Guidance	08/01/16
Green, Gary D	Osceola Middle	Guidance	08/01/16
Guardabascio, April H	East Lake High	Language Arts	08/01/16
Gudorf, Matthew S	Boca Ciega High	Social Studies	08/01/16
Hartigan, Alexandria C	Calvin Hunsinger	Emotional/Behavior Disorder	08/01/16
Hawley, Christopher M	Largo High	Social Studies	08/01/16
Haworth, Michael L	Pinellas Park Middle	Music	08/01/16
Hedman, Robin L	Bay Point Elementary	Elementary	08/01/16
Hintze, Timothy L	Largo High	Science	08/01/16
Janecek, Jennifer A	Plumb Elementary	Elementary	08/01/16
Johnson, Janay N	Tyrone Middle	Emotional/Behavior Disorder	08/01/16
Johnson, Jennifer A	Curtis Fundamental Elementary	Elementary	08/01/16
Johnson, Latoyia K	Azalea Middle	Health	08/13/16
Johnson, Thomas W	Largo High	Varying Exceptionalities	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

21

APPOINTMENTS OF ANNUAL CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Johnson, Tracy M	Tarpon Springs Fundamental Elementary	Varying Exceptionalities	08/01/16
Kelley, Melissa M	Safety Harbor Middle	Language Arts	08/01/16
Kemp, Stefany F	Pinellas Park Middle	Varying Exceptionalities	08/01/16
Khoury, Barbara L	Mildred Helms Elementary	Curriculum Specialist	08/01/16
Kienlen, Elyse E	School Social Work/Full Service Schools	Social Work	08/01/16
Knight, Kara L	Sexton Elementary	Kindergarten	08/01/16
Lopez, Luke C	Pinellas Park Middle	Science	08/05/16
Malick, Jason C	Shore Acres Elementary	Elementary	08/01/16
Manzi, Melissa A	Fairmount Park Elementary	Alternative Education	08/01/16
McCann, Margaret E	Meadowlawn Middle	Language Arts	08/01/16
McClain, Justin C	School Social Work/Full Service Schools	Social Work	08/01/16
McCormick Bowles, Amy R	Ridgecrest Elementary	Elementary	08/01/16
McKee, Stephanie A	Lealman Innovation Academy	Alternative Education	08/01/16
McRae, Christopher J	East Lake High	Technology Education	08/05/16
Mellinger, Michael E	Seminole Middle	Health Education	08/23/16
Mello, Leah L	Anona Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

22

APPOINTMENTS OF ANNUAL CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Miller, Charles C	Seminole High	Social Studies	08/01/16
Milligan, Larona D	Skyview Elementary	Elementary	08/01/16
Monbarren, Kimberly T	Tyrone Middle	Science	08/01/16
Mosier, Robert E	Azalea Middle	Mathematics	08/01/16
Nyarkoh, Candice	Fairmount Park Elementary	Guidance	08/01/16
Obremski, Colleen J	Boca Ciega High	Language Arts	08/01/16
Parker, Christopher A	Seminole High	Business Education	08/01/16
Pellin, Katelyn E	Largo High	Guidance	08/09/16
Powers, Kelsey R	High Point Elementary	Elementary	08/01/16
Pry, Amber J	Sutherland Elementary	Art	08/01/16
Puckett, Brent E	Thurgood Marshall Fundamental Middle	Language Arts	08/05/16
Reimer, Kimberly F	Leila Davis Elementary	Hospital Homebound	08/08/16
Reisinger, Ricki E	Tyrone Middle	Teacher Special Assignment	08/01/16
Reiter, Gildred B	Starkey Elementary	Elementary	08/01/16
Ringwood, Thomas W	Largo Middle	Social Studies	08/01/16
Rivera Rivera, Edwin A	Boca Ciega High	JROTC	08/01/16
Rogers, Melanie N	Pinellas Park Middle	Business Education	08/03/16
Rothrock, Wanda M	Gulfport Elementary	Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

23

APPOINTMENTS OF ANNUAL CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Russo, Deanna J	Seminole Middle	Reading	08/01/16
Scutella, Laticia L	Garrison-Jones Elementary	Elementary	08/01/16
Sherrill, Brooke R	Largo Middle	Art	08/01/16
Simmons, Darryl A	Largo High	Behavior Specialist	08/01/16
Sisson, Christina J	Sanders Exceptional	Music	08/01/16
Smith Jessica N	Thurgood Marshall Fundamental Middle	Science	08/01/16
Smith, Samantha J	Campbell Park Elementary	Elementary	08/01/16
Spera, Russell S	Dunedin High	Reading	08/01/16
Steeves, Heather A	Largo High	Mathematics	08/10/16
Stephens, Sonja M	Pinellas Technical College St Petersburg	Vocational (11.5-month)	07/01/16
Szafarski, Jessica R	Boca Ciega High	Business Education	08/01/16
Talbot, Katherine D	Campbell Park Elementary	Art	08/01/16
Teixeira, Katia A	Ridgecrest Elementary	Elementary	08/01/16
Thomas, Celeste H	Lealman Innovation Academy	Guidance	08/01/16
Thompson, Jonathon E	Gibbs High	Alternative Education	08/01/16
Tisdale, Eric C	Azalea Middle	Varying Exceptionalities	08/01/16
Tsotsos, Nicholas P	Safety Harbor Middle	Business Education	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

24

APPOINTMENTS OF ANNUAL CONTRACT
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Vertullo, Susan M	Tarpon Springs Fundamental Elementary	Art	08/01/16
Viera, Lisabeth M	Curlew Creek Elementary	Pre-K Handicapped	08/01/16
Wagner, Molly C	High Point Elementary	Elementary	08/01/16
Walters, Elizabeth	Clearwater Intermediate	Social Studies	08/01/16
Williams, Bryan	Doug Jamerson Elementary	Autism Spectrum Disorder	08/01/16
Williams, Tiffany L	Pinellas Park Middle	Physical Education	08/01/16
Williamson, Angela E	Pinellas Virtual K-12	Mathematics	08/01/16
Yoder, Bethany F	Mount Vernon Elementary	Emotional/Behavior Disorder	08/01/16
York, Linnea D	Clearwater Intermediate	ESOL	08/01/16

TRANSFERS

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Ables, Melody J	Bay Point Middle	Communication Disorders	08/01/16
Alam, Amy C	Campbell Park Elementary	Gulfport Elementary	08/01/16
August, Jennifer L	Gibbs High	Educational Alternative Services	08/01/16
Averbeck, Lisa M	Sandy Lane Elementary	Sexton Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

25

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Bachman, Geraldinne DC	Oak Grove Middle	Carwise Middle	08/01/16
Baker, Angela J	San Jose Elementary	Lake St George Elementary	08/01/16
Barbur, Patricia L	High Point Elementary	Southern Oak Elementary	08/01/16
Barnard, Stacey S	Gulfport Elementary	Shore Acres Elementary	08/01/16
Bejo, Yilka M	Clearwater High	Clearwater Adult Education Center	08/01/16
Berrian, Jodi N	Perkins Elementary	Fuguitt Elementary	08/01/16
Bieber, Shawn M	Gulfport Elementary	Lakewood Elementary	08/01/16
Bouknecht, Lynne A	Cross Bayou Elementary	Marjorie Kinnan Rawlings Elementary	08/01/16
Bourne, Sandra L	Largo Middle	John Hopkins Middle	08/01/16
Bowen, RG	Bay Point Elementary	Bardmoor Elementary	08/01/16
Bradley, Cheryl A	Mount Vernon Elementary	Lealman Avenue Elementary	08/01/16
Brady, Robin C	Lealman Innovation Academy	Dixie Hollins High	08/01/16
Broadwater, Karen S	Sandy Lane Elementary	Garrison-Jones Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

26

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Brooks, Todd	East Lake High	Dunedin High	08/01/16
Brubaker, Mary E	Lakewood High	St Petersburg High	08/01/16
Bulino, Karen F	Azalea Middle	Seminole Middle	08/01/16
Busch, Michael J	Lakewood Elementary	Lynch Elementary	08/01/16
Bushery, Jesstina S	Walsingham Elementary	Gulfport Elementary	08/01/16
Butler, Nicole L	Gulfport Elementary	Highland Lakes Elementary	08/01/16
Byers, Jennifer L	Ozona Elementary	Clearwater Fundamental Middle	08/01/16
Byrd, Felicia D	Melrose Elementary	Maximo Elementary	08/01/16
Caffentzis, Katharine	Gibbs High	Dixie Hollins High	08/01/16
Cain, Anna M	Campbell Park Elementary	New Heights Elementary	08/01/16
Calder, Melissa A	Ponce de Leon Elementary	Anona Elementary	08/01/16
Campos, Julia E	Largo High	Hospital Homebound	08/01/16
Cano, Alvaro	Pinellas Park High	St Petersburg High	08/01/16
Cantrell, Jerry J	Tyrone Middle	Seminole High	08/01/16
Carlson, Marsha	Seminole High	St Petersburg High	08/01/16
Carron, Nicole J	Walsingham Elementary	Gulfport Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

27

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Caruso, Christina L	Brooker Creek Elementary	Gulfport Elementary	08/01/16
Cassidy, Carole S	Fairmount Park Elementary	Doug Jamerson Elementary	08/01/16
Castiglione, Crystina M	St Petersburg High	Lakeview Fundamental Elementary	08/01/16
Chirino, Angela	Pinellas Park Middle	6-8 Science	08/01/16
Clark, Angela M	Lealman Avenue Elementary	Bardmoor Elementary	08/01/16
Clark, Latoya N	Forest Lakes Elementary	Woodlawn Elementary	08/01/16
Clark, Laura E	Curlew Creek Elementary	Academic Computing	08/01/16
Clark, Myra A	James B Sanderlin PK-8	Maximo Elementary	08/01/16
Collins, Megan	Mount Vernon Elementary	Lealman Avenue Elementary	08/01/16
Couch, Libby G	Doug Jamerson Elementary	Northeast High	08/01/16
Cousineau, Sherrie D	Northwest Elementary	Belcher Elementary	08/01/16
Covington, Christina M	Communication Disorders	Pre K Handicapped	08/01/16
Cummins, Angela D	Blanton Elementary	Gulfport Elementary	08/01/16
Davis Jr, Thomas	Dixie Hollins High	East Lake High	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

28

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Davis, Charlene	Highland Lakes Elementary	Gulfport Elementary	08/01/16
Dearth, Tracie J	Lealman Innovation Academy	Area 3 ESE	08/01/16
Dekoter, Maria M	Tarpon Springs Middle	Dunedin Highland Middle	08/01/16
Denny, Bridget C	Northwest Elementary	Azalea Elementary	08/01/16
DeSouza Garabeli, Maria R	Curlew Creek Elementary	Doug Jamerson Elementary	08/01/16
Dewindt, Anna M	Gulfport Elementary	Frontier Elementary	08/01/16
Dixon, Mary K	OT-PT/Medicaid	Eisenhower Elementary	08/01/16
Dobs, Cassandra J	Skycrest Elementary	Sandy Lane Elementary	08/01/16
Docobo, Vivian A	Pinellas Virtual K-12	Thurgood Marshall Fundamental Middle	08/01/16
Doege, Johanna M	Woodlawn Elementary	Mount Vernon Elementary	08/01/16
Douglas, Julie C	Lynch Elementary	Lakewood Elementary	08/01/16
Elander, Donna M	Academic Computing	Skycrest Elementary	08/01/16
Ellis, Michelle L	Azalea Middle	Palm Harbor Middle	08/01/16
Engl, Margaret M	Tarpon Springs Fundamental Elementary	Sandy Lane Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

29

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Enlow, Kristin N	Walsingham Elementary	Mildred Helms Elementary	08/01/16
Erb, Bethann	Pinellas Virtual K-12	Bay Vista Fundamental Elementary	08/01/16
Every, Melanie A	Southern Oak Elementary	Shore Acres Elementary	08/01/16
Fanning, Gregory C	Lealman Innovation Academy	Palm Harbor University High	08/01/16
Fetters, Bradley J	John Hopkins Middle	Dixie Hollins High	08/01/16
Fisher, Jessica	Safety Harbor Middle	Professional Development	07/19/16
Foley, Katherine M	Fairmount Park Elementary	School Leadership	08/01/16
Furse, Natasha L	Melrose Elementary	Bay Point Elementary	08/01/16
Gascon, Megan D	Bear Creek Elementary	Gulfport Elementary	08/01/16
Geiger, Jennifer A	John Hopkins Middle	Cross Bayou Elementary	08/01/16
Genens, Kathy L	Sandy Lane Elementary	Curlew Creek Elementary	08/01/16
Georgakakis, Nicole	Oak Grove Middle	Tarpon Springs Middle	08/01/16
George, Diane E	Anona Elementary	Melrose Elementary	08/01/16
Gerber, Kristie K	Eisenhower Elementary	Forest Lakes Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

30

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Giannakis, Katherine	Tyrone Middle	Bauder Elementary	08/01/16
Givins, Anthony A	Sanders Exceptional	Seminole High	08/01/16
Goldblatt, Ilene L	Thurgood Marshall Fundamental Middle	Bay Point Middle	08/01/16
Gorman, Laura C	Gulfport Elementary	Seminole Elementary	08/01/16
Goshay, Garius D	Pinellas Park Middle	Largo High	08/01/16
Grasher, Angela J	Gulfport Elementary	Seminole Elementary	08/01/16
Gray, Jennifer L	Pinellas Park Elementary	Curtis Fundamental Elementary	08/01/16
Griffin, Keith L	Lealman Innovation Academy	Bauder Elementary	08/01/16
Grimon-Heinen, Martha	Communication Disorders	Pre K Handicapped	08/01/16
Grizzle, Lorraine E	Melrose Elementary	Bay Vista Fundamental Elementary	08/01/16
Guirguis, Heidi K	Meadowlawn Middle	Boca Ciega High	08/01/16
Haraminac, Karen H	Melrose Elementary	Southern Oak Elementary	08/01/16
Harris, Darren K	John Hopkins Middle	Oak Grove Middle	08/01/16
Hart, Rachel L	Sutherland Elementary	Lake St George Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

31

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Haubenestel, Janice C	High Point Elementary	Eisenhower Elementary	08/01/16
Helbling, Brenda L	Bay Point Middle	Pinellas Park Middle	08/01/16
Herring, Maurice	Tyrone Middle	Woodlawn Elementary	08/01/16
Hillyer, John B	East Lake High	Pinellas Secondary School	08/01/16
Hilterbrandt, Linda K	Safety Harbor Middle	Curtis Fundamental Elementary	08/01/16
Hines, Andrea A	New Heights Elementary	Bear Creek Elementary	08/01/16
Hoag, Jessica J	Seminole High (10-month)	Pre K-12 Health Education (12-month)	07/18/16
Howe, Kristin L	Fairmount Park Elementary	Bay Point Elementary	08/01/16
Hubbard, Alison K	Mildred Helms Elementary	Anona Elementary	08/01/16
Hubble, Karen P	Gulfport Elementary	Lealman Avenue Elementary	08/01/16
Hughes, Brittany M	Seminole Middle	Ponce de Leon Elementary	08/01/16
Hughes, Jennifer P	Sandy Lane Elementary	Seminole Middle	08/01/16
Hulle, Juliet A	Campbell Park Elementary	Nina Harris ESE Center	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

32

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Hutchinson, Kathryn Y	Pinellas Park High	Pinellas Secondary School	08/01/16
Hutton, Carrol S	Campbell Park Elementary	School Leadership	08/01/16
Jenkins, Felicia O	Woodlawn Elementary	Pinellas Central Elementary	08/01/16
Jenkins, Heidi J	Pinellas Secondary School	New Heights Elementary	08/01/16
Jenkins, Linda J	Lealman Avenue Elementary	Azalea Elementary	08/01/16
Jenrette, Carol L	Tarpon Springs Middle	Bauder Elementary	08/01/16
Johnson, Amanda D	Fairmount Park Elementary	Azalea Elementary	08/01/16
Johnson, Laura L	Pinellas Park Elementary	Shore Acres Elementary	08/01/16
Johnson, Shannon M	Safety Harbor Middle	Oak Grove Middle	08/01/16
Jones, Lisa D	Disston Academy	Azalea Middle	08/01/16
Kapolka, Melissa A	Clearwater Fundamental Middle	Pinellas Park High	08/01/16
Keller, Jacalyn D	Sutherland Elementary	Curtis Fundamental Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

33

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Kemerer, Krystyne M	Plumb Elementary	Stephens ESE Center	08/01/16
King, Cortney S	Sandy Lane Elementary	Tarpon Springs Fundamental Elementary	08/01/16
King, Cory	Safety Harbor Middle	Dunedin High	08/01/16
Kirby, Lorraine B	Melrose Elementary	Eisenhower Elementary	08/01/16
Kirkegaard-Blue, Johanna L	Fairmount Park Elementary	Oldsmar Elementary	08/01/16
Knight, Kara L	Ozona Elementary	Sexton Elementary	08/01/16
Knudsen, Liza T	Lakewood Elementary	Lynch Elementary	08/01/16
Kolosey, Genessa R	Madeira Beach Fundamental K-8	Dixie Hollins High	08/01/16
Kraus, Ashley S	Azalea Middle	Bay Point Middle	08/01/16
Kucek, Heather N	San Jose Elementary	Lake St George Elementary	08/01/16
Kuffel, Christen A	Starkey Elementary	High Point Elementary	08/01/16
Lambert, Sandy	Tyrone Middle	Boca Ciega High	08/01/16
Lamothe, Andre	Lealman Avenue Elementary	Sunset Hills Elementary	08/01/16
Lance, Meghan E	Plumb Elementary	Thurgood Marshall Fundamental Middle	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

34

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Lawson, Stephanie W	John Hopkins Middle	Educational Alternative Services	08/01/16
Lees, Emily T	Orange Grove Elementary	Frontier Elementary	08/01/16
Leoni, Destiny L	Azalea Middle	Osceola Middle	08/01/16
Lewis, Debra B	Seminole Elementary	Area 3 ESE	08/01/16
Lind, Joann R	Melrose Elementary	Boca Ciega High	08/01/16
Livernois, Robin L	Frontier Elementary	Cross Bayou Elementary	08/01/16
Lube, Michael R	Tarpon Springs High	East Lake High	08/01/16
MacGregor, Melissa K	Ponce de Leon Elementary	Cypress Woods Elementary	08/01/16
Makris, Constance	Lakewood Elementary	Brooker Creek Elementary	08/01/16
Mallory, Ann L	Clearwater High	Tomlinson Adult Learning Center (11.5-month)	07/01/16
Malone, Denise M	Lynch Elementary	Lakewood Elementary	08/01/16
Manley, Nicole A	Gulfport Elementary (Full-Time)	Bay Point Elementary (Job Share)	08/01/16
Marinkovich, Louis A	Title I Center	Gulf Beaches Elementary Magnet	08/01/16
Marshall, Jennifer L	Dunedin High	Hospital Homebound	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

35

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Mason, Scott D	Boca Ciega High	Meadowlawn Middle	08/01/16
McCabe, Margaret A	Pinellas Park Middle	6-8 Science	08/01/16
McCord, Karen F	Gulfport Elementary	Anona Elementary	08/01/16
McCurtain, Rachel H	Oak Grove Middle	High School Language Arts and Reading	08/01/16
McFadden, Lisa A	9-12 Mathematics	Seminole High	08/01/16
McKenzie, Paige BS	High Point Elementary	Curlew Creek Elementary	08/01/16
McLean, Kathleen Y	Gulfport Elementary	Madeira Beach Fundamental K-8	08/01/16
Mercado, Justin D	Sandy Lane Elementary	Anona Elementary	08/01/16
Middlebrooks III, Freddie C	Gulfport Elementary	Seminole Elementary	08/01/16
Miller, Jay T	Fairmount Park Elementary	Shore Acres Elementary	08/01/16
Mirando, Briana S	Sandy Lane Elementary	Brooker Creek Elementary	08/01/16
Mont, Christine E	Anona Elementary	Elementary Language Arts and Reading	08/01/16
Morehead, Larona J	Lakewood Elementary	Melrose Elementary	08/01/16
Moss, Kathleen A	Melrose Elementary	Seminole Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Murray, Suzeth G	Bay Point Middle	Midtown Academy	08/01/16
Musser, Mary L	Pinellas Park Middle	Middle School Language Arts and Reading	08/01/16
Myers, Jody E	Maximo Elementary	Garrison-Jones Elementary	08/01/16
Nadig, Marie C	Sandy Lane Elementary	Forest Lakes Elementary	08/01/16
Neal, Lisa E	Seventy-Fourth Street Elementary	Gulfport Elementary	08/01/16
Nelson, Hali R	Campbell Park Elementary	Eisenhower Elementary	08/01/16
Newton, Leslie A	Sandy Lane Elementary	Hospital Homebound	08/01/16
Nibert, Julie L	New Heights Elementary	Anona Elementary	08/01/16
Niemeyer, Mary A	Lealman Avenue Elementary	Bauder Elementary	08/01/16
O'Brien, Renee A	Bay Point Middle	Boca Ciega High	08/01/16
Owen, Lindsey A	Frontier Elementary	San Jose Elementary	08/01/16
Owen, Patricia A	Safety Harbor Middle	Madeira Beach Fundamental K-8	08/01/16
Panapolis, Meegan T	New Heights Elementary	School Leadership	08/01/16
Pantelis, Irene K	Safety Harbor Middle	East Lake High	08/01/16

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

37

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Pellin, Katelyn E	Dunedin High	Largo High	08/01/16
Pernas, Susan G	Calvin Hunsinger	Lake St George Elementary	08/01/16
Petrino, Rita D	Sawgrass Lake Elementary	Campbell Park Elementary	08/01/16
Phillips, Latoya C	Gibbs High	Maximo Elementary	08/01/16
Polson, Holly E	Communication Disorders	Pre K Handicapped	08/01/16
Poulos, Sharon L	Lakewood High	Carwise Middle	08/01/16
Powers, Tara M	Anona Elementary	Forest Lakes Elementary	08/01/16
Pratt, Corei L	Woodlawn Elementary	Lealman Avenue Elementary	08/01/16
Rankin, Kathleen S	Elementary Science	School Leadership	08/01/16
Reazor, Daniela L	Lealman Avenue Elementary	Lakeview Fundamental Elementary	08/01/16
Reinheimer, Samantha L	Sunset Hills Elementary	Garrison-Jones Elementary	08/01/16
Reiter, Gildred B	Starkey Elementary	Garrison-Jones Elementary	08/01/16
Richards, Charles F	Fairmount Park Elementary	Sanders Exceptional	08/01/16
Robinson, Janae M	Sandy Lane Elementary	Bear Creek Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

38

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Santarelli, Suzanne V	John Hopkins Middle	Dixie Hollins High	08/01/16
Santillo, Emily C	Fairmount Park Elementary	Bear Creek Elementary	08/01/16
Schell, David J	Skycrest Elementary	Curtis Fundamental Elementary	08/01/16
Schuler, Alexandria V	Lealman Avenue Elementary	Brooker Creek Elementary	08/01/16
Scibbe, Miranda J	Maximo Elementary	Bay Point Middle	08/01/16
Seale, Alexi K	Clearwater High	Area 1 ESE	08/01/16
Shakespeare, Shannon L	Maximo Elementary	Highland Lakes Elementary	08/01/16
Shields, Scott J	Orange Grove Elementary	Sandy Lane Elementary	08/01/16
Shoultz, Lesley J	Oak Grove Middle	Bayside High	08/01/16
Singleton, Mary K	Title I Center	Lakewood Elementary	08/01/16
Skinner, Amy M	Fairmount Park Elementary	Gulfport Elementary	08/01/16
Slezak, Brandi J	Career, Technical, and Adult Education	High Point Elementary	08/01/16
Smoot, Patricia N	Pre K Handicapped	Bauder Elementary	08/01/16
Sorensen, Gail A	High Point Elementary	Sawgrass Lake Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

39

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Spelau, Maureen J	Highland Lakes Elementary	Tarpon Springs Elementary	08/01/16
Stegmeier, Kassandra M	Largo High	Palm Harbor University High	08/01/16
Stryker, Wendy J	High Point Elementary	Safety Harbor Elementary	08/01/16
Sullivan, Laura J	9-12 Mathematics	Dunedin High	08/01/16
Sullivan, Rebecca A	Campbell Park Elementary	Gulfport Elementary	08/01/16
Summers, Michelle A	Lynch Elementary	Lakewood Elementary	08/01/16
Szymanski, Emily C	Cypress Woods Elementary	Plumb Elementary	08/01/16
Testa, Teresa E	Lakewood Elementary	Belcher Elementary	08/01/16
Thomas, Gina L	Pinellas Park High	Campbell Park Elementary	08/01/16
Toenjes, Constance MM	Ponce de Leon Elementary	Anona Elementary	08/01/16
Troupe, Danielle R	John Hopkins Middle	St Petersburg High	08/01/16
Tyler, Alicia M	Clearwater High	Seminole High	08/01/16
Valentine, Bernidine S	Pinellas Park High	Tarpon Springs High	08/01/16
Valentine, Catherine T	Perkins Elementary	Maximo Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

40

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Vasquez, Adrienne A	Gibbs High	Tarpon Springs High	08/01/16
Vigoa, Javier	John Hopkins Middle	Boca Ciega High	08/01/16
Villegas, David L	Nina Harris ESE Center	Tarpon Springs Elementary	08/01/16
Voitseshko, Tetiana	Carwise Middle	Northeast High	08/01/16
Ware, Cameshia K	Bay Point Elementary	Azalea Middle	08/01/16
Warren, Kathleen Z	Lakewood Elementary	Gulfport Elementary	08/01/16
Weaver, John C	Pinellas Park Middle	Dunedin High	08/01/16
Webber, Andrea D	Frontier Elementary	Bauder Elementary	08/01/16
Weller, Megan A	Belleair Elementary	Lealman Avenue Elementary	08/01/16
Western, Sarah C	Azalea Middle	Seminole High	08/01/16
White, Michael D	Pinellas Park High	Osceola Fundamental High	08/01/16
Williams, Benjamin N	Melrose Elementary	Shore Acres Elementary	08/01/16
Williams, Brandon A	Meadowlawn Middle	Azalea Middle	08/01/16
Williamson, Sarah E	Palm Harbor Middle	Safety Harbor Middle	08/01/16
Wilson, Angela D	Title I Center	James B Sanderlin PK-8	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

41

TRANSFERS
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Wimberly, Shelley D	Azalea Middle	Madeira Beach Fundamental K-8	08/01/16
Winkle, Pratt A	Tyrone Middle	Azalea Middle	08/01/16
Winsor, Laurie A	High Point Elementary	Career, Technical and Adult Education	08/01/16

CHANGE OF CONTRACT STATUS

NAME	COST CENTER	FROM	TO	EFFECTIVE
Berglund, Delia M	Psychological Services	10-month	11.5-month	07/01/16
Cotilla, Lisa L	Southern Oak Elementary	Full-Time	Job Share	08/01/16
Dockery, Robin E	Bauder Elementary	Full-Time	Job Share	08/01/16
Feger, Barbara L	Southern Oak Elementary	Full-Time	Job Share	08/01/16
Hemmel, Kristine B	Bear Creek Elementary	Full-Time	Job Share	08/01/16
Hotz, Susan	Bear Creek Elementary	Full-Time	Job Share	08/01/16
McCoy, Rachel C	Bay Point Elementary	Full-Time	Job Share	08/01/16
Nymark, Krysta L	Osceola Fundamental High	Job Share	Full-Time	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

42

CHANGE OF CONTRACT STATUS
 (Continued)

NAME	COST CENTER	FROM	TO	EFFECTIVE
Pyatt, John B	Tarpon Springs Middle	4/7-Contract	Full-Time	08/01/16
Sexton, Beverly L	Pre K Handicapped	11.5-month	10-month	08/01/16
Zdzierak, Sharon M	Southern Oak Elementary	Full-Time	Job Share	08/01/16
Zent, Angela B	St Petersburg High	Full-Time	Job Share	08/01/16

LEAVES OF ABSENCE

NAME	COST CENTER	EFFECTIVE
Brotzman, Kate E	Eisenhower Elementary	08/01/16
Campbell, Lisa P	New Heights Elementary	08/01/16
Carapella, Angela R	Pre K-12 Health Education	07/21/16
Cook, Lisa M	Sexton Elementary	08/29/16
Heeren, Edward A	Meadowlawn Middle	08/01/16
Lawson, Melissa J	Perkins Elementary	08/01/16
Lightfoot, Amy W	Sawgrass Lake Elementary	08/01/16
McCharen, James B	Nina Harris ESE Center	08/01/16
Paetzold, Barbara K	Blanton Elementary	08/01/16
Smith, Scott J	Carwise Middle	08/01/16
St Jean, Guedye B	East Lake High	08/08/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

43

RETURN FROM LEAVE OF ABSENCE

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Allen, Jared A	John Hopkins Middle	Music	08/01/16
Bailey, Sarah A	Brooker Creek Elementary	Kindergarten	08/01/16
Barth, Demeree J	Curlew Creek Elementary	Art	08/01/16
Bodine, Margaret G	Tyrone Middle	Mathematics	08/01/16
Carney, Susan D	Sutherland Elementary	Elementary	08/01/16
Hartigan, Alexandria C	Calvin Hunsinger	Participatory Varying Exceptionality	08/01/16
Hewlett, Pamela D	Carwise Middle	Varying Exceptionalities	08/01/16
Mauro, Betsy L	Seminole Middle	Mathematics	08/01/16
Theis, Danielle A	Bauder Elementary	Elementary	08/01/16
Vreeland, Sharon K	McMullen-Booth Elementary	Art	08/01/16
Ward, Courtney D	Thurgood Marshall Fundamental Middle	Guidance	08/01/16

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
<u>Job Abandonment</u>		
Tottle, Polly A	Clearwater Intermediate	08/23/16
<u>Resignations</u>		
Acosta, Christina D	Pinellas Park High	07/15/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

44

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Akerman, Shannon E	Countryside High	07/18/16
Angulo, Kimberly S	St Petersburg High	07/18/16
Audier, Kerri L	Kings Highway Elementary Magnet School	07/19/16
Awe, Cheri J	Pinellas Gulf Coast Academy	07/22/16
Bakowski, Michelle	Dixie Hollins High	07/05/16
Balduff, Megan S	Bay Point Middle	07/20/16
Beatty, Katelyn J	Plumb Elementary	07/01/16
Beavers, Ashley M	Bay Vista Fundamental Elementary	08/01/16
Bickler, Laura E	San Jose Elementary	07/14/16
Billetdeoux, Lauren B	Bardmoor Elementary	07/07/16
Boatwright, Diane	Disston Academy	07/29/16
Carter-Acar, Heather A	McMullen-Booth Elementary	07/25/16
Cato, Jane EL	Boca Ciega High	07/30/16
Christodoulakis, Efstathia	Leila Davis Elementary	08/01/16
Coen, Meridith A	Boca Ciega High	07/05/16
Collette, Cheryl A	New Heights Elementary	07/25/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

45

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Collette, Michelle R	Cross Bayou Elementary	07/29/16
Craig, Brittany L	Communication Disorders	07/31/16
Craun, Jennifer L	Plumb Elementary	07/31/16
Cross, Brandy M	Dixie Hollins High	07/21/16
Cunningham, Stephen T	Clearwater High	07/31/16
Cunningham, Tonia M	Safety Harbor Middle	07/18/16
Curran, Kim M	James B Sanderlin PK-8	08/01/16
Daniel, Bethany L	Seventy-Fourth Street Elementary	08/01/16
Davidson, Stephanie A	Lealman Avenue Elementary	07/31/16
Davis, Heather L	Tyrone Middle	07/29/16
Davis, Shana L	Belcher Elementary	07/31/16
Dennis, Holly M	Pinellas Virtual K-12	08/01/16
Dillender, Haleigh D	Bardmoor Elementary	07/15/16
Dimaggio, Jared M	Clearwater High	07/31/16
Fernandez, Jennifer S	Pinellas Virtual K-12	07/29/16
Fitzgerald, Erin B	Clearwater High	07/05/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

46

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Frazao, Rueff L	Pre K-12 Performing Arts	07/25/16
Garnett, Kathleen A	Mount Vernon Elementary	07/31/16
Geidner, Megan	Lakewood High	07/12/16
Glessner, Timothy M	John Hopkins Middle	07/31/16
Hannigan, Ginger I	Osceola Fundamental High	07/31/16
Hawley, Christopher M	Largo High	08/01/16
Henry, Kelly C	Dixie Hollins High	07/05/16
Kelley, Christina L	School Social Work/Full Service Schools	07/28/16
Kistner, Deana T	Oak Grove Middle	08/02/16
Koma, Justine L	Westgate Elementary	07/31/16
Larson, Steffan R	Clearwater High	07/31/16
Laux, Katie L	Oak Grove Middle	08/01/16
Lauzon, Danielle R	Largo Middle	07/05/16
Leadbetter, Deborah J	Lakewood High	08/01/16
Lehky, Alexander R	Dixie Hollins High	07/05/16
Lenning, Susan E	Carwise Middle	07/31/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

47

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Matiya, Alissa A	Communication Disorders	07/02/16
McDonald, Shannon M	Osceola Fundamental High	08/01/16
Micale, Melanie J	Dunedin Elementary	07/25/16
Michael, Carey N	Belleair Elementary	07/12/16
Miller, Stephanie VP	Mildred Helms Elementary	07/20/16
Neil, Kasey A	Gulfport Elementary	07/13/16
Newton, Aisha N	Middle School Language Arts and Reading	07/01/16
Noll, Daniel M	Garrison-Jones Elementary	07/04/16
Norman, Meredith H	K-12 Guidance	07/10/16
O'Neil, Jessica M	Southern Oak Elementary	07/01/16
Olley, Margaret M	Starkey Elementary	07/25/16
Ornelas, Christina M	Osceola Middle	07/31/16
Owens, Elisa M	Northeast High	07/25/16
Pantelis, Emily	Clearwater Fundamental Middle	07/12/16
Pinheiro, Molly L	Psychological Services	07/29/16
Ponder, April N	Psychological Services	07/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

48

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Rayner, Teshanna D	Pinellas Technical College Clearwater	08/01/16
Reed, Pamela K	Communication Disorders	07/29/16
Riley, Khana A	Gulfport Elementary	07/20/16
Riley, Michelle L	Safety Harbor Elementary	07/20/16
Romano, Connie M	Sutherland Elementary	07/14/16
Sherman, Andrew B	Bay Point Middle	07/15/16
Sierra, Nicole A	Tarpon Springs Middle	07/28/16
Simmons, Sara H	Carwise Middle	07/30/16
Stoessel, Michael J	Largo High	07/01/16
Strickland, Joseph R	High Point Elementary	07/31/16
Summer, Celeste E	OT-PT/Medicaid	08/01/16
Sweetser, Jordan E	Skycrest Elementary	07/31/16
Taylor, Kellie A	San Jose Elementary	07/29/16
Terry, Lynn S	Lealman Innovation Academy	07/20/16
Tibbs Brown, Michelle E	Gibbs High	07/01/16
Verser, Jennifer E	Ponce de Leon Elementary	07/29/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

49

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Weaver, Catherine E	Skycrest Elementary	07/01/16
White, Eryn C	Pinellas Gulf Coast Academy	07/08/16
White, Lisa	Clearwater Intermediate	07/29/16
Wright, Kyle M	Oak Grove Middle	08/02/16
Young, Juanita L	Seminole High	07/14/16
<u>Retirements</u>		
Abbot, Angela L	Tarpon Springs High	07/18/16
Alvarez, Debra D	Bay Point Elementary	07/31/16
Anahata, Donna B	Bay Point Middle	08/01/16
Barnard, Patricia J	Gulfport Elementary	08/01/16
Braddock, Landis E	Perkins Elementary	08/01/16
Brooks, Victoria L	Psychological Services	08/01/16
Brown, Bernadett M	Osceola Middle	07/13/16
Carney, Ronda S	Garrison-Jones Elementary	07/31/16
Coghlan, Rebecca J	Sunset Hills Elementary	07/12/16
Cullinan, Cheryl	Communication Disorders	07/13/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

50

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Retirements</u>		
(Continued)		
Drayton, Mary K	Boca Ciega High	07/01/16
Farrell, Jacqueline E	Communication Disorders	08/01/16
Geoghegan, Sheryll A	Disston Academy	07/13/16
Hanley, Cynthia B	Dixie Hollins High	08/01/16
Hartl, Judith L	Mildred Helms Elementary	07/11/16
Howard-Wahls, Colleen M	Sanders Exceptional	08/01/16
Jackson, Mary B	Largo High	08/01/16
Jansen, Martha M	Lakeview Fundamental Elementary	07/01/16
Jones, Mary J	OT-PT/Medicaid	07/01/16
King, Cynthia L	Campbell Park Elementary	07/01/16
Lott, Nancy J	Bay Vista Fundamental Elementary	08/01/16
Malloch, JoAnn	Fitzgerald Middle	08/01/16
Merchant, Vickie L	Southern Oak Elementary	07/29/16
Miller, Maryanne H	Bardmoor Elementary	07/01/16
Mizerak, Sharon A	Oldsmar Elementary	07/31/16
Moreno, Lauran C	Mildred Helms Elementary	07/31/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

51

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Retirements</u>		
(Continued)		
Morgan, Adele B	Clearwater Intermediate	07/01/16
Murray, Brent S	Fitzgerald Middle	07/01/16
Pearson, Leesa A	Mildred Helms Elementary	07/31/16
Perfetti, Karen R	Cypress Woods Elementary	08/01/16
Peterson, Susan N	East Lake High	07/12/16
Rodrigue, Carole A	Bayside High	08/02/16
Schroeder, Karen R	School Social Work/Full Service Schools	07/31/16
Sewell, Christine R	Orange Grove Elementary	08/01/16
Shultz, Gay G	McMullen-Booth Elementary	07/31/16
Sontheimer, Janet L	Forest Lakes Elementary	08/01/16
Spencer, Paige	Leila Davis Elementary	08/01/16
Turner, Amanda La Rose	Area 1 ESE	07/31/16
Ulbrich, Laura A	Fitzgerald Middle	07/01/16
Wallace, Jeannie G	Dixie Hollins High	07/01/16
Young, Carol T	Bardmoor Elementary	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

Funding Source: District Operating Funds

FAMILY AND CONSUMER SCIENCES

Proctor exams

Barker, Debra M	07/05/16 - 06/30/17	\$3,000.00
Barnes, James D	07/05/16 - 06/30/17	\$2,400.00
Cribb, Victoria L	07/05/16 - 06/30/17	\$2,400.00
Diekmann, Jacqueline	07/05/16 - 06/30/17	\$19,200.00
Ellis, Kathryn	07/05/16 - 06/30/17	\$1,500.00
Hamstra, Janet L	07/05/16 - 06/30/17	\$2,400.00
Jordan, Denise	07/05/16 - 06/30/17	\$1,000.00
Oliver, Julie A	07/05/16 - 06/30/17	\$1,000.00
Stanton, Melissa D	07/05/16 - 06/30/17	\$2,400.00
Tarr, Jill L	07/05/16 - 06/30/17	\$3,000.00
Villarreal, Maria C	07/05/16 - 06/30/17	\$1,000.00
Voytas, Teddi J	07/05/16 - 06/30/17	\$3,000.00

FINANCIAL AID/ADMISSIONS ADVISORY

Writing curriculum for Visual Arts

Burkey, Clayton W	07/11/16 - 07/14/16	\$480.00
Crawley, Linda A	07/11/16 - 07/14/16	\$240.00
Gates, Brianne L	07/11/16 - 07/14/16	\$360.00
Hicks, Latonya S	07/11/16 - 07/20/16	\$480.00
Jones, Gary T	07/11/16 - 07/14/16	\$240.00
Williams, Amy M	07/11/16 - 07/14/16	\$480.00

PRE K-12 WORLD LANGUAGES

Planning and training curriculum

Bogdani-Xheka, Nagia	07/01/16 - 06/30/17	\$960.00
Cano, Alvaro	07/01/16 - 06/30/17	\$960.00
Coller, Annette M	07/01/16 - 06/30/17	\$960.00
Cordoliani, Ada E	07/01/16 - 06/30/17	\$960.00
Motta Montoya, Ofelia	07/01/16 - 06/30/17	\$960.00
Parks, Kristen	07/01/16 - 06/30/17	\$960.00

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

Funding Source: Federal Funds

CAREER, TECHNICAL, AND ADULT EDUCATION POSTSECONDARY

Providing CASAS testing for adult ESOL students

Bachmann, Irene J	07/01/16 - 06/30/17	\$5,880.00
Bartolotti, Sheryl L	07/01/16 - 06/30/17	\$9,800.00
Hazners, Vija R	07/01/16 - 06/30/17	\$5,880.00
Palmer, Ann	07/01/16 - 06/30/17	\$13,720.00

Facilitating teacher curriculum training

Morgan, Anne M	07/01/16 - 06/30/17	\$4,900.00
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Processing of teacher and literacy volunteer mini-grants.

Szypot, Judith A	07/01/16 - 06/30/17	\$3,920.00
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DUNEDIN ELEMENTARY

Facilitating Connect for Success technology training

Duvall, Joellen B	08/10/16 - 05/25/17	\$3,000.00
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FAIRMOUNT PARK ELEMENTARY

Facilitating Connect for Success technology training

McCabe, Carol A	08/10/16 - 05/25/17	\$2,000.00
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FRONTIER ELEMENTARY

Facilitating Connect for Success technology training

Braden, Ilene S	08/01/16 - 05/26/17	\$1,250.00
Fordham, Rebecca L	08/01/16 - 05/26/17	\$1,250.00

FUGUITT ELEMENTARY

Facilitating Connect for Success technology training

Carver, Karen K	08/01/16 - 05/26/17	\$2,000.00
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HIGH POINT ELEMENTARY

Facilitating Connect for Success technology training

Fowler, Connie L	08/10/16 - 05/25/17	\$3,000.00
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PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

Funding Source: Federal Funds (Continued)

LAKESIDE ELEMENTARY

Facilitating Connect for Success technology training

Krajnik, Michael	08/10/16 - 05/25/17	\$2,500.00
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LARGO MIDDLE

Developing curriculum for common assessment and data analysis; PLC (Professional Learning Community)

Chenderlin, Erin E	07/01/16 - 06/01/17	\$300.00
Fuller, Brittany A	07/01/16 - 06/01/17	\$300.00
Hornick, Stephanie R	07/01/16 - 06/01/17	\$300.00
Jarvis, Jamie A	07/01/16 - 06/01/17	\$300.00
Madzimbamuto, Kathy A	07/01/16 - 06/01/17	\$300.00
Pohley, Leslie J	07/01/16 - 06/01/17	\$300.00
Pukas, John C	07/01/16 - 06/01/17	\$300.00

LYNCH ELEMENTARY

Facilitating Connect for Success technology training

Bigler, Jennifer B	08/01/16 - 05/26/17	\$2,500.00
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MAXIMO ELEMENTARY

Facilitating Connect for Success technology training

Riley, Cassandra M	08/10/16 - 05/25/17	\$2,000.00
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MILDRED HELMS ELEMENTARY

Facilitating Connect for Success technology training

Dennison, Kimberly M	08/01/16 - 05/26/17	\$2,500.00
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NORTH SHORE ELEMENTARY

Facilitating Connect for Success technology training

Gramlich, Tamara M	08/10/16 - 05/25/17	\$2,000.00
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TARPON SPRINGS ELEMENTARY

Facilitating Connect for Success technology training

Hipp, Juli-Anne	08/01/16 - 05/25/17	\$2,500.00
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Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2016/2017 School Year

55

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

Funding Source: School Operating Funds

CLEARWATER HIGH

Administrator performing duties for Summer Bridge

Gil, Jennifer M	07/05/16 - 07/19/16	\$2,108.25
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Developing curriculum and cohort scheduling for academics and personalized learning program for implementation

Henderson, Taylor K	07/05/16 - 07/07/16	\$702.75
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COUNTRYSIDE HIGH

Providing care and feeding of agriscience program plants and animals

Atherholt, Mark A	07/01/16 - 06/30/17	\$2,000.00
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DUNEDIN HIGH

Administrator writing Master Schedule and balancing class loads to meet NCLB requirements

Balduff, Larry	07/13/16 - 07/19/16	\$937.00
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DUNEDIN HIGHLAND MIDDLE

Assisting in duties pertaining to band program

Blais, Jennifer L	08/05/16 - 05/29/17	\$10,380.00
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JOHN HOPKINS MIDDLE

Facilitating Summer Bridge

Harrelson, Christina F	07/05/16 - 07/20/16	\$700.00
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OSCEOLA FUNDAMENTAL HIGH

Administrator performing duties for Summer Bridge

Robertson, Mark S	07/14/16 - 07/19/16	\$702.75
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Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

SUBSTITUTE APPOINTMENTS

NAME	NAME
Ashmead, Vickie L	Bujari, Emaliona
Camacho, Deirdre Z	Camacho, Lisa R
Carras, Mary MG	Currier, Cheryl A
Diamantidis, Gina K	Ditzel, William T
Drury, Brenda L	Farag, Magda G
Gundel, Eric R	Haack, Jeff D
Harty, Rita T	Hill, Kristin E
Hodges, Nicole E	Huter Jr, Robert L
Ibrahim, Adel MI	Luchsinger, Erika
Maguire, Elizabeth I	Mendoza, Karena M
Mikhail, Maged	Moroff, Jacob D
O'Donnell, Judith D	Page, Deanna L
Pena, Wilfredo E	Ponce, Michael J
Pulice, Jane A	Reinhard, Terril E
Ross, Sandra D	Schmieder, Kristy L
Schroeder, Mignon A	Schultz, Heather MS
Shrum, Kylie R	Smolen, Jessica L
Stewart, Brandy R	Streit, Jason A
Surace, Lisa M	Toth, Elizabeth A
Toth, Elizabeth A	Touma, Michael M
Trifilo, Bradley J	Turgeon, Katelyn M
Tyler, Kathryn A	Varley, Jennifer P
Williams Hagn, Elizabeth MC	Wisowaty, Mark L

LONG-TERM SUBSTITUTES OUT-OF-FIELD

The following long-term substitute teachers are teaching one or more courses not covered by Florida teaching certificates. Board approval is necessary in order that teachers may be considered as “qualified instructional personnel” under State Board Rule 6A-1.0503, which reads in part as follows: “A qualified instructional staff member who holds a valid Florida educator’s certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the Board to teach out-of-field.”

COST CENTER	NAME	SUBJECT
Bay Vista Elementary	Kaddis, Christina W	Elementary Education
Curlew Creek Elementary	McAdoo, Kay L	Elementary Education
Frontier Elementary	Stenersen, Carolyn J	Varying Exceptionalities
Madeira Beach Fundamental K-8	Ehrig, Lindsay T	Guidance
Skycrest Elementary	VanBuren, Sara M	Elementary Education
Southern Oak Elementary	Tabor, Helen S	Elementary Education

APPROVED: _____
 Michael A. Grego, Ed.D.
 Superintendent of Schools

August 23, 2016

MEMORANDUM

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

Administrative

Instructional

Transfer	1	1
Return From Leave of Absence	1	1
Terminations		
Resignations	5	1
Retirements	4	2
Contracted Services	8	2-3

AGE = Adult General Education
 ELA = English Language Acquisition
 AVID = Advancement Via Individual Determination
 CASAS = Comprehensive Adult Student Assessment Systems
 CTAE = Career, Technical, and Adult Education
 CPI = Crisis Prevention Institute
 DA = Differentiated Accountability
 EIS = Educational Information System
 ELP = Extended Learning Program
 ESE = Exceptional Student Education
 ESOL = English for Speakers of Other Languages
 FDLRS = Florida Diagnostic and Learning Resources System
 FSA = Florida Standards Assessment
 HOSA = Health Occupations Students of America
 IMAST = Interdisciplinary Math and Science with Technology
 JROTC = Junior Reserve Officer Training Corps

MSAP = Middle School Achievement Program
 MTSS = Multi-Tiered System of Support
 NCLB = No Child Left Behind
 PATHS = Promoting Alternative THinking Strategies
 PCS = Pinellas County Schools
 PCCA = Pinellas County Center for the Arts
 PD = Professional Development
 PS/RTI = Problem Solving/Response to Instruction and Intervention
 RTTT = Race-To-The-Top
 SAT = Scholastic Assessment Test
 SIM = Self Instructional Module
 SIP = School Improvement Plan
 SLC = Smaller Learning Communities
 STIP = Summer Technology Institute Project
 STEM = Science, Technology, Engineering, and Mathematics
 VPK = Voluntary Pre K

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

RECOMMENDATION OF SUPERINTENDENT ON
INSTRUCTIONAL PERSONNEL

August 23, 2016

2015/2016

TRANSFER

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Wilmarth, Barbara A	Melrose Elementary	Pre K Handicapped	06/08/16

RETURN FROM LEAVE OF ABSENCE

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
King, Sheri L	Communication Disorders	Deaf/Hard of Hearing	06/08/16

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
D'Oleo, Maria	Pinellas Park Middle	06/30/16
Gill, Shaun M	Pinellas Technical College St Petersburg	06/10/16
Jocelyn, Michelle C	Bay Vista Fundamental Elementary	06/27/16
McCormick, Donna K	Seventy-Fourth Street Elementary	06/30/16
Torrance, Tracy A	Mount Vernon Elementary	06/08/16

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2015/2016 School Year

2

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Retirements</u>		
Corrado, Deborah T	Calvin Hunsinger	06/04/16
Disesa, Linda W	Communication Disorders	06/08/16
Ewart, Jojean	Lakewood High	06/08/16
Wurster, Sharon M	Communication Disorders	06/08/16

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

Funding Source: District Operating Funds

FACILITIES AND OPERATIONS

Writing manuals for Operational Services for events

Abbot, Angela L 06/13/16 - 06/30/16 \$1,128.33

Developing data tracking in Microsoft Project Manager for
 Operational Services

Canavan, Amy L 06/27/16 - 06/30/16 \$635.81

Nack, Jeffrey P 06/20/16 - 06/30/16 \$910.00

FINANCIAL AID/ADMISSIONS ADVISORY

Reviewing and revising District Counselor program;
 preparing, training, and mentoring new counselors

Valentine, Catherine T 06/20/16 - 06/23/16 \$480.00

PRE K-12 VISUAL ARTS

Crawley, Linda A 06/22/16 - 06/30/16 \$240.00

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Instructional Personnel
 August 23, 2016
 2015/2016 School Year

3

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

Funding Source: District Operating Funds (Continued)

TEACHING AND LEARNING

Facilitating training for Summer Bridge

Seals, Tammy D	06/01/16 - 06/15/16	\$240.00
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Funding Source: Federal Funds

DISSTON ACADEMY

Supporting and preparing small group and individual
 students for the reading ACT/FCAT to graduate

Hudgins, Jessica M	06/13/16 - 06/30/16	\$1,680.00
Wright, Lafara T	06/13/16 - 06/30/16	\$1,680.00

APPROVED: _____
 Michael A. Grego, Ed.D.
 Superintendent of Schools

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

MEMORANDUM

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2016/2017

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

Supporting Services

Appointments	27	1-2
Part-Time Appointment	1	3
Substitute	1	3
Status Changes	34	3-6
Job Changes	36	6-9
Cost Center Changes	35	9-11
Return From Leave of Absence	2	11
Terminations		
Job Abandonment	1	12
Resignations	37	12-14
Retirements	20	15-15
Appointment of Non-Bargaining Unit Employees	2	16

- ESE = Exceptional Student Education
- ESOL = English for Speakers of Other Languages
- FS = Food Services
- FT = Full Time
- IDEA B = Individuals with Disabilities Education Act
- PT = Part Time

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

RECOMMENDATION OF SUPERINTENDENT
ON SUPPORT PERSONNEL

August 23, 2016

2016/2017

APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Algie, Shaun E	Cross Bayou Elementary	Plant Operator	07/25/16
Angarano, Amelia R	School Health Services	Licensed Practical Nurse	08/03/16
Bastien, Robert M	Vehicle Maintenance	Automotive Diesel Mechanic-Journeyman	07/05/16
Bodle, Kyle D	Dunedin High	Plant Operator	07/11/16
Cathcart Jr, James H	Largo High	Plant Operator	07/05/16
Dawson, Penny Y	Melrose Elementary	Clerk Typist I	08/03/16
Garvey, Ralston A	Gibbs High	Communication Disorders	07/25/16
Gibbens, Deborah D	School Health Services	Registered Nurse	08/03/16
Gilroy, Pamela R	School Health Services	Licensed Practical Nurse	08/03/16
Glatczak, Diana M	School Health Services	Licensed Practical Nurse	08/03/16
Gross, Javonte LE	Madeira Beach Fundamental K-8	Plant Operator	07/27/16
Hanson, Jennifer V	Osceola Middle	School Bookkeeper I	07/20/16
Hastings, Elva M	Hospital Homebound	Clerk Typist I	07/11/16
Henderson Jr, Frank G	Exceptional Student Education	Grants Coordinator	07/11/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

2

APPOINTMENTS
 (Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Kolinski, Mary C	School Health Services	Registered Nurse	08/03/16
Levecque, Claudia C	Osceola Middle	Data Management Technician Intern	07/25/16
Manolakos, Georgia P	Highland Lakes Elementary	Physical Education Assistant	08/03/16
McCord, Sharan K	Tarpon Springs Middle	Data Management Technician	07/20/16
Morris, Bryan T	Sanders Exceptional	Paraprofessional	08/03/16
Myrick, Lucas A	Vehicle Maintenance	Automotive Diesel Mechanic-Journeyman Intern	07/05/16
Randolph, John D	School Safety and Security	General Maintenance Technician II	07/11/16
Reedy, Bernard N	Educational Alternative Services	Paraprofessional	08/03/16
Rice, Thon D	Nina Harris ESE Center	Plant Operator	07/11/16
Riley, Alexandra	School Health Services	Registered Nurse	08/03/16
Stein, Bennett L	Gulf Beaches Elementary Magnet	Plant Operator	07/11/16
Tempe, Holli A	Communication Disorders	Interpreter, Deaf/Hard of Hearing II	08/03/16
Wilder Lady, Kimberly Ann C	School Health Services	Licensed Practical Nurse	08/03/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

3

PART-TIME APPOINTMENT

NAME	COST CENTER	POSITION	EFFECTIVE
Sherman, Rachel L	Title I Center	Plant Operator	07/05/16

SUBSTITUTE APPOINTMENTS

NAME	NAME	NAME
	<u>Plant Operator</u>	
Brooks, Sean D		

STATUS CHANGES

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIVE
Arbeen, Chad O	Dixie Hollins High Plant Operator	Walter Pownall Service Center Plant Operator	07/12/16
Bansberg, Shelly L	Tarpon Springs Middle Family and Community Liaison PT	Cypress Woods Elementary Data Management Technician FT	07/18/16
Borsari, Susanne H	Gulf Beaches Elementary Magnet Food Service Manager I	Leila Davis Elementary Food Service Manager II	08/02/16
Coleman, Darrien K	Safety Harbor Middle Plant Operator	McMullen-Booth Elementary Plant Operations Specialist	07/05/16
Farr, Kevin J	McMullen-Booth Elementary Plant Operator	Westgate Elementary Plant Operations Specialist	07/12/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

4

STATUS CHANGES
 (Continued)

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIVE
Freites, Nieves A	Sexton Elementary ESE Associate	Meadowlawn Middle School Office Clerk I	08/03/16
Fuller, Ayesah J	Dixie Hollins High Group Assistant Child Care Program	Fairmount Park Elementary ESE Associate	08/03/16
Garcia, Silvio A	Disston Academy Paraprofessional	Sunset Hills Elementary Physical Education Assistant	08/03/16
Gregg, Kevin W	Meadowlawn Middle Plant Operator	Frontier Elementary Plant Operations Specialist	07/14/16
Griffin, Thymuel S	Kings Highway Elementary Magnet School Plant Operator	Ridgecrest Elementary Plant Operations Specialist	07/05/16
Hines, Andrea M	Northwest Elementary School Office Clerk I PT	St Petersburg High School Office Clerk II FT	08/03/16
Holland, Gregg R	Lakewood High Paraprofessional	Clearwater High Senior Data Management Technician	07/27/16
Jacomet, Heather A	Belcher Elementary ESE Associate	Ridgecrest Elementary Teacher Assistant	08/03/16
Jennings, Elizabeth F	Pre-K Handicapped Secretary II	Pinellas Technical College Clearwater Central Information Receptionist	07/05/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

5

STATUS CHANGES
 (Continued)

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIVE
Littlefield, Stacia A	Madeira Beach Fundamental K-8 Family and Community Liaison PT	Cross Bayou Elementary Data Management Technician FT	08/08/16
Lounds, Marilyn S	Mildred Helms Elementary ESE Associate	Woodlawn Elementary Teacher Assistant	08/03/16
Maksymyuk, Alina	Tomlinson Adult Learning Center Clerk Typist Evening	Northeast Community Data Management Technician	08/08/16
McCrea, Crystalynn R	Area 4 ESE Secretary II	Pre K Handicapped Clerk Typist II	07/01/16
McMaster, Debra E	Area 2 Exceptional Student Education Secretary II	Payroll Clerk Specialist II	07/01/16
Moore, Mercedes	Human Resources Secretary II	Technology Information Systems Central Information Receptionist	07/27/16
Nash, Abigayle J	Gifted and Able Learners Secretary II	Dunedin Highland Middle Data Management Technician	07/20/16
Nunez Pomares, Ernestina	Oak Grove Middle Food Service Assistant PT	Dixie Hollins High Plant Operator FT	07/05/16
Patino, Martha E	Curlew Creek Elementary Plant Operator	Carwise Middle Bilingual Assistant I	08/03/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

6

STATUS CHANGES
 (Continued)

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIVE
Porter, William F	Fitzgerald Middle ESE Associate	Meadowlawn Middle Paraprofessional	08/03/16
Rome, Susan M	Dixie Hollins High Group Leader Child Care Program	Perkins Elementary Child Development Associate	08/03/16
Schmitt, Cathleen E	Oldsmar Elementary Secretary/Bookkeeper	Auditing and Property Records Internal Accounts Technician	07/11/16
Simpson, Elizabeth L	Human Resources Clerk Specialist I	Pinellas Park High School Office Clerk II	08/03/16
Smith, Stephanie J	Stephens ESE Center ESE Associate	Transportation Bus Driver	08/02/16
Valentine, Christopher A	Food Services Vending Attendant II	Transportation Bus Driver	08/02/16
Voorhees, Van D	School Safety and Security General Maintenance Technician II	Coachman Service Center Head Plant Operator Elementary	07/20/16
Walker, Rita L	Meadowlawn Middle ESE Associate	Student Services Meadowlawn Clerk Specialist I	07/05/16

JOB CHANGES

NAME	FROM	TO	EFFECTIVE
Bowling, Yolanda M	ESE Associate	Child Development Associate	08/03/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

7

JOB CHANGES
 (Continued)

NAME	FROM	TO	EFFECTIVE
Boyd, Erin M	Secretary/Bookkeeper	School Office Clerk I	08/03/16
Brown, Natalie	Registered Nurse FT	Registered Nurse PT	08/03/16
Chiavarelli, Erika N	ESE Associate FT	ESE Associate PT	08/03/16
Curtis, Jeffrey P	Bus Driver	Transportation Dispatcher	07/18/16
Davis, Paula K	Transportation Dispatcher	Transportation Road Safety Specialist	07/11/16
De Azevedo, Ines M	ESE Associate	Teacher Assistant	08/03/16
Degen, Amy N	ESE Associate PT	ESE Associate FT	08/03/16
Deleon, Jesenia	ESE Associate FT Temp	ESE Associate FT	08/03/16
Dudley, Regina T	ESE Associate FT	School Office Clerk I PT	08/03/16
Edmiston, Michael LJ	Automotive Diesel Mechanic-Journeyman	Automotive Diesel Mechanic-Lead	07/25/16
Ferguson, Subrenia D	Secretary/Bookkeeper Intern	Secretary/Bookkeeper	07/20/16
Fletcher, Amber L	ESE Associate PT	ESE Associate FT	08/03/16
Fraley III, Edward J	Registered Nurse FT	Registered Nurse PT	08/03/16
Frazer, Linda B	Secretary II	Clerk Typist II	07/01/16
Gahagan, Charisse	Teacher Assistant	ESE Associate	08/03/16
Galbreath, Stacey M	FTE Assistant	Budget Assistant II	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

8

JOB CHANGES
 (Continued)

NAME	FROM	TO	EFFECTIVE
Gescheidle, Diane L	Registered Nurse FT	Registered Nurse PT	08/03/16
Gillan, Lori A	ESE Associate	School Office Clerk I	08/03/16
Gray, Shera M	School Bookkeeper I Intern	School Bookkeeper I	07/20/16
Green, Colleen S	ESE Associate FT Temp	ESE Associate FT	08/03/16
Harrison, Richelle L	Family and Community Liaison PT	School Bookkeeper I Intern FT	07/20/16
Hayes, Todd A	Plant Operations Specialist	Head Plant Operator Elementary	07/11/16
Hunter, Shannon M	Bus Driver	Transportation Dispatcher	07/18/16
Left-Roberts, Ellen K	Registered Nurse FT	Registered Nurse PT	08/01/16
Lopez, Keva K	Clerical Assistant	Data Management Technician	08/03/16
Marshall, Theresa A	School Office Clerk I	Data Management Technician	08/03/16
Pinkney, Shamika L	ESE Associate	Teacher Assistant	08/03/16`
Rukavina, Leslee A	ESE Associate	School Office Clerk I	08/03/16
Schwarz, Anne-Marie W	Data Management Technician	Secretary/Bookkeeper	07/20/16
Seelbach, Richard J	ESE Associate	Paraprofessional	08/03/16
Sermons, Sharon D	ESE Associate	Paraprofessional	08/03/16
Thomas, Gina M	ESE Associate FT Temp	ESE Associate FT	08/03/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

9

JOB CHANGES
 (Continued)

NAME	FROM	TO	EFFECTIVE
Tillman, Carolyn T	Family and Community Liaison	Secretary/Bookkeeper	07/20/16
Vincent, Shannon M	ESE Associate FT	Food Service Assistant PT	08/08/16
Whitton Jr, Stephen T	Technology Technician	Computer Support Analyst	07/21/16
Willhite, Kristina L	Clerical Assistant PT	Data Management Technician FT	08/03/16

COST CENTER CHANGES

NAME	FROM	TO	EFFECTIVE
Arnett, James K	Starkey Elementary	Lealman Avenue Elementary	08/03/16
Borders, Annette E	Seventy-Fourth Street Elementary	Lynch Elementary	08/03/16
Bordner, Diane M	Lynch Elementary	Meadowlawn Middle	08/03/16
Buchner, Dorothy M	Fairmount Park Elementary	Pinellas Park Elementary	08/03/16
Covington, Gisela	Blanton Elementary	Sexton Elementary	08/03/16
De Sa Vanden, Valkiria CG	Osceola Middle	Meadowlawn Middle	08/03/16
Demeter, Kristin L	Leila Davis Elementary	Highland Lakes Elementary	08/03/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

10

COST CENTER CHANGES
 (Continued)

NAME	FROM	TO	EFFECTIVE
Estell, Jeffrey T	Lakewood Elementary	Fuguitt Elementary	08/03/16
Hartwell, Becky A	Oakhurst Elementary	Seminole High	08/03/16
Jackson, Jasmine N	Mildred Helms Elementary	Calvin Hunsinger	08/03/16
Jasarevic, Zorica	Lynch Elementary	Mildred Helms Elementary	08/03/16
Marsh, Heather DF	Oldsmar Elementary	McMullen-Booth Elementary	08/03/16
Matta, Suzy MF	Kings Highway Elementary Magnet School	Highland Lakes Elementary	08/03/16
McConnell, Mark S	Fitzgerald Middle	Seminole Middle	08/03/16
Miah, MD Abdul	Pinellas Secondary School	Meadowlawn Middle	08/03/16
Miller, Tereatha	Human Resources	Plant Operator	07/11/16
Moore, Mercedes	Area 1 ESE	Human Resources	07/05/16
Morabito, Linda G	Maximo Elementary	Gulfport Elementary	08/03/16
Patterson, Yirnnis L	Melrose Elementary	James B Sanderlin PK-8	08/03/16
Picard, Teresa K	Bay Point Middle	Carwise Middle	07/20/16
President, Jessica S	Seventy-Fourth Street Elementary	Tyrone Middle	08/03/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

11

COST CENTER CHANGES
 (Continued)

NAME	FROM	TO	EFFECTIVE
Rice, Darcey P	Area 3 ESE	Human Resources	07/05/16
Rice, Darcey P	Human Resources	Gifted and Able Learners	07/28/16
Rich Jr, Michael L	Doug Jamerson Elementary	Boca Ciega High	08/03/16
Schlemmer, Karen L	Bear Creek Elementary	North Shore Elementary	08/03/16
Simmons, Tracey L	Marjorie Kinnan Rawlings Elementary	Pinellas Central Elementary	08/03/16
Tiggett, April A	Leila Davis Elementary	Dunedin Highland Middle	08/03/16
Touchton, Brianna E	Westgate Elementary	Skyview Elementary	08/08/16
Tyson, Barbara A	Northeast High	North Shore Elementary	08/03/16
Weinberg, Rhonda M	Osceola Middle	Belleair Elementary	08/03/16

RETURN FROM LEAVE OF ABSENCE

NAME	COST CENTER	POSITION	EFFECTIVE
Ali, Cornelia E	Calvin Hunsinger	Head Plant Operator Elementary	07/18/16
Hughes, Christine D	ESE	Clerk Typist II	08/01/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

12

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
<u>Job Abandonment</u>		
Santiago, Leo A	Palm Harbor University High	08/23/16
<u>Resignations</u>		
Arias, Maria C	Palm Harbor University High	07/30/16
Brown, Karen M	OT-PT/Medicaid	08/01/16
Bujosa-Rivera, Zenaida	Sandy Lane Elementary	07/13/16
Cathcart Jr, James H	Largo High	07/20/16
Doss, Ashli E	Melrose Elementary	07/26/16
Ferguson, Shaune A	Purchasing Department	07/07/16
Franks, Susan V	Perkins Elementary	07/26/16
Gibson, Katherine	Transportation	07/26/16
Graber, Deborah L	Leila Davis Elementary	07/27/16
Gratosky, Robin L	Fitzgerald Middle	08/02/16
Gray, Helen M	Countryside High	07/21/16
Gregoire, Marianne	Boca Ciega High	07/07/16
Harman, Nicole A	Plumb Elementary	07/26/16
Hinst, Robert H	Nina Harris ESE Center	08/12/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

13

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u> (Continued)		
Johnson, Sarah M	Kings Highway Elementary Magnet School	07/29/16
King, Kayla S	Title I Center	07/18/16
Lanier, Annette L	Orange Grove Elementary	08/01/16
Lee, Janet C	Tyrone Middle	07/25/16
Lundy, Carmenetta L	New Heights Elementary	07/20/16
Miller-Oliphant, Donna M	James B Sanderlin PK-8	07/25/16
Moon, Richard A	Transportation	07/12/16
Munoz, Dora P	Sandy Lane Elementary	07/25/16
Nolan, Ann	Belleair Elementary	07/31/16
Peterson, Antwane N	Transportation	07/25/16
Roberts, Bonnie	Lake St George Elementary	07/08/16
Rodier, Brenda J	Forest Lakes Elementary	07/18/16
Sasfai, Sherri L	Northeast High	07/11/16
Sawyer, Franklin H	Blanton Elementary	07/19/16
Shaw, Pamela S	Forest Lakes Elementary	07/08/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

14

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u> (Continued)		
Smolenski, Mark T	Stephens ESE Center	07/14/16
Stelljes Jr, Richard J	Seminole Middle	07/29/16
Thompson, Stefanie K	Woodlawn Elementary	08/02/16
Vasquez, Joshua VR	Eisenhower Elementary	07/20/16
Vesey, Donald J	Transportation	07/14/16
Waechter, Dawn D	Westgate Elementary	07/19/16
Westfall, Hannah R	Oakhurst Elementary	07/25/16
Whiteley, Jewel D	Thurgood Marshall Fundamental Middle	08/01/16
<u>Retirements</u>		
Beim, Denise Y	Cross Bayou Elementary	08/05/16
Carlson, Sally E	Northwest Elementary	09/16/16
Chilson, Pamela	Cross Bayou Elementary	07/31/16
Cline, Julie J	Safety Harbor Elementary	08/01/16
Deleeuw, Deborah A	Osceola Middle	07/19/16
Depierre, Renee L	Transportation	07/14/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2016/2017 School Year

15

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Retirements</u> (Continued)		
Doner, Joe F	Maintenance	08/01/16
Freeman, Richard	John Hopkins Middle	08/12/16
Hayes, Mary E	Pinellas Technical College Clearwater	08/04/16
Horner, David A	Pinellas County Schools Police Department	07/14/16
Inscor, Chrisanthy V	Tarpon Springs Middle	08/02/16
Johnson, Joann	Transportation	07/05/16
Lantz, Debra L	Technology Information Systems	08/01/16
Martin, Bonita E	Clearwater High	07/31/16
Mercer, Suzan T	Budget and Resource Allocation	07/28/16
Owens-Rich, Doris H	John Hopkins Middle	07/05/16
Pawlowski, Jerome M	Transportation	07/01/16
Skalioti, Chrysi E	Palm Harbor University High	07/11/16
Stamos, Linda H	Bay Point Elementary	08/01/16
Thomeczek, Anita L	Technology Information Systems	07/25/16

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

Recommendation of Superintendent on Support Personnel
August 23, 2016
2016/2017 School Year

Appointment of Non-Bargaining Unit Employees

PROFESSIONAL / TECHNICAL / SUPERVISORY

NAME

POSITION

HANSEN, KHALILA N
ROBINSON, SENITA V

21ST CENT ICLASS COMM L ADVSR
21ST CENT ICLASS COMM L LIAS

APPROVED: _____
Michael A. Grego, Ed.D.
Superintendent of Schools

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

MEMORANDUM

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

Supporting Services

Appointment	1	1
Job Change	1	1
Leave of Absence	1	1
Terminations		
Resignations	4	1-2
Retirements	4	2

- ESE = Exceptional Student Education
- ESOL = English for Speakers of Other Languages
- FS = Food Services
- FT = Full Time
- IDEA B = Individuals with Disabilities Education Act
- PT = Part Time

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

RECOMMENDATION OF SUPERINTENDENT
ON SUPPORT PERSONNEL

August 23, 2016

2015/2016

APPOINTMENT

NAME	COST CENTER	POSITION	EFFECTIVE
Pearson, Caleb A	Vehicle Maintenance	Automotive/Diesel Mechanic Intern	06/27/16

JOB CHANGE

NAME	FROM	TO	EFFECTIVE
Turnbill, Cyndi D	Plant Operator	Plant Operations Specialist	06/27/16

LEAVE OF ABSENCE

NAME	COST CENTER	EFFECTIVE
Simpson, Albert	Dixie Hollins High	06/21/16

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
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Resignations

McCusker, Theresa A	Sexton Elementary	06/08/16
Mellon, Megan A	Ponce de Leon Elementary	06/08/16
Spencer, John W	Transportation	06/30/16

Recommendation of Superintendent on Support Personnel
 August 23, 2016
 2015/2016 School Year

2

TERMINATIONS
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Williams, Daniel A	Maintenance	06/30/16
<u>Retirements</u>		
Cigallio, Catherine	Anona Elementary	06/08/16
Deremer, Neil R	Technology Information Systems	06/22/16
Michael, Charles D	Sutherland Elementary	06/10/16
Roe, Ann Marie	Stephens ESE Center	06/30/16

APPROVED: _____
 Michael A. Grego, Ed.D.
 Superintendent of Schools

Attachment: Aug 23 2016 FINAL HR Board Agenda Sets A-D (5914 : Recommendations: Personnel Actions)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5906)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Midtown Academy

BACKGROUND:

The Assistant Principal, Midtown Academy position is available due to the repurposing of University Preparatory Academy effective July 19, 2016. This position was advertised for one week and twenty-one applicants applied for the position. Superintendent's staff interviewed three applicants on July 27, 2016.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

RECOMMENDATION:

Recommend the School Board approve the appointment of **Lenethe Walker-Cowart**, Instructional Staff Developer, Area 3 Office to Assistant Principal, Midtown Academy effective July 28, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:

Lenethe Walker-Cowart began her employment in Pinellas County Schools in 2006. She has served as a Classroom Teacher at Gulfport Elementary School (2006-2007), Lakeview Fundamental School (2007-2009), and Madeira Beach Fundamental School (2009-2012); and currently serves as an Instructional Staff Developer in the Area 3 Office (2012 to present).

Ms. Walker-Cowart earned bachelor's degrees in Business Management and Accounting, a master's degree in Education, and certification in Educational Leadership from the University of South Florida.

DATA SOURCE:

Patricia Wright, Area Superintendent, Area 4

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

SCHEDULED

REQUEST FOR APPROVAL (ID # 5910)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal,
 Tarpon Springs High School

BACKGROUND:

The Assistant Principal, Tarpon Springs High School position is available due to the resignation of Monica Talley effective August 1, 2016. This position was advertised for one week and eighteen applicants applied for the position. Superintendent's staff interviewed three applicants on August 5, 2016.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

RECOMMENDATION:

Recommend the School Board approve the appointment of **Shawn D. Skelly**, Classroom Teacher, East Lake High School to Assistant Principal, Tarpon Springs High School effective August 8, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:

Shawn Skelly began his employment in Pinellas County Schools in 2011. He has served as a Substitute Teacher (2011) and currently serves as a Classroom Teacher at East Lake High School (2011 to present).

Mr. Skelly earned a bachelor's degree in Secondary Education from the University of South Florida and a master's degree in Educational Leadership from the University of West Florida.

DATA SOURCE:

Ward Kennedy, Area Superintendent, Area 1

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

SCHEDULED

REQUEST FOR APPROVAL (ID # 5909)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal,
 Tarpon Springs High School

BACKGROUND:

The Assistant Principal, Tarpon Springs High School position is available due to the change in assignment of Nicole Gallucci effective August 8, 2016. This position was advertised for one week and eighteen applicants applied for the position. Superintendent's staff interviewed three applicants on August 5, 2016.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

RECOMMENDATION:

Recommend the School Board approve the appointment of **Vincent M. Natoli**, Classroom Teacher, Seminole High School to Assistant Principal, Tarpon Springs High School effective August 8, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:

Vincent Natoli began his employment in Pinellas County Schools in 2010. He has served as a Substitute Teacher (2010-2011); a Classroom Teacher (2011) at Dixie Hollins High School and currently serves at Seminole High School (2011 to present).

Mr. Natoli earned a bachelor's degree in Secondary Chemistry Education from the University of South Florida and a master's degree in Educational Leadership from the University of West Florida.

DATA SOURCE:

Ward Kennedy, Area Superintendent, Area 1

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

SCHEDULED

REQUEST FOR APPROVAL (ID # 5908)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Tarpon Springs High School

BACKGROUND:

The Assistant Principal, Tarpon Springs High School position is available due to the change in assignment of Portia Slaughter effective July 21, 2016. This position was advertised for one week and eighteen applicants applied for the position.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

RECOMMENDATION:

Recommend the School Board approve the appointment of **Lonnette Alexander**, Grant-Funded Program Specialist, Teacher Incentive Fund Grant to Assistant Principal, Tarpon Springs High School effective August 3, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:

Lonnette Alexander began her employment in Pinellas County Schools in 1999. She has served as a Classroom Teacher (1999-2005), an Acting Administrator (2006-2007), and an Assistant Principal at Gibbs High School (2007-2009); an Assistant Principal at Bay Point Middle School (2009-2012); and currently serves as the Grant-Funded Program Specialist, Teacher Incentive Fund Grant (2012 to present).

Ms. Alexander earned a bachelor's degree in Criminal Justice from the University of Central Florida, a master's degree in Educational Leadership from the University of South Florida, and a specialist's degree in Educational Leadership from Argosy University.

DATA SOURCE:

Ward Kennedy, Area Superintendent, Area 1

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

SCHEDULED

REQUEST FOR APPROVAL (ID # 5907)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Pinellas Gulf Coast Academy

BACKGROUND:

The Assistant Principal, Pinellas Gulf Coast Academy position is available due to the change in assignment of DeJuan Patrick effective July 20, 2016. This position was advertised for one week and twenty-three applicants applied for the position. Superintendent's staff interviewed two applicants on August 5, 2016.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

RECOMMENDATION:

Recommend the School Board approve the appointment of **Dallas C. Jackson**, Assistant Principal, Brandon Alternative with the School District of Hillsborough County to Assistant Principal, Pinellas Gulf Coast Academy effective August 24, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

RATIONALE:

Dallas Jackson began his employment in education in 2003. He has served as an Assistant Principal (2003-2006); a Principal (2006-2013 and 2014-2015); a District Discipline Analyst (2013-2014); a Principal on Special Assignment (2015); and currently serves as an Assistant Principal (2015 to present) with the School District of Hillsborough County.

Dr. Jackson earned a bachelor's degree in Fine Arts from the Southern University and A&M College, a master's degree in Curriculum and Instruction from National-Louis University, and a specialist's degree and doctorate degree in Educational Leadership from Nova Southeastern University.

DATA SOURCE:

Barbara Hires, Ed.D., Area Superintendent, Area 2

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

SCHEDULED

REQUEST FOR APPROVAL (ID # 5905)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016

BACKGROUND:

Human Resources Services is engaged in a continuing review of current employee job descriptions and, as appropriate, proposing new job descriptions, being mindful of Best Practices to accomplish the district's mission and goals. These new and/or revised job descriptions accurately reflect the minimum qualifications and/or better align the duties and requirements with actual job responsibilities and tasks and encourage a more comprehensively trained staff.

The following job descriptions have been created or revised:

- Director, PTEC to *Director, Pinellas Technical College* (ADM C09)
- Assistant Administrator (PTEC) to *Assistant Administrator, Pinellas Technical College* (ADM C08)
- Unified Communications System Administrator (PTS E07)
- Supervisor, Financial Aid (pTEC) to *Supervisor, Financial Aid (Pinellas Technical College)* (ADM C04 to PTS E04)
- Human Resources Specialist (ADM C01 to E01)
- Coordinator, Other - Bullying Prevention (INS)
- Coordinator, Other - DHH (Deaf/Hard of Hearing) (INS)
- Coordinator, Other - OT/PT (Occupational Therapy/Physical Therapy) - (INS)
- Coordinator, Other - PPPSSD (Parentally-Placed Private School Students with Disabilities) (INS)
- Coordinator, Other - Speech/Language Pathologist (INS)
- Coordinator, Other - Vision (INS)
- Teacher, Vocational (INS)
- Teacher, Other Vocational (INS)

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the creation or revision of job descriptions which will be effective August 24, 2016.
2. Do not approve the creation or revision of job descriptions which will be effective August 24, 2016.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The Compensation Comprehensive Action Plan was designed to review, update and revise all job classifications. This will assure that Pinellas County School Board job descriptions reflect the updated titles, major functions, essential responsibilities, qualifications and pay grades, including to whom the individuals report to and supervise. This will eliminate the possibility of the duplication of efforts, define and delineate position roles and responsibilities.

FINANCIAL IMPACT:

There is no financial impact to the District based on these changes.

DATA SOURCES:

William Corbett, Ed.D., Deputy Superintendent
Thomas Lechner, Assistant Superintendent, Technology and Information Systems
Sherry Aemisegger, Executive Director, Exceptional Student Education
Mark Hunt, Executive Director, Career, Technical, and Adult Education
Donna Sicilian, Executive Director, Student Services
Seymour Brown, Ed.D., Director, Human Resources Services
Carol Norton, Director, Human Resources Services
Pamela Kasardo, Senior Compensation Analyst

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

ATTACHMENTS:

- Job Descriptions (PDF)



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 0507
Pay Grade: C09

FLSA; Exempt
Administrative

<u>DIRECTOR, PTEC PINELLAS TECHNICAL COLLEGE</u>
REPORTS TO: Executive Director, Career, Technical, and Adult Education
SUPERVISES: Instructional Staff Support Staff
QUALIFICATIONS: Master’s degree from an accredited college or university, or Post Standard Certificate, eligible for or holding a valid Florida Educator’s Certificate as Director, Vocational Education or School Principal with five (5) years of secondary or postsecondary career, technical, and/or adult education professional experience. Must show evidence of working knowledge of the principles of quality management or commit to begin training in the area of quality management within the first six (6) months of employment.
PREFERRED: Previous experience as a career-technical or adult education administrator.
MAJOR FUNCTION
The Director, PTEC Pinellas Technical College (PTC) has administrative responsibility for one Pinellas Technical College Education Center campus with its associated extension locations and programs. The position performs responsible administrative and supervisory tasks in the areas of campus operations, instruction, program development and implementation, budgeting, purchasing, business and industry relations, and public relations.
ESSENTIAL RESPONSIBILITIES
<ul style="list-style-type: none"> • Works collaboratively with the Executive Director, CTAE and the Director, CTAE, Postsecondary to coordinate all phases of campus operations • Advocates, facilitates, and monitors the use of an integrated management system in campus operations • Advocates, facilitates, and monitors the alignment of the school vision and mission and decision making to the district vision and mission • Promotes, communicates, and reviews progress toward Pinellas Technical Education Centers College (PTEC) campus and program goals • Supports the development of a strategic plan and school improvement plan aligned to the district’s comprehensive plan • Develops and monitors short- and long-term goals and strategies that focus on highest student achievement, graduate placement, program focus on the needs of business and industry, and efficiency of operations • Develops and monitors a system that focuses on the achievement and satisfaction of internal and external customer requirements • Monitors continually the performance-based indicators relevant to program viability • Ensures the hiring, orientation, recognition, and career development of a high-performing professional and support staff • Monitors the systematic processes used to achieve the goals of the center’s strategic plan • Monitors the delivery and improvement of the postsecondary teaching and learning process

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

DIRECTOR, PTEC CAMPUS PINELLAS TECHNICAL COLLEGE**ESSENTIAL RESPONSIBILITIES (Continued)**

- Develops and monitors systems that examine the campus performance level and improvement trends in student career and technical achievement, campus operations, support operations, supplier and partner relationships, customer satisfaction, human resources, and financial management in collaboration with other PTEC administrators
- Works collaboratively to promote, develop, and deploy training programs to meet local corporate and economic development needs.
- Develops and maintains a positive school/community climate and a safe and healthy environment.
- Plans, implements, and evaluates the school instructional program based on student needs and within state and district guidelines
- Plans, implements, supervises, and/or evaluates all other programs, i.e., School Advisory Committee (SAC), Program Advisory Committees, Extra-Curricular and Co-Curricular Career Technical Student Organizations
- Determines staffing needs including selection, supervision, staff development and evaluation of all school personnel
- Disseminates and implements Pinellas County School Board policies and procedures as it relates to students, staff, and school community
- Manages finances including the budget and recordkeeping processes and inventory control of all school resources
- Maintains records and necessary reports for efficient operation of school and compliance with federal, state, and local requirements
- Plans and manages for efficient utilization and maintenance of the school plant
- Performs other related duties as required

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 5/99 PBL; BOARD APPROVED: 6/15/99; REVISE TITLE, MF, D&R, MQ's: 4/08 AK; REVISED TITLE, MF, D& R, MQ's LMCK; BOARD APPROVED: 7/29/08; REVISED FORMAT, QUALS, ED, ADA, 4/07/14 LM; BOARD APPROVED: 4/22/14; TECHNICAL CHANGE – SCHOOL NAME 7/10/16 CH

DIRECTOR, PTEC CAMPUS PINELLAS TECHNICAL COLLEGE

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds		X			
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds		X			
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time				X	
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Director, PTEC Campus Pinellas Technical College – ADM



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 0055
Pay Grade: C08

FLSA; Exempt
Administrative

ASSISTANT ADMINISTRATOR, (PTEC) <u>PINELLAS TECHNICAL COLLEGE</u>
REPORTS TO: <u>Director, Pinellas Technical College (PTC)</u>
SUPERVISES: <u>Instructional Staff</u> <u>Support Staff</u>
QUALIFICATIONS: Master's degree or Post-Standard Certificate <u>from an accredited college of university</u> . Certified or certifiable in <u>eligible for a Florida certificate</u> as Vocational Education Director or Florida certification in Administration/Supervision, Educational Leadership, or an equivalent certification as defined by the Florida Department of Education. Five (5) years of professional experience at the secondary or postsecondary level.
MAJOR FUNCTION
The Assistant Administrator, <u>PTC</u> PTEC performs administrative duties at the Pinellas Technical <u>College</u> Education Centers . The position performs responsible administrative and supervisory tasks that align with the district's strategic directions.
ESSENTIAL RESPONSIBILITIES
<ul style="list-style-type: none"> • Advocates, facilitates, and monitors the implementation of effective daytime and evening programs. • Works collaboratively with the site administrator and PTEC <u>PTC</u> Director to coordinate all phases of center operations to ensure the implementation of an integrated management system. • Performs other leadership duties as assigned by the site administrator or PTEC <u>PTC</u> Director. • Facilitates and monitors the implementation of strategies and action plans that support PTEC's <u>PTC</u> strategic directions. • Supports the development of a school improvement plan aligned to the district's comprehensive <u>strategic</u> plan. • Supports a system that focuses on the achievement and satisfaction on internal and external customer requirements. • Assists in monitoring customer satisfaction and dissatisfaction results. • Prepares reports required by the district, state, and federal agencies using information system data and the analysis of results. • Supports training opportunities that align to the goals in the centers' <u>colleges'</u> strategic plan. • Assists in the recruitment, selection, orientation, and recognition of all instructional and supporting personnel. • Assists in monitoring the systematic processes used to achieve the goals of the centers' <u>colleges'</u> strategic plan and the delivery and improvement (PDSA) of the postsecondary teaching and learning process. • Assists in advocating, facilitating, and monitoring systems that examine the centers' <u>colleges'</u> performance level and improvement trends in technical/vocational achievement, center <u>college</u> operations, support processes, supplier and partner relationships, customer satisfaction, human resources, and financial results. • Performs <u>other</u> related duties as required.

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

ASSISTANT ADMINISTRATOR, (PTEC) PINELLAS TECHNICAL COLLEGE**TERMS OF EMPLOYMENT**

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 5/99 PBL; BOARD APPROVED: 6/15/99; REVISE TITLE, MF, D&R, MQ's: 4/08 AK; REVISED TITLE, MF, D& R, MQ's LMCK; BOARD APPROVED: 7/29/08; REVISED FORMAT, RT, SUPERVISES, MQ, ER; 7/10/16 CH; BOARD APPROVED:

ASSISTANT ADMINISTRATOR, (PTEC) PINELLAS TECHNICAL COLLEGE

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending	X				
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van					X
27. Other physical, mental or visual ability required by the job	X				

Assistant Administrator, (PTEC) Pinellas Technical College – ADM



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Pay Grade: E07

FLSA: Exempt
PTS

UNIFIED COMMUNICATIONS SYSTEMS ADMINISTRATOR

REPORTS TO:

Director, Network and Telecommunications

SUPERVISES:

Support Staff

QUALIFICATIONS:

Bachelor's degree from an accredited college or university in Computer Science or a related field. Certifications including Cisco Certified Network Associate (CCNA) voice/CNNA Collaboration or Cisco Certified Network Professional (CCNP) collaboration with five years' experience supporting an enterprise unified communications system. OR Any equivalent combination of education and experience which provides the required knowledge, skills, and abilities to perform the essential duties and responsibilities of the position.

MAJOR FUNCTION

Performs highly technical and analytical work in the design, installation, documentation, support, and maintenance of districtwide voice and video communications systems. Responsible for the daily management and integrity of all unified communication systems including call center management software. This position requires an extensive understanding of Cisco Unified Communications Systems that are critical to the daily function and safety of the Pinellas School district students, employees, and facilities.

ESSENTIAL RESPONSIBILITIES

- Must have an in-depth understanding to design, implement, diagnose and upgrade for the following systems
- Cisco Unified Communication Manager (CUCM) and the virtual machine (ESXi appliances) on which call managers reside.
 - Cisco Unity Connection Unified voicemail.
 - Cisco Contact Center Express including advance scripting and finesse for call handling in call centers.
 - Cisco Emergency Responder (CER) and the associated messaging.
 - Cisco Instant Messaging and Presence servers.
 - Cisco Unified Attendant Console (Standard edition).
 - Cisco Quality Manager (AQM) for recording and archiving of call center communications.
 - Informacast by Singlewire IP paging software.
 - Provides technology assistance to customers via email, telephone and in person throughout the district.
 - Maintains technical knowledge on the above systems on an ongoing basis.
 - Develops and presents district training materials for both technical and end user operation of systems and endpoints.
 - Develops and organizes documentation related to the design of the systems to facilitate maintenance of the systems.
 - Prepares and manages team prioritization, project tracking, and resource allocation.
 - Performs other related duties as required.

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

UNIFIED COMMUNICATIONS SYSTEMS ADMINISTRATOR**TERMS OF EMPLOYMENT**

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED:

UNIFIED COMMUNICATIONS SYSTEMS ADMINISTRATOR

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds				X	
4. Lift objects weighing more than 100 pounds				X	
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds				X	
7. Carry objects weighing 51 to 100 pounds				X	
8. Carry objects weighing 100 pounds or more				X	
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time				X	
12. Stooping and bending				X	
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions				X	
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions				X	
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van				X	
27. Other physical, mental or visual ability required by the job				X	

Unified Communications Systems Administrator - PTS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6447
 Pay Grade: ~~C04~~ E04

FLSA: Exempt
 Administrative ~~PTS~~

SUPERVISOR, FINANCIAL AID (~~pTEC~~) (Pinellas Technical College)

REPORTS TO:

Assistant Administrator, Pinellas Technical College (PTC)

SUPERVISES:

Financial Aid Office Support Staff

QUALIFICATIONS:

Bachelor's degree in accounting, business administration, or related field from an accredited college or university with three years experience in financial aid, accounting, or as a financial analyst with supervisory experience; OR Technical Center certificate in accounting or related field with six years experience; OR an equivalent combination of education and experience. In addition must show progressively strong analytical skills, excellent verbal and written communications skills, and the ability to interact effectively with diverse student populations.

PREFERRED:

Postsecondary financial aid management experience.

MAJOR FUNCTION

Reports directly to the Assistant Administrator, PTC ~~pTEC~~ with primary responsibility for the management of ~~pTEC's~~ PTC's complete financial aid program including federal, state and local financial aid programs; veterans' education programs; and individual, institutional, and agency scholarships.

ESSENTIAL RESPONSIBILITIES

- ~~Supervises the pTEC Financial Aid Office staff.~~
- Establishes and manages ~~pTEC~~ PTC processes for receiving financial aid applications, financial aid awards, and student financial aid administration.
- Focuses the ~~pTEC~~ PTC Financial Aid Office on student recruitment using financial aid resources.
- Establishes and maintains financial aid reporting procedures internal to ~~pTEC~~ PTC and to external agencies.
- Maintains Title IV compliance requirements regarding draw downs, institutional eligibility, and coordination of programs, student eligibility, file maintenance, disbursements, refunds, overpayments, institutional disclosure, and types of expenditures allowed.
- Works with the U.S. Department of Veterans' Affairs regional office and the Bureau of State Approving Agency for Veterans' Training to comply with all applicable laws, regulations, and VA requirements pertaining to certifications of enrollments, notices of change in student status, and program eligibility.
- Maintains institutional eligibility to participate in state programs by completing the required state reporting documents and associated renewal applications in reference to student eligibility, and disbursement of funds.
- Administers the awarding of financial aid funds donated by outside agencies, inclusive of endowments, foundations, and private individuals to facilitate the delivery of financial aid awards to qualified students.
- Works closely with ~~pTEC~~ PTC Student Services, records, bookkeeping, and the financial analyst in matters of financial aid eligibility and management.
- Keeps abreast of federal and state regulations through the Department of Education and other sources.
- Remains current in the financial aid field and develops and implements policies and procedures concerning the operation of the financial aid office.
- Performs other related duties as required.

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

SUPERVISOR, FINANCIAL AID (pTEC) (Pinellas Technical College)**TERMS OF EMPLOYMENT**

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 12/08; BOARD APPROVED: 12/09/2008; REVISED FORMAT, PG, RT, SUPERVISES, MQ; MF; ER 07/10/16 CH; BOARD APPROVED:

SUPERVISOR, FINANCIAL AID (pTEC) (Pinellas Technical College)

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

Supervisor, Financial Aid (pTEC) (Pinellas Technical College) - PTS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 6671
 Pay Grade: ~~C04~~ E01

FLSA: Exempt
PTS

HUMAN RESOURCES SPECIALIST

REPORTS TO:
Director, Human Resources

SUPERVISES:
Support Staff

QUALIFICATIONS:
 Bachelor's degree from an accredited college or university and three (3) years of progressively responsible related experience or an Associate's degree, or equivalent, from an accredited college or university and five (5) years of progressively responsible related experience. A year of related experience may be substituted for each year of the educational requirements stated above. This experience must include at least three (3) years in a supervisory or other leadership capacity.

PREFERRED:
 Experience as a team leader or other leadership position.

MAJOR FUNCTION

Instructional Employment

This professional position has responsibility for assisting the Director in the recruitment, selection, and placement of instructional and non-instructional personnel and in planning, organizing, implementing, and coordinating the general daily operations of an employment team with varied and complex responsibilities. Work performed involves discretion and independent judgment based on experience and/or knowledge of policies, procedures, contracts and federal/state regulations. Work is performed under the general direction of the Director and is reviewed through observation and evaluation.

Specialized Hiring

~~This professional position has responsibility for assisting the Director in planning, organizing and implementing the operations of a specialized hiring team with varied and complex responsibilities. Work performed involves discretion and independent judgment based on experience and/or knowledge of policies, procedures, contracts and federal/state regulations. Work is performed under the general direction of the Director and is reviewed through observation and evaluation.~~

ESSENTIAL RESPONSIBILITIES

Instructional Employment

- Oversees the general daily operations of an employment team including, but not limited to, appointments, re-appointments, transfers, leaves, terminations and resignations, supplements, additional duty, part-time hourly, contracted services, and performance appraisals; coordinates the processing of related paperwork.
- Leads and trains employment team personnel and assists Director in evaluating performance.
- Screens applicants and assists Director in evaluating applicants' suitability for placement.
- Assists in administering, supervising and follow-up on pre-employment testing.
- Monitors and assists with the implementation of new employee processing.
- Oversees the processing of applications, including checking references and assisting in making a final evaluation of the completed application.
- Works with administrators and supervisors in hiring and transferring, substitutes, instructional and non-instructional personnel.
- Assists the Director in the control of teacher placement in allocated units and works with the Director to resolve unit allocation issues.
- Provides support for the district's recruitment program.
- Performs other related duties as required.

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

HUMAN RESOURCES SPECIALIST

ESSENTIAL RESPONSIBILITIES (Continued)**Specialized Hiring**

- Oversees the general daily operations of the team including, but not limited to, substitutes, supplements, summer term, part-time hourly, additional duty, contracted services, performance assessments, and coordinates the processing of related paperwork.
- Leads and trains team personnel and assists Director in evaluating performance.
- Monitors and assists with the implementation of new substitute and alternative staff processing.
- Oversees the processing of applications, including checking references and assisting in making a final evaluation of the completed application.
- Works with administrators and supervisors in hiring and transferring personnel.
- Assists the Director in the control of summer term teacher placement in allocated units and works with the Director to resolve unit allocation issues.
- Provides support for the district's recruitment program.
- Assumes leadership role in team building activities, data collection/analysis/ communication, process improvement, and compliance with policies and procedures.
- Performs other duties as assigned.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 6/00 PBL; BOARD APPROVED: 6/13/00; REVISED (MF; D&R): 8/00 AK; REVISED FORMAT, PG, RT, SUPERVISES, MQ, MF, ER 07/14/16 CH; BOARD APPROVED:

HUMAN RESOURCES SPECIALIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Human Resources Specialist - PTS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 2205
Instructional

FLSA: Exempt

COORDINATOR, OTHER – BULLYING PREVENTION

REPORTS TO:

Executive Director, Student Services

SUPERVISES:

Not Applicable

QUALIFICATIONS:

Bachelor’s degree from an accredited college or university with state certification in Exceptional Student Education, Student Services, or a related field. Five (5) years of related professional experience, including budget and resource allocation. Demonstrated knowledge of bullying and harassment laws and regulations.

PREFERRED:

Master’s degree from an accredited college or university in Exceptional Student Education, Student Services, Educational Leadership, or a related field. Certification and experience as an Olweus trainer.

MAJOR FUNCTION

Assists the Executive Director, Student Services in the development and implementation of bullying and harassment prevention requirements in the elementary, middle, and high schools.

ESSENTIAL RESPONSIBILITIES

- Serves as member of the Student Services Leadership Team.
- Develops and implements processes to monitor bullying and harassment prevention implementation.
- Assists schools in monitoring the integrity of the bullying and harassment prevention plans.
- Assists schools in developing processes for entering data in the electronic database system.
- Collects and analyzes data for accurate reporting to the state.
- Provides short- and long-term planning to ensure compliance regarding eligibility and development of bullying and harassment prevention plans for students.
- Collaborates with Student Services staff and schools to resolve disputes that arise with parents and schools.
- Collaborates with district and school staff to plan, conduct, facilitate, and evaluate professional development for school-based, district personnel and parents involved with students with bullying and harassment prevention plans, for appropriate training with mentoring and support.
- Works directly with students presenting information about bullying prevention and intervention as well as working one-on-one with students as needed.
- Coordinates communication between stakeholders to support effective bullying and harassment prevention to optimize student outcomes.
- Demonstrates positive results in the implementation of the Student Services Strategic Plan.
- Utilizes appropriate information systems to monitor outcomes.
- Systematically shares data with district and school staff to assist in the monitoring of safety plans for students.
- Assesses customer satisfaction and plans for improvements.
- Utilizes Student Services Strategic Plan and District Strategic Plan results measures for program evaluation.
- Assists district and school staff in demonstrating full and satisfactory implementation of bullying and harassment prevention and related State Board of Education Rules.
- Collaborates with the Department of Education, including grant staff, regarding implementation of State initiatives.
- Participates in required state or federal compliance monitoring activities.
- Develops and implements a plan for personal professional development.
- Participates in relevant professional organizations.
- Performs other related duties as required.

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

COORDINATOR, OTHER – BULLYING PREVENTION**TERMS OF EMPLOYMENT**

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED:

COORDINATOR, OTHER – BULLYING PREVENTION

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills				X	
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear		X			
18. Pushing or pulling carts or other such objects					X
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Coordinator, Other – Bullying Prevention - INS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Instructional

FLSA: Exempt

COORDINATOR, OTHER – DHH (DEAF/HARD OF HEARING)

REPORTS TO:
Exceptional Student Education Specialist

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Master’s degree from an accredited college or university. State certification in Hearing Impaired K-12 or a related field. Five (5) years of related professional experience in deaf education, including PreK-12. Demonstrated knowledge of best practices in sign language interpreting in an educational setting.

MAJOR FUNCTION

Assists the ESE Specialist with overall coordination of the Deaf/Hard of Hearing Program services for students who have hearing losses.

ESSENTIAL RESPONSIBILITIES

- Under the direction of the ESE Specialist,
- Assists in the development and implementation of processes to monitor the deaf/hard of hearing program, including sign language interpreting services.
 - Applies knowledge of operational, organizational, fiscal and procedural regulations to the operation of the DHH Program and the provision of sign language interpreting services.
 - Monitors ongoing student services related to the DHH Program for effectiveness and compliance with district, state, and federal guidelines.
 - Maintains current knowledge of state and federal statutes, and guidelines, as well as best practices, related to deaf education.
 - Assists in the development and provision of district training components for DHH staff, including sign language interpreters.
 - Assigns DHH staff to schools and shifts assignments as needed to ensure services to students.
 - Serves as the district’s resource person and point of contact for deaf education and sign language interpreting, and as a consultant for Exceptional Student Education and Student Services professionals on matters related to these areas of responsibility.
 - Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district’s approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board’s policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

COORDINATOR, OTHER – DHH (DEAF/HARD OF HEARING)

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Coordinator, Other – DHH (Deaf/Hard of Hearing) - INS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Instructional

FLSA: Exempt

COORDINATOR, OTHER – OT/PT (Occupational Therapy/Physical Therapy)

REPORTS TO:
Exceptional Student Education Specialist

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Master’s degree from an accredited college or university in Occupational or Physical Therapy with Florida licensure in Occupational or Physical Therapy. Five (5) years of related professional experience in the field of occupational or physical therapy.

PREFERRED:
Experience working in a school system practice and broad knowledge of occupational and physical therapy practice.

MAJOR FUNCTION

Assists the ESE Specialist with overall coordination of occupational and physical therapy individualized services to students in both public and private schools.

ESSENTIAL RESPONSIBILITIES

- Under the direction of the ESE Specialist,
- Assists with development and implementation of processes to monitor OT and PT services.
 - Assists in development of processes to continually maintain compliance with state and federal regulations related to OT and PT.
 - Maintains and updates therapy guide annually.
 - Coordinates OT and PT services for all students in public schools.
 - Collaborates in developing individual service plans for students in private schools with PPPSSD program staff.
 - Applies knowledge of operational, organizational, fiscal and procedural regulations to the operation of OT/PT.
 - Maintains current knowledge of state and federal statutes, and guidelines, as well as best practices, related to OT/PT.
 - Assigns OT/PT staff to schools and shifts assignments as needed to ensure services to students.
 - Processes and tracks all initial OT/PT assessments countywide.
 - Assists in the development and provision of district training components for OT/PT staff.
 - Maintains inventory and manages all transfers of therapy equipment utilized by students.
 - Acts as OT/PT liaison with institutes of higher education for whom the district is providing clinical sites for fieldwork education.
 - Maintains current knowledge of OT and PT rules, statutes, and federal guidelines.
 - Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district’s approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board’s policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

COORDINATOR, OTHER – OT/PT (Occupational Therapy/Physical Therapy)

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Coordinator, Other OT/PT (Occupational Therapy/Physical Therapy) - INS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Instructional

FLSA: Exempt

COORDINATOR, OTHER – PPPSSD (Parentally-Placed Private School Students with Disabilities)

REPORTS TO:
Exceptional Student Education Specialist

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Bachelor's degree or higher from an accredited college or university. Five (5) years of related professional experience in Exceptional Student Education.

MAJOR FUNCTION

Assists the ESE Specialist with the overall coordination of the PPPSSD grant and the coordination of student services.

ESSENTIAL RESPONSIBILITIES

- Under the direction of the ESE Specialist,
- Assists in the development and implementation of processes to monitor the PPPSSD program.
 - Applies knowledge of operational, organizational, fiscal, and procedural regulations to the operation of PPPSSD.
 - Assists in development and provision of district training components for new and existing PPPSSD staff.
 - Monitors ongoing student services related to the PPPSSD program for effectiveness and compliance with district, state, and federal guidelines.
 - Applies knowledge of operational, organizational, fiscal and procedural regulations to the operation of the PPPSSD.
 - Maintains current knowledge of state and federal statutes, and guidelines, as well as best practices, related to PPPSSD.
 - Assigns staff and shifts assignments as needed to ensure services to students.
 - Serves as a district's resource person and point of contact for PPPSSD.
 - Maintains PPPSSD database.
 - Organizes and plans annual consultation meetings with private school administrators.
 - Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

COORDINATOR, OTHER – PPPSSD (Parentally-Placed Private School Students with Disabilities)

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Coordinator, Other – PPPSSD (Parentally-Placed Private School Students with Disabilities) - INS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Instructional

FLSA: Exempt

COORDINATOR, OTHER – SPEECH/LANGUAGE PATHOLOGIST

REPORTS TO:
Exceptional Student Education Specialist

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Master’s degree or higher from an accredited college or university in Speech/Language Pathology (SLP). Five (5) years of related professional experience in the field of Speech/Language Pathology with ASHA certification and Florida state licensure in speech/language pathology.

MAJOR FUNCTION

Assists the ESE Specialist with overall coordination of Speech/Language Pathology services for students.

ESSENTIAL RESPONSIBILITIES

- Under the direction of the ESE Specialist,
- Assists with the development and implementation of processes to monitor speech/language pathology student services.
 - Applies knowledge of operational, organizational, fiscal, and procedural regulations to the operation of the speech/language pathology services.
 - Assists with instructional programming to address needs of students.
 - Assists in the development and provision of district training components for speech/language pathologists.
 - Mentors speech/language pathologists through professional development goals
 - Maintains current knowledge of state and federal statutes, and guidelines, as well as best practices, related to speech/language pathology services.
 - Assigns SLP staff to schools and shifts assignments as needed to ensure services to students.
 - Assists with compliance of all state and Medicaid requirements.
 - Acts as a Specialized Services liaison with institutes of higher education for whom clinical supervision is required (Clinical Fellows, Master’s degree practicum students, university interns, bachelor-level SLPs).
 - Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district’s approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board’s policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

COORDINATOR, OTHER – SPEECH/LANGUAGE PATHOLOGIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Coordinator, Other – Speech/Language Pathologist – INS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB:
Instructional

FLSA: Exempt

COORDINATOR, OTHER – VISION

REPORTS TO:
Exceptional Student Education Specialist

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Master’s degree from an accredited college or university. State certification in Visually Impaired K-12 or a related field. Five (5) years of teaching experience as a Teacher of the Visually Impaired (TVI).

MAJOR FUNCTION

Assists the ESE Specialist with overall coordination of the vision services for students who have visual impairments.

ESSENTIAL RESPONSIBILITIES

- Under the direction of the ESE Specialist,
- Assists in the development and implementation of processes to monitor vision services.
 - Assists in development and provision of district training components for new and existing vision staff.
 - Assists in development of processes to continually maintain compliance with state and federal regulations related to the visual impaired.
 - Coordinates vision services for all students.
 - Assigns vision staff to schools and shifts assignments as needed to ensure services to students.
 - Processes and tracks all initial vision assessments countywide.
 - Assists in the development and provision of district training components for vision staff.
 - Maintains inventory and manages all transfers of therapy equipment utilized by students.
 - Acts as vision liaison with institutes of higher education for whom we are providing clinical sites for fieldwork education.
 - Applies knowledge of operational, organizational, fiscal and procedural regulations to the operation of the vision education.
 - Maintains current knowledge of state and federal statutes, and guidelines, as well as best practices, related to vision education.
 - Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district’s approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board’s policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

COORDINATOR, OTHER – VISION

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Coordinator, Other – Vision - INS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 2243
Instructional

FLSA; Exempt

TEACHER, OTHER VOCATIONAL
REPORTS TO: Principal/Administrator
SUPERVISES: Not Applicable
QUALIFICATIONS: Bachelor's degree from an accredited college or university <u>OR six years full-time occupational experience in the career area to be taught.</u> Possession of, or eligibility for, a Florida teaching certificate for the level and subject area to be taught.
MAJOR FUNCTION
This is an instructional position with responsibility for guiding and directing the learning experiences of students in a group or class within a technical college or an adult community center.
ESSENTIAL RESPONSIBILITIES
<ul style="list-style-type: none"> • Teaches students knowledge, social skills, and concepts. • Identifies long-range goals and specific objectives and plans a program for individualized and group instruction. • Prepares, administers, and corrects tests, and records results; evaluates student achievements. • Plans lessons so that students become involved in learning and decision-making related to curriculum choices. • Maintains a classroom that recognizes respect for both teacher and student; motivates students in an atmosphere of respect and freedom. • Holds conferences with pupils, parents, principal and/or supportive personnel regarding the pupils' academic and social development. • Keeps attendance, grade records, and book inventories, as required by School Board policy. • Applies knowledge of child psychology to include growth, development, interrelationships, etc. • Attends classes, seminars, etc. to provide for professional growth and keeps abreast of the latest instructional methods and techniques. • Performs other related duties as required.
TERMS OF EMPLOYMENT
<i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i>
<i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i>
<i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i>
HISTORY OF JOB CLASSIFICATION
ISSUED: 7/10/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

TEACHER, OTHER VOCATIONAL

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Teacher, Other Vocational - INS



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 2243
Instructional

FLSA; Exempt

TEACHER, VOCATIONAL
REPORTS TO: Principal/Administrator
SUPERVISES: Not Applicable
QUALIFICATIONS: Bachelor's degree from an accredited college or university <u>OR six years full-time occupational experience in the career area to be taught.</u> Possession of, or eligibility for, a Florida teaching certificate for the level and subject area to be taught.
MAJOR FUNCTION
This is an instructional position with responsibility for guiding and directing the learning experiences of students in a group or class within a high school.
ESSENTIAL RESPONSIBILITIES
<ul style="list-style-type: none"> • Teaches students knowledge, social skills, and concepts. • Identifies long-range goals and specific objectives and plans a program for individualized and group instruction. • Prepares, administers, and corrects tests, and records results; evaluates student achievements. • Plans lessons so that students become involved in learning and decision-making related to curriculum choices. • Maintains a classroom that recognizes respect for both teacher and student; motivates students in an atmosphere of respect and freedom. • Holds conferences with pupils, parents, principal and/or supportive personnel regarding the pupils' academic and social development. • Keeps attendance, grade records, and book inventories, as required by School Board policy. • Applies knowledge of child psychology to include growth, development, interrelationships, etc. • Attends classes, seminars, etc. to provide for professional growth and keeps abreast of the latest instructional methods and techniques. • Performs other related duties as required.
TERMS OF EMPLOYMENT
<p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
HISTORY OF JOB CLASSIFICATION
ISSUED: 7/10/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5905 : Request Approval to Create or Revise Job Descriptions Which Will Be Effective August 24, 2016)

TEACHER, VOCATIONAL

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Teacher, Vocational - INS

SCHEDULED

REQUEST FOR APPROVAL (ID # 5904)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Agreement With Learning Science International-Centers of Excellence \$122,500

BACKGROUND:

This agreement with Learning Sciences International (LSI) will provide professional development services to train 250 current Clinical Education teachers in the implementation of research-based practices that align with the Pinellas County Schools (PCS) Framework Indicators for effective instruction. Training will include Marzano Center practices for strategic coaching, monitoring for learning, formative assessment and facilitating complex tasks.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The training provided by LSI will enhance cooperating teacher preparedness and outreach strategies to improve field experiences for College of Education interns from St. Petersburg College (SPC) in preparation for placement within PCS. This high-quality professional development will deepen content knowledge in core subjects and scaffold pedagogical skills for facilitating learning through academic rigor.

FINANCIAL IMPACT:

Federally funded - There is no financial impact to the District.

DATA SOURCES:

Lou Cerreta, Director, Professional Development
 Mary Conage, Director, Special Projects

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

ATTACHMENTS:

- Agreement - Scope of Work -LSI- Ctr for Excell St Pete College (PDF)

AGREEMENT
between
THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
and
Learning Sciences International

THIS AGREEMENT (hereinafter "Agreement") is made and entered into this 23rd day of August, 2016, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA (hereinafter "the School Board") and Learning Sciences International (hereinafter "Contractor").

For and in consideration of the mutual promises, covenants and obligations contained herein, the School Board hereby retains the Contractor to undertake the activities described in Attachment A. The parties agree as follows:

1. **Term of Project:** The project period will begin September 12, 2016 and end February 9, 2017. The parties reserve the right to extend this Agreement for a specified period of time by written amendment signed by both parties.
2. **Scope of Work:** The scope of work is described in Attachment A.
3. **Compensation:** The School Board agrees to pay the Contractor \$ 122,500.00 for full and satisfactory performance of services under this Agreement. This Agreement is contingent upon continued funding of the Centers for Excellence grant by the federal government. The following terms shall govern payments:
 - a) Payments will be made in quarterly installments.
 - b) Contractor will submit quarterly invoices within 30 days following the close of each quarter containing the original signature of an authorized official of the Contractor.
 - c) Invoices shall be accompanied by documentation sufficient to demonstrate adequate and timely progress toward completion of deliverables.
 - d) Contractor shall provide, upon request, expenditure documentation in detail sufficient for a proper pre- and post-audit.
 - e) All invoices, and deliverables, must be approved in writing by the School Board's Project Contact and the Director of Special Projects prior to payment by the School Board.
 - f) The School Board will issue payment within 15 days of receiving an invoice and all supporting documentation.
4. **Independent Contractors:** By this Agreement the parties intend to establish between themselves the relationship of mutually independent contractors. Each party and the officers, employees, agents, subcontractors or other contractors thereof shall not be deemed by virtue of this Agreement to be the officers, agents, or employees of the other party.
5. **Non-Discrimination:** Work under this Agreement will be in compliance with all applicable statutory requirements and School Board policies, including antidiscrimination policies, and Section 202, Executive Order 11246, as amended by Executive Order 11375, and regulations published by the U.S. Department of Labor implementing Section 504 of the Rehabilitation Act of 1973, Public Law 93-112, as amended. The parties agree to comply with all federal, state and local laws prohibiting discrimination and assure each other that neither will discriminate against any

employee or applicant for employment or registration in a course of study because of race, color, religion, creed, sex, sexual orientation, national origin, handicap, marital status, or age.

6. **Retention of Records:** The Contractor agrees to maintain records of all documents relating to this Agreement for three (3) years after final payment is made and any other pending matters are closed, and to submit documentation as requested by the School Board for audit purposes.
7. **Termination:**
 - A. **Without Cause:** Either party may terminate this Agreement without cause upon at least thirty (30) days written notice to the other party.
 - B. **With Cause:** The failure of either party to comply with any provision of this Agreement shall place that party in default. Prior to terminating this Agreement, the non-defaulting party shall notify the defaulting party in writing, making specific reference to the provision that gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) working days from receipt of such notice in which to cure the default. If the default is not cured within the ten (10) day period, the non-defaulting party shall serve a written notice of termination on the defaulting party, which shall become effective ten (10) calendar days from that party's receipt of such notice. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.
 - C. **Amount Payable Upon Termination:** In case of termination, only the percent of satisfactory progress actually achieved to the date of termination will be due and payable to the Contractor.
8. **Intellectual Properties:** The work products produced under this Agreement shall become the sole and exclusive property of the School Board. The Contractor hereby surrenders any and all claims of any kind, type or nature to patent rights or intellectual properties with respect to any discovery or invention or data developed under this Agreement.
9. **Access to Records:** The Contractor shall allow public access by the School Board, the U.S. Department of Education, the Comptroller General of the United States, and others as applicable, to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by the Contractor in conjunction with this Agreement.
10. **Liability:** (Note: This paragraph shall apply to Contractors who are not governmental entities to which the doctrine of sovereign immunity applies with respect to the performance of this Agreement.) Contractor agrees for itself, its successors and/or assigns, to indemnify and hold the Board, its officers, agents, and employees, harmless from and against any and all suits, claims, demands, actions, causes of action, judgments, liabilities, losses, damages, attorneys fees, court costs or expenses of any kind arising out of or relating to the negligence of the Contractor, its officers, agents and employees, in connection with the performance of this Agreement.

(Note: This paragraph shall apply to Contractors who are governmental entities to which the doctrine of sovereign immunity applies with respect to the performance of this Agreement.) The Board and Contractor agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and

agree to be liable for any damages resulting from said negligence subject to the monetary limitations and defenses provided by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Board and Contractor. Nothing herein shall be construed as consent by the Board and Contractor to be sued by third parties for any matter arising out of or relating to this Agreement.

11. **Reporting requirements:** The School Board may require annual reporting of expenditures and program activities paid for with program funds.
12. **Energy Policy and Conservation Act:** The Contractor will comply with mandatory standards and policies relating to energy efficiency contained in the Florida state energy conservation plan issued in compliance with the Energy Policy and Conservation Act, Pub.L. 94-163, 89 Stat. 871.
13. **Jessica Lunsford Act:** The Contractor agrees to comply, at its own cost, with the Florida Jessica Lunsford Act (see section 1012.465, Florida Statutes), and/or other Florida laws relating to background screening, to the extent those laws are applicable. Contractor may find further information about the Jessica Lunsford Act and its possible applicability on the School Board's website at www.pcsb.org.
14. **Contact Persons:** The Board and the Contractor designate the following persons to direct this project:

Contractor Contact: Anna Hersberger, Sr. Project Manager, Enterprise Solutions

Mailing Address:
175 Cornell Road, Suite 18
Blairsville, PA 15717

Board Project Contact: Lou Cerreta, Director, Professional Development

Mailing Address:
301 4th Street SW
Largo, FL 33770

Board Administrative Contact: Mary R. Conage, Ed.D., Director, Special Projects Office

Mailing Address:
P.O. Box 2942
Largo, FL 33779-2942

15. **Prohibition of Lobbying:** The funds provided under this Agreement may not be expended for the purpose of lobbying.
16. **Notices:** Any notice required under this Agreement shall be delivered to the designated representative of the other party by certified mail, return receipt requested, or in person with proof of delivery.
17. **Applicable Law; Venue:** This Agreement and the rights and obligations of the parties shall be governed by and construed according to the laws of the State of Florida. Venue for purposes of any action brought to enforce or construe this Agreement shall lie in Pinellas County, Florida.

18. **Public Records:** Section 119.0701, Florida Statutes, requires that the Contractor comply with Florida's public records laws with respect to services performed on behalf of the School Board. Specifically, the statute requires that the Contractor:
- a. Keep and maintain public records required by the School Board to perform the service.
 - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 of the Florida Statutes or as otherwise provided by law.
 - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the Agreement if the Contractor does not transfer the records to the School Board.
 - d. Upon completion of the Agreement, transfer, at no cost, to the School Board all public records in the possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
 - e. A request to inspect or copy public records relating to this Agreement must be made directly to the School Board. If the School Board does not possess the requested records, the public agency shall immediately notify the Contractor of the request, and the Contractor must provide the records to the School Board or allow the records to be inspected or copied within a reasonable time.
 - f. The failure of the Contractor to comply with these provisions, if applicable, shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the School Board and may also result in penalties under Section 119.10, Florida Statutes.
 - g. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, HOLLY MANNING, SUPERVISOR OF RECORDS MANAGEMENT AT 727-793-2701 X 2021, 2929 COUNTY ROAD 193, CLEARWATER, FL 33759, manningh@pcsb.org.
19. **Signatures Required:** This Agreement is valid and enforceable only upon being fully executed by authorized persons whose signatures are required in order to bind the parties.
20. **Captions:** The captions to the paragraphs of this Agreement are for the convenience of reference only, do not form a part of this Agreement, and shall not affect its interpretation.
21. **Entire Agreement; Modifications:** This Agreement constitutes the entire Agreement of the parties, and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with this subject.

No modification or amendment to this Agreement shall be binding on the parties unless the same is in writing and signed by the parties.

22. **Confidentially:** Contractor agrees that, subject to the requirements of Chapter 119, Florida Statutes, all data collected in the evaluation of instructional personnel and the resulting analysis of that data will be kept confidential and all electronic analysis of data will be performed on secure, password protected computers. Contractor shall, subject to the requirements of Chapter 119, Florida Statutes, maintain confidentiality and safeguard the analysis of any data gathered as a result of this Agreement, and will not, without prior consent of the Board, disclose any findings or analysis derived from non-public information to anyone not a party to this Agreement. Upon termination of the Agreement, Contractor shall, at the election of the Board, either destroy or return to the Board all such information in its possession, if any, and confirm the same in writing to the Board.

Pursuant to the terms of this Agreement, Contractor is receiving from the Board personally identifiable student information, the confidentiality of which is protected under the Family Educational Rights and Privacy Act as well as under Sections 1002.22 and 1002.221, Florida Statutes. Contractor acknowledges and agrees that, in accordance with these laws, it may use such information only for the purposes for which the disclosure was made and may not redisclose the information to any party without the prior written consent of the Board. Contractor shall not allow anyone to obtain access to personally identifiable information from education records except in strict accordance with the requirements, if any, established by the Board in writing. Upon termination of the Agreement, Contractor shall, at the election of the Board, either destroy or return to the Board all such information in its possession, if any, and confirm the same in writing to the Board.

Notwithstanding any provision to the contrary contained in this Agreement between Contractor and the Board, Contractor and its officers, employees, agents, representatives, contractors and subcontractors shall indemnify and hold the Board and its officers and employees harmless for any violation of these confidentiality covenants, including, but not limited to, defending the Board and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the Board, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon the Board arising out of the breach of this covenant by Contractor or an officer, employee, agent, representative, contractor or subcontractor of Contractor to the extent and only to the extent that Contractor shall either intentionally or negligently violate the provisions of this covenant or applicable law. This provision shall survive the termination of or completion of all performance or obligations under this Agreement and shall be fully binding upon the Contractor until such time as any proceeding brought on account of these covenants is barred under any applicable statute of limitations.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have set their hands and seals, on the date first above written.

Witnesses:

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Peggy O'Shea
Chairperson

Date: _____

Attest: _____
Michael A. Grego, Ed.D., Superintendent

Date: _____

Witness:

LEARNING SCIENCES INTERNATIONAL

By: _____
Anna Hersberger, Sr. Project Manager, Enterprise Solutions

Date: _____

Approved as to Form:


Office of School Board Attorney

PROJECT REFERENCE: E990- Centers for Excellence Grant

FUNDING SOURCE: Centers for Excellence Grant

Attachment: Agreement - Scope of Work - LSI- Ctr for Excell St Pete College (5904 : Request Approval of the Agreement With Learning Science

PINELLAS COUNTY SCHOOLS

CENTERS OF EXCELLENCE SPC

ELEMENTARY
TEACHER
PREPARATION

Pinellas County Schools

ATTACHMENT A

July 2016



Learning Sciences International
LEARNING AND PERFORMANCE MANAGEMENT

Attachment: Agreement - Scope of Work - LSI- Ctr for Excell St Pete College (5904 : Request Approval of the Agreement With Learning Science

Pinellas County Schools
 301 4th Street SW
 Largo, FL 33779

July 8, 2016

RE: Attachment - Marzano Custom Session for Coaching and Feedback

In accordance with discussions with Pinellas County Schools, Learning Sciences International, LLC offers the following Cost Proposal for the services described within the above mentioned proposal, including: Strategic Coaching, Monitor For Learning, Formative Assessment, Facilitating Complex Tasks.

For any questions or clarification, please contact Anna Hershberger or Brandi Campisano of Learning Sciences International. Their contact information is as follows:

Anna Hershberger
 SENIOR STAFF DEVELOPER/PROJECT DIRECTOR

BRANDI CAMPISANO
 PROPOSAL MANAGER

Tel: 724-299-8133
ahershberger@learningsciences.com

Tel: 724-459-2100 x 122
bcampisano@learningsciences.com

Pinellas County Schools | LSI Agreement

Attachment A- Cost Proposal

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	DISC (%)	TOTAL PRICE
4.00	PDS Marzano Custom Session - Teacher Evaluation - Full	PD000-99M-TE-Full	Strategic Coaching 1 - Full Days (9/12/16, 10/17/16, 1/9/17, 2/6/17)	USD 4,500.00		USD 18,000.00
4.00	PDS Marzano Custom Session - Teacher Evaluation - Full	PD000-99M-TE-Full	Strategic Coaching 2 - Full Days (9/13/16, 10/18/16, 1/10/17, 2/7/17)	USD 4,500.00		USD 18,000.00
4.00	PDS Marzano Custom Session - Teacher Evaluation - Full	PD000-99M-TE-Full	Monitor For Learning-Full Days (9/14/16, 11/9/16, 1/11/17, 2/8/17)	USD 4,500.00		USD 18,000.00
6.00	PDS Marzano Custom Session - Teacher Evaluation - Half	PD000-99M-TE-Half	Monitoring for Learning- Half Days (9/12/16, 9/13/16, 11/7/16, 11/8/16, 2/6/17, 2/7/17)	USD 2,750.00		USD 16,500.00
4.00	PDS Marzano Custom Session - Teacher Evaluation - Full	PD000-99M-TE-Full	Formative Assessment- Full Days (10/19/16, 11/7/16, 11/8/16, 1/12/17)	USD 4,500.00		USD 18,000.00
2.00	PDS Marzano Custom Session - Teacher Evaluation - Half	PD000-99M-TE-Half	Formative Assessment- Half Day (1/9/17, 1/10/17)	USD 2,750.00		USD 5,500.00

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	DISC (%)	TOTAL PRICE
4.00	PDS Marzano Custom Session - Teacher Evaluation - Full	PD000-99M-TE-Full	Facilitating Complex Tasks- Full Days (9/15/16, 10/20/16, 11/10/16, 2/9/17)	USD 4,500.00		USD 18,000.00
2.00	PDS Marzano Custom Session - Teacher Evaluation - Half	PD000-99M-TE-Half	Facilitating Complex Tasks- Half Days (10/17/16, 10/18/16)	USD 2,750.00		USD 5,500.00
3.00	PDS Marzano Custom Session Materials	PD000-99M-W	Includes: Strategic Coaching 1, Strategic Coaching 2, and Formative Assessment.	USD 1,000.00		USD 3,000.00
1.00	Monitoring for Learning - Reproduction License for Materials	PD000-LSI-026-WR	Reproduction License for Monitoring for Learning. This reproduction license grants the district permission to reprint materials specific to the Monitoring for Learning training which includes a .pdf version of the PowerPoint handout. This license does not include access to the actual PowerPoint files or videos that are used during the training. District will print materials for all participants. 30 day exp.	USD 1,000.00		USD 1,000.00
1.00	Facilitating Complex Learning - Reproduction License for Materials	PD000-MEAR-003-WR	Reproduction License for Facilitating Complex Learning. This reproduction license grants the district permission to reprint materials specific to the Facilitating Complex Learning training which includes a .pdf version of the PowerPoint handout. This license does not include access to the actual PowerPoint files or videos that are used during the training. District will print materials for all participants. 30 day exp.	USD 1,000.00		USD 1,000.00
SUBTOTAL:						USD 122,500.00
TOTAL:						USD 122,500.00

Notes:

Learning Sciences International Terms & Conditions

Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Learning Sciences International, LLC.

Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

Payment

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Learning Sciences International" and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.

Purchase Orders

Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Learning Sciences International, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 299-8133 or emailed to: AccountsReceivable@learningsciences.com

Terms

Attachment: Agreement - Scope of Work -LSI-Ctr for Excell St Pete College (5904 : Request Approval of the Agreement With Learning Science

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

Scheduling

On-site training and professional development sessions requires 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee.

All training sessions must be scheduled no later than 12 months following receipt of purchase order.

Cancellation

On-site training and professional development sessions may be rescheduled prior to 30 days in advance without penalty. Districts who cancel / reschedule within the 30 day window will be charged a \$500 fee + travel expenses incurred (including cancellation and airline booking fees.)

Shipping and Handling

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

LSI will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

Sales, Use, Value Add and other Taxes

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. LSI reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller's sales tax collection requirements and Customer's current jurisdiction rates in effect on the date of invoice.

Materials Reprint Licenses

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

Recording of Presentations

All audio and video recording is prohibited without written consent from Learning Sciences International, LLC.

iObservation Terms of Use

iObservation terms of use can be found at www.effectiveeducators.com.

Signature: _____

Effective Date: ____ / ____ / ____

Name (Print): _____

Title: _____

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!

SCHEDULED

REQUEST FOR APPROVAL (ID # 5903)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Agreement With Learning Science International-Administrator Training \$154,000

BACKGROUND:

This agreement with Learning Sciences International (LSI) will provide professional development services by LSI to train current Pinellas County Schools' Administrators to observe all instructional staff in the implementation of Learning Goals and Scales, monitoring for learning, scoring and effective feedback, and formative assessment strategies

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The contract with LSI will further develop instructional leadership for district administrators in coaching and feedback to teachers in order to lead for instructional improvement and raise student achievement and overall teacher effectiveness. A series of professional development days throughout the year will provide administrators with the expertise to provide effective feedback to teachers in the use of Goals and Scales, monitoring for learning, scoring and effective feedback, and formative assessment strategies. The provided professional development will build leadership capacity in our district by providing support and feedback from leadership to ensure standards-based instruction and monitoring for student learning. After each professional development opportunity, participants will view and score classroom videos to further hone their skills in the use of the Marzano Framework.

FINANCIAL IMPACT:

Federally funded - There is no financial impact to the District.

DATA SOURCES:

Lou Cerreta, Director, Professional Development
 Mary Conage, Director, Special Projects

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resources Services

Request for Approval (ID # 5903)

Meeting of August 23, 2016

ATTACHMENTS:

- Agreement - Scope of Work - LSI - Admin (PDF)

AGREEMENT
between
THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
and
Learning Sciences International
Administrative Training

THIS AGREEMENT (hereinafter "Agreement") is made and entered into this 23rd day of August, 2016, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA (hereinafter "the School Board") and Learning Sciences International (hereinafter "Contractor").

For and in consideration of the mutual promises, covenants and obligations contained herein, the School Board hereby retains the Contractor to undertake the activities described in Attachment A. The parties agree as follows:

1. Term of Project: The project period will begin September 6, 2016 and end March 20, 2017. The parties reserve the right to extend this Agreement for a specified period of time by written amendment signed by both parties.
2. Scope of Work: The scope of work is described in Attachment A.
3. Compensation: The School Board agrees to pay the Contractor \$ 154,000.00 for full and satisfactory performance of services under this Agreement. This Agreement is contingent upon continued funding of the Title II grant by the federal government. The following terms shall govern payments:
 - a) Payments will be made in quarterly installments.
 - b) Contractor will submit quarterly invoices within 30 days following the close of each quarter containing the original signature of an authorized official of the Contractor.
 - c) Invoices shall be accompanied by documentation sufficient to demonstrate adequate and timely progress toward completion of deliverables.
 - d) Contractor shall provide, upon request, expenditure documentation in detail sufficient for a proper pre- and post-audit.
 - e) All invoices, and deliverables, must be approved in writing by the School Board's Project Contact and the Director of Special Projects prior to payment by the School Board.
 - f) The School Board will issue payment within 15 days of receiving an invoice and all supporting documentation.
4. Independent Contractors: By this Agreement the parties intend to establish between themselves the relationship of mutually independent contractors. Each party and the officers, employees, agents, subcontractors or other contractors thereof shall not be deemed by virtue of this Agreement to be the officers, agents, or employees of the other party.
5. Non-Discrimination: Work under this Agreement will be in compliance with all applicable statutory requirements and School Board policies, including antidiscrimination policies, and Section 202, Executive Order 11246, as amended by Executive Order 11375, and regulations published by the U.S. Department of Labor implementing Section 504 of the Rehabilitation Act of 1973, Public Law 93-112, as amended. The parties agree to comply with all federal, state and

local laws prohibiting discrimination and assure each other that neither will discriminate against any

employee or applicant for employment or registration in a course of study because of race, color, religion, creed, sex, sexual orientation, national origin, handicap, marital status, or age.

6. Retention of Records: The Contractor agrees to maintain records of all documents relating to this Agreement for three (3) years after final payment is made and any other pending matters are closed, and to submit documentation as requested by the School Board for audit purposes.
7. Termination:
 - A. Without Cause: Either party may terminate this Agreement without cause upon at least thirty (30) days written notice to the other party.
 - B. With Cause: The failure of either party to comply with any provision of this Agreement shall place that party in default. Prior to terminating this Agreement, the non-defaulting party shall notify the defaulting party in writing, making specific reference to the provision that gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) working days from receipt of such notice in which to cure the default. If the default is not cured within the ten (10) day period, the non-defaulting party shall serve a written notice of termination on the defaulting party, which shall become effective ten (10) calendar days from that party's receipt of such notice. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.
 - C. Amount Payable Upon Termination: In case of termination, only the percent of satisfactory progress actually achieved to the date of termination will be due and payable to the Contractor.
8. Intellectual Properties: The work products produced under this Agreement shall become the sole and exclusive property of the School Board. The Contractor hereby surrenders any and all claims of any kind, type or nature to patent rights or intellectual properties with respect to any discovery or invention or data developed under this Agreement.
9. Access to Records: The Contractor shall allow public access by the School Board, the U.S. Department of Education, the Comptroller General of the United States, and others as applicable, to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by the Contractor in conjunction with this Agreement.
10. Liability: (Note: This paragraph shall apply to Contractors who are not governmental entities to which the doctrine of sovereign immunity applies with respect to the performance of this Agreement.) Contractor agrees for itself, its successors and/or assigns, to indemnify and hold the Board, its officers, agents, and employees, harmless from and against any and all suits, claims, demands, actions, causes of action, judgments, liabilities, losses, damages, attorneys fees, court costs or expenses of any kind arising out of or relating to the negligence of the Contractor, its officers, agents and employees, in connection with the performance of this Agreement.

(Note: This paragraph shall apply to Contractors who are governmental entities to which the doctrine of sovereign immunity applies with respect to the performance of this Agreement.) The Board and Contractor agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages resulting from said negligence subject to the monetary limitations and defenses provided by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Board and Contractor. Nothing herein shall be construed as consent by the Board and Contractor to be sued by third parties for any matter arising out of or relating to this Agreement.

11. Reporting requirements: The School Board may require annual reporting of expenditures and program activities paid for with program funds.
12. Energy Policy and Conservation Act: The Contractor will comply with mandatory standards and policies relating to energy efficiency contained in the Florida state energy conservation plan issued in compliance with the Energy Policy and Conservation Act, Pub.L. 94-163, 89 Stat. 871.
13. Jessica Lunsford Act: The Contractor agrees to comply, at its own cost, with the Florida Jessica Lunsford Act (see section 1012.465, Florida Statutes), and/or other Florida laws relating to background screening, to the extent those laws are applicable. Contractor may find further information about the Jessica Lunsford Act and its possible applicability on the School Board's website at www.pcsb.org.
14. Contact Persons: The Board and the Contractor designate the following persons to direct this project:

Contractor Contact: Randy Hutzler, Sr. Project Manager, Enterprise Solutions

Mailing Address:
175 Cornell Road, Suite 18
Blairsville, PA 15717

Board Project Contact: Lou Cerreta, Director, Professional Development

Mailing Address:
301 4th Street SW
Largo, FL 33770

Board Administrative Contact: Mary R. Conage, Ed.D., Director, Special Projects Office

Mailing Address:
P.O. Box 2942
Largo, FL 33779-2942

15. Prohibition of Lobbying: The funds provided under this Agreement may not be expended for the purpose of lobbying.
16. Notices: Any notice required under this Agreement shall be delivered to the designated representative of the other party by certified mail, return receipt requested, or in person with proof of delivery.

17. Applicable Law; Venue: This Agreement and the rights and obligations of the parties shall be governed by and construed according to the laws of the State of Florida. Venue for purposes of any action brought to enforce or construe this Agreement shall lie in Pinellas County, Florida.
18. Public Records: Section 119.0701, Florida Statutes, requires that the Contractor comply with Florida's public records laws with respect to services performed on behalf of the School Board. Specifically, the statute requires that the Contractor:
- a. Keep and maintain public records required by the School Board to perform the service.
 - b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 of the Florida Statutes or as otherwise provided by law.
 - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the Agreement if the Contractor does not transfer the records to the School Board.
 - d. Upon completion of the Agreement, transfer, at no cost, to the School Board all public records in the possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
 - e. A request to inspect or copy public records relating to this Agreement must be made directly to the School Board. If the School Board does not possess the requested records, the public agency shall immediately notify the Contractor of the request, and the Contractor must provide the records to the School Board or allow the records to be inspected or copied within a reasonable time.
 - f. The failure of the Contractor to comply with these provisions, if applicable, shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the School Board and may also result in penalties under Section 119.10, Florida Statutes.
 - g. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, HOLLY MANNING, SUPERVISOR OF RECORDS MANAGEMENT AT 727-793-2701 X 2021, 2929 COUNTY ROAD 193, CLEARWATER, FL 33759, manningh@pcsb.org.
19. Signatures Required: This Agreement is valid and enforceable only upon being fully executed by authorized persons whose signatures are required in order to bind the parties.
20. Captions: The captions to the paragraphs of this Agreement are for the convenience of reference only, do not form a part of this Agreement, and shall not affect its interpretation.

21. Entire Agreement; Modifications: This Agreement constitutes the entire Agreement of the parties, and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with this subject. No modification or amendment to this Agreement shall be binding on the parties unless the same is in writing and signed by the parties.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have set their hands and seals, on the date first above written.

Witnesses:

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Peggy O'Shea
Chairperson

Date: _____

Attest: _____
Michael A. Grego, Ed.D., Superintendent

Date: _____

Witness:

LEARNING SCIENCES INTERNATIONAL

By: _____
Randy Hutzler, Project Manager, Enterprise Solutions

Date: _____

Approved as to Form:



Office of School Board Attorney

PROJECT REFERENCE: E990- Centers for Excellence Grant

FUNDING SOURCE: Centers for Excellence Grant

Attachment: Agreement - Scope of Work - LSI - Admin (5903 : Request Approval of the Agreement With Learning Science International-

PINELLAS COUNTY SCHOOLS

Professional Development

PROFESSIONAL DEVELOPMENT

Pinellas County Schools

ADDENDUM 3

July 2016



Attachment: Agreement - Scope of Work - LSI - Admin (5903 : Request Approval of the Agreement With Learning Science International-

Pinellas County School District
 301 4th Street SW
 Largo, FL 33779

July 8, 2016

RE: Addendum 1 - Building a Master Scoring Evaluation Cadre dated March 2016

This addendum modifies the conditions to the above-referenced proposal as follows:

In accordance with discussions on July 6, 2016 with Pinellas County Schools, Learning Sciences International, LLC offers the following amended Cost Proposal to represent the planned services which will be delivered during Pinellas's scheduled Principal and Assistant Principal Meetings, shown in Exhibit A on page 4. In total, four professional development topics will be offered over a sequence of two or four days during the period of September 2016-March 2017.

For any questions or clarification, please contact Elizabeth Kennedy or Brandi Campisano of Learning Sciences International. Their contact information is as follows.

ELIZABETH KENNEDY
 SENIOR STAFF DEVELOPER/PROJECT DIRECTOR

BRANDI CAMPISANO
 PROPOSAL MANAGER

Tel: 561-601-4748

ekennedy@learningsciences.com

Tel: 724-459-2100 x 122

bcampisano@learningsciences.com

Pinellas County Schools | Master Observer Training Program

Amended Cost Proposal

Learning Sciences' Deliverable	Qty	Unit Price	Total Cost
Principal and Assistant Custom Professional Development days with materials included	28	\$5,500	\$154,000
Total Costs			\$154,000

Pinellas County Schools | Master Observer Training Program

EXHIBIT A – Pinellas Principal and Assistant Principal Trainings for 2016-17

Principal Trainings				
Date	Room	Time	Number of Presenters	Presenter
September 2016				
September 6	Discovery Room	8:30-3:30	1	
September 12	Room E111	8:30-3:30	1	
September 26	Discovery Room	8:30-3:30	1	
September 29	Discovery Room	8:30-3:30	1	
November 2016				
November 1	Discovery Room	8:30-3:30	1	
November 22	Discovery Room	8:30-3:30	1	
November 28	Discovery Room	8:30-3:30	1	
November 30	Discovery Room	8:30-3:30	1	
January 2017				
January 17	Discovery Room	8:30-3:30	1	
January 24	Discovery Room	8:30-3:30	1	
January 25	Discovery Room	8:30-3:30	1	
January 30	Discovery Room	8:30-3:30	1	
March 2017				
March 7	Discovery Room	8:30-3:30	1	
March 21	Discovery Room	8:30-3:30	1	
March 28	Discovery Room	8:30-3:30	1	
March 30	Discovery Room	8:30-3:30	1	

Assistant Principal Trainings				
Date	Room	Time	Number of Presenters	Presenter
October 12	TBD	8:30-11:30	1	
October 12	TBD	12:30-3:30		
October 12	Discovery Room	8:30-11:30	1	
October 12	Discovery Room	12:30-3:30		
January 2*	Discovery Room	8:30-3:30	1	
January 2*	TBD	8:30-3:30	1	
January 2*	TBD	8:30-3:30	1	
January 2*	TBD	8:30-3:30	1	
February 20	ABC 203	8:30-3:30	1	
February 20	TBD	8:30-3:30	1	
February 20	TBD	8:30-3:30	1	
February 20	TBD	8:30-3:30	1	
March 20	Admin Bldg Conference Hall	8:30-11:30	1	
March 20	Admin Bldg Conference Hall	12:30-3:30		
March 20	TBD	8:30-11:30	1	
March 20	TBD	12:30-3:30		

* LSI will do our best to accommodate a session on January 2, 2017 but cannot guarantee we will be able provide 4 staff developers due to the observance of a national holiday. As such, this session might need to be moved to an alternative date.

Learning Sciences International Terms & Conditions

Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Learning Sciences International, LLC.

Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

Payment

Purchase order or payment is required prior to order fulfillment, unless otherwise agreed upon by the District and Learning Sciences International, LLC. Make checks payable in USD to "Learning Sciences International" and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.

- a) Payment on Deliverables. For all deliverables, the School / District shall pay to LSI the fees and costs set forth as displayed in the Cost Proposal as services are delivered and invoiced, typically monthly (if applicable).

Purchase Orders

Please reference proposal name and date on all purchase orders. Purchase orders should be sent to Learning Sciences International, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 299-8133 or emailed to: AccountsReceivable@learningsciences.com

Terms

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

Scheduling

On-site training and professional development sessions requires 30 days advance notice. Signed contract, purchase order, or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee. All training sessions must be scheduled no later than 12 months following receipt of purchase order.

Cancellation

On-site training and professional development sessions may be rescheduled prior to 30 days in advance without penalty. Districts/schools who cancel/reschedule within the 30 day window will be charged a \$500 fee + travel expenses incurred (including cancellation and airline booking fees.)

Shipping and Handling

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

Pinellas County Schools | Master Observer Training Program

LSI will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

Sales, Use, Value Add and other Taxes

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. LSI reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller’s sales tax collection requirements and Customer’s current jurisdiction rates in effect on the date of invoice.

Materials Reprint Licenses

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

Recording of Presentations

All audio and video recording is prohibited without written consent from Learning Sciences International, LLC.

Signature: _____ **Effective Date:** ____/____/____

Name (Print): _____ **Title:** _____

PLEASE SIGN AND RETURN WITH PURCHASE ORDER. THANK YOU

Attachment: Agreement - Scope of Work - LSI - Admin (5903 : Request Approval of the Agreement With Learning Science International-

SCHEDULED

REQUEST FOR APPROVAL (ID # 5902)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Agreement Between School Board of Pinellas County and The Arts Conservatory for Teens

BACKGROUND:

The Arts Conservatory for Teens (ACT) was founded in 2009 in the historic Deuces of St. Petersburg, Florida. The purpose of this unique, community-based program was to encourage positive self-expression, develop talent and instill character education principles, while allowing students to explore career opportunities in the Arts. The two founders, Alex Harris and Herbert Murphy, together have over 36 years of organizational and artistic experience.

ACT will provide trained professionals in the Arts with a focus on building character that improve a student's: (a) respect for themselves and others; (b) interpersonal and intrapersonal skills; (c) conflict resolution skills; (d) understanding of the value and benefits of good character traits; (e) reduction in student behavioral anomalies; and (f) exposure to arts and culture.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

ACT will work with up to one hundred students per school at John Hopkins and Tyrone Middle Schools. Students will benefit from exposure character education principles and a variety of career opportunities in the Arts.

FINANCIAL IMPACT:

There is no financial impact to the general fund. The funding sources will include school-based Title I, districtwide Title I and Supplement Academic Instruction funds. The total cost is not to exceed \$135,000 per year.

DATA SOURCES:

David Koperski, School Board Attorney
 Jeanne Reynolds, PK-12 Performing Arts Specialist
 Sue Castleman, PK-12 Visual Arts Specialist
 Alexander Harris, CEO, Arts Conservatory for Teens,

SUBMITTED BY:

Lori Matway, Associate Superintendent, Student and Community Services

ATTACHMENTS:

- ACTScopeofWork_ATTACHMENT_final A (PDF)
- ACT Agreement (PDF)

Arts Conservatory for Teens

Education | Empowerment | Enrichment
WHAT INSPIRES YOU?



SCOPE OF WORK

Character Essentials: Character Development Through Arts Education

ACT agrees to:

1. Provide professional training in the arts with a focus on building character that improves students: (a) respect for themselves and others; (b) interpersonal and intrapersonal skills; (c) conflict resolution skills; (d) understanding of the value and benefits of good character traits; (e) reduction in student behavioral anomalies; and (f) exposure to arts and culture.
2. Provide introductory workshop class curricula to 100 students at John Hopkins Middle School and 100 students at Tyrone Middle School in:
 - Dance (modern and hip hop)
 - Chorus (pop and musical theater)
 - Video production
 - Theater (improvisation)
 - Visual Arts (drawing, painting, photography)
3. Provide one (1) hour workshop classes from 8am-9am at Johns Hopkins Middle School (3-days per week) and Tyrone Middle School (2-days per week) from 7:45 a.m.-9:15 a.m..
4. Coordinate project focused workshop class and quarterly student showcases, exhibits, and/or demonstration of skills.
5. Provide professional instructors who have appropriate credentials and cleared background checks. ACT agrees to supply curriculum and provide equipment/supplies in program areas for the benefit of the program participants.
6. Be responsible for recruiting and assigning students to the appropriate art workshop class.
7. Provide all appropriate and required registration forms, documentation and data for each workshop class, use appropriate registration forms, attendance rosters, and provide other information necessary to meet Florida Statutes and Board Rules.
8. Arrange a program orientation session for faculty and administrators to promote awareness, support, and synergies for ACT and the Character Essentials program.
9. Provide written assurance to the Board that (1) the ACT does not unlawfully discriminate against its participants basis on race, color, national origin, sex, sexual orientation, age, disability; and (2) arts workshop classes will be offered and conducted for its membership free of such discrimination. Such written assurance shall be submitted to the Board each term to comply with Section 504 of the Rehabilitation ACT of 1973.
10. Allow the Board to recommend students for the ACT Character Essentials Program.
11. Comply, at its' own cost, with the Florida Jessica Lunsford ACT.

The Board agrees to:

1. Provide a liaison to coordinate the activities of the Character Essentials program between ACT and the Board.
2. Provide classroom facilities (including computer lab, theater/auditorium, etc.), storage space, offices, and office equipment.
3. Furnish required forms and letters necessary to support the Character Essentials program.
4. Compensate ACT at the maximum rate of \$33,750.00 or \$168.75 per student if less than 200 students served per 9-week cycle for a total amount compensated per year not to exceed \$135,000 (one hundred and thirty-five thousand dollars). This total annual amount of \$135,000 is inclusive of all services, supplies, and equipment. The amount compensated to ACT is to fund instructors' salaries; classroom instructions; ACT Coordinators' salaries; instructional materials and supplies; and other program costs to include, but not limited to equipment repair, equipment upgrade and replacement, administrative costs, travel expenses, and expenses to attend professional meetings. No additional monies, other than those described in paragraph 3, shall be provided to ACT to replenish supplies.
5. Compensate ACT within 10 days of the actual date of commencement of program's 9-week cycle. Payment for the year will be made in four installments in the following schedule: (first payment, September 16, 2016; second payment, November 18, 2016; third payment, February 3, 2017; and fourth payment, April 14, 2017) to compensate ACT and to allow for program activation expenses.
6. Authorize ACT to maintain the official records and files, as required by the Board.
7. If the maximum student count exceeds 200, no additional reimbursement will occur.

Both Parties agree that:

1. The responsibility for a day-to-day coordination and supervision of this educational program shall be vested with ACT.
2. Through their designated representatives, both parties shall collaborate in the development of policies and operation procedures for efficient management and operation of this program.
3. Both Parties will perform their obligations hereunder in accordance with all applicable federal, state, and local laws.
4. No amendment to this agreement shall be valid or enforced unless submitted in writing and executed by a duly authorized representative of both parties executing and entering into this agreement.
5. This agreement is for a one (1) year period and shall commence on September 5, 2016, and shall terminate on July 31, 2017. Either party may cancel this agreement with a ninety (90) day written notice to the other party. The compensation paid hereunder may be annually reviewed by both parties each year and any adjustments must be made in a written and approved amendment to this agreement.
6. It is further understood that all equipment, supplies and materials purchased by ACT under this agreement shall remain the property of ACT. In the event that ACT relocated their program to another facility or institution, the classrooms must be restored to their original state.
7. To ensure that ACT is offering and reporting program related instruction and coordination activities in accordance with prescribed programs review standards, the following provisions will be met:
 - a. The classroom related instruction and showcases/demonstration of skills are reported to the Board.
 - b. The capability exists in the instructional setting to accomplish the Character Essentials program objectives as evidenced by adequate facilities, equipment, supplies, and instructional materials.
 - c. The records are available, documenting coordination of related instruction.

- d. The administration of the “Character Essentials” program and the general welfare of the students is the responsibility of ACT.
8. Any Board recommendations mandated for operations or funding of the Character Essentials program will be reviewed and incorporated as necessary.
9. ACT and the Board will work in good faith and make a collaborative effort to develop strategies and proposals to pursue and secure a mutually beneficial funding formula/mechanism for the Character Essentials program.

AGREEMENT
Between
THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA
And
IN TOUCH WITH COMMUNITIES AROUND THE WORLD, INC.
DBA: ARTS CONSERVATORY FOR TEENS (ACT)

THIS AGREEMENT (hereinafter "Agreement") is made and entered into this fourteenth day July, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA (hereinafter "the School Board") and THE ARTS CONSERVATORY FOR TEENS, 8626 Miramar Terrace Circle, Tampa, FL 33637 (hereinafter "ACT").

For and in consideration of the mutual promises, covenants and obligations contained herein, the School Board hereby retains the Contractor to undertake the activities described in Attachment A. The parties agree as follows:

1. **Term of Project:** The project period will begin August 1, 2016 and end July 31, 2017. The parties reserve the right to extend this Agreement for a specified period of time by written amendment signed by both parties.
2. **Scope of Work:** The scope of work is described in Attachment A.
3. **Compensation:** The School Board agrees to pay the Contractor \$135,000.00 for full and satisfactory performance of services under this Agreement. The following terms shall govern payments:
 - a) Payments will be made as outline in Attachment A.
 - b) Contractor will submit invoices within 10 days following the close of each month containing the original signature of an authorized official of the Contractor.
 - c) Invoices shall be accompanied by documentation sufficient to demonstrate adequate and timely progress toward completion of deliverables.
 - d) Contractor shall provide, upon request, expenditure documentation in detail sufficient for a proper pre- and post-audit.
 - e) All invoices, and deliverables, must be approved in writing by the School Board's Project Contact and the Director of Special Projects prior to payment by the School Board.
 - f) The School Board will issue payment within 10 days of receiving an invoice and all supporting documentation.
4. **Independent Contractors:** By this Agreement the parties intend to establish between themselves the relationship of mutually independent contractors. Each party and the officers, employees, agents, subcontractors or other contractors thereof shall not be deemed by virtue of this Agreement to be the officers, agents, or employees of the other party.
5. **Non-Discrimination:** Work under this Agreement will be in compliance with all applicable statutory requirements and School Board policies, including antidiscrimination policies, and Section 202, Executive Order 11246, as amended by Executive Order 11375, and regulations published by the U.S. Department of Labor implementing Section 504 of the Rehabilitation Act of 1973, Public Law 93-112, as amended. The parties agree to comply with all federal, state and local laws prohibiting discrimination and assure

each other that neither will discriminate against any employee or applicant for employment or registration in a course of study because of race, color, religion, creed, sex, sexual orientation, national origin, handicap, marital status, or age.

6. **Retention of Records:** The Contractor agrees to maintain records of all documents relating to this Agreement for three (3) years after final payment is made and any other pending matters are closed, and to submit documentation as requested by the School Board for audit purposes.
7. **Termination:**
 - A. **Without Cause:** Either party may terminate this Agreement without cause upon at least thirty (30) days written notice to the other party. The superintendent has the authority to issue such notice of termination on behalf of the School Board.
 - B. **With Cause:** The failure of either party to comply with any provision of this Agreement shall place that party in default. Prior to terminating this Agreement, the non-defaulting party shall notify the defaulting party in writing, making specific reference to the provision that gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) working days from receipt of such notice in which to cure the default. If the default is not cured within the ten (10) day period, the non-defaulting party shall serve a written notice of termination on the defaulting party, which shall become effective ten (10) calendar days from that party's receipt of such notice. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.
 - C. **Amount Payable Upon Termination:** In case of termination, only the percent of satisfactory progress actually achieved to the date of termination will be due and payable to the Contractor.
8. **Intellectual Properties:** The work products produced under this Agreement shall become the sole and exclusive property of the School Board. The Contractor hereby surrenders any and all claims of any kind, type or nature to patent rights or intellectual properties with respect to any discovery or invention or data developed under this Agreement.
9. **Access to Records:** The Contractor shall allow public access by the School Board, the U.S. Department of Education, the Comptroller General of the United States, and others as applicable, to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, made or received by the Contractor in conjunction with this Agreement.
10. **Liability:** (Note: This paragraph shall apply to Contractors who are not governmental entities to which the doctrine of sovereign immunity applies with respect to the performance of this Agreement.) Contractor agrees for itself, its successors and/or assigns, to indemnify and hold the Board, its officers, agents, and employees, harmless from and against any and all suits, claims, demands, actions, causes of action, judgments, liabilities, losses, damages, attorneys fees, court costs or expenses of any kind arising out of or relating to the negligence of the Contractor, its officers, agents and employees, in connection with the performance of this Agreement.

(Note: This paragraph shall apply to Contractors who are governmental entities to which the doctrine of sovereign immunity applies with respect to the performance of this Agreement.) The Board and Contractor agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages resulting from said negligence subject to the monetary limitations and defenses provided by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Board and Contractor. Nothing herein shall be construed as consent by the Board and Contractor to be sued by third parties for any matter arising out of or relating to this Agreement.

- 11. **Reporting requirements:** The School Board may require annual reporting of expenditures and program activities paid for with program funds.
- 12. **Energy Policy and Conservation Act:** The Contractor will comply with mandatory standards and policies relating to energy efficiency contained in the Florida state energy conservation plan issued in compliance with the Energy Policy and Conservation Act, Pub.L. 94-163, 89 Stat. 871.
- 13. **Jessica Lunsford Act:** The Contractor agrees to comply, at its own cost, with the Florida Jessica Lunsford Act (see section 1012.465, Florida Statutes), and/or other Florida laws relating to background screening, to the extent those laws are applicable. Contractor may find further information about the Jessica Lunsford Act and its possible applicability on the School Board's website at www.pcsb.org.
- 14. Contractor agrees that, subject to the requirements of Chapter 119, Florida Statutes, all data collected in the evaluation of instructional personnel and the resulting analysis of that data will be kept confidential and all electronic analysis of data will be performed on secure, password protected computers. Contractor shall, subject to the requirements of Chapter 119, Florida Statutes, maintain confidentiality and safeguard the analysis of any data gathered as a result of this Agreement, and will not, without prior consent of the Board, disclose any findings or analysis derived from non-public information to anyone not a party to this Agreement. Upon termination of the Agreement, Contractor shall, at the election of the Board, either destroy or return to the Board all such information in its possession, if any, and confirm the same in writing to the Board.
- 15. Pursuant to the terms of this Agreement, Contractor is receiving from the Board personally identifiable student information, the confidentiality of which is protected under the Family Educational Rights and Privacy Act as well as under Sections 1002.22 and 1002.221, Florida Statutes. Contractor acknowledges and agrees that, in accordance with these laws, it may use such information only for the purposes for which the disclosure was made and may not redisclose the information to any party without the prior written consent of the Board. Contractor shall not allow anyone to obtain access to personally identifiable information from education records except in strict accordance with the requirements, if any, established by the Board in writing. Upon termination of the Agreement, Contractor shall, at the election of the Board, either destroy or return to the Board all such information in its possession, if any, and confirm the same in writing to the Board.
- 16. Notwithstanding any provision to the contrary contained in this Agreement between Contractor and the Board, Contractor and its officers, employees, agents, representatives, contractors and sub-contractors shall indemnify and hold the Board and its officers and employees harmless for any violation of these confidentiality covenants, including but not limited to defending the Board and its officers and employees

against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the Board, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon the Board arising out of the breach of this covenant by Contractor or an officer, employee, agent, representative, contractor or sub-contractor of Contractor shall either intentionally or negligently violate the provisions of this covenant or applicable law. This provision shall survive the termination of or completion of all performance or obligation under this Agreement and shall be fully binding upon Contractor until such time as any proceeding brought on account of these covenants is barred under any applicable statute of limitations.

17. **Contact Persons:** The Board and the Contractor designate the following persons to direct this project:

Contractor Contact: Alexander Harris, CEO

Mailing Address:

P.O. Box 35424

St. Petersburg FL 33705

Board Project: Program Manager (or other appropriate title)

Board Administrative Contact: Lori Matway, Associate Superintendent
Student & Community Services

Mailing Address:

P.O. Box 2942

Largo, FL 33779-2942

18. **Prohibition of Lobbying:** The funds provided under this Agreement may not be expended for the purpose of lobbying.
19. **Notices:** Any notice required under this Agreement shall be sent to the designated representative of the other party by certified mail, return receipt requested, or in person with proof of delivery.
20. **Applicable Law; Venue:** This Agreement and the rights and obligations of the parties shall be governed by and construed according to the laws of the State of Florida. Venue for purposes of any action brought to enforce or construe this Agreement shall lie in Pinellas County, Florida.
21. **Public Records Law:** Statute §119.0701 requires that the Contractor comply with Florida's public record laws with respect to services performed on behalf of the School Board. Specifically, the statute requires that the Contractor:
- A. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.
- B. Provide the public with access to public records on the same terms and conditions that a public agency would provide the records and at a cost that does not exceed the cost provided by Chapter 119 of the Florida Statutes or as otherwise provided by law.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

D. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to PCSB in a format that is compatible with the information technology systems of PCSB.

The failure of the Contractor to comply with these provisions, if applicable, shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to PCSB.

22. **Signatures Required:** This Agreement is valid and enforceable only upon being fully executed by authorized persons whose signatures are required in order to bind the parties.
23. **Captions:** The captions to the paragraphs of this Agreement are for the convenience of reference only, do not form a part of this Agreement, and shall not affect its interpretation.
24. **Entire Agreement; Modifications:** This Agreement constitutes the entire Agreement of the parties, and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with this subject. No modification or amendment to this Agreement shall be binding on the parties unless the same is in writing and signed by the parties.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have set their hands and seals, on the date first above written.

Witnesses:

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: _____
Peggy O'Shea
Chairperson

Date: _____

Attest: _____
Michael A. Grego, Ed.D., Superintendent

Date: _____

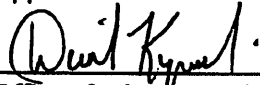
Witness:

IN TOUCH WITH COMMUNITIES AROUND THE WORLD, INC.

By: _____
Alexander Harris, CEO

Date: _____

Approved as to Form:



Office of School Board Attorney

Attachment: ACT Agreement (5902 : Request Approval of Agreement Between School Board of Pinellas County and ACT)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5896)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Memorandum of Understanding (MOU) Between PACE Center for Girls, Inc. and the School Board of Pinellas County

BACKGROUND:

PACE is committed to providing free community-based, gender-responsive counseling services for girls identified to be in need of mental health and social service interventions through its PACE Reach Counseling Services Program at PACE Center for Girls, Pinellas, 4000 Gateway Center Blvd., Suite 400, Pinellas Park, FL 33782.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the MOU.
2. Do not approve the MOU.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The MOU represents collaboration between both parties to coordinate and provide needed services to referred youth with outpatient services. The goal of this collaboration is to provide seamless services to increase youth's success in school and the community, and reduce the recidivism rates. Girls meeting the criteria are between the ages of 11-17 and have experienced academic underachievement, runaway, truancy, family conflict, or ungovernable behavior.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

David Koperski, School Board Attorney
Donna Sicilian, Executive Director, Student Services

SUBMITTED BY:

Lori Matway, Associate Superintendent, Student and Community Services

ATTACHMENTS:

- PACE MOU (PDF)

MEMORANDUM OF UNDERSTANDING

Between

The School Board of Pinellas County, Florida, and PACE Center for Girls, Inc.

This Memorandum of Understanding (MOU) outlines the agreement between **The School Board of Pinellas County, Florida**, (hereinafter referred to as Board), and **PACE Center for Girls, Inc.**, One West Adams Street, Suite 301, Jacksonville, Florida 32202, a non-profit corporation, hereinafter referred to as (PACE).

WHEREAS, PACE is committed to providing free community-based, gender-responsive counseling services for girls identified to be in need of mental health and social service interventions through its PACE Reach Counseling Services Program at *PACE Center for Girls, Pinellas, 4000 Gateway Center Blvd., Suite 400, Pinellas Park, FL 33782*.

I. PURPOSE

This MOU represents collaboration between both parties to provide needed services and to coordinate referred youth with outpatient services. The goal of this collaboration is to provide seamless services to referred youth in order to increase youth's functionality, youth's success in school and the community, and contribute to reducing the recidivism rates. Girls who meet the referral criteria should be between the ages of 11 – 17 who have experienced academic underachievement, runaway, truancy, family conflict, or ungovernable behavior.

II. TERM

The Term of this Memorandum of Understanding is to begin on **July 1, 2016**, through **June 30, 2017**, and shall automatically be extended for an additional one-year period under the same terms and conditions as the original agreement, provided continued funding for the program is granted through the Department of Juvenile Justice after June 30, 2016. This MOU may be terminated earlier by either party by giving thirty (30) days prior written notice to the other party.

III. COMPENSATION

All costs of these services will be the responsibility of PACE. The Board, agrees to provide office space and telephone service, when feasible.

1. PACE Reach Counseling Services will:

- a. Provide administration and oversight of all services related to the PACE Reach Program.
- b. Provide outpatient counseling and, where needed, case management services.
- c. Provide quarterly Outcome Reports to The Board's designee for the purpose of improving referral services and to determine the effectiveness of the referral process. The Outcome Report is limited to the reporting of aggregate data only and will not contain identifiers. The Outcome Report shall include the following:

Number of girls served.

Average age of girls served.
 Type of services recommended.
 Length of stay in program.
 Provide linking services to youth when clinically necessary and appropriate to treatment plan.

- d. PACE will provide these services, and only these services to students referred through the school-based student services team from each school. PACE will annually send to the Board's Executive Director of Student Services a resume and job description of those employees performing the services along with proof of professional liability insurance in the coverage amount of not less than One Million Dollars per occurrence/Two Million Dollars aggregate/naming the Board as additional insured. The Board's Executive Director of Student Services will review the resume and job descriptions of those employees performing the services for a match between professional competencies and services to be rendered. PACE will comply with all relevant state statutes regarding professional services.
- e. PACE agrees to assign and send only those employees of PACE that have passed a Level 2 background screening through Department of Juvenile Justice in accordance with the Jessica Lunsford Act. The Board is entitled, upon request, to review any proof of background screening completed by PACE.
- f. The activities of PACE's employees will be monitored by the Board's student services team, the principal of the school in which the services are being provided, the Board's Executive Director of Student Services and the administration at PACE.
- g. PACE employees are strictly prohibited from any activity which constitutes generation of self-referrals or referrals to PACE. If a PACE employee believes a student has special needs beyond the scope available in a school setting, the employee will provide consultation to school personnel only. PACE employees will not participate in the referral process.
- h. The parties intend for PACE and its employees to be an independent contractor, and not an employee of the Board, in the performance of these services. PACE employees shall have the right to control and determine the method and means of performing the services, and retains the right to work for other clients during the time frame of the relationship with Board. PACE is responsible for all expenses required for performance of these services. PACE employees shall not enjoy any privileges of Board employment, including, but not limited to, receiving employee identification badges and being assigned an email account within one or more of the Board's email systems. Further, schools' sign-in and sign-out procedures must be followed at all times by PACE employees.
- g. PACE will provide non-identifiable data to the Board as requested.

- h. PACE and their employees will abide by the provisions in Board Policy 9700.01 regarding advertising. PACE will be allowed to provide PACE Reach brochures and other PACE marketing goods as part of the engagement strategy.
- i. A parental permission form (PCS Form 2-2821) will be required for all students referred to PACE employees before services are rendered and before personally identifiable student information is provided to PACE or its employees. PACE and its employees shall not redisclose personally identifiable student information without the express written consent of the parent, or adult student, and without advance written notice to the school’s principal or designee.
- j. PACE will consult with the school-based student services teams upon request concerning the coordination and provision of services provided to students under this Agreement. PACE shall make their best effort to secure any and all releases necessary to share such information with the teams.
- k. PACE will be available to provide an orientation for team members as requested by the principal of the school.
- l. PACE and school personnel shall communicate and exchange appropriate student information in a manner consistent with federal laws and regulations, Florida statutes and rules, and professional ethics.

2. The Board will:

- a. Provide appropriate referrals for youth and their families who meet agreed upon requirements.
- b. Inform referred youth and their families of the referral made to PACE Reach Counseling Services.
- c. The Board will work with PACE on a mutually agreed upon process to schedule appointments for the girls to attend the services provided by the Reach Program.
- d. Provide adequate space for the delivery of services.
- e. Share referral information with PACE Reach Counseling Services when appropriate for the purpose of meeting specific treatment goals and objectives as outlined by PACE.
- f. Participate in collaborative planning meetings with PACE Reach Counseling Services for the purpose of reviewing Outcome Reports and improving upon the referral services.

IV. COMPLIANCE AND CONFIDENTIALITY:

1. Compliance:

- a. Both agencies shall comply with all applicable aspects of all applicable federal and state confidentiality laws and regulations pertaining to the patients serviced including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Administrative Simplification Section, Title II, Subtitle F, regarding standard for privacy and security of PHI (protected health care information) as outlined in the Act and 42 CFR.
- b. Both agencies agree to protect these records in compliance with Family Educational Rights and Privacy Act (FERPA) and the Florida Department of Juvenile Justice's policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities as outlined by this MOU.

2. Requirements:

- a. Both agencies as business associates must agree to safeguard any protected identifying behavioral health information received from, or created or received by, the other in accordance with all applicable state and federal laws, rules, regulations and/or policies.

3. Appropriate Uses and Disclosures of Public Health Information (PHI) and confidential records and information:

- a. Both agencies may use or disclose such information:
 - For the proper management and administration of its business;
 - For the purposes of service provision, treatment, payment (if allowed by law), or related, identified, operations;
- b. The agency receiving information will not use or further disclose the information other than as permitted or required by this Memorandum of Understanding, or as required by law. Any other use or disclosure of protected participant information must be made pursuant to a properly executed Release of Information.

4. Breaches of Confidentiality:

- a. If either agency becomes aware of a material breach or any violation of its obligation to protect the confidentiality and security of consumers' protected behavioral health information, then that agency must immediately take reasonable steps to cure the breach or end the violation, and must report the breach or violation to the other agency's Privacy Officer or designee. The alleged breach or violation will be investigated and an appropriate sanction issued. Each agency reserves the right to terminate this Memorandum of Understanding if it determines the other Agency has violated a material term of the Memorandum of Understanding.

5. Additional Confidentiality Requirements:

- a. Both agencies acknowledge that consumers of public behavioral health services are entitled to additional confidentiality protections awarded under the State of Florida rules, laws and regulations. Furthermore, consumers of services, including prevention, substance abuse, and mental health treatment services, will comply with the confidentiality requirements of these and any other applicable state or federal laws, rules, or regulations.

6. Assignment:

- a. Neither party shall assign this Agreement. However, this Agreement may be modified in writing by the mutual agreement of the parties. Should this Agreement be terminated prior to the expiration date provided herein, both parties agree to support students in the program to an appropriate termination of services. In the discretion of the Superintendent of Schools or PACE, this Agreement may be terminated immediately upon breach or if the health, safety or welfare of students or district staff is threatened.

7. Indemnification:

- a. The parties agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, the parties agree that PCSB's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by PCSB, nor shall anything herein be construed as consent by PCSB to be sued by any third party for any cause or matter arising out of or related to this Agreement.

8. Contact Information:

- a. The contacts for the parties shall be as follows:

For the Board:
Executive Director, Student Services
301 4th St SW
Largo, FL 33770
(727)588-6307 Tel
(727)588-6431 Fax

For PACE:
One West Adams Street, Suite 301
Jacksonville, FL 32202
(904) 421-8585 Tel
(904) 421-8599 Fax

IN WITNESS WHEREOF, School Board of Pinellas County, Florida, and PACE Center for Girls, Inc., have executed this Agreement on the date first above written.

PACE Center for Girls, Inc.

School Board of Pinellas, County, Florida

Thresa Giles

BY _____

Title

Chairperson _____

Title

DATE

DATE

Glenda McClendon

BY _____

Title

Superintendent _____

Title

DATE

DATE

One West Adams Street, Suite 301
Jacksonville, FL 32202
904.421.8585 (phone)
904.421.8599 (fax)

Approved As To Form:



School Board Attorneys Office

FEDERAL ID #59-2414492

Attachment: PACE MOU (5896 : Request Approval of MOU Between PACE Center for Girls, Inc. and the School Board of Pinellas County)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5897)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the 2016-2018 School Health Services Plan for Pinellas County

BACKGROUND:

Florida State Statute 381.0056(3), F.S., mandates that the Department of Health, in cooperation with the Department of Education, shall supervise the administration of the school health services program. Every two years, the Department of Health in Pinellas and the Pinellas County School Board must submit their joint school health plan. The School Health Services Plan is a document that describes the health services to be provided, the responsibility for provision of the services, and the implementation strategy to provide services. The plan outlines how Pinellas County schools will meet the state mandates related to school and student health.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

1. Approve the School Health Services Plan.
2. Do not approve the School Health Services Plan.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The plan is required by the Florida Department of Health, in keeping with Florida State Statute. The specifics of the plan will allow the registered nurses, licensed practical nurses and certified nursing assistants in the schools to deliver high quality care, while adhering to all of the laws and rules that govern school health services.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

David Koperski, School Board Attorney
 Sara O'Toole, RN, Managing Officer, School Health Services
 Ulyee Choe, DO, Medical Director, Department of Health Pinellas
 Deborah Shaffer, Program Manager, Department of Health Pinellas

SUBMITTED BY:

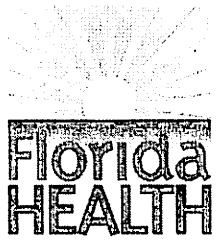
Lori Matway, Associate Superintendent, Student and Community Services

Request for Approval (ID # 5897)

Meeting of August 23, 2016

ATTACHMENTS:

- 2016-2018 School Health Services 2 yr. Plan (PDF)



Mission: To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.

2016 – 2018 School Health Services Plan

for

Pinellas County

Due by September 15, 2016

E-mail Plan as an Attachment to:

HSF.SH_Feedback@flhealth.gov

Contact Person

Please indicate a contact person who was involved in the preparation of this plan and can answer questions if they arise.

Name & Credentials: Deborah Shaffer

School Health Program Manager

Position & Agency: DOH Pinellas

Mailing Address: 12420 130th Avenue N.

City, County, State, Zip: Largo , FL 33774

Office Phone: 727-588-4040 x 3125

Work Mobile Phone: N/A

Email: deborah.shaffer@flhealth.gov

SUMMARY - SCHOOL HEALTH SERVICES PLAN 2016 - 2018

Statutory Authority: Section 381.0056, F.S. requires each local Department of Health to develop, jointly with the school district and school health advisory committee, a School Health Services Plan (referred herein as the “Plan”) that outlines the provisions and responsibilities to provide mandated health services in all public schools. Chapter 64F-6.002, Florida Administrative Code (F.A.C.) requires the plan to be completed biennially.

The Plan format is arranged in 3 parts relating to the services provided and funding streams, as follows:

- **Part I: Basic School Health Services - All Public Schools** – this section contains each of the Florida statutes (Department of Health (DOH) and Department of Education (DOE) that relate to the mandated basic health services for students in all public schools.
- **Part II: Comprehensive School Health Services** – 46 counties receive state funding for comprehensive programs that provide enhanced services to high risk children. These services are in addition to the services identified in Part I.
- **Part III: Health Services for Full Service Schools (FSS)** – all counties receive funding for FSS serving high-risk students with limited access to services. These services are in addition to the basic services identified in Part I.

The Plan contains 4 columns, as follows:

- **Column 1 – Statutory Requirements.** This column is in order by statute and establishes the primary requirements and mandates.
- **Column 2 – Program Standards.** This column provides the standards that are related to the statutory requirements. Where rules are not available, standards are based on other guidelines (such as the Florida School Health Administrative Guidelines (May 2012), current School Health Services Plan, or standards of practice).
- **Column 3 – Local Agency(s) Responsible.** The local agencies (local Department of Health, Local Educational Agency (LEA), and School Health Advisory Committee (SHAC)) determine the responsibilities for providing the services described in each statutory requirement and program standard when the Plan is developed. These responsibilities will depend upon the county service/staffing model, funding sources, community partners, and collaboration.
- **Column 4 – Local Implementation Strategy & Activities.** The local agencies will provide implementation strategy and activities to meet each statutory requirement and program standard identified.

GENERAL INSTRUCTIONS

- Do not work in this file until you have opened and saved it to your network drive or a flash/travel drive. When saving for the first time, use the "Save As" function and add your county's name to the beginning of the file name so your plan will not be confused with that of another county.
- If you need clarification on the programmatic items in the plan, please email the School Health mailbox at: hsf.sh_feedback@flhealth.gov

REFERENCES

Florida School Health Laws and Rules: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/statutory-rules-schoolhealth-2015-2016.pdf

Center for Disease Control and Prevention Coordinated School Health Model: <http://www.cdc.gov/HealthyYouth/CSHP/>

Florida School Health Administrative Guidelines (2012): http://www.floridahealth.gov/healthy-people-and-families/childrens-health/school-health/_documents/adminstrative-guidelines.pdf

Guidelines for the Care and Delegation of Care for Students with Asthma in Florida Schools (2013): http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/asthma-guidelines-2013.pdf

Guidelines for the Care and Delegation of Care for Students with Diabetes in Florida Schools (2015): http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/diabetes-guidelines-for-the-care-delegation-of-care-for-students-with-diabetes-in-florida-schools.pdf

The Role of the Professional School Nurse in the Delegation of Care in Florida Schools: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/role-of-rn-in-delegation-of-care-in-florida-schools.pdf

Emergency Guidelines for Schools (Florida Edition, 2010): http://www.floridahealth.gov/provider-and-partner-resources/emsc-program/_documents/egs2011fl-edtion.pdf

Promoting Health and Academic Success Through Collaboration and Partnership: A Guide for Florida's School Health Advisory Committees: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/fl-shac-manual-2013.pdf

State Requirements for Educational Facilities (2014): <http://www.fldoe.org/core/fileparse.php/7738/urlt/srefrule14.pdf>

School Health Program Coding Manual: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/school_health_coding_manual_2016-17.pdf

2016 - 2018 School Health Services Plan Signature Page

My signature below indicates that I have reviewed and approved the 2016 - 2018 School Health Services Plan and it's local implementation strategies, activities, and designations of local agency responsibility as herein described:

Position	Name and Signature	Date
Local Department of Health Administrator / Director	Ulyee Choe, DO	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
Local Department of Health Nursing Director	Elizabeth Smith, RN, MSN	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
Local Department of Health School Health Coordinator	Deborah Shaffer	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Board Chair Person	Peggy O'Shea	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School District Superintendent	Michael A. Grego, Ed.D.	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School District School Health Coordinator	Sara O'Toole, RN	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Health Advisory Committee Chairperson	Sara O'Toole, RN	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Health Services Public / Private Partner	N/A	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>

Attachment: 2016-2018 School Health Services 2 yr. Plan (5897 : Request Approval of the 2016-2018

Approved As To Form:

David Korman
 School Board Attorneys Office

Part	Statutory Requirements <i>(Legislative mandates that establish School Health Program requirements)</i>	Program Standards <i>(Standards and Administrative Code that support statutory requirements, are identified)</i>	Local Agency(s) Responsible <i>(Identify the local agency(s) responsible for each requirement)</i>	Local Implementation Strategy & Activities <i>(Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)</i>
PART I: PREVENTIVE HEALTH SERVICES FOR ALL PUBLIC SCHOOLS				
i.	1. s. 381.0056, F.S. School Health Services Program.	a. Each local Department of Health uses the annual schedule C funding allocation (General Appropriations Act) to provide school health services pursuant to the School Health Services Act (s. 381.0056(1), F.S.) and the requirements of the Schedule C Scope of Work.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas will provide Full School Health Services to 14 schools, Comprehensive School Health Services to 6 schools and assists all Charter Schools in providing Basic School Health Services. DOH Pinellas will contract with and provide funding from Schedule C to PCS for designated Full School Health Service schools and designated Basic School Health Service schools.
i.	2. s. 381.0056(3), F.S. The Department of Health (DOH), in cooperation with the Department of Education (DOE), shall supervise the administration of the school health services program and perform periodic program reviews.	a. The local Department of Health and local education agency (LEA) each designate one person to be responsible for the coordination of planning, development, implementation and evaluation of the local school health program. Those two individuals should collaborate throughout the school year to assure program compliance and to plan and assess the delivery of program services. (Ch. 64F-6.002(2)(i), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	DOH Pinellas and PCS have a designated School Health Coordinator who collaborate regularly throughout the year to assure program compliance, planning and assessment of program services.
		b. The local school health services plan shall describe employing or contracting for all health-related staff and the supervision of all school health services personnel regardless of funding source. (Ch. 64F-6.002(2)(j), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas Administration staff consists of a Program Manager, a Program Coordinator and a clerical support position. DOH Pinellas will contract with PCS to provide Full Service School Health Staff and Basic School Health Staff consisting of RN's, LPN's, CNA's. PCS Administrative staff will consist of a supervisor, 2 coordinators and clerical support.

Part	Statutory Requirements (Legislative mandates that establish School Health Program requirements)	Program Standards (Standards and Administrative Code that support statutory requirements, are identified)	Local Agency(s) Responsible (Identify the local agency(s) responsible for each requirement)	Local Implementation Strategy & Activities (Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)
		c. Protocols for supervision of school health services personnel shall be described in the local school health services plan to assure that such services are provided in accordance with statutory and regulatory requirements and professional standards. (Ch. 64F-6.002(2)(j)(1), F.A.C.), and consistent with the Nurse Practice Act (Ch.464, F.S.) and the Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools (Rev. 2010).	DOH-Pinellas Pinellas County Schools (PCS)	DOH Pinellas and PCS will have RNs who will directly supervise district schools with LPNs and UAPs.
		d. Decisions regarding medical protocols or standing orders in the delivery of school health services are the responsibility of the local Department of Health medical director in conjunction with district school boards, local school health advisory committees, the school district medical consultant, or the student's private physician. (Ch. 64F-6.002(2)(j)(2), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	PCS works with DOH-Pinellas Medical Director who reviews and approves School Health Manuals, medical protocols, standing orders and guidelines.
I.	3. s. 381.0056(4)(a), F.S. Each local Department of Health shall develop, jointly with the district school board (a.k.a. local educational agency or LEA) and the local school health advisory committee (SHAC), a school health services plan.	a. Each local school health services plan shall be completed biennially and approved and signed by at a minimum the superintendent of schools, school board chairperson, local Department of Health medical director or administrator.	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	The school health services plan is developed biennially and reviewed yearly by PCS, DOH Pinellas and SHAC. It will be signed and retained in DOH Pinellas Director's office, in PCS Superintendent's office and sent to Tallahassee to the School Health Program Office.

Part	Statutory Requirements (Legislative mandates that establish School Health Program requirements)	Program Standards (Standards and Administrative Code that support statutory requirements, are identified)	Local Agency(s) Responsible (Identify the local agency(s) responsible for each requirement)	Local Implementation Strategy & Activities (Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)
		b. The local school health services plan shall be reviewed each year for the purpose of updating the plan. Amendments shall be signed by the school district superintendent and the local Department of Health medical director or administrator. (Ch. 64F-6.002(3)(a), F.A.C.).	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	The school health services plan is reviewed yearly by PCS, DOH Pinellas and SHAC. Amendments will be signed and retained in DOH-Pinellas Director's office, in PCS Superintendent's office and sent to Tallahassee to the School Health Program Office.
		c. Establish procedures for health services reporting in Health Management System (HMS) and the annual report, to include services provided by all partners. (Ch. 64F-6.002(2)(g), F.A.C.).	DOH-Pinellas Pinellas County Schools (PCS)	Procedures for health services reporting in HMS have been established. DOH Pinellas and PCS staff are provided refresher trainings at the beginning of each school year and receive updates as necessary.
		d. As per s. 381.0056(4)(a)(18)(b), F.S., each School Health Advisory Committee (SHAC) should include members representing the eight components of the Centers for Disease Control and Prevention's Coordinated School Health (CSH) model. The SHAC is encouraged to address the eight CSH components in the school district's wellness policy pursuant to s. 1003.453, F.S.	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	Pinellas County SHAC meets quarterly and consists of members from both PCS and DOH-Pinellas, as well as Pinellas County Schools students, and members of community agencies. Pinellas County SHAC has recently adopted the Whole School, Whole Community, Whole Child model (WSCC) which expands upon the Coordinated School Health model. There is representation of all 10 components of the WSCC Model.
I.	4. s. 381.0056(4)(a)(1), F.S. Health appraisal	a. Determine the health status of students.	DOH-Pinellas Pinellas County Schools (PCS)	Health appraisal procedures have been established. Staff are trained on implementation and appraisals are completed annually.
I.	5. s. 381.0056(4)(a)(2), F.S. Records review	a. Perform initial school entry review of student health records, to include school entry physical, immunization status (DH 680), cumulative health record, emergency information, etc. (Ch. 64F-6.005(1), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Board policy requires that each student has an updated cumulative health record annually. The record contains the School Entry Health Examination form, the DH 680, cumulative health record, emergency information, and screening results. Records are reviewed at school entry and periodically as needed.

Part	Statutory Requirements (Legislative mandates that establish School Health Program requirements)	Program Standards (Standards and Administrative Code that support statutory requirements, are identified)	Local Agency(s) Responsible (Identify the local agency(s) responsible for each requirement)	Local Implementation Strategy & Activities (Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)
		b. Perform annual review of each student's emergency information and medical status. An emergency information card for each student shall be updated each year. (CH. 64F-6.004(1)(a), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Student Health services procedure requires each student's emergency information and medical status be reviewed at the beginning of each school year. The emergency information card is updated each year.
I.	6. s. 381.0056(4)(a)(3), F.S. Nurse assessment	a. Perform school entry and periodic assessment of student's health needs. (Ch. 64F-6.001(6), F.A.C.).	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Student Health services procedure requires that a health needs awareness list be completed for each student to identify those with a chronic or an acute health condition.
		b. For day-to-day and emergency care of students with chronic or acute health conditions at school, the registered nurse (RN) develops an individualized healthcare plan (IHP).	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Student Health services procedure requires that each student with chronic or an acute health condition have an IHCP developed by the RN with input from parents.
		c. The RN utilizes the IHP to develop an emergency action plan (EAP) and/or an Emergency Care Plan (ECP) for use by unlicensed assistive personnel and school staff.	DOH-Pinellas Pinellas County Schools (PCS)	School Nurses will review IHCP to determine medical need for an EAP and assure implementation of the plan.
I.	7. s. 381.0056(4)(a)(4), F.S. Nutrition assessment	a. Identify students with nutrition related problems (Florida School Health Administrative Guidelines. May 2012, Ch. 11).	DOH-Pinellas Pinellas County Schools (PCS)	The food service department will provide food substitutions / special diets for students as needed for a medical condition and as per USDA guidelines. This condition must be identified with documentation from a recognized medical authority including diet requirements. The programs' regulations allow substitutions on a case-by-case basis and there will not be an additional charge to the child for the substituted food. For students with a nutrition related problem that may not require medical intervention the food service department has available a listing of all food items offered, the nutrition facts label, and the ingredients to assist parents in helping their child with appropriate food choices. There are comprehensive guidelines for schools to follow to ensure the safety of students with severe food allergies.

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I.	8. s. 381.0056(4)(a)(5), F.S. Preventive dental program	a. Recommended services include: Minimally - age appropriate oral health education to all grades and referral system.	DOH-Pinellas Pinellas County Schools (PCS)	The Pinellas County Dental Association annually conducts the "Give Kids a Smile" program. DOH-Pinellas provides an annual back to school dental clinic countywide. Preventive dental education is available to all Pinellas County schools.
		b. Mid-range - oral health screenings, fluoride varnish or rinse program (both recommended for either 2nd or 3rd grades).	DOH-Pinellas Pinellas County Schools (PCS)	PCS in partnership with St. Petersburg College Dental Program volunteers conduct oral health screenings and fluoride in the elementary schools in the Pinellas Park area. Additionally DOH-Pinellas partners with JWB to provide screening, fluoride and sealants to students at Title I Elementary Schools.
		c. Best practice - school-based or school-linked dental sealant program and primary dental services as available. Recommend a licensed dental professional liaison from the local Department of Health or community partner to provide screenings, preventive oral health services and referrals.	DOH-Pinellas Pinellas County Schools (PCS)	PCS receives an updated list of dentists including those from DOH-Pinellas who provide services to Medicaid eligible students and dentists who provide low-cost or free services. Lists are provided to school nurses. PCSB in partnership with St. Petersburg College Dental Program volunteers conduct a dental sealant program in the elementary schools in the Pinellas Park area. DOH-Pinellas Dental Program in partnership with the Juvenile Welfare Board conducts a sealant program within Title I Elementary school.

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I.	9. s. 381.0056(4)(a)(6-9), F.S. Provisions for screenings	a. Provide screenings and a list of all providers. Screenings: (1) Vision screening shall be provided, at a minimum, to students in grades kindergarten, 1, 3 and 6 and students entering Florida schools for the first time in grades kindergarten through 5. (2) Hearing screening shall be provided, at a minimum, to students in grades kindergarten, 1 and 6; to students entering Florida schools for the first time in grades kindergarten through 5; and optionally to students in grade 3. (3) Growth and development screening shall be provided, at a minimum, to students in grades 1, 3 and 6 and optionally to students in grade 9. (4) Scoliosis screening shall be provided, at a minimum, to students in grade 6. (Ch.64F-6.003(1-4), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	PCS has a vision and hearing team which conducts screenings in all elementary and middle schools for grade appropriate students. All grades are eligible to be screened by referral. Scoliosis screenings are performed by school nurses in middle school for grade appropriate students. All grades are eligible to be screened by referral. BMI's are conducted in gr. 1, 3, and 6 by PE teachers or school nurses. All grades are eligible to be screened by referral.
		b. Assist in locating referral sources for additional evaluation and/or treatment for students with abnormal screening results. Referral sources may include, but are not limited to, state contracted vision service providers (provided the student meets eligibility requirements), other service providers and local resources. (1) Provide a list of all referral providers.	DOH-Pinellas Pinellas County Schools (PCS)	Students that are identified as requiring follow-up care after vision screening are referred form follow-up to resources listed below, or receive services through other providers for exams and glasses. School nurses are provided with names of students requiring further hearing evaluations. Students are rescreened by speech and hearing staff and if necessary referred for follow up. Students needing follow up for scoliosis and growth and development are referred to their medical provider. (1) List of Providers: Vision-Glazer Family Foundation, Vision Quest, Heiken, Lions Club, Medicaid providers as listed in ACHA website; Hearing-PCS Audiology Department, Medicaid providers; Scoliosis-Medicaid and private providers; Growth and Development-Medicaid and private providers. In Pinellas County some additional community resources include: www.FindtheFunNow.com

Attachment: 2016-2018 School Health Services 2 yr. Plan (5897) : Request Approval of the 2016-2018

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				For Physical Activity- Fitness classes at local YMCA's and community recreation centers throughout Pinellas County For Nutrition Education- Johns Hopkins All Children's Hospital's Fit 4 All Kids (fit4allkids.org) - Johns Hopkins All Children's Hospital's Community Education office (727) 767-6923; Pinellas County Extension [Largo] (727) 582-2104 Harbordale YMCA [St. Petersburg] (727) 821-9348.
		c. Establish a system to document and track screening results and referrals.	DOH-Pinellas Pinellas County Schools (PCS)	PCS staff submit weekly to DOH Pinellas School Health Program the type of screening completed, number of those screenings completed and the school the screenings were conducted. DOH Pinellas staff enter the data in HMS weekly. School nurses track all referrals and are held accountable for follow-up at the administrative level.
		d. Ensure all screening services are coded into HMS to include initial screenings, re-screenings, abnormal results/referrals, outcomes, and incomplete referrals after three attempts.	DOH-Pinellas Pinellas County Schools (PCS)	Periodic reviews of HMS data are conducted to ensure that all screening services are entered. Screening services include initial screenings, rescreening, abnormal results/referrals, outcomes, and incomplete referrals after three attempts.
I.	10. s. 381.0056(4)(a)(10), F.S. Health counseling	a. Provide health counseling as appropriate.	DOH-Pinellas Pinellas County Schools (PCS)	Appropriate students receive health counseling as requested or appropriate following student health clinic visit, health screening, or school staff referral.
		b. Document health counseling in the student health record.	DOH-Pinellas Pinellas County Schools (PCS)	Clinic visits are documented in the student health record or clinic card by school nurse or staff.
I.	11. s. 381.0056(4)(a)(11), F.S. Referral and follow-up of suspected and confirmed health problems	a. Provide referral and follow-up of abnormal health screenings, emergency health issues, and acute or chronic health problems.	DOH-Pinellas Pinellas County Schools (PCS)	All appropriate health issues and concerns will be followed up as indicated and appropriate.
		b. Coordinate and link to community health resources.	DOH-Pinellas Pinellas County Schools (PCS)	School health staff will make appropriate referrals to community resources. Listing of resources are updated annually and as needed.
		c. Require child abuse reporting. (s. 1006.061, F.S.)	DOH-Pinellas Pinellas County Schools (PCS)	All employees are mandated to report abuse. Staff is trained annually.

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		d. Provide referral to services to sexually exploited children including: counseling, healthcare, substance abuse treatment, educational opportunities, and a safe environment secure from traffickers (Ch. 39.001 (4) (a-d), F.S.) and report as child abuse (s.1006.061, F.S.).	DOH-Pinellas Pinellas County Schools (PCS)	All appropriate health issues and concerns will be followed up as indicated and appropriate.
I.	12. s. 381.0056(4)(a)(12), F.S. Meeting emergency health needs in each school	a. Ensure written health emergency policies and protocols are maintained and include minimum provisions. (Ch. 64F-6.004(1), F.A.C.). List protocols used (i.e. Emergency Guidelines for Schools 2011 Florida Edition).	DOH-Pinellas Pinellas County Schools (PCS)	Health related emergency policies and procedures are contained in the School Health Services Manual and in Emergency Guidelines for Schools located at each school. The Emergency/Crisis Plans are the responsibility of each principal.
		b. Ensure health room staff and two additional staff in each school are currently certified in cardiopulmonary resuscitation (CPR) and first aid and a list is posted in key locations. (Ch. 64F-6.004(2&3), F.A.C.). Include on the list location and phone numbers of these staff members.	DOH-Pinellas Pinellas County Schools (PCS)	PCS School Health Services procedure requires all health room/area staff to be First Aid and CPR certified and at least 2 other staff in each school to have the same certification. The Principal is responsible to identify school staff. The School Nurse posts the list in the clinic, the front office and key locations throughout the school.
		c. Assist in the planning and training of staff responsible for emergency situations. (Ch. 64F-6.004(4), F.A.C.)	PCS Board PCS Student Health Services Managing Officer, School Principals, DOH-Pinellas Director of Public Health Preparedness	There is an agreement between the DOH-Pinellas and the PCS concerning the staffing of emergency shelters. Trainings are conducted for staff by the PCS or DOH-Pinellas regarding individual student emergency health needs.
		d. The school nurse shall monitor adequacy and expiration of first aid supplies, emergency equipment and facilities. (Ch. 64F-6.004(5), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	School nurses review and monitor equipment and supplies for expiration dates throughout the school year, and ensure that adequate supplies are available. Review and monitoring of AEDs is the responsibility of PCS Risk Management and the AED Coordinator at each school site.

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		e. The school principal (or designee) shall assure first aid supplies, emergency equipment, and facilities are maintained. (Ch. 64F-6.004(6), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	First Aid supplies are located in the school clinics/areas provided through individual school budget. Every school is provided a portable first aid kit.
		f. All injuries and episodes of sudden illness referred for emergency health treatment shall be documented and reported immediately to the principal or the person designated by the principal or the acting principal. (Ch. 64F-6.004(7), F.A.C.)	PCS School Principals PCS Risk Management	Accidents/injuries are reported to the Principal and tracked electronically by PCS Risk Management as part of each School Safety Plan.
		g. It is the responsibility of each school that is a member of the Florida High School Athletic Association to: 1) have an operational automatic external defibrillator (AED), 2) ensure employees expected to use the AED obtain appropriate training, and 3) and register the AEDs with the county emergency medical services director. (s. 1006.165, F.S.)	PCS Risk Management PCS Athletics Department	All PCS schools are currently members of FHSAA, have an AED on premises and staff have received training on how to use the AED.
I.	13. s. 381.0056(4)(a)(13), F.S. Assist in health education curriculum	a. Collaborate with schools, health staff and others in health education curriculum development.	DOH-Pinellas Pinellas County Schools (PCS)	School nurses collaborate with classroom teachers to develop health education curriculum. Review of curriculum is conducted annually.
I.	14. s. 381.0056(4)(a)(14), F.S. Refer student to appropriate health treatment	a. Use community or other available referral resources.	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	School health will make appropriate referrals to school based health clinic and community based health resources for treatment.
		b. Assist in locating referral sources for Medicaid eligible or underinsured students (community health and social service providers).	DOH-Pinellas Pinellas County Schools (PCS)	School health staff will assist students and families to access available community resources for health needs as appropriate. Referrals are made to KidCare when appropriate.

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I.	15. s. 381.0056(4)(a)(15), F.S. Consult with parents or guardian regarding student's health issues	a. Provide consultation with parents, students, staff and physicians regarding student health issues. (Ch. 64F-6.001(1), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	School nurses consult with parents on health issues as necessary or requested and make appropriate referrals to community resources for health treatment.
I.	16. s. 381.0056(4)(a)(16), F.S. Maintain health-related student records	a. Maintain a cumulative health record for each student that includes required information. (Ch. 64F-6.005(1), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS policy in place to ensure that Cumulative Health Record and computerized data are updated at the beginning of each school year, and as needed thereafter.
		b. Maintain student health records per s. 1002.22, F.S. (Ch. 64F-6.005(2), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS policy in place to ensure that student health record and computerized data are maintained and stored as required by law.
I.	17. s. 381.0056(4)(a)(17), F.S. Provision of health information for Exceptional Student Education (ESE) program placement	a. Provide relevant health information for ESE staffing and planning according Ch. 6A-6.0331 and 64F-6.006, F.A.C.	Pinellas County Schools (PCS)	ESE and the School Health staff meet regularly to discuss relevant issues. School Health Services provides necessary support/ services for ESE students as required. School Health staff attend any meeting for medically complex students.
I.	18. s. 381.0056(5)(a)(18), F.S.	a. Notification to the local nonpublic schools of the school health services program and the opportunity for representatives of the local nonpublic schools to participate in the development of the cooperative health services plan.	Pinellas County Schools (PCS)	Each year nonpublic schools receive notification of the school health services program and the opportunity for representatives to participate in the development of the cooperative health services plan. Consultations for nonpublic schools by DOH-Pinellas and PCS Health Services are available on an as needed basis.
		b. A nonpublic school may request to participate in the school health services program provided they meet requirements pursuant to s. 381-0056(5)(a)-(g), F.S.	Pinellas County Schools (PCS)	Any nonpublic school that meets meet requirements per s. 381-0056(5)(a)-(g), F.S. and requests to participate in the school health services program will receive consultation and guidance from DOH Pinellas and PCS School Health Services Programs.

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i.	19. s. 381.0056(6)(a), F.S. The district school board shall include health services and health education as part of the comprehensive plan for the school district.	a. School-based health services are provided to public school children in grades pre-kindergarten through twelve. Health services are provided to public charter schools, based upon the charter, local contracts, and agreements. Counties offer school health services to private schools, based upon their participation in the School Health Services Plan, and the availability of staff and local resources. (Florida School Health Administrative Guidelines. May 2012, Section I-2).	Pinellas County Schools (PCS)	The supervisors of the ten components of the WSCC Model as well as DOH representatives are active members of SHAC, and collaborate on health education issues. All public schools in Pinellas County receive health service support through the district or DOH-Pinellas staff.
		b. Describe how CHD staff will assist school personnel in health education curriculum development. Since the CHD staff includes health professionals with expertise in many disciplines, they should be considered a primary resource for topics related to student health and wellness. County health department staff may serve as content and curriculum experts in their particular specialty (i.e. dental health, nutrition, hygiene and communicable disease prevention, injury prevention, human growth and development, sexually transmitted diseases, and other health topics relevant to school-age children and adolescents). (Florida School Health Administrative Guidelines. May 2012, Section III, Ch.15-1).	DOH-Pinellas	DOH Pinellas staff are available for consultation in the development of health education curriculum. PCS staff are provided the appropriate DOH Pinellas staff contact information.
i.	20. s. 381.0056(6)(b), F.S. The district school board shall provide in service health training for school personnel.	a. Please list providers of in service health training for school personnel.	DOH-Pinellas Pinellas County Schools (PCS)	Provide Health training is provided by: PCS School Health staff, DOH-Pinellas Staff, Johns Hopkins All Children's staff and Gulfcoast North Area Health Education staff.

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i.	21. s. 381.0056(6)(c), F.S. The district school board shall make available adequate physical facilities for health services.	a. Health room facilities in each school will meet DOE requirements. (State Requirements for Educational facilities, December 2012 and/or State Requirements for Existing Educational Facilities 2012).	DOH-Pinellas Pinellas County Schools (PCS)	Space dedicated to School Health services in each school is evaluated on an annual basis to ensure requirement of SREF are met.
i.	22. s. 381.0056(6)(d), F.S. The district school board shall, at the beginning of each school year, provide parents with information concerning ways that they can help their children to be physically active and eat healthful foods.	a. List programs and/or resources to be used.	Pinellas County Schools (PCS)	The school district's food service department strives to offer balanced, nutritious meals and promote healthy eating habits. Parents are provided information regarding the school-wide wellness policy and the food guidelines through the school district-web site. Monthly menus are posted on the web site. Additionally, parents can help their child to plan meals in the Nutri-Slice website or app while also viewing the nutritional content of the meal. A Fitness Gram is provided to parents of students participating in physical education to inform them of their child's level of physical fitness.
i.	23. s. 381.0056(6)(e), F.S. The district school board shall inform parents or guardians in writing at the beginning of each school year of the health services provided.	a. Provide the opportunity for parents or guardians to request an exemption in writing.	Pinellas County Schools (PCS)	Each year parents/guardians are provided a copy of the Parent Guide and School Health Services brochure which includes information about health services available to students. Parents/guardians written exemptions from services are given to the school nurses for follow-up if needed, and then placed in the CUM record. Information is also available on the district's website.
		b. Obtain parent permission in writing prior to invasive screening.	Pinellas County Schools (PCS)	Only non-invasive screenings will be performed on students without expressed written permission from the parent.
i.	24. s. 1003.22(1), F.S. Each district school board shall require that each child who is entitled to admittance to kindergarten, or is entitled to any other initial entrance into a public school in this state, present a certification of a school-entry health examination performed within 1 year prior to enrollment in school.	a. The school health plan shall include initial school entry health examination policy. (Ch. 64F-6.002(2)(f), F.A.C.) Note: Reference policy to Ch. 6A-6.024, F.A.C.	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Board policy requires that during school registration students must present a school health physical by an approved licensed health care provider within 1 year prior to enrollment in school.

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i.	25. s. 1003.22(4), F.S. Each district school board shall establish and enforce as policy that, prior to admittance to or attendance in a public school, grades kindergarten through 12, or any other initial entrance into a Florida public school, each child present or have on file with the school a certification of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.	a. The school health plan shall include immunization policies in each school that comply with Ch. 64D-3.046, F.A.C. (Ch. 64F-6.002(2)(e), F.A.C.). Each public school, including public kindergarten, and each private school, including private kindergarten, shall be required to provide to the local Department of Health director or administrator annual reports of compliance with the provisions of this section per s. 1003.22 (8) F.S.	DOH-Pinellas Pinellas County Schools (PCS)	PCS Board Policy requires that during school registration, students must present a valid Florida Certificate of Immunization (DH680), or valid exemption to gain admittance into school. Student records are monitored for compliance.
i.	26. s. 1003.22(9), F.S. The presence of any of the communicable diseases for which immunization is required by the Department of Health in a Florida public or private school shall permit the county health department director or administrator or the State Health Officer to declare a communicable disease emergency.	a. The school health plan shall include communicable disease policies. (Ch. 64F-6.002(2)(d), F.A.C.) Note: Policies need to provide for interagency coordination during suspected or confirmed disease outbreaks in schools.	DOH-Pinellas Pinellas County Schools (PCS)	School health data and statistics from communicable diseases are reported, monitored and analyzed. Any outbreaks of communicable disease are reported to the DOH-Pinellas epidemiology nurse in a timely manner, and appropriate actions are jointly implemented.
i.	27. s. 1006.062(1)(a), F.S. Each district school board shall include in its approved school health services plan a procedure to provide training, by a licensed registered nurse, a practical nurse, a physician or a physician assistant (pursuant to chapter 458 or 459), to the school personnel designated by the school principal to assist students in the administration of prescribed medication.	a. Include provisions in the procedure for general and student-specific administration of medication training.	DOH-Pinellas Pinellas County Schools (PCS)	Health training related to medication administration for designated and appropriate school personnel is provided annually by a Registered Nurse, and training related to student specific health issues is provided annually as indicated.

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i.	28. s. 1006.062(1)(b), F.S. Each district school board shall adopt policies and procedures governing the administration of prescription medication by district school board personnel.	a. The school district medication policy will be reviewed annually and updated as necessary to ensure student safety.	DOH-Pinellas Pinellas County Schools (PCS)	Current PCSB policy and procedures related to administration of medications is in place and reviewed annually.
		b. The school district medication policy will address the use of designated school staff for medication administration and be consistent with delegation practices per Ch. 64B9-14, F.A.C.	DOH-Pinellas Pinellas County Schools (PCS)	School nurses instruct designated school personnel annually and on an as needed basis in appropriate administration of medications to students. RNs conduct periodic monitoring and re-training as needed.
	29.s. 1002.20(3)(h), F.S. Students with asthma whose parent and physician provide approval may carry a metered dose inhaler on their person while in school.	a. Develop and implement an Individualized Healthcare Plan (IHP) and Emergency Action Plan (EAP) to ensure safe use of inhaler by student.	DOH-Pinellas Pinellas County Schools (PCS)	PCS has a policy in place permitting students with approval of parents and physician to carry and self-administer inhalers while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.
	30. s. 1002.20(3)(i), F.S. A student who is at risk for life-threatening allergic reactions may carry an epinephrine auto-injector and self-administer while in school, school-sponsored activities, or in transit if written parental and physician authorization has been provided.	a. For students with life threatening allergies, the RN shall develop an annual IHP that includes an EAP, in cooperation with the student, parent/guardians, physician, and school staff. The IHP shall include child-specific training to protect the safety of all students from the misuse or abuse of auto-injectors. The EAP shall direct that 911 will be called immediately for an anaphylaxis event and have a plan of action for when the student is unable to perform self-administration of the epinephrine auto-injector. (Ch. 6A-6.0251, F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	PCS has a policy in place permitting students with approval of parents and physician to carry and self-administer epinephrine auto-injector while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.
	31. s. 1002.20(3)(i)(2), F.S. A public school may purchase a supply of epinephrine auto-injectors from a wholesale distributor or manufacturer as defined in s. 499.003 for the epinephrine auto-	a. If the school district has chosen to maintain supplies of epinephrine auto-injectors, a standing order and written protocol has been developed by a licensed physician and is available at all schools where the	DOH-Pinellas Pinellas County Schools (PCS)	Currently the school district has chosen not to maintain supplies of epinephrine auto-injectors.

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	injectors at fair-market, free, or reduced prices for use in the event a student has an anaphylactic reaction. The epinephrine auto-injectors must be maintained in a secure location on the public school's premises. The participating school district shall adopt a protocol developed by a licensed physician for the administration by school personnel who are trained to recognize an anaphylactic reaction and to administer an epinephrine auto-injection.	epinephrine auto-injectors are stocked.		
	32. s. 381.88, F.S. Educational training programs required by this section must be conducted by a nationally recognized organization experienced in training laypersons in emergency health treatment or an entity or individual approved by the department. The curriculum must include at a minimum: (a) Recognition of the symptoms of systemic reactions to food, insect stings, and other allergens; and (b) The proper administration of an epinephrine auto-injector.	a. Ensure that school staff that are designated by the principal (in addition to school health staff in the school clinic) to administer stock epinephrine auto-injectors (not prescribed to an individual student) are trained by a nationally recognized organization experienced in training laypersons in emergency health treatment or an entity approved by the Department of Health.	DOH-Pinellas Pinellas County Schools (PCS)	Currently the school district has chosen not to maintain supplies of epinephrine auto-injectors.

Part	Statutory Requirements <i>(Legislative mandates that establish School Health Program requirements)</i>	Program Standards <i>(Standards and Administrative Code that support statutory requirements, are identified)</i>	Local Agency(s) Responsible <i>(Identify the local agency(s) responsible for each requirement)</i>	Local Implementation Strategy & Activities <i>(Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)</i>
	<p>33. s. 1002.20(3)(j), F.S. Students with diabetes that have physician and parental approval may carry their diabetic supplies and equipment and self-manage their diabetes while enroute to and from school (bus), in school or at school sponsored activities. The written authorization shall identify the diabetic supplies, equipment and activities the student is capable of performing without assistance for diabetic self-management, including hypoglycemia and hyperglycemia.</p>	<p>a. Maintain a copy of the current physician's diabetes medical management plan, and develop and implement an IHP and ECP to ensure safe self-management of diabetes pursuant to Ch. 6A-6.0253, F.A.C.</p>	<p>DOH-Pinellas Pinellas County Schools (PCS)</p>	<p>PCS policy permits students with approval of parents and physician to carry and self-administer glucose testing with glucometer, and administration of insulin while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.</p>
	<p>34. s. 1002.20(3)(k), F.S. A student who has experienced or is at risk for pancreatic insufficiency or who has been diagnosed as having cystic fibrosis may carry and self-administer a prescribed pancreatic enzyme supplement while en-route to and from school (bus), in school or at school sponsored activities if the school has been provided with authorization from the student's parent and prescribing practitioner.</p>	<p>a. Develop and implement an IHP and ECP for management of the conditions requiring pancreatic enzyme supplements and to ensure that the student carries and self-administers such supplements as prescribed by the physician pursuant to Ch. 6A-6.0252, F.A.C.</p>	<p>DOH-Pinellas Pinellas County Schools (PCS)</p>	<p>PCS policy permits students with approval of parents and physician to carry and self-administer prescribed pancreatic enzyme while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.</p>

Part	Statutory Requirements <i>(Legislative mandates that establish School Health Program requirements)</i>	Program Standards <i>(Standards and Administrative Code that support statutory requirements, are identified)</i>	Local Agency(s) Responsible <i>(Identify the local agency(s) responsible for each requirement)</i>	Local Implementation Strategy & Activities <i>(Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)</i>
I.	35. s. 1006.062(4), F.S. Nonmedical assistive personnel shall be allowed to perform health-related services upon successful completion of child specific training by a registered nurse or advanced registered nurse practitioner, physician or physician assistant.	a. Document health related child-specific training by an RN for delegated staff. The delegation process shall include communication to the UAP which identifies the task or activity, the expected or desired outcome, the limits of authority, the time frame for the delegation, the nature of the supervision required, verification of delegate's understanding of assignment, verification of monitoring and supervision per Ch. 64B9-14.002(3), F.A.C. The documentation of training and competencies should be signed and dated by the RN and the trainee.	DOH-Pinellas Pinellas County Schools (PCS)	All training of nonmedical assistive personnel to perform health related services is documented and maintained by school nurse on the designated form.
		b. Use of nonmedical assistive personnel shall be consistent with delegation practices per Ch. 64B9-14, F.A.C. and per the Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools (Rev. 2010).	DOH-Pinellas Pinellas County Schools (PCS)	Delegation is used by the registered professional school nurse to allow unlicensed assistive personnel (UAP) to provide standardized routine health services under the supervision of the nurse, as permitted by the state Florida Nurse Practice Act and supported by the nurses clinical judgment, that the UAP is appropriate, has received training, is competent and safe.

Part	Statutory Requirements <i>(Legislative mandates that establish School Health Program requirements)</i>	Program Standards <i>(Standards and Administrative Code that support statutory requirements, are identified)</i>	Local Agency(s) Responsible <i>(Identify the local agency(s) responsible for each requirement)</i>	Local Implementation Strategy & Activities <i>(Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)</i>
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PART II: COMPREHENSIVE SCHOOL HEALTH SERVICES (CSHSP)

II.	1. s. 381.0057(6), F.S. The services provided by a comprehensive school health program must focus attention on promoting the health of students, reducing risk-taking behavior, and reducing teen pregnancy. Services provided under this section are in addition to the services provided under s. 381.0056, F.S. and are intended to supplement, rather than supplant, those services.	a. Use annual schedule C funding allocations (General Appropriations Act) provided to designated county health departments (local Department of Health) for comprehensive school health programs that provided basic school health services as specified in Part I of this plan and promote student health, reduce risk-taking behaviors, and reduce teen pregnancy.	DOH-Pinellas	CSHSP funding is used to provide medical staff and services to designated schools in Pinellas County.
II.	2. s. 381.0057(6), F.S. Promoting the health of students.	a. Provide in-depth health management, interventions and follow-up through the increased use of professional school nurse staff.	DOH-Pinellas	All CSHSP schools have daily health room services administered by Health Support Technicians (HSTs) under the supervision of school Registered Nurses. A nurse that is shared between the high school, middle school and elementary school. There is A HST assigned to each CSHSP school. The RN provides clinical supervision of the HSTs.
		b. Provide health activities that promote healthy living in each school.	DOH-Pinellas	Nurses are involved in a variety of nutrition, physical activity and promotional activities: attending and participating in SAC meetings quarterly, displaying informational bulletin boards and posters, writing articles for school news quarterly, conducting health promotion to staff and working with the school Wellness Champions.
		c. Provide health education classes.	DOH-Pinellas	Nurses establish objectives and plans for grade appropriate teachings at the beginning of the school year. Classroom teaching and/or one on one interventions are also done on a needs basis throughout the year.
II.	3. s. 381.0057(6), F.S. Reducing risk-taking behavior.	a. Provide or coordinate counseling and referrals to decrease substance abuse.	DOH-Pinellas	Student referrals are made to the RNs from various staff; HSTs, School Resource Officers (SROs), administrators, faculty and parents. RNs will evaluate, counsel and if necessary refer students to the appropriate referral sources.
		b. Provide or coordinate counseling and referrals to decrease the incidence of suicide attempts.	DOH-Pinellas	Nurses gather and share referral sources from a variety of sources: the Clinical Services Team and PCS Health Services Staff meetings and minutes, and have access to the current Healthy Start Resource Manual. They can refer students to the school psychologist, SW or SRO's (who can Baker Act if

Attachment: 2016-2018 School Health Services 2 yr. Plan (5897 : Request Approval of the 2016-2018

Part	Statutory Requirements <i>(Legislative mandates that establish School Health Program requirements)</i>	Program Standards <i>(Standards and Administrative Code that support statutory requirements, are identified)</i>	Local Agency(s) Responsible <i>(Identify the local agency(s) responsible for each requirement)</i>	Local Implementation Strategy & Activities <i>(Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)</i>
				needed). They can also access referrals by using Pinellas County's 211 system as available.
		c. Provide or coordinate health education classes to reduce the incidence of substance abuse, suicide attempts and other high risk behaviors.	DOH-Pinellas	Nurses arrange for DOH-Pinellas Health professional staff and/or community organizations to speak at their schools on a variety of topics including substance abuse, HIV/STD, pregnancy prevention, violence prevention and suicide.
II.	4. s. 381.0057(6), F.S. Reducing teenage pregnancy.	a. Identify and provide interventions for students at risk for early parenthood.	DOH-Pinellas	The nurse has access to HMS records for any female students having a clinic visit for birth control, negative pregnancy tests and positive pregnancy tests. The nurse will follow up on those students to ensure continuation of care. The nurse will also coordinate with the PCS Teen Parent Program (TPP) to ensure continuation of care for those students who have delivered.
		b. Provide counseling and education of teens to prevent and reduce involvement in sexual activity.	DOH-Pinellas	The nurses will counsel and educate students on abstinence and STD/HIV prevention. They can also arrange for DOH-Pinellas Health professional staff to speak at their schools.
		c. Collaborate with interagency initiatives to prevent and reduce teen pregnancy.	DOH-Pinellas	Teens are referred to DOH-Pinellas clinics, the Community Health Centers, their private providers and Planned Parenthood. Those who have delivered or experienced a pregnancy loss can be referred to Healthy Start (HS) or Healthy Families Pinellas (HFP) for care coordination services.
		d. Facilitate the return to school after delivery and provide interventions to decrease repeat pregnancy.	DOH-Pinellas	Nurses track pregnant and parenting students at least monthly and will coordinate with PCS TPP Social Worker to ensure school or alternative setting attendance requirements. Students not in compliance (drop-outs) will be referred to HS or HFP or the PCS TPP.
		e. Refer all pregnant students who become known to staff for prenatal care and Healthy Start services, in accordance with s.743.065, F.S.	DOH-Pinellas	Pregnant students who become known to school health staff are referred to Healthy Start and WIC. Those students who have delivered or experienced a pregnancy loss are referred to Healthy Start (HS) or Healthy Families Pinellas (HFP) for care coordination services.

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II.	5. s. 381.0057(5), F.S. A parent may, by written request, exempt a child from all or certain services provided by a school health services program described in subsection (3).	a. Provide a description of the mechanism for parental exemption of the child from all or certain services and describe the process of informing parents of this right.	DOH-Pinellas	Parents/guardians written exemptions from services are given to the school nurses for follow-up and for compiling the Annual Report, and then placed in the CUM record.

Part	Statutory Requirements <i>(Legislative mandates that establish School Health Program requirements)</i>	Program Standards <i>(Standards and Administrative Code that support statutory requirements, are identified)</i>	Local Agency(s) Responsible <i>(Identify the local agency(s) responsible for each requirement)</i>	Local Implementation Strategy & Activities <i>(Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)</i>
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PART III: HEALTH SERVICES FOR FULL SERVICE SCHOOLS (FSS)

III.	1. s. 402.3026(1), F.S. The State Board of Education and the Department of Health shall jointly establish full-service schools (FSS) to serve students from schools that have a student population at high risk of needing medical and social services.	a. Designate full service schools based on demographic evaluations.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas and the PCS meet annually to plan, coordinate and discuss the Full School Health Services (FSS) program to assure compliance with the demographic evaluations.
		b. Schedule C funding allocations (General Appropriations Act) provided to county health departments will be used to provide basic and specialized services in full service schools.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas contracts with PCS for portion of the Full Service Schools and provide funding from schedule C to PCS for Full Services Schools.
III.	2. s. 402.3026(1), F.S. The full-service schools must integrate the services of the Department of Health that are critical to the continuity-of-care process.	a. Local Departments of Health and school districts will plan and coordinate FSS program services.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas and the PCS meets annually to plan, coordinate and implement the FSS program to assure integration of services critical for continuance of care.
III.	3. s. 402.3026(1), F.S. The Department of Health (DOH) shall provide services to these high-risk students through facilities established within the grounds of the school.	a. DOH professionals shall provide specialized services as an extension of the educational environment that may include: nutritional services, basic medical services, aid to dependent children, parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parents, and adult education.	DOH-Pinellas Pinellas County Schools (PCS)	Many of the specialized services are currently being provided. DOH-Pinellas and PCS will continue to add more of these services each year as resources become available. DOH-Pinellas will conduct biannual audits to confirm current services and coding by DAU number.
		b. Develop local agreements with providers and/or partners for in-kind health and social services on school grounds.	DOH-Pinellas Pinellas County Schools (PCS)	PCS maintains agreements with community providers, and sends copies to DOH-Pinellas. The type and value of in-kind services will be estimated and provided to the DOH-Pinellas for the annual report.

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PART IV: OTHER REQUIREMENTS

IV.	1. s. 381.0059, F.S. Pursuant to the provisions of chapter 435, any person who provides services under a school health services plan pursuant to s. 381.0056, F.S. must meet level 2 screening requirements as described in s. 435.04, F.S. A person may satisfy the requirements of this subsection by submitting proof of compliance with the requirements of level 2 screening conducted within 12 months before the date that person initially provides services under a school health services plan.	a. Collaborate with school district to ensure district background screening policies per s. 1012.465, F.S., do not result in duplicate or conflicting background screening requirements for staff providing school health services.	DOH-Pinellas Pinellas County Schools (PCS)	As per PCS Board policy all personnel that provide services to students in PCS must provide evidence of Level 2 screening from Department of Health, other Florida school district, or other appropriate and recognized agency prior to providing services to any student in PCS.
IV.	2. s. 381.0056(4)(a)(19), F.S. Immediate notification to a student's parent, guardian, or caregiver if the student is removed from school, school transportation, or a school-sponsored activity and taken to a receiving facility for an involuntary examination pursuant to s. 394.463, including the requirements established under ss. 1002.20(3), F.S. and 1002.33(9), F.S., as applicable.	The school health services plan shall include policies and procedures for implementing the requirements of: s. 381.0056(4)(a)(19), F.S., s. 1002.20(3), F.S., and s. 1002.33(9), F.S. that must be followed when a student is removed for involuntary examination.	DOH-Pinellas Pinellas County Schools (PCS)	The Principal or designee notifies the parent, guardian, or health care proxy via phone when a child is removed from school, school transportation or a school sponsored activity for involuntary examination. Notifications will include the name and location of where the student was transported. Notification to the parent, guardian, or health care proxy may be delayed in the event of emergency medical treatment needed by the student.

SCHEDULED

REQUEST FOR APPROVAL (ID # 5877)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Budget Amendment No. 9 (May 2016) to the District's 2015/16 Budget

BACKGROUND:

This Budget Amendment, with the detail attached, reflects changes in revenues received and the resulting changes in budgetary appropriations. This amendment also includes adjustments to reflect changes in coding based on actual expenditures plus encumbrances.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the Budget Amendment No.9 (May 2016) to the District's 2015/16 Budget.
2. Do not approve the Budget Amendment No. 9 (May 2016) to the District's 2015/16 Budget.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The Budget Amendment is procedurally necessary to update our budget to reflect the changes outlined under "BACKGROUND".

Operating Fund

1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

Debt Service

No change.

Capital Outlay Fund

1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

Contracted Programs Fund

1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

American Recovery and Reinvestment Act - Race To The Top

Adjustments to reflect changes in coding based on actual or proposed expenditures.

School Food Service Fund

Adjustments to reflect changes in coding based on actual or proposed expenditures.

Internal Service Fund

No change.

Self-Insured Health Insurance Contracted Programs Fund

1. Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
2. Adjustments to reflect changes in coding based on actual or proposed expenditures.

Permanent Fund

No change.

The 2015/16 Budget was approved by the school board at the Second Public Hearing on September 8, 2015.

FINANCIAL IMPACT: (Operating Fund Only)

The financial impact to the Operating Fund follows:

- Medicaid claiming revenue increased \$72,198 which has corresponding appropriations in various functions.
- State income was adjusted to conform to the Florida Education Finance Program (FEFP) Fourth Calculation. Total State Revenue was decreased \$224,008 related to the reduction of McKay vouchers due to lower enrollment reported by the district.
- Miscellaneous State Revenue increased \$61,477 representing funds received for the AVID Project.
- Rental income increased \$16,008 with corresponding offsets to appropriations.
- Miscellaneous local sources increased \$345,539 which represents revenue received from miscellaneous school based collections.
- Capital Outlay Transfers increased by \$76,844 which represents revenue for Charter School Capital Outlay.

Total estimated revenues and transfers increased \$348,058. Appropriations increased \$1,571,835. There was no change in non-spendable or assigned fund balance. Restricted fund balance decreased by \$253,866. Unassigned fund balance decreased \$969,911.

DATA SOURCES:

Karen L. Coffey, Executive Director, Budget and Resource Allocation
 Catherine N. Davidson, CPA, Director of Accounting
 Lou Ann Jourdan, Manager, Budget, FTE and Cost Reporting
 Samantha L. Stout, Financial Reporting Analyst

SUBMITTED BY:

Request for Approval (ID # 5877)

Meeting of August 23, 2016

Kevin W. Smith, CPA, Associate Superintendent, Finance and Business Services

ATTACHMENTS:

- Budget Amendment No. 9 (May 2016) (PDF)

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
OPERATING (GENERAL) FUND - ESTIMATED REVENUE					
3121 000	FEDERAL DIRECT				
	FEDERAL IMPACT FUNDS	20,000	20,000	0	20,000
3191 000	RESERVE OFFICERS TRAINING CORPS (ROTC)	300,000	300,000	0	300,000
TOTAL	FEDERAL DIRECT	\$320,000	\$320,000	\$0	\$320,000
3202 000	FEDERAL THRU STATE				
	MEDICAID	3,300,000	6,051,701	72,198	6,123,899
TOTAL	FEDERAL THRU STATE	\$3,300,000	\$6,051,701	\$72,198	\$6,123,899
STATE SOURCES					
3310 000	FLORIDA EDUCATION FINANCE PROGRAM	125,627,413	117,318,224	(224,008)	117,094,216
3310 000	SAFE SCHOOLS	3,134,922	3,131,779	0	3,131,779
3310 000	SUPPLEMENTAL ACADEMIC INSTRUCTION	20,852,900	20,852,900	0	20,852,900
3310 000	ESE GUARANTEED ALLOCATION	42,063,288	42,063,288	0	42,063,288
3310 000	READING PROGRAMS	4,596,193	4,586,756	0	4,586,756
3310 000	DJJ SUPPLEMENTAL ALLOCATION	409,448	433,033	0	433,033
3310 000	VIRTUAL EDUCATION CONTRIBUTION	38,357	27,690	0	27,690
3310 000	TEACHERS CLASSROOM SUPPLY ASSISTANCE	1,804,386	1,686,062	0	1,686,062
3310 000	DIGITAL CLASSROOM ALLOCATION	1,686,062	1,797,746	0	1,797,746
3310 000	INSTRUCTIONAL MATERIALS	8,210,626	8,141,418	0	8,141,418
3310 000	TRANSPORTATION	12,592,420	12,304,067	0	12,304,067
3310 000	FEDERALLY CONNECTED STUDENT SUPPLEM	38,711	38,711	0	38,711
3315 000	WORKFORCE DEVELOPMENT	25,808,527	25,808,527	0	25,808,527
3317 000	WORKFORCE PERFORMANCE INCENTIVES	250,000	250,000	0	250,000
3318 000	ADULT HANDICAPPED	0	(8,655)	0	(8,655)
3323 000	CO & DS WITHHELD FOR ADMINISTRATION	67,927	67,927	0	67,927
3343 000	STATE LICENSE TAX	550,000	550,000	0	550,000
3344 000	DISCRETIONARY LOTTERY FUND	367,146	0	0	0
3355 000	CLASS SIZE REDUCTION	113,369,414	112,969,934	0	112,969,934
3361 000	SCHOOL RECOGNITION	3,310,718	4,939,581	0	4,939,581
3371 000	VOLUNTARY PRE K PROGRAM	0	1,715,845	0	1,715,845
3399 000	MISCELLANEOUS STATE REVENUE	2,361,519	3,934,171	61,477	3,995,648
TOTAL	STATE SOURCES	\$367,139,977	\$362,609,004	(\$162,531)	\$362,446,473
LOCAL SOURCES					
3411 000	DISTRICT SCHOOL TAXES	386,345,758	386,345,758	0	386,345,758
3411 000	TAX REFERENDUM	33,525,318	33,525,318	0	33,525,318
3411 000	PRIOR PERIOD ADJUSTMENT	0	536,406	0	536,406
3425 000	RENTAL INCOME	1,700,000	2,606,722	16,008	2,622,730
3430 000	INVESTMENT INCOME	750,000	750,000	0	750,000
346X 000	STUDENT FEES	3,570,000	4,214,808	0	4,214,808
3481 000	CHARGES FOR SERVICES	1,300,000	1,300,000	0	1,300,000
349X 000	MISCELLANEOUS LOCAL SOURCES	10,177,980	13,320,349	345,539	13,665,888
TOTAL	LOCAL SOURCES	\$437,369,056	\$442,599,361	\$361,547	\$442,960,908
OTHER					
374X 000	LOSS RECOVERIES	300,000	300,000	0	300,000
TOTAL	OTHER	\$300,000	\$300,000	\$0	\$300,000
TOTAL ESTIMATED REVENUE		\$808,429,033	\$811,880,066	\$271,214	\$812,151,280
OTHER FINANCING SOURCES					
TRANSFERS					
3630 000	TRANS. FROM CAPITAL PROJECTS	32,800,000	33,563,851	76,844	33,640,695
TOTAL	TRANSFERS	\$32,800,000	\$33,563,851	\$76,844	\$33,640,695
TOTAL OTHER FINANCING SOURCES		\$32,800,000	\$33,563,851	\$76,844	\$33,640,695
TOTAL ESTIMATED RESOURCES		\$841,229,033	\$845,443,917	\$348,058	\$845,791,975
FUND BALANCE					
2800 000	BUDGET FUND BALANCES-BEGIN				
	NON-SPENDABLE	5,378,285	5,378,285	0	5,378,285
	RESTRICTED	25,834,547	25,834,547	0	25,834,547
	ASSIGNED	22,827,700	22,827,700	0	22,827,700
	UNASSIGNED	7,230,435	7,230,435	0	7,230,435
TOTAL	BEGINNING FUND BALANCE	\$61,270,967	\$61,270,967	\$0	\$61,270,967
TOTAL	ESTIMATED REVENUE AND FUND BALANCE	\$902,500,000	\$906,714,884	\$348,058	\$907,062,942

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
OPERATING (GENERAL) FUND - APPROPRIATIONS						
		BASIC (FEFP K-12)				
5100	100	SALARIES	267,276,492	268,553,730	(543,070)	268,010,660
5100	200	EMPLOYEE BENEFITS	75,908,628	76,704,136	173,692	76,877,828
5100	300	PURCHASED SERVICES	48,773,657	52,101,756	480,346	52,582,102
5100	400	ENERGY SERVICES	24,004	24,288	0	24,288
5100	500	MATERIALS & SUPPLIES	12,088,542	8,813,630	(413,490)	8,400,140
5100	600	CAPITAL EXPENDITURES	6,148,918	8,588,509	295,054	8,883,563
5100	700	OTHER EXPENSE	1,638,937	2,419,571	721,312	3,140,883
	TOTAL	BASIC (FEFP K-12)	\$411,859,178	\$417,205,620	\$713,844	\$417,919,464
		EXCEPTIONAL				
5200	100	SALARIES	77,964,908	78,580,751	110,154	78,690,905
5200	200	EMPLOYEE BENEFITS	25,540,572	25,650,398	13,619	25,664,017
5200	300	PURCHASED SERVICES	683,389	1,467,871	98,191	1,566,062
5200	500	MATERIALS & SUPPLIES	234,869	205,045	24,765	229,810
5200	600	CAPITAL EXPENDITURES	145,746	273,272	78,911	352,183
5200	700	OTHER EXPENSE	2,400	2,400	1,564	3,964
	TOTAL	EXCEPTIONAL	\$104,571,134	\$106,179,737	\$327,204	\$106,506,941
		CAREER EDUCATION				
5300	100	SALARIES	14,385,020	14,013,144	(494,942)	13,518,202
5300	200	EMPLOYEE BENEFITS	3,886,872	3,890,688	(87,809)	3,802,879
5300	300	PURCHASED SERVICES	293,735	490,444	44,000	534,444
5300	400	ENERGY SERVICES	3,000	6,740	0	6,740
5300	500	MATERIALS & SUPPLIES	278,346	420,249	(26,132)	394,117
5300	600	CAPITAL EXPENDITURES	5,578,767	8,315,350	30,219	8,345,569
5300	700	OTHER EXPENSE	114,233	220,888	76,738	297,626
	TOTAL	CAREER EDUCATION	\$24,539,973	\$27,357,503	(\$457,926)	\$26,899,577
		ADULT GENERAL				
5400	100	SALARIES	5,671,498	5,351,213	481,259	5,832,472
5400	200	EMPLOYEE BENEFITS	1,273,737	1,150,779	88,714	1,239,493
5400	300	PURCHASED SERVICES	20,267	40,659	325	40,984
5400	500	MATERIALS & SUPPLIES	56,239	40,937	3,131	44,068
5400	600	CAPITAL EXPENDITURES	55,058	71,524	2,337	73,861
5400	700	OTHER EXPENSE	0	200	0	200
	TOTAL	ADULT GENERAL	\$7,076,799	\$6,655,312	\$575,766	\$7,231,078
		PRE KINDERGARTEN				
5500	100	SALARIES	1,647,629	3,295,847	(132,536)	3,163,311
5500	200	EMPLOYEE BENEFITS	643,142	1,197,806	189	1,197,995
5500	300	PURCHASED SERVICES	84,750	93,250	22,100	115,350
5500	500	MATERIALS & SUPPLIES	178,224	330,304	48,814	379,118
5500	600	CAPITAL EXPENDITURES	107,909	150,634	64,231	214,865
5500	700	OTHER EXPENSE	1,150	1,150	0	1,150
	TOTAL	PRE KINDERGARTEN	\$2,662,804	\$5,068,991	\$2,798	\$5,071,789
		OTHER INSTRUCTION				
5900	100	SALARIES	220,842	403,634	765	404,399
5900	200	EMPLOYEE BENEFITS	6,406	8,299	1,937	10,236
5900	500	MATERIALS & SUPPLIES	13,600	13,330	(691)	12,639
	TOTAL	OTHER INSTRUCTION	\$240,848	\$425,263	\$2,011	\$427,274
		SUBTOTAL - INSTRUCTIONAL SERVICES	\$550,950,736	\$562,892,426	\$1,163,697	\$564,056,123
		ATTENDANCE & SOCIAL WORK				
6110	100	SALARIES	3,611,234	3,778,208	1,515	3,779,723
6110	200	EMPLOYEE BENEFITS	1,138,370	1,195,489	116	1,195,605
6110	300	PURCHASED SERVICES	35,000	35,330	(276)	35,054
6110	500	MATERIALS & SUPPLIES	16,197	19,979	6,056	26,035
6110	600	CAPITAL EXPENDITURES	0	23,500	0	23,500
6110	700	OTHER EXPENSE	825	900	260	1,160
	TOTAL	ATTENDANCE & SOCIAL WORK	\$4,801,626	\$5,053,406	\$7,671	\$5,061,077
		GUIDANCE SERVICES				
6120	100	SALARIES	12,081,643	12,098,449	5,978	12,104,427
6120	200	EMPLOYEE BENEFITS	3,443,096	3,447,161	1,030	3,448,191
6120	300	PURCHASED SERVICES	15,962	19,096	(175)	18,921
6120	500	MATERIALS & SUPPLIES	22,342	15,083	(1,808)	13,275
6120	600	CAPITAL EXPENDITURES	130,636	134,711	(94)	134,617
6120	700	OTHER EXPENSE	1,154	3,594	1,997	5,591
	TOTAL	GUIDANCE SERVICES	\$15,694,833	\$15,718,094	\$6,928	\$15,725,022

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
OPERATING (GENERAL) FUND - APPROPRIATIONS						
HEALTH SERVICES						
6130	100	SALARIES	2,737,081	3,144,898	1,080	3,145,978
6130	200	EMPLOYEE BENEFITS	746,205	1,089,092	65	1,089,157
6130	300	PURCHASED SERVICES	43,376	18,652	(1,585)	17,067
6130	500	MATERIALS & SUPPLIES	20,912	18,796	362	19,158
6130	600	CAPITAL OUTLAY	14,610	19,691	1,339	21,030
6130	700	OTHER EXPENSE	1,385	744	0	744
TOTAL HEALTH SERVICES			\$3,563,569	\$4,291,873	\$1,261	\$4,293,134
PSYCHOLOGICAL SERVICES						
6140	100	SALARIES	2,423,269	2,413,746	958	2,414,704
6140	200	EMPLOYEE BENEFITS	625,964	630,830	73	630,903
6140	300	PURCHASED SERVICES	34,833	35,033	(10,000)	25,033
6140	500	MATERIALS & SUPPLIES	135,596	147,845	13,355	161,200
6140	600	CAPITAL EXPENDITURES	16,000	33,279	0	33,279
6140	700	OTHER EXP.	700	1,750	0	1,750
TOTAL PSYCHOLOGICAL SERVICES			\$3,236,362	\$3,262,483	\$4,386	\$3,266,869
PARENTAL INVOLVEMENT						
6150	100	SALARIES	1,130,229	1,140,347	742	1,141,089
6150	200	EMPLOYEE BENEFITS	534,723	536,335	52	536,387
6150	500	MATERIALS & SUPPLIES	700	774	0	774
TOTAL PARENTAL INVOLVEMENT			\$1,665,652	\$1,677,456	\$794	\$1,678,250
OTHER STUDENT SUPPORT SERVICES						
6190	100	SALARIES	2,068,444	2,102,569	1,289	2,103,858
6190	200	EMPLOYEE BENEFITS	719,013	720,143	99	720,242
6190	300	PURCHASED SERVICES	58,096	79,248	1,266	80,514
6190	500	MATERIALS & SUPPLIES	15,939	27,129	(960)	26,169
6190	600	CAPITAL EXPENDITURES	17,724	22,342	0	22,342
6190	700	OTHER EXPENSE	3,925	4,125	0	4,125
TOTAL OTHER STUDENT SUPPORT SERVICES			\$2,883,141	\$2,955,556	\$1,694	\$2,957,250
SUBTOTAL - STUDENT SUPPORT SERVICES			\$31,845,183	\$32,958,868	\$22,734	\$32,981,602
INSTRUCTIONAL MEDIA SERVICES						
6200	100	SALARIES	4,555,965	4,591,385	14,805	4,606,190
6200	200	EMPLOYEE BENEFITS	1,351,943	1,360,746	2,120	1,362,866
6200	300	PURCHASED SERVICES	51,802	64,591	3,202	67,793
6200	400	ENERGY SERVICES	1,325	1,325	(243)	1,082
6200	500	MATERIALS & SUPPLIES	106,723	114,970	(8,237)	106,733
6200	600	CAPITAL EXPENDITURES	295,154	230,139	(2,351)	227,788
6200	700	OTHER EXPENSE	607	5,518	(4,365)	1,153
TOTAL INSTRUCTIONAL MEDIA SERVICES			\$6,363,519	\$6,368,674	\$4,931	\$6,373,605
INSTRUCTION & CURRICULUM DVLP SVCS						
6300	100	SALARIES	7,458,456	6,978,949	20,639	6,999,588
6300	200	EMPLOYEE BENEFITS	2,235,066	1,808,452	10,761	1,819,213
6300	300	PURCHASED SERVICES	744,599	1,474,032	45,823	1,519,855
6300	500	MATERIALS & SUPPLIES	302,335	1,175,633	(38,487)	1,137,146
6300	600	CAPITAL EXPENDITURES	147,591	150,978	352	151,330
6300	700	OTHER EXPENSE	38,040	39,713	(97)	39,616
TOTAL INSTRUCTION & CURRICULUM DVLP SVCS			\$10,926,087	\$11,627,757	\$38,991	\$11,666,748
INSTRUCTIONAL STAFF TRAINING SERVICES						
6400	100	SALARIES	9,280,949	8,977,167	(47,965)	8,929,202
6400	200	EMPLOYEE BENEFITS	1,928,079	1,865,258	4,530	1,869,788
6400	300	PURCHASED SERVICES	604,925	1,312,608	189,210	1,501,818
6400	500	MATERIALS & SUPPLIES	153,659	49,024	(37,472)	11,552
6400	600	CAPITAL EXPENDITURES	590,370	494,312	8,702	503,014
6400	700	OTHER EXPENSE	1,098	1,033	0	1,033
TOTAL INSTRUCTIONAL STAFF TRAINING SERVICES			\$12,559,080	\$12,699,402	\$117,005	\$12,816,407
INSTRUCTION RELATED TECHNOLOGY						
6500	100	SALARIES	4,134,460	4,134,305	1,214	4,135,519
6500	200	EMPLOYEE BENEFITS	1,227,150	1,227,634	94	1,227,728
6500	300	PURCHASED SERVICES	17,310	70,759	2,000	72,759
6500	500	MATERIALS & SUPPLIES	208,939	206,592	0	206,592
6500	600	CAPITAL EXPENDITURES	562,020	519,684	0	519,684
6500	700	OTHER EXPENSE	875	1,214	0	1,214
TOTAL INSTRUCTION RELATED TECHNOLOGY			\$6,150,754	\$6,160,188	\$3,308	\$6,163,496
SUBTOTAL - STUDENT & INSTRUCTIONAL SUPPORT SVCS			\$67,844,623	\$69,814,889	\$186,969	\$70,001,858

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
OPERATING (GENERAL) FUND - APPROPRIATIONS						
SCHOOL BOARD						
7100	100	SALARIES	771,560	771,560	0	771,560
7100	200	EMPLOYEE BENEFITS	1,017,813	1,017,813	0	1,017,813
7100	300	PURCHASED SERVICES	138,628	194,130	0	194,130
7100	500	MATERIALS & SUPPLIES	7,805	7,805	0	7,805
7100	600	CAPITAL EXPENDITURES	3,800	7,079	0	7,079
7100	700	OTHER EXPENSE	33,820	33,820	0	33,820
	TOTAL	SCHOOL BOARD	\$1,973,426	\$2,032,207	\$0	\$2,032,207
GENERAL ADMINISTRATION						
7200	100	SALARIES	1,739,038	1,684,166	0	1,684,166
7200	200	EMPLOYEE BENEFITS	499,866	497,428	0	497,428
7200	300	PURCHASED SERVICES	203,949	243,896	(5,992)	237,904
7200	500	MATERIALS & SUPPLIES	49,725	99	(99)	0
7200	600	CAPITAL EXPENDITURES	5,501	20,368	866	21,234
7200	700	OTHER EXPENSE	38,057	62,096	0	62,096
	TOTAL	GENERAL ADMINISTRATION	\$2,536,136	\$2,508,053	(\$5,225)	\$2,502,828
SCHOOL ADMINISTRATION						
7300	100	SALARIES	40,699,636	40,872,500	42,917	40,915,417
7300	200	EMPLOYEE BENEFITS	13,471,114	13,521,231	4,608	13,525,839
7300	300	PURCHASED SERVICES	579,413	841,626	9,129	850,755
7300	500	MATERIALS & SUPPLIES	279,999	196,242	8,048	204,290
7300	600	CAPITAL EXPENDITURES	137,393	229,589	(11,623)	217,966
7300	700	OTHER EXPENSE	14,711	18,736	(358)	18,378
	TOTAL	SCHOOL ADMINISTRATION	\$55,182,266	\$55,679,924	\$52,721	\$55,732,645
FACILITIES ACQ. & CONST.						
7400	100	SALARIES	293,740	293,740	101	293,841
7400	200	EMPLOYEE BENEFITS	106,699	106,699	0	106,699
7400	300	PURCHASED SERVICES	128,275	156,901	2,551	159,452
7400	400	ENERGY SERVICES	10,100	10,100	0	10,100
7400	500	MATERIALS & SUPPLIES	17,977	18,571	(1,722)	16,849
7400	600	CAPITAL EXPENDITURES	550,486	240,245	100,890	341,135
7400	700	OTHER EXPENSE	2,670	1,670	0	1,670
	TOTAL	FACILITIES ACQ. & CONST.	\$1,109,947	\$827,926	\$101,820	\$929,746
FISCAL SERVICES						
7500	100	SALARIES	2,738,312	2,738,312	0	2,738,312
7500	200	EMPLOYEE BENEFITS	897,118	897,118	0	897,118
7500	300	PURCHASED SERVICES	266,204	370,534	32,303	402,837
7500	500	MATERIALS	25,084	34,985	(698)	34,287
7500	600	CAPITAL EXPENDITURES	23,506	35,432	520	35,952
7500	700	OTHER EXPENSE	438,211	408,500	(32,125)	376,375
	TOTAL	FISCAL SERVICES	\$4,388,435	\$4,484,881	\$0	\$4,484,881
FOOD SERVICE						
7600	100	SALARIES	273,947	273,947	0	273,947
7600	200	EMPLOYEE BENEFITS	8,860	8,860	0	8,860
	TOTAL	FOOD SERVICE	\$282,807	\$282,807	\$0	\$282,807
PLANNING, RESEARCH, DEVELOPMENT & EVAL						
7710	100	SALARIES	903,076	903,976	0	903,976
7710	200	EMPLOYEE BENEFITS	269,575	269,739	0	269,739
7710	300	PURCHASED SERVICES	140,268	211,944	249	212,193
7710	500	MATERIALS & SUPPLIES	9,482	1,008	250	1,258
7710	600	CAPITAL EXPENDITURES	4,965	3,654	(249)	3,405
7710	700	OTHER EXPENSE	765	625	0	625
	TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	\$1,328,131	\$1,390,946	\$250	\$1,391,196
INFORMATION SERVICES						
7720	100	SALARIES	694,973	702,123	0	702,123
7720	200	EMPLOYEE BENEFITS	223,673	223,673	0	223,673
7720	300	PURCHASED SERVICES	45,163	65,337	(434)	64,903
7720	400	ENERGY SERVICES	750	750	(197)	553
7720	500	MATERIALS & SUPPLIES	118,580	150,140	713	150,853
7720	600	CAPITAL EXPENDITURES	6,627	17,531	1,927	19,458
7720	700	OTHER EXPENSE	1,753	1,977	400	2,377
	TOTAL	INFORMATION SERVICES	\$1,091,519	\$1,161,531	\$2,409	\$1,163,940

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
OPERATING (GENERAL) FUND - APPROPRIATIONS					
PERSONNEL SERVICES					
7730 100	SALARIES	2,981,405	3,051,087	1,215	3,052,302
7730 200	EMPLOYEE BENEFITS	1,201,979	1,209,569	93	1,209,662
7730 300	PURCHASED SERVICES	642,397	704,951	58,233	763,184
7730 500	MATERIALS & SUPPLIES	207,848	252,087	(8,789)	243,298
7730 600	CAPITAL EXPENDITURES	104,515	109,698	7,559	117,257
7730 700	OTHER EXPENSE	46,058	47,818	0	47,818
TOTAL	PERSONNEL SERVICES	\$5,184,202	\$5,375,210	\$58,311	\$5,433,521
INTERNAL SERVICES					
7760 100	SALARIES	1,864,040	1,866,462	0	1,866,462
7760 200	EMPLOYEE BENEFITS	653,689	654,074	0	654,074
7760 300	PURCHASED SERVICES	760,098	805,935	39,498	845,433
7760 400	ENERGY SERVICES	25,650	25,400	0	25,400
7760 500	MATERIALS & SUPPLIES	710,172	668,364	(39,980)	628,384
7760 600	CAPITAL EXPENDITURES	21,724	22,805	482	23,287
7760 700	OTHER EXPENSE	1,000	25,464	0	25,464
TOTAL	INTERNAL SERVICES	\$4,036,373	\$4,068,504	\$0	\$4,068,504
OTHER CENTRAL SERVICES					
7790 100	SALARIES	380,905	370,917	0	370,917
7790 200	EMPLOYEE BENEFITS	127,908	127,908	0	127,908
7790 300	PURCHASED SERVICES	24,415	40,688	0	40,688
7790 500	MATERIALS & SUPPLIES	8,503	278	0	278
7790 600	CAPITAL EXPENDITURES	3,030	2,557	0	2,557
7790 700	OTHER EXPENSE	7,967	8,717	0	8,717
TOTAL	OTHER CENTRAL SERVICES	\$552,728	\$551,065	\$0	\$551,065
SUBTOTAL - CENTRAL SERVICES		\$12,192,953	\$12,547,256	\$60,970	\$12,608,226
STUDENT TRANSPORTATION					
7800 100	SALARIES	19,056,179	19,051,512	0	19,051,512
7800 200	EMPLOYEE BENEFITS	7,439,746	7,427,146	0	7,427,146
7800 300	PURCHASED SERVICES	922,519	1,337,968	1,394	1,339,362
7800 400	ENERGY SERVICES	3,722,513	3,749,679	0	3,749,679
7800 500	MATERIALS & SUPPLIES	2,317,101	2,366,020	2,097	2,368,117
7800 600	CAPITAL EXPENDITURES	39,917	64,207	(311)	63,896
7800 700	OTHER EXPENSE	29,218	29,759	(572)	29,187
TOTAL	STUDENT TRANSPORTATION	\$33,527,193	\$34,026,291	\$2,608	\$34,028,899
OPERATION OF PLANT					
7900 100	SALARIES	23,118,272	23,126,047	35,207	23,161,254
7900 200	EMPLOYEE BENEFITS	10,051,263	10,052,335	2,797	10,055,132
7900 300	PURCHASED SERVICES	15,879,630	16,468,368	(28,669)	16,439,699
7900 400	ENERGY SERVICES	23,042,202	23,108,398	(1,455)	23,106,943
7900 500	MATERIALS & SUPPLIES	1,534,015	1,861,607	(20,125)	1,841,482
7900 600	CAPITAL EXPENDITURES	624,956	872,220	64,620	936,840
7900 700	OTHER EXPENSE	130,342	133,437	0	133,437
TOTAL	OPERATION OF PLANT	\$74,380,680	\$75,622,412	\$52,375	\$75,674,787
SUBTOTAL - GENERAL SUPPORT		\$185,573,843	\$188,011,757	\$265,269	\$188,277,026
MAINTENANCE OF PLANT					
8100 100	SALARIES	6,767,461	6,767,461	0	6,767,461
8100 200	EMPLOYEE BENEFITS	2,903,268	2,903,716	0	2,903,716
8100 300	PURCHASED SERVICES	4,613,818	6,201,408	196,517	6,397,925
8100 400	ENERGY SERVICES	424,605	584,204	20,000	604,204
8100 500	MATERIALS & SUPPLIES	4,258,384	4,160,347	(152,359)	4,007,988
8100 600	CAPITAL EXPENDITURES	148,731	199,563	5,473	205,036
8100 700	OTHER EXPENSE	2,668,423	1,247,871	(112,836)	1,135,035
TOTAL	MAINTENANCE OF PLANT	\$21,784,690	\$22,064,570	(\$43,205)	\$22,021,365
ADMIN TECHNOLOGY SERVICES					
8200 100	SALARIES	2,995,162	2,995,162	0	2,995,162
8200 200	EMPLOYEE BENEFITS	824,915	825,315	0	825,315
8200 300	PURCHASED SERVICES	726,050	1,058,676	(13,009)	1,045,667
8200 400	ENERGY SERVICES	5,550	5,550	0	5,550
8200 500	MATERIALS & SUPPLIES	110,872	130,133	12,000	142,133
8200 600	CAPITAL EXPENDITURES	125,342	189,600	0	189,600
8200 700	OTHER EXPENSE	2,016	4,506	0	4,506
TOTAL	ADMIN TECHNOLOGY SERVICES	\$4,789,907	\$5,208,942	(\$1,009)	\$5,207,933
SUBTOTAL - MAINTENANCE / ADMIN TECHNOLOGY		\$26,574,597	\$27,273,512	(\$44,214)	\$27,229,298

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
OPERATING (GENERAL) FUND - APPROPRIATIONS					
	COMMUNITY SERVICES				
9100 100	SALARIES	261,169	307,702	0	307,702
9100 200	EMPLOYEE BENEFITS	95,211	113,166	0	113,166
9100 300	PURCHASED SERVICES	118,965	116,353	(5,015)	111,338
9100 500	MATERIALS & SUPPLIES	41,976	50,286	9,087	59,373
9100 600	CAPITAL EXPENDITURES	1,000	2,000	0	2,000
9100 700	OTHER EXPENSE	270,380	327,715	(3,958)	323,757
TOTAL	COMMUNITY SERVICES	\$788,701	\$917,222	\$114	\$917,336
	DEBT SERVICE				
9200 700	OTHER EXP.	67,500	67,090	0	67,090
TOTAL	DEBT SERVICE	\$67,500	\$67,090	\$0	\$67,090
TOTAL	APPROPRIATIONS	\$831,800,000	\$848,976,896	\$1,571,835	\$850,548,731
FUND BALANCE					
2768 000	BUDGET FUND BALANCE-END NON-SPENDABLE INVENTORY	3,000,000	3,000,000	0	3,000,000
TOTAL	NON-SPENDABLE	\$3,000,000	\$3,000,000	\$0	\$3,000,000
RESTRICTED					
	STATE CARRYFORWARDS	1,500,000	1,500,000	0	1,500,000
	REFERENDUM	1,700,000	1,700,000	0	1,700,000
	WORKFORCE	20,000,000	15,854,546	(253,866)	15,600,680
TOTAL	RESTRICTED	\$23,200,000	\$19,054,546	(\$253,866)	\$18,800,680
ASSIGNED					
	ENCUMBRANCES	7,000,000	7,000,000	0	7,000,000
	CENTRAL PRINTING	1,000,000	1,000,000	0	1,000,000
	CARRYFORWARDS	15,000,000	15,000,000	0	15,000,000
TOTAL	ASSIGNED	\$23,000,000	\$23,000,000	\$0	\$23,000,000
UNASSIGNED					
TOTAL	UNASSIGNED	21,500,000	12,683,442	(969,911)	11,713,531
TOTAL	UNASSIGNED	\$21,500,000	\$12,683,442	(\$969,911)	\$11,713,531
TOTAL	ENDING FUND BALANCE	\$70,700,000	\$57,737,988	(\$1,223,777)	\$56,514,211
TOTAL	APPROPRIATIONS & FUND BALANCE	\$902,500,000	\$906,714,884	\$348,058	\$907,062,942

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FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9	
<u>DEBT SERVICE FUND - ESTIMATED REVENUE</u>						
3322	000	STATE SOURCES C.O. & D.S. WITHHELD FOR DEBT SERV.	4,994,050	5,034,607	0	5,034,607
	TOTAL	STATE SOURCES	\$4,994,050	\$5,034,607	\$0	\$5,034,607
2800	000	FUND BALANCE BUDGET FUND BALANCE-BEGIN RESTRICTED	92,714	92,714	0	92,714
	TOTAL	BEGINNING FUND BALANCE	\$92,714	\$92,714	\$0	\$92,714
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	\$5,086,764	\$5,127,321	\$0	\$5,127,321
<u>DEBT SERVICE FUND - APPROPRIATIONS</u>						
9200	700	DEBT SERVICES OTHER EXPENSES	4,994,050	5,034,607	0	5,034,607
	TOTAL	DEBT SERVICES TRANSFER OF FUNDS	\$4,994,050	\$5,034,607	\$0	\$5,034,607
	TOTAL	APPROPRIATIONS	\$4,994,050	\$5,034,607	\$0	\$5,034,607
2750	000	FUND BALANCE BUDGET FUND BALANCE-END RESTRICTED	92,714	92,714	0	92,714
	TOTAL	ENDING FUND BALANCE	\$92,714	\$92,714	\$0	\$92,714
	TOTAL	APPROPRIATIONS & FD BALANCE	\$5,086,764	\$5,127,321	\$0	\$5,127,321

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
<u>CAPITAL OUTLAY FUND - ESTIMATED REVENUE</u>					
	STATE SOURCES				
3321 000	CO/DS DISTR TO DISTRICTS	949,927	949,927	0	949,927
3341 000	RACING COMMISSION FUNDS	223,250	223,250	0	223,250
3391 000	PUBLIC EDUCATION CAPITAL OUTLAY (PECO)	2,372,102	2,372,102	0	2,372,102
3397 000	CHARTER SCHOOL CAP OUTLAY FNDG	0	763,851	76,844	840,695
TOTAL	STATE SOURCES	\$3,545,279	\$4,309,130	\$76,844	\$4,385,974
	LOCAL SOURCES				
3413 000	DIST. CAP. IMPROVE. TAXES	100,575,953	100,575,953	0	100,575,953
3431 400	INTEREST INCOME	1,200,000	1,200,000	5,387	1,205,387
3433 000	NET INC/DEC FAIR VALUE INVEST	0	0	(864)	(864)
3497 000	REFUNDS OF PRIOR YEAR	0	0	3,004	3,004
TOTAL	LOCAL SOURCES	\$101,775,953	\$101,775,953	\$7,527	\$101,783,480
TOTAL	ESTIMATED REVENUE	\$105,321,232	\$106,085,083	\$84,371	\$106,169,454
	FUND BALANCE				
2800 000	BUDGET FUND BALANCE-BEGIN				
	RESTRICTED	139,450,795	139,450,795	0	139,450,795
	ASSIGNED	93,577	93,577	0	93,577
TOTAL	BEGINNING FUND BALANCE	\$139,544,372	\$139,544,372	\$0	\$139,544,372
TOTAL	ESTIMATED REVENUE AND FUND BALANCE	\$244,865,604	\$245,629,455	\$84,371	\$245,713,826
<u>CAPITAL OUTLAY FUND - APPROPRIATIONS</u>					
	FACILITIES ACQ. & CONST.				
7400 600	CAPITAL EXPENDITURES	181,013,079	180,423,103	2,212,228	182,635,331
TOTAL	FACILITIES ACQ. & CONST.	\$181,013,079	\$180,423,103	\$2,212,228	\$182,635,331
	DEBT SERVICE				
9200 700	OTHER EXPENSE	3,037,112	3,037,112	30,109	3,067,221
TOTAL	DEBT SERVICE	\$3,037,112	\$3,037,112	\$30,109	\$3,067,221
	TRANSFER OF FUNDS				
9700 900	TRANSFERS	32,800,000	33,563,851	76,844	33,640,695
TOTAL	TRANSFER OF FUNDS	\$32,800,000	\$33,563,851	\$76,844	\$33,640,695
TOTAL	APPROPRIATIONS	\$216,850,191	\$217,024,066	\$2,319,181	\$219,343,247
	FUND BALANCE				
2768 000	BUDGET FUND BALANCE-END				
	RESTRICTED	27,930,574	28,518,254	(2,234,810)	26,283,444
	ASSIGNED	84,839	87,135	0	87,135
TOTAL	ENDING FUND BALANCE	\$28,015,413	\$28,605,389	(\$2,234,810)	\$26,370,579
TOTAL	APPROPRIATIONS & FD BALANCE	\$244,865,604	\$245,629,455	\$84,371	\$245,713,826

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
CONTRACTED PROGRAM FUND - ESTIMATED REVENUE					
3192 000	FEDERAL DIRECT PELL GRANTS	6,765,002	5,445,002	0	5,445,002
3199 000	OTHER MISC FEDERAL DIRECT	987,120	2,895,540	0	2,895,540
	TOTAL FEDERAL DIRECT	\$7,752,122	\$8,340,542	\$0	\$8,340,542
3201 000	FEDERAL THRU STATE VOCATIONAL EDUCATION ACT	168,361	1,880,351	0	1,880,351
3221 000	ADULT GENERAL EDUCATION	1,315,500	1,315,500	0	1,315,500
3222 000	ENGLISH LITERACY & CIVICS	156,386	156,386	0	156,386
3225 000	TITLE II PRT A TEACHER QUALITY	2,128,371	7,424,926	0	7,424,926
3230 000	DISABILITIES EDUCATION ACT(IDEA)	32,240,283	32,375,508	0	32,375,508
3240 000	ELEM SECONDARY EDUC (TITLE I)	8,214,395	30,249,027	70,341	30,319,368
3241 000	LANGUAGE INSTRUCTION (TITLE III)	159,270	841,477	0	841,477
3242 000	TWENTY-FIRST CENTURY SCHOOLS (TITLE IV)	76,569	574,697	0	574,697
3290 000	OTHER FEDERAL THRU STATE	2,470,435	2,911,703	(10,400)	2,901,303
	TOTAL FEDERAL THRU STATE	\$46,929,570	\$77,729,575	\$59,941	\$77,789,516
	TOTAL ESTIMATED REVENUE	\$54,681,692	\$86,070,117	\$59,941	\$86,130,058
CONTRACTED PROGRAM FUND - APPROPRIATIONS					
5100 100	BASIC (FEFP K-12) SALARIES	1,442,309	10,470,720	18,095	10,488,815
5100 200	EMPLOYEE BENEFITS	420,206	2,759,379	(1,000)	2,758,379
5100 300	PURCHASED SERVICES	2,896,676	3,028,843	(2,635)	3,026,208
5100 500	MATERIALS & SUPPLIES	5,067,333	5,256,403	46,551	5,302,954
5100 600	CAPITAL EXPENDITURES	1,561,017	2,023,281	(13,146)	2,010,135
5100 700	OTHER EXPENSE	7,160	5,604	0	5,604
	TOTAL BASIC (FEFP K-12)	\$11,394,701	\$23,544,230	\$47,865	\$23,592,095
5200 100	EXCEPTIONAL SALARIES	9,297,837	9,341,421	0	9,341,421
5200 200	EMPLOYEE BENEFITS	3,589,154	3,338,081	0	3,338,081
5200 300	PURCHASED SERVICES	348,401	307,891	(4,800)	303,091
5200 500	MATERIALS & SUPPLIES	114,430	107,123	(1,021)	106,102
5200 600	CAPITAL EXPENDITURES	210,067	228,307	(540)	227,767
	TOTAL EXCEPTIONAL	\$13,559,889	\$13,322,823	(\$6,361)	\$13,316,462
5300 100	CAREER EDUCATION SALARIES	52,820	307,948	(260)	307,688
5300 200	EMPLOYEE BENEFITS	12,037	61,739	315	62,054
5300 300	PURCHASED SERVICES	39,078	416,782	(1,334)	415,448
5300 500	MATERIALS & SUPPLIES	14,360	263,788	575	264,363
5300 600	CAPITAL EXPENDITURES	3,275	201,261	1,216	202,477
5300 700	OTHER EXPENSE	0	145,399	(457)	144,942
	TOTAL CAREER EDUCATION	\$121,570	\$1,396,917	\$55	\$1,396,972
5400 100	ADULT GENERAL SALARIES	200,812	124,156	0	124,156
5400 200	EMPLOYEE BENEFITS	39,190	23,639	0	23,639
5400 300	PURCHASED SERVICES	81,080	95,606	0	95,606
5400 500	MATERIALS & SUPPLIES	171,946	132,942	877	133,819
5400 600	CAPITAL EXPENDITURES	387,178	498,086	(702)	497,384
5400 700	OTHER EXPENSE	800	800	0	800
	TOTAL ADULT GENERAL	\$881,006	\$875,229	\$175	\$875,404
5500 100	PRE KINDERGARTEN SALARIES	0	158,419	0	158,419
5500 200	EMPLOYEE BENEFITS	0	94,192	0	94,192
	TOTAL PRE KINDERGARTEN	\$0	\$252,611	\$0	\$252,611
	SUBTOTAL - INSTRUCTIONAL SERVICES	\$25,957,166	\$39,391,810	\$41,734	\$39,433,544
6110 100	ATTENDANCE & SOCIAL WORK SALARIES	1,509,137	1,842,818	0	1,842,818
6110 200	EMPLOYEE BENEFITS	516,532	628,956	0	628,956
6110 300	PURCHASED SERVICES	7,783	28,370	0	28,370
6110 500	MATERIALS & SUPPLIES	0	22,594	0	22,594
6110 600	CAPITAL EXPENDITURES	0	11,745	0	11,745
	TOTAL ATTENDANCE & SOCIAL WORK	\$2,033,452	\$2,534,483	\$0	\$2,534,483

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
CONTRACTED PROGRAM FUND - APPROPRIATIONS						
		GUIDANCE SERVICES				
6120	100	SALARIES	102,272	157,362	0	157,362
6120	200	EMPLOYEE BENEFITS	28,265	46,512	0	46,512
	TOTAL	GUIDANCE SERVICES	\$130,537	\$203,874	\$0	\$203,874
		HEALTH SERVICES				
6130	100	SALARIES	42,000	42,000	0	42,000
6130	200	EMPLOYEE BENEFITS	6,280	6,280	0	6,280
6130	300	PURCHASED SERVICES	640	640	0	640
	TOTAL	HEALTH SERVICES	\$48,920	\$48,920	\$0	\$48,920
		PSYCHOLOGICAL SERVICES				
6140	100	SALARIES	2,196,269	2,298,571	0	2,298,571
6140	200	EMPLOYEE BENEFITS	722,002	755,125	0	755,125
	TOTAL	PSYCHOLOGICAL SERVICES	\$2,918,271	\$3,053,696	\$0	\$3,053,696
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	0	146,555	0	146,555
6150	200	EMPLOYEE BENEFITS	0	45,683	(994)	44,689
6150	300	PURCHASED SERVICES	33,469	173,550	556	174,106
6150	500	MATERIALS & SUPPLIES	188,211	188,233	7,065	195,298
6150	600	CAPITAL OUTLAY	2,000	5,823	0	5,823
	TOTAL	PARENTAL INVOLVEMENT	\$223,680	\$559,844	\$6,627	\$566,471
		OTHER STUDENT SUPPORT SERVICES				
6190	100	SALARIES	2,920,646	2,961,336	(12,967)	2,948,369
6190	200	EMPLOYEE BENEFITS	839,833	858,222	(265)	857,957
6190	300	PURCHASED SERVICES	19,182	19,182	0	19,182
	TOTAL	OTHER STUDENT SUPPORT SERVICES	\$3,779,661	\$3,838,740	(\$13,232)	\$3,825,508
	SUBTOTAL - STUDENT SUPPORT SERVICES		\$9,134,521	\$10,239,557	(\$6,605)	\$10,232,952
		INSTRUCTIONAL MEDIA SERVICES				
6200	600	CAPITAL OUTLAY	0	3,481	0	3,481
	TOTAL	INSTRUCTIONAL MEDIA SERVICES	\$0	\$3,481	\$0	\$3,481
		INSTRUCTION & CURRICULUM DVLP SVCS				
6300	100	SALARIES	4,878,999	7,571,670	(193,448)	7,378,222
6300	200	EMPLOYEE BENEFITS	1,360,021	2,091,312	(62,198)	2,029,114
6300	300	PURCHASED SERVICES	607,071	1,011,402	262	1,011,664
6300	400	ENERGY	1,000	1,000	0	1,000
6300	500	MATERIALS & SUPPLIES	254,193	290,324	25,465	315,789
6300	600	CAPITAL EXPENDITURES	57,859	268,315	(12,221)	256,094
6300	700	OTHER EXPENSE	28,995	25,320	0	25,320
	TOTAL	INSTRUCTION & CURRICULUM DVLP SVCS	\$7,188,138	\$11,259,343	(\$242,140)	\$11,017,203
		INSTRUCTIONAL STAFF TRAINING SERVICES				
6400	100	SALARIES	1,127,097	7,006,150	(16,058)	6,990,092
6400	200	EMPLOYEE BENEFITS	203,656	1,934,775	(64,953)	1,869,822
6400	300	PURCHASED SERVICES	1,457,361	2,873,070	11,841	2,884,911
6400	500	MATERIALS & SUPPLIES	1,590,425	942,912	(75,196)	867,716
6400	600	CAPITAL EXPENDITURES	183,381	222,509	7,815	230,324
6400	700	OTHER EXPENSE	865	865	0	865
	TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	\$4,562,785	\$12,980,281	(\$136,551)	\$12,843,730
		INSTRUCTION RELATED TECHNOLOGY				
6500	100	SALARIES	95,310	576,650	0	576,650
6500	200	EMPLOYEE BENEFITS	32,784	210,209	0	210,209
6500	300	PURCHASED SERVICES	6,000	6,600	0	6,600
	TOTAL	INSTRUCTION RELATED TECHNOLOGY	\$134,094	\$793,459	\$0	\$793,459
	SUBTOTAL - STUDENT & INSTRUCTIONAL SUPPORT SVCS		\$21,019,538	\$35,276,121	(\$385,296)	\$34,890,825
		SCHOOL BOARD				
7100	300	PURCHASED SERVICES	\$750	\$0	0	\$0
	TOTAL	SCHOOL BOARD	\$750	\$0	\$0	\$0
		GENERAL ADMINISTRATION				
7200	100	SALARIES	21,441	21,441	(21,441)	0
7200	200	EMPLOYEE BENEFITS	3,559	3,559	(3,559)	0
7200	500	MATERIALS & SUPPLIES	500	500	(500)	0
7200	700	OTHER EXPENSE	1,589,514	2,983,383	(1,515)	2,981,868
	TOTAL	GENERAL ADMINISTRATION	\$1,615,014	\$3,008,883	(\$27,015)	\$2,981,868

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
CONTRACTED PROGRAM FUND - APPROPRIATIONS					
SCHOOL ADMINISTRATION					
7300 100	SALARIES	27,000	27,000	(27,000)	0
7300 200	EMPLOYEE BENEFITS	4,026	4,026	(4,026)	0
7300 300	PURCHASED SERVICES	1,035	17,786	0	17,786
7300 600	CAPITAL EXPENDITURES	18,714	20,214	0	20,214
TOTAL	SCHOOL ADMINISTRATION	\$50,775	\$69,026	(\$31,026)	\$38,000
FISCAL SERVICES					
7500 100	SALARIES	33,928	33,928	0	33,928
7500 200	EMPLOYEE BENEFITS	14,059	14,059	0	14,059
TOTAL	FISCAL SERVICES	\$47,987	\$47,987	\$0	\$47,987
PLANNING, RESEARCH, DEVELOPMENT & EVAL					
7710 300	PURCHASED SERVICES	37,500	37,500	(7,500)	30,000
7710 500	MATERIALS & SUPPLIES	3,500	3,500	(3,500)	0
7710 600	CAPITAL OUTLAY	140,400	215,400	459,000	674,400
TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	\$181,400	\$256,400	\$448,000	\$704,400
PERSONNEL SERVICES					
7730 100	SALARIES	0	1,822,879	0	1,822,879
7730 200	EMPLOYEE BENEFITS	0	172,027	0	172,027
7730 300	PURCHASED SERVICES	24,100	31,479	0	31,479
7730 700	OTHER EXPENSE	11,300	91,821	0	91,821
TOTAL	PERSONNEL SERVICES	\$35,400	\$2,118,206	\$0	\$2,118,206
OTHER CENTRAL SERVICES					
7790 100	SALARIES	0	17,912	0	17,912
7790 200	EMPLOYEE BENEFITS	0	7,473	0	7,473
TOTAL	OTHER CENTRAL SERVICES	\$0	\$25,385	\$0	\$25,385
STUDENT TRANSPORTATION					
7800 300	PURCHASED SERVICES	27,303	160,951	423	161,374
7800 400	ENERGY SERVICES	111,611	1,310	0	1,310
TOTAL	STUDENT TRANSPORTATION	\$138,914	\$162,261	\$423	\$162,684
OPERATION OF PLANT					
7900 100	SALARIES	0	53,204	(968)	52,236
7900 200	EMPLOYEE BENEFITS	0	14,364	(165)	14,199
7900 300	PURCHASED SERVICES	67,741	67,658	0	67,658
7900 400	ENERGY SERVICES	15,148	15,148	0	15,148
TOTAL	OPERATION OF PLANT	\$82,889	\$150,374	(\$1,133)	\$149,241
<i>SUBTOTAL - GEN SUPPORT SERVICES</i>		\$2,153,129	\$5,838,522	\$389,249	\$6,227,771
ADMIN TECHNOLOGY SERVICES					
8200 100	SALARIES	0	8,359	0	8,359
8200 200	EMPLOYEE BENEFITS	0	3,446	0	3,446
TOTAL	ADMIN TECHNOLOGY SERVICES	\$0	\$11,805	\$0	\$11,805
<i>SUBTOTAL - MAINT OF PLNT / ADMIN TECH SVS</i>		\$0	\$11,805	\$0	\$11,805
COMMUNITY SERVICES					
9100 300	PURCHASED SERVICES	1,000	1,000	0	1,000
9100 500	MATERIALS & SUPPLIES	412,993	412,993	0	412,993
9100 600	CAPITAL EXPENDITURES	7,658	7,658	14,314	21,972
9100 700	OTHER EXPENSE	5,130,208	5,130,208	(60)	5,130,148
TOTAL	COMMUNITY SERVICES	\$5,551,859	\$5,551,859	\$14,254	\$5,566,113
TOTAL	APPROPRIATIONS	\$54,681,692	\$86,070,117	\$59,941	\$86,130,058

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
AMERICAN RECOVERY AND REINVESTMENT ACT - RACE TO THE TOP - REVENUE					
3214 000	FEDERAL THRU STATE RACE TO THE TOP	480,171	480,171	0	480,171
	TOTAL FEDERAL THRU STATE	\$480,171	\$480,171	\$0	\$480,171
	TOTAL ESTIMATED REVENUE	\$480,171	\$480,171	\$0	\$480,171
AMERICAN RECOVERY & REINVESTMENT ACT - RACE TO THE TOP - APPROPRIATIONS					
5100 500	BASIC (FEFP K-12) MATERIALS & SUPPLIES	23,361	23,361	(20,000)	3,361
5100 600	CAPITAL EXPENDITURES	8,460	8,460	0	8,460
	TOTAL BASIC (FEFP K-12)	\$31,821	\$31,821	(\$20,000)	\$11,821
6300 100	INSTRUCTION & CURRICULUM DVLP SVCS SALARIES	15,000	15,000	(15,000)	0
6300 200	EMPLOYEE BENEFITS	5,024	5,024	0	5,024
6300 300	PURCHASED SERVICES	126,196	126,196	0	126,196
6300 500	MATERIALS & SUPPLIES	217,962	217,962	(50,000)	167,962
6300 600	CAPITAL EXPENDITURES	12,200	12,200	0	12,200
	TOTAL INSTRUCTION & CURRICULUM DVLP SVCS	\$376,382	\$376,382	(\$65,000)	\$311,382
6400 100	INSTRUCTIONAL STAFF TRAINING SERVICES SALARIES	47,959	47,959	82,000	129,959
6400 200	EMPLOYEE BENEFITS	14,300	14,300	0	14,300
	TOTAL INSTRUCTIONAL STAFF TRAINING SERVICES	\$62,259	\$62,259	\$82,000	\$144,259
7200 700	GENERAL ADMINISTRATION OTHER EXPENSE	9,709	9,709	3,000	12,709
	TOTAL GENERAL ADMINISTRATION	\$9,709	\$9,709	\$3,000	\$12,709
	TOTAL APPROPRIATIONS	\$480,171	\$480,171	\$0	\$480,171

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
FOOD SERVICE FUND - ESTIMATED REVENUE					
3261	000	FEDERAL THRU STATE			
		SCHL LUNCH REIMBURSEMENT	26,005,067	25,289,928	0
3262	000	SCH BRKFST REIMBURSEMENT	9,220,649	8,102,652	0
3263	000	AFTERSCHOOL SNACK REIMBURSEMENT	856,922	856,922	0
3264	000	CHILD CARE FOOD PROGRAM	1,019,532	1,019,532	0
3265	000	USDA DONATED COMMODITIES	3,068,809	3,068,809	0
3266	000	CASH IN LIEU OF DONATED FOOD	83,832	83,832	0
3267	000	SUMMER FOOD SERVICE PROGRAM	1,956,508	1,956,508	0
3291	000	SCHOOL DINNER REIMBURSEMENT	1,243,350	0	0
TOTAL		FEDERAL THRU STATE	\$43,454,669	\$40,378,183	\$0
STATE SOURCES					
3337	000	SCHOOL BREAKFAST SUPPLEMENT	258,751	258,751	0
3338	000	SCHOOL LUNCH SUPPLEMENT	306,785	306,785	0
3399	000	OTHER MISCELLANEOUS	101,310	101,310	0
TOTAL		STATE SOURCES	\$666,846	\$666,846	\$0
LOCAL SOURCES					
3451	000	STUDENT LUNCHES	3,783,518	3,783,518	0
3453	000	ADULT BREAKFAST/LUNCHES	206,793	206,793	0
3454	000	STUDENT AND ADULT AL A CART	3,493,065	3,493,065	0
3455	000	STUDENT SNACKS	65,325	65,325	0
3456	000	OTHER FOOD SALES	34,010	34,010	0
3490	000	MISC LOCAL SOURCES	575,239	575,239	0
TOTAL		LOCAL SOURCES	\$8,157,950	\$8,157,950	\$0
TOTAL		ESTIMATED REVENUE	\$52,279,465	\$49,202,979	\$0
FUND BALANCE					
RESTRICTED					
TOTAL		BEGINNING FUND BALANCE	(4,766,409)	(4,766,409)	0
TOTAL		ESTIMATED REVENUE AND FUND BALANCE	\$47,513,056	\$44,436,570	\$0
FOOD SERVICE FUND - APPROPRIATIONS					
FOOD SERVICE					
7600	100	SALARIES	16,170,034	16,270,034	0
7600	200	EMPLOYEE BENEFITS	5,792,669	5,792,669	0
7600	300	PURCHASED SERVICES	2,149,954	2,148,296	76,827
7600	400	ENERGY SERVICES	833,505	833,505	104,883
7600	500	MATERIALS & SUPPLIES	21,089,088	21,089,088	(186,166)
7600	600	CAPITAL EXPENDITURES	1,271,964	1,273,622	148
7600	700	OTHER EXPENSE	205,550	205,550	4,308
TOTAL		FOOD SERVICE	\$47,512,764	\$47,612,764	\$0
TOTAL		APPROPRIATIONS	\$47,512,764	\$47,612,764	\$0
FUND BALANCE					
2768	090	BUDGET FUND BALANCE-END RESTRICTED	292	(3,176,194)	0
TOTAL		ENDING FUND BALANCE	\$292	(\$3,176,194)	\$0
TOTAL		APPROPRIATIONS & FD BALANCE	\$47,513,056	\$44,436,570	\$0

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
<u>INTERNAL SERVICE FUND - ESTIMATED REVENUE</u>					
3484	020 LOCAL SOURCES PREMIUM REVENUE (WC)	5,000,000	5,000,000	0	5,000,000
	TOTAL LOCAL SOURCES	\$5,000,000	\$5,000,000	\$0	\$5,000,000
	TOTAL ESTIMATED REVENUE	\$5,000,000	\$5,000,000	\$0	\$5,000,000
2780	BUDGET FUND BALANCE-BEGIN RESTRICTED	653,030	653,030	0	653,030
	TOTAL BEGINNING FUND BALANCE	\$653,030	\$653,030	\$0	\$653,030
	TOTAL ESTIMATED REVENUE AND FUND BALANCE	\$5,653,030	\$5,653,030	\$0	\$5,653,030
<u>INTERNAL SERVICE FUND - APPROPRIATIONS</u>					
7100	700 SCHOOL BOARD OTHER EXPENSE(Workers Compensation)	5,000,000	5,000,000	0	5,000,000
	TOTAL SCHOOL BOARD	\$5,000,000	\$5,000,000	\$0	\$5,000,000
	TOTAL APPROPRIATIONS	\$5,000,000	\$5,000,000	\$0	\$5,000,000
2768	FUND BALANCE RESTRICTED	653,030	653,030	0	653,030
	TOTAL ENDING FUND BALANCE	\$653,030	\$653,030	\$0	\$653,030
	TOTAL APPROPRIATIONS & FD BALANCE	\$5,653,030	\$5,653,030	\$0	\$5,653,030

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 8	Increase/ (Decrease)	BUDGET AMENDMENT No. 9
<u>SELF-INSURED HEALTH INSURANCE - ESTIMATED REVENUE</u>					
	LOCAL SOURCES				
3431	INTEREST ON INVESTMENTS	0	22,164	0	22,164
3433	NET INC/DEC FAIR VALUE INVEST	0	(2,280)	0	(2,280)
3484	020 PREMIUM REVENUE	0	47,016,378	11,586,676	58,603,054
	TOTAL LOCAL SOURCES	\$0	\$47,036,262	\$11,586,676	\$58,622,938
	TOTAL ESTIMATED REVENUE	\$0	\$47,036,262	\$11,586,676	\$58,622,938
2780	BUDGET FUND BALANCE-BEGIN RESTRICTED	0	0	0	0
	TOTAL BEGINNING FUND BALANCE	\$0	\$0	\$0	\$0
	TOTAL ESTIMATED REVENUE AND FUND BALANCE	\$0	\$47,036,262	\$11,586,676	\$58,622,938
<u>SELF-INSURED HEALTH INSURANCE - APPROPRIATIONS</u>					
	INTERNAL SERVICES				
7760	200 EMPLOYEE BENEFITS	0	29,666,879	10,926,676	40,593,555
	TOTAL OTHER INTERNAL SERVICES	\$0	\$29,666,879	\$10,926,676	\$40,593,555
	TOTAL APPROPRIATIONS	\$0	\$29,666,879	\$10,926,676	\$40,593,555
2768	FUND BALANCE RESTRICTED	0	17,369,383	660,000	18,029,383
	TOTAL ENDING FUND BALANCE	\$0	\$17,369,383	\$660,000	\$18,029,383
	TOTAL APPROPRIATIONS & FD BALANCE	\$0	\$47,036,262	\$11,586,676	\$58,622,938

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

<u>FUNC- OBJECT</u> <u>TION</u>	<u>DESCRIPTION</u>	<u>Original</u> <u>Budget</u> <u>9/8/2015</u>	<u>BUDGET</u> <u>AMENDMENT</u> <u>No. 8</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>BUDGET</u> <u>AMENDMENT</u> <u>No. 9</u>	
<u>PERMANENT FUND - ESTIMATED REVENUE</u>						
2800	000	FUND BALANCE BUDGET FUND BALANCE- BEGIN NON-SPENDABLE	150,412	150,412	0	150,412
TOTAL		BEGINNING FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
TOTAL		FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
TOTAL		ESTIMATED REVENUE AND FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
<u>PERMANENT FUND - APPROPRIATIONS</u>						
2768	000	FUND BALANCE BUDGET FUND BALANCE- END NON-SPENDABLE	150,412	150,412	0	150,412
TOTAL		ENDING FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
TOTAL		ESTIMATED APPROPRIATIONS AND FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412

Attachment: Budget Amendment No. 9 (May 2016) (5877 : Budget Amendment No. 9 (May 2016))

SCHEDULED

REQUEST FOR APPROVAL (ID # 5878)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Financial Statements for the Month Ending May 31, 2016

BACKGROUND:

The Financial Statements are a summary of the financial condition and financial activities of the school board. These statements provide a district-wide view of financial operations.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the Financial Statements.
2. Do not approve the Financial Statements.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The financial records and accounts of the school board are maintained under the direction of the superintendent with approval of the board.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCE:

Catherine N. Davidson, CPA, Director of Accounting

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Financial Statements (May 2016) (PDF)

PINELLAS COUNTY SCHOOLS

OPERATING SUMMARY BY FUNCTION

For the Month Ending May 31, 2016

11.15.a

BUDGET

2015-2016

Account Number	Description	Original 15-16 Budget*	Amended 05-16 Budg Amend No 9	Year to Date Rev/Expend	Encumbrances	Budget Balances
<u>REVENUES</u>						
100	FEDERAL	\$320,000	\$320,000	\$314,748	---	\$5,252
200	FEDERAL THROUGH STATE	\$3,300,000	6,123,899	2,871,119	---	3,252,779
300	STATE	\$367,139,977	362,446,473	332,423,685	---	30,022,788
400	LOCAL	\$437,369,056	442,960,908	431,458,058	---	11,502,850
700	NON REVENUE SOURCES	\$33,100,000	33,940,695	1,015,521	---	32,925,174
	NON-SPENDABLE	\$5,378,285	\$5,378,285			5,378,285
	RESTRICTED	\$25,834,547	\$25,834,547			25,834,547
	ASSIGNED	\$22,827,700	\$22,827,700			22,827,700
	UNASSIGNED	\$7,230,435	\$7,230,435			7,230,435
TOTAL REVENUE AND FUND BALANCE		\$902,500,000	\$907,062,942	\$768,083,132	---	\$138,979,810
<u>EXPENDITURES</u>						
5000	INSTRUCTIONAL SERVICES	\$550,950,736	\$564,056,123	\$510,006,108	\$4,890,128	\$49,159,886
6100	PUPIL SERVICES	\$31,845,183	\$32,981,602	29,457,701	85,728	3,438,173
6200	INSTRUCTIONAL MEDIA	\$6,363,519	\$6,373,605	5,646,222	64,742	662,642
6300	INSTR & CURRIC DEVELOPMENT	\$10,926,087	\$11,666,748	10,135,939	42,560	1,488,250
6400	INSTRUCTIONAL STAFF DEVELOP	\$12,559,080	\$12,816,406	9,596,961	453,283	2,766,162
6500	INSTRUCTIONAL TECHNOLOGY	\$6,150,754	\$6,163,496	6,747,402	0	(583,906)
7100	BOARD OF EDUCATION	\$1,973,426	\$2,032,207	2,005,369	5,989	20,849
7200	GENERAL ADMINISTRATION	\$2,536,136	\$2,502,828	2,488,017	63,612	(48,802)
7300	SCHOOL ADMINISTRATION	\$55,182,266	\$55,732,645	49,602,515	347,410	5,782,721
7400	FACILITIES ACQ & CONSTRUCTION	\$1,109,947	\$929,746	2,621,804	54,656	(1,746,714)
7500	FISCAL SERVICES	\$4,388,435	\$4,484,881	3,524,269	94,244	866,368
7600	FOOD SERVICES	\$282,807	\$282,807	417,996	0	(135,189)
7700	CENTRAL SERVICES	\$12,192,953	\$12,608,227	10,897,850	523,589	1,186,788
7800	TRANSPORTATION	\$33,527,193	\$34,028,899	27,550,654	35,875	6,442,370
7900	OPERATION OF PLANT	\$74,380,680	\$75,674,787	69,447,766	300,504	5,926,518
8100	MAINTENANCE OF PLANT	\$21,784,690	\$22,021,365	19,303,917	1,533,970	1,183,478
8200	ADMINISTRATIVE TECHNOLOGY	\$4,789,907	\$5,207,933	4,737,834	121,783	348,315
9100	COMMUNITY SERVICES	\$788,701	\$917,336	691,064	4,854	221,418
9200	DEBT SERVICE	\$67,500	\$67,090	0	0	67,090
9700	TRANSFERS	\$0	\$0	0	0	0
	<i>Totals: Appopr., Expend. & Encumb.</i>	\$831,800,000	\$850,548,731	\$764,879,388	\$8,622,927	\$77,046,416
	NON-SPENDABLE	3,000,000	3,000,000			\$3,000,000
	RESTRICTED	23,200,000	19,054,546			\$19,054,546
	ASSIGNED	23,000,000	23,000,000			\$23,000,000
	UNASSIGNED	21,500,000	11,459,665			\$11,459,665
TOTAL EXPENDITURES AND FUND BALANCE		\$902,500,000	\$907,062,942	\$764,879,388	\$8,622,927	\$133,560,627

EXCESS OF REVENUES OVER EXPENDITURES

\$3,203,744

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (May 2016) (5878 : Financial Statements (May 2016))

PINELLAS COUNTY SCHOOLS

OPERATING SUMMARY BY OBJECT

For the Month Ending May 31, 2016

11.15.a

BUDGET
2015-2016

Account Number	Description	Original 15-16 Budget*	Amended 05-16 Budg Amend No 9	Year to Date Rev/Expend	Encumbrances	Budget Balances
<i>REVENUES</i>						
100	FEDERAL	\$320,000	\$320,000	\$314,748	---	\$5,252
200	FEDERAL THROUGH STATE	3,300,000	6,123,899	2,871,119	---	3,252,779
300	STATE	367,139,977	362,446,473	332,423,685	---	30,022,788
400	LOCAL	437,369,056	442,960,908	431,458,058	---	11,502,850
700	NON REVENUE SOURCES	33,100,000	33,940,695	1,015,521	---	32,925,174
	NON-SPENDABLE	5,378,285	5,378,285			5,378,285
	RESTRICTED	25,834,547	25,834,547			25,834,547
	ASSIGNED	22,827,700	22,827,700			22,827,700
	UNASSIGNED	7,230,435	7,230,435			7,230,435
TOTAL REVENUE AND FUND BALANCE		<u>\$902,500,000</u>	<u>\$907,062,942</u>	<u>\$768,083,132</u>	<u>---</u>	<u>\$138,979,810</u>
<i>EXPENDITURES</i>						
100	SALARIES	\$522,571,046	\$524,836,343	\$483,361,161	\$0	\$41,475,181
200	EMPLOYEE BENEFITS	\$160,776,516	162,555,819	149,939,546	0	12,616,273
300	PURCHASED SERVICES	\$76,187,119	87,291,765	71,981,649	4,775,612	10,534,505
400	ENERGY SERVICES	\$27,470,554	27,534,540	23,454,788	0	4,079,752
500	MATERIALS AND SUPPLIES	\$24,468,994	20,866,380	19,892,263	2,165,365	(1,191,248)
600	EQUIPMENT OTHER EXPENSES	\$14,768,064	21,693,327	11,830,275	1,555,271	8,307,781
700	OTHER EXPENSES	\$5,557,708	5,770,558	4,419,706	126,679	1,224,173
900	TRANSFERS	\$0	0	0		0
	<i>Totals: Appropri., Expend. & Encumb.</i>	<u>\$831,800,000</u>	<u>\$850,548,731</u>	<u>\$764,879,388</u>	<u>\$8,622,927</u>	<u>\$77,046,416</u>
	NON-SPENDABLE	3,000,000	3,000,000			3,000,000
	RESTRICTED	23,200,000	19,054,546			19,054,546
	ASSIGNED	23,000,000	23,000,000			23,000,000
	UNASSIGNED	21,500,000	11,459,665			11,459,665
TOTAL EXPENDITURES AND FUND BALANCE		<u>\$902,500,000</u>	<u>\$907,062,942</u>	<u>\$764,879,388</u>	<u>\$8,622,927</u>	<u>\$133,560,627</u>
EXCESS OF REVENUES OVER EXPENDITURES				<u>\$3,203,744</u>		

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (May 2016) (5878 : Financial Statements (May 2016))

PINELLAS COUNTY SCHOOLS

FOOD SERVICE SUMMARY

For the Month Ending May 31, 2016

BUDGET
2015-2016

Account Number	Description	Original 15-16 Budget*	Amended 05-16 Budg Amend No 9	Year to Date Rev/Expend	Encumbrances	Budget Balances
REVENUES						
100	FEDERAL				---	\$0
200	FEDERAL THROUGH STATE	43,454,669	40,378,183	41,333,444	---	(955,261)
300	STATE	666,846	666,846	883,038	---	(216,192)
400	LOCAL	8,157,950	8,157,950	7,491,675	---	666,275
700	NON REVENUE SOURCES				---	0
	NON-SPENDABLE					0
	RESTRICTED	(4,766,409)	(4,766,409)			(4,766,409)
	TOTAL ESTIMATED REVENUE				---	0
	AND FUND BALANCE	<u>\$47,513,056</u>	<u>\$44,436,570</u>	<u>\$49,708,157</u>	---	<u>(\$5,271,587)</u>
EXPENDITURES						
100	SALARIES	\$16,170,034	\$16,270,034	15,020,257	\$0	\$1,249,777
200	EMPLOYEE BENEFITS	5,792,669	5,792,669	4,929,391	0	863,278
300	PURCHASED SERVICES	2,149,954	2,149,954	1,752,612	371,349	25,994
400	ENERGY SERVICES	833,505	833,505	944,691	0	(111,186)
500	MATERIALS AND SUPPLIES	21,089,088	21,089,088	21,614,692	183,861	(709,464)
600	EQUIPMENT OTHER EXPENSES	1,271,964	1,271,964	903,923	208,419	159,623
700	OTHER EXPENSES	205,550	205,550	151,140	0	54,410
900	TRANSFERS					0
	<i>Totals: Appropri., Expend. & Encumb.</i>	<u>\$47,512,764</u>	<u>\$47,612,764</u>	<u>\$45,316,706</u>	<u>\$763,628</u>	<u>\$1,532,430</u>
	NONSPENDABLE					0
	RESTRICTED	292	(3,176,194)			(3,176,194)
	TOTAL EXPENDITURES					
	AND FUND BALANCE	<u>\$47,513,056</u>	<u>\$44,436,570</u>	<u>\$45,316,706</u>	<u>\$763,628</u>	<u>(\$1,643,764)</u>
EXCESS OF REVENUES OVER EXPENDITURES				<u>\$4,391,451</u>		

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

PINELLAS COUNTY SCHOOLS

FINANCIAL SUMMARY - ALL FUNDS

For the Month Ending May 31, 2016

	2015-2016 Original Budget*	2015-2016 Amended Budget Budg Amend No 9	Year-to-Date Expenditures	Percent of Budget Expended	Percent of Approp. Expended	Encumbrances	Budget Balance	Percent of Budget Remaining
Operating	\$902,500,000	\$907,062,942	\$764,879,388	84.3%	89.9%	\$8,622,927	\$133,560,627	14.7%
Debt Service	5,086,764	5,127,321	0	0.0%	0.0%	0	\$5,127,321	100.0%
Capital Outlay	244,865,604	245,713,826	76,600,045	31.2%	35.3%	40,759,764	\$128,354,017	52.2%
School Food Service	47,513,056	44,436,570	45,316,706	102.0%	95.2%	763,628	(\$1,643,764)	-3.7%
Contracted Programs	54,681,692	86,130,058	59,919,445	69.6%	69.6%	2,706,185	\$23,504,428	27.3%
Self Insured Health Insurance		58,622,938	40,593,556	69.2%	1014.8%	0	\$18,029,383	
ARRA Race to the Top	480,171	480,171	468,367	97.5%	11.7%	0	\$11,803	2.5%
Worker's Compensation	4,692,015	4,692,015	404,987	8.6%	10.1%	0	\$4,287,028	91.4%
Liability Insurance	961,015	961,015	133,570	13.9%	13.4%	0	\$827,445	86.1%
Permanent Fund	150,412	150,412	0	0.0%	0.0%	0	\$150,412	100.0%
Totals- All Funds	1,260,930,729	\$1,353,377,269	\$988,316,064	73.0%	79.6%	\$52,852,504	\$312,208,700	23.1%

*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

PINELLAS COUNTY SCHOOLS

COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS

For the Month Ending May 31, 2016

ASSETS AND OTHER DEBITS

CASH	\$2,963,230
INVESTMENTS	380,973,142
TAXES RECEIVABLE	0
RECEIVABLES	6,011,076
ALLOWANCE FOR DOUBTFUL ACCOUNTS	
DUE FROM OTHERS	27,285,439
DEPOSITS RECEIVABLE	0
INVENTORY	4,276,752
PREPAID EXPENSES/ACCRUED INTEREST	387,649
LAND	130,828,015
BUILDINGS/FIXED EQUIPMENT	2,324,006,056
FURNITURE, FIXTURES & EQUIPMENT	144,034,529
VEHICLES	55,528,596
CONSTRUCTION IN PROGRESS	62,629,864
CAPITAL LEASES	52,846,795
COMPENSATED ABSENCES	88,925,215
OTHER AMOUNTS TO BE PROVIDED	<u>25,103,899</u>
TOTAL ASSETS AND OTHER DEBITS	<u>\$3,305,800,258</u>
ESTIMATED REVENUE	\$1,144,353,136
ENCUMBRANCES	52,852,504
EXPENDITURES	<u>988,316,064</u>
GRAND TOTAL	<u><u>\$5,491,321,962</u></u>

LIABILITIES, DEFERRED INFLOWS, AND FUND EQUITIES

WAGES PAYABLE	\$0
PAYROLL DEDUCTIONS PAYABLE	56,159,839
ACCOUNTS PAYABLE	
CONSTRUCTION CONTRACTS PAYABLE	0
DUE TO OTHERS	16,188,671
RETAINAGE PAYABLE	3,700,062
ACCRUED INTEREST PAYABLE	0
MATURED BONDS & INTEREST PAYABLE	884
DEPOSITS AND SALES TAX PAYABLE	17,983
BONDS PAYABLE & NOTES PAYABLE	106,056,399
CAPITAL LEASE OBLIG. & JUDGEMENTS	9,047,500
ESTIMATED LIABILITY - LONG TERM CLAIM	9,874,711
UNEARNED REVENUE	720,622
COMPENSATED ABSENCES	88,925,215
TOTAL LIABILITIES	<u>\$290,691,885</u>
DEFERRED REVENUE - UNAVAILABLE	129,544
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>\$129,544</u>
INVESTMENT IN FIXED ASSETS	\$2,769,873,855
RESERVE FOR ENCUMBRANCES	52,852,504
OTHER DESIGNATED BALANCES	42,600,558
OTHER UNDESIGNATED BALANCES	(3,176,194)
NON-SPENDABLE (OPERATING)	3,000,000
RESTRICTED (OPERATING)	19,054,546
ASSIGNED (OPERATING)	23,000,000
UNASSIGNED (OPERATING)	11,459,665
TOTAL FUNDS EQUITIES	<u>\$2,918,664,934</u>
TOTAL LIABILITIES, DEFERRED INFLOWS	
OF RESOURCES AND FUND EQUITIES	<u>\$3,209,486,363</u>
APPROPRIATIONS	
REVENUE	<u>\$1,241,437,334</u>
	<u>1,040,398,265</u>
GRAND TOTAL	<u><u>\$5,491,321,962</u></u>

SCHEDULED

REQUEST FOR APPROVAL (ID # 5879)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Acceptance of the Audit Report of the Financial Statements and the Investment Portfolio Financial Statements for Fiscal Year Ended June 30, 2015 Prepared by Carr, Riggs & Ingram

BACKGROUND:

Carr, Riggs & Ingram conducted the annual financial audit for the 2014/2015 fiscal year. The objective of their financial audit is to express an opinion about whether the financial statements are fairly presented, in all material aspects, in conformity with generally accepted accounting principles. The objective also includes reporting on:

- (a) The board's internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, and any noncompliance which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- (b) The board's internal control related to major programs and an opinion [*or disclaimer of opinion*] on whether the Board has complied with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

Specifically, the auditors reviewed management controls over cash, capital outlay, budgets, student fees, salary overtime payments, expenditures, purchasing cards, and information technology. The audit contains comments and suggestions about the need for greater internal controls and mentions some specific areas of concern. All of these concerns have been addressed and most have been corrected, remedied, or are in the process of resolution.

This audit report concluded that the financial statements presented fairly the financial activities and condition of the school district and is attached.

Since the Managed Investment Program's (MIP) inception, the district has conducted an audit of the Investment Portfolio Financial Statements in addition to the annual district-wide audit. The MIP audit report for the fiscal year ending June 30, 2015 is included in the attachments.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Accept the Audit Report of the Financial Statements and the Investment Portfolio Financial Statements for Fiscal Year Ended June 30, 2015 Prepared by Carr, Riggs & Ingram.

2. Do not accept the Audit Report of the Financial Statements and the Investment Portfolio Financial Statements for Fiscal Year Ended June 30, 2015 Prepared by Carr, Riggs & Ingram.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Acceptance of the audit reports into the public records of the school board is in compliance with Florida Statute 11.45.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Catherine N. Davidson, CPA, Director of Accounting
Andy Jacobsen, Managing Officer, Cash & Investments

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Financial Statements Audit Report FY15 (PDF)
- Investment Portfolio Audit Report FY15 (PDF)

District School Board Of Pinellas County

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

June 30, 2015



CRI CARR
RIGGS &
INGRAM
CPAs and Advisors
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District School Board of Pinellas County
Table of Contents
June 30, 2015

REPORT	
Independent Auditors' Report	1
FINANCIAL STATEMENTS	
Management's Discussion and Analysis (required supplementary information)	4
Basic Financial Statements	
Government-Wide Financial Statements	
Statement of Net Position	15
Statement of Activities	16
Fund Financial Statements – Governmental Funds	
Balance Sheet	18
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	19
Statement of Revenues, Expenditures and Changes in Fund Balances	20
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	22
Proprietary Fund Financial Statements	
Statement of Net Position	23
Statement of Revenues, Expenses and Changes in Fund Net Position	24
Statement of Cash Flows	25
Fiduciary Fund Financial Statements	
Statement of Fiduciary Assets and Liabilities	26
Notes to Financial Statements	27
Required Supplemental Information (other than MD&A)	
Budgetary Comparison Schedule: General Fund	59

District School Board of Pinellas County
Table of Contents
June 30, 2015

Budgetary Comparison Schedule: Other Federal Programs	60
Schedule of Funding Progress for Other Postemployment Benefits	61
Schedule of Proportionate Share of Net Pension Liability – Florida (Last 10 fiscal years)	62
Schedule of Contributions – Florida Retirement System (Last 10 fiscal years)	63
Schedule of Proportionate Share of Net Pension Liability – Health Insurance Subsidy Program (Last 10 fiscal years)	64
Schedule of Contributions – Health Insurance Subsidy Program (Last 10 fiscal years)	65
OTHER INFORMATION	
Schedule of Expenditures of Federal Awards	66
Notes to Schedule of Expenditures of Federal Awards	68
COMPLIANCE SECTION	
Independent Auditors’ Report on Internal Control Over Financial Reporting and on Compliance And Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	69
Independent Auditors’ Report on Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with <i>OMB Circular A-133</i>	71
Schedule of Findings and Questioned Costs	74
Summary Schedule of Prior Audit Findings	78
Corrective Action Plan	80
Management Letter	81
Attestation Report on Compliance with Section 218.415 Florida Statues	83



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INDEPENDENT AUDITORS' REPORT

To the District School Board of Pinellas County
 and Dr. Michael Grego, Superintendent of Schools
 Largo, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the District School Board of Pinellas County (the "District") as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit all but one of the financial statements of the aggregate discretely presented component units, as described in Note 1 to the financial statements, which represent 96 percent, 79 percent, and 96 percent of the assets, net position, and revenues of the aggregate discretely presented component units' columns. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the aggregate discretely presented component units, is based solely on the reports of other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of

expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the reports of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information for the District School Board of Pinellas County, as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 1 to the financial statements, effective July 1, 2014, the District adopted the provisions of Governmental Accounting Standards Board ("GASB") Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

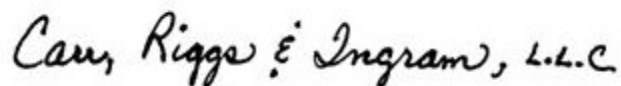
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards, is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 9, 2016 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida
March 9, 2016

Management's Discussion and Analysis

District School Board of Pinellas County Management's Discussion and Analysis

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Management of the District School Board of Pinellas County (the District) has prepared the following discussion and analysis to: (a) assist the reader in focusing on significant financial issues; (b) provide an overview and analysis of the District's financial activities, (c) identify changes in the District's financial position; (d) identify material deviations from the approved budget; and (e) highlight significant issues in individual funds.

Because the information contained in the Management's Discussion and Analysis (MD&A) report is intended to highlight significant transactions, events and conditions, it should be considered in conjunction with the District's financial statements contained in this document.

FINANCIAL HIGHLIGHTS

Key financial highlights for the 2014-15 fiscal year are as follows:

- In total, net position decreased \$3.7 million during the current fiscal year from operations. Unrestricted net position decreased \$355.3 million primarily due to a restatement of beginning net position.
- General revenues total \$954.1 million or 92.9 percent of all revenues. Program specific revenues in the form of charges for services, operating grants and contributions, and capital grants and contributions total \$73.2 million or 7.1 percent of all revenues.
- Governmental activities expenses total \$1 billion, which is a decrease of \$8.2 million from the prior year.
- Net capital assets increased by \$7.7 million from the prior year. This increase was mostly attributed to building additions and improvements.

OVERVIEW OF THE FINANCIAL STATEMENTS

The basic financial statements consist of three components:

- Government-wide financial statements ("District-wide")
- Fund financial statements
- Notes to the financial statements

In addition, this report presents certain required supplementary information, which includes this MD&A.

District School Board of Pinellas County Management’s Discussion and Analysis

The major features of the District’s financial statements, including the portion of the activities reported and the type of information contained, is shown in the following table.

MAJOR FEATURES OF THE DISTRICT-WIDE AND FUND FINANCIAL STATEMENTS

	District Wide Statements	Fund Financial Statements		
		Governmental	Proprietary	Fiduciary
Scope	Entire district (except fiduciary funds).	The activities of the District that is not proprietary or fiduciary.	Activities the District provides to other funds. The District's self insurance program is the only proprietary operation.	Assets held by the District in a trustee or grant capacity such as the internal accounts of the schools.
Required financial statements	Statement of net position, and statement of activities.	Balance sheet, and statement of revenues, expenditures and changes in fund balance.	Statement of net position, and statement of revenues, expenses and changes in net position, and statement of cash flows.	Statement of fiduciary net position, and statement of changes in fiduciary net position.
Basis of accounting and measurement focus	Accrual accounting. Economic resources focus.	Modified accrual accounting. Current financial resources focus.	Accrual accounting. Economic resources focus.	Accrual accounting. Economic resources focus.
Type of asset and liability information	All assets, deferred outflows of resources, liabilities, and deferred inflows of resources, both financial and capital, short-term and long-term.	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter. No capital assets or long-term liabilities included.	All assets and liabilities, both financial and capital; short-term and long-term.	All assets and liabilities, both financial and capital; short-term and long-term. These funds do not currently contain any capital assets, although they can.
Type of inflow and outflow information	All revenues and expenses during the year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability are due and payable.	All revenues and expenses during the year, regardless of when cash is received or paid.	All additions or deductions during the year, regardless of when cash is received and paid.

DISTRICT-WIDE FINANCIAL STATEMENTS

The District-wide financial statements provide both short-term and long-term information about the District’s overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental and business-type activities of the Primary Government presented on the accrual basis of accounting. The statement of net position provides information about the government’s financial position--and its assets and liabilities--using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the District. The statement of activities presents information about the change in the District’s net position, the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the District’s financial health is improving or deteriorating.

District School Board of Pinellas County Management’s Discussion and Analysis

The District-wide statements present the District’s activities in two categories:

- **Governmental Activities** – This represents most of the District’s services, including its educational programs: basic, vocational, adult, and exceptional education. Support functions, such as transportation and administration, are also included. Local property taxes and the State’s education finance program provide most of the resources that support these activities.
- **Component Units** – The District presents 22 separate legal entities in this report. Although legally separate organizations, the component units are included in this report because the units meet the criteria for inclusion provided by generally accepted accounting principles.

This information should be evaluated in conjunction with other non-financial factors, such as changes in the District’s property tax base, student enrollment, and the condition of the District’s capital assets including its school buildings and administrative facilities.

FUND FINANCIAL STATEMENTS

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements and prudent fiscal management. Certain funds are established by law, while others are created by legal agreements, such as bond covenants. Fund financial statements provide more detailed information about the District’s financial activities, focusing on its most significant or “major” funds rather than fund types.

All of the District’s funds may be classified within one of three broad categories:

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the District-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus, rather than the economic resources measurement focus found in the District-wide financial statements. This financial resources measurement focus allows the governmental fund statements to provide information on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Consequently, the governmental fund statements provide a detailed short-term view that may be used to evaluate the District’s near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the District-wide financial statements. To facilitate this comparison, both the governmental balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental funds to governmental activities.

District School Board of Pinellas County Management's Discussion and Analysis

The governmental fund financial statements provide detailed information about the District's most significant funds. The District's major funds are the General Fund, Special Revenue – Other Federal Programs Fund, and the Capital Projects – Local Capital Improvement Fund. Data for the other governmental funds are combined into a single, aggregated presentation in the fund financial statements.

Proprietary Fund

Proprietary funds may be used to account for activities in which a fee is charged for services to support the operations of the fund. The internal service fund, a type of proprietary fund, is used to account for the District's self-insurance programs including workers' compensation, general liability, and automobile liability coverage.

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or fiduciary capacity for the benefit of external parties. The District uses agency funds to account for resources held for student activities and groups. Fiduciary funds are not reflected in the District-wide statements because the resources are not available to support the District's own programs. In its fiduciary capacity, the District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes.

DISTRICT-WIDE FINANCIAL ANALYSIS

Net position – Below is a summary of the District's net position as of June 30, 2015, as compared to June 30, 2014.

	2015	2014
Current Assets	\$ 280,487,891	\$ 311,712,951
Net Capital Assets	1,828,988,911	1,821,240,783
Total Assets	<u>2,109,476,802</u>	<u>2,132,953,734</u>
Deferred Outflows of Resources	<u>69,355,023</u>	<u>38,332,811</u>
Other Liabilities	73,874,747	70,985,648
Long-term Liabilities	401,607,188	547,294,481
Total Liabilities	<u>475,481,935</u>	<u>618,280,129</u>
Deferred Inflows of Resources	<u>154,039,703</u>	<u>-</u>
Net Position:		
Net Investment in Capital Assets	1,810,302,802	1,796,670,997
Restricted	165,990,303	195,184,146
Unrestricted (Deficit)	(426,982,918)	(71,633,501)
Total Net Position, As Restated	<u>\$ 1,549,310,187</u>	<u>\$ 1,553,006,416</u>

District School Board of Pinellas County Management's Discussion and Analysis

The largest portion of the District's net position is investment in capital assets (e.g. land, buildings, equipment), less any related debt still outstanding. The District uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the capital assets are reported net of related debt, the resources used to repay the debt must be provided from other sources since the capital assets cannot be used to liquidate these liabilities. The District's investment in capital assets increased by \$13.6 million from the prior year as a result of several building improvement projects during the year. The calculation of investment in capital assets uses the historical cost of school buildings that may not accurately reflect the true value. The District's schools and support buildings are in excellent condition as a result of sufficient annual funds appropriated for maintenance and repair.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The District's restricted net position decreased by \$29.2 million from the prior year, primarily from the use of previously restricted funds for capital projects during the year.

The unrestricted portion of the District's net position may be used to meet the District's ongoing obligation to students, employees, and creditors. The unrestricted net position decreased by \$355.4 million from the prior year primarily as a result of the restatement required as part of the District's implementation of GASB No. 68, *Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27*. Additional information on the District's proportionate share of the Florida Retirement System's net pension liability can be found in Note 14 of the notes to the financial statements.

Changes in Net position – Expenses exceeded revenues by \$3.7 million for the current year. The significant causes for this change are described below.

District-wide revenues increased by \$23.6 million from prior year. The majority of this increase was from property taxes - \$13.4 million from property taxes levied for general purposes, and \$6.2 million from property taxes levied for capital projects. Property taxes account for 48 percent of the total revenues of the District. The second largest component of revenues is unrestricted grants and contributions that account for 43.6 percent of the total revenues. These revenues are mostly received from the State of Florida through the Florida Education Finance Program (FEFP) funding formula. The FEFP utilized student enrollment data and is designed to maintain equity in funding across all Florida districts, taking into consideration the District's funding ability based on the local property tax base.

District-wide expenses decreased by \$8.2 million from the prior year. Within the Instruction function, expenses decreased by \$22.3 million, mostly as a result of recording pension adjustments of \$12.9 million in accordance with new accounting treatment for pensions. In total, these pension adjustments resulted in a decrease of \$19.7 million in District-wide expenses in the current year.

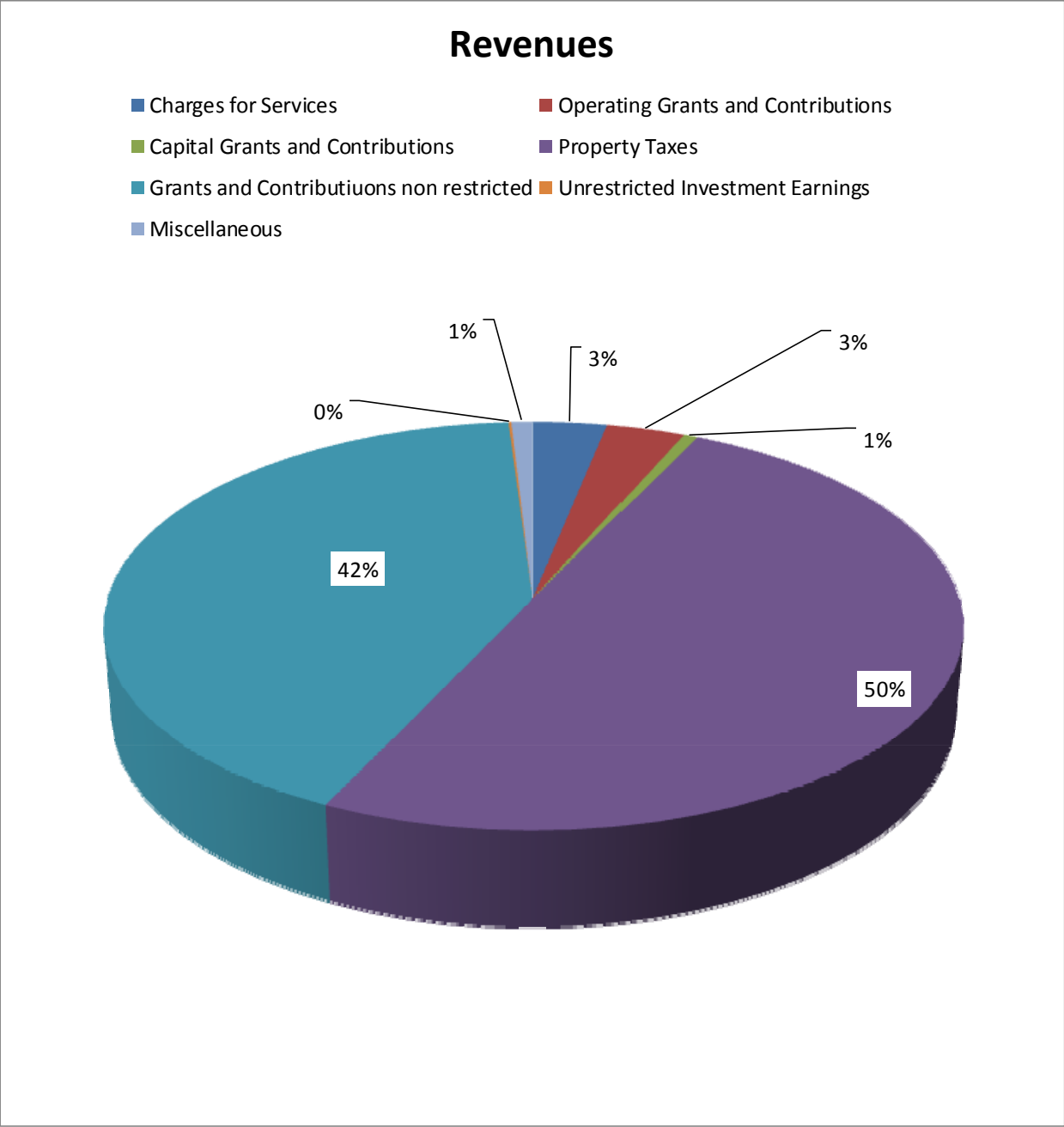
District School Board of Pinellas County Management's Discussion and Analysis

The table below shows the changes in net position for 2014 and 2015.

	2015	2014
Revenues		
Program Revenues:		
Charges for Services	\$ 24,394,802	\$ 22,289,560
Operating Grants and contributions	40,123,436	36,096,291
Capital Grants and contributions	8,688,695	6,939,736
General Revenues		
Property taxes	494,075,074	474,409,366
Grants and contributions not restricted to specific programs	448,176,215	448,284,201
Unrestricted investment earnings (loss)	3,944,410	(1,211,202)
Miscellaneous	7,926,683	18,476,078
Total Revenues	1,027,329,315	1,005,284,030
Expenses		
Instruction	570,832,174	593,181,629
Pupil personnel services	40,079,925	40,996,083
Instructional media services	6,259,055	7,965,836
Instruction and curriculum development	19,061,663	19,647,538
Instructional staff training	21,105,869	16,285,130
Instruction related technology	9,609,853	5,229,306
School Board	8,687,142	7,306,885
General administration	5,492,609	5,002,128
School administration	53,908,821	53,367,331
Facilities acquisition and construction	26,094,134	16,547,273
Fiscal services	4,369,327	4,288,301
Food services	54,935,024	55,271,314
Central services	13,212,679	13,259,941
Pupil transportation services	33,445,681	33,996,245
Operation of plant	76,162,862	75,122,718
Maintenance of plant	21,535,794	22,292,640
Administrative technology services	4,898,836	5,509,524
Community services	4,324,051	5,686,144
Interest on long-term debt	1,591,409	1,835,837
Unallocated depreciation	48,568,304	54,286,450
Loss on disposal of capital assets	6,850,332	3,722,614
Total Expenses	1,031,025,544	1,040,800,867
Change in Net Position	(3,696,229)	(35,516,837)
Net Position Beginning, As Restated	1,553,006,416	1,955,738,479
Prior period adjustment - pension	-	(367,215,226)
Net Position Ending	\$ 1,549,310,187	\$ 1,553,006,416

District School Board of Pinellas County Management's Discussion and Analysis

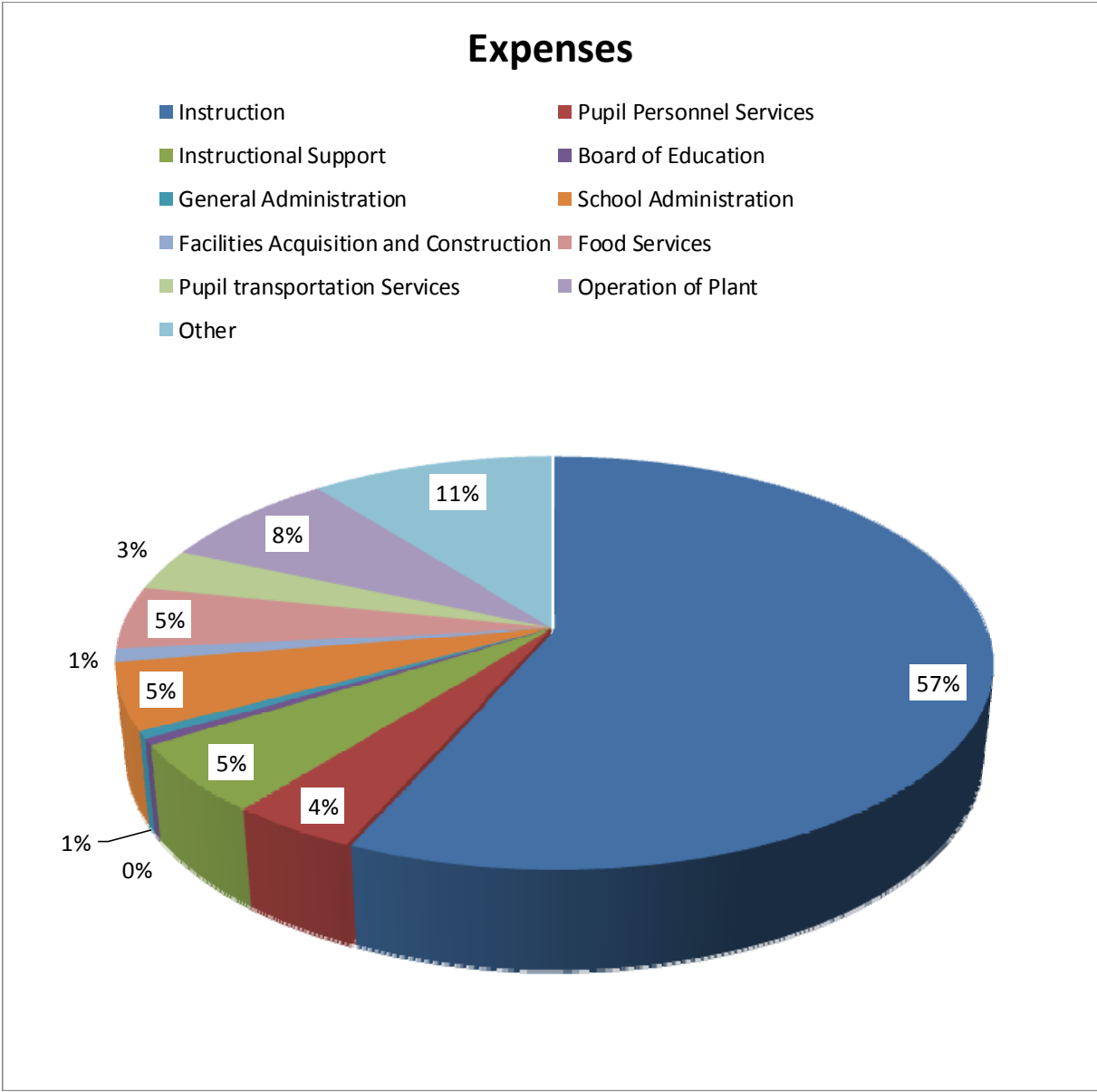
REVENUE BY SOURCE – GOVERNMENTAL ACTIVITIES PERIOD ENDED JUNE 30, 2015



Attachment: Financial Statements Audit Report FY15 (5879 : Audit Report of Financial Statements and Investment Portfolio Financial

District School Board of Pinellas County Management's Discussion and Analysis

EXPENSES BY SOURCE – GOVERNMENTAL ACTIVITIES PERIOD ENDED JUNE 30, 2015



Attachment: Financial Statements Audit Report FY15 (5879 : Audit Report of Financial Statements and Investment Portfolio Financial

District School Board of Pinellas County Management's Discussion and Analysis

FUND FINANCIAL STATEMENT ANALYSIS

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is a useful measure of net resources available for discretionary use as it represents the portion of fund balance that has not been limited to a particular purpose by an external party, the District, or a group or individual delegated authority by the Board to assign resources for particular purposes.

The District completed the 2015 fiscal year with total governmental fund balances of nearly \$196.6 million, a decrease of \$30.5 million from 2014 total fund balances of \$227.1 million. Of this total, \$1.5 million is unassigned fund balance, which is available for spending at the District's discretion. The remainder of fund balance is nonspendable (\$6.5 million), restricted (\$165.7 million), and assigned (\$22.9 million). Restricted fund balance decreased by \$28.7 million as capital project funds were used in the current year.

FINANCIAL ANALYSIS OF MAJOR FUNDS

The General Fund is the District's chief operating fund. At the end of the current fiscal year, the General Fund unassigned fund balance is \$7.2 million, an increase of \$1.3 million from the prior year. Total fund balance is \$61.3 million, an increase of \$3.9 million from the prior year. The majority of this increase resulted from additional property tax revenues. As a measure of the General Fund's liquidity, it may be useful to compare the total unassigned fund balance to total expenditures. Unassigned fund balance represents .9% of total expenditures, while unassigned fund balance represents .7% of total expenditures in the prior year.

The Special Revenue – Other Federal Programs Fund had no residual fund balance as their reported revenues and expenditures offset equally every year. Total revenues increased by \$4.8 million from the prior year, with the same increase for total expenditures for federally-funded student programs.

The Capital Project – Local Capital Improvement Fund has a total fund balance of \$135.9 million, a decrease of \$30.2 million from the prior year. The total fund balance is restricted for acquisition, construction, and maintenance of capital assets. The fund balance decreased due to expenditures for new construction and renovations at school sites in the current fiscal year using previously accumulated restricted resources.

GENERAL FUND BUDGET HIGHLIGHTS

During the 2014-15 fiscal year, the District amended its General Fund budget several times, which resulted in an increase in total budgeted expenditures of \$2.8 million or .3%. Budget revisions occurred primarily from changes in estimated State funding levels. Expenditure budgets for facilities maintenance and student instruction were increased minimally.

District School Board of Pinellas County Management's Discussion and Analysis

Actual revenues were in line with final budgeted revenues; however, actual expenditures were less than final budgeted expenditures by \$6.6 million. The positive variance in expenditures was primarily due to continued cost containment measures implemented by the District, with student instruction under budget by \$2.9 million and facilities maintenance under budget by \$1.1 million.

CAPITAL ASSETS AND LONG-TERM DEBT

Capital Assets

By the end of fiscal year 2015, the District had invested slightly more than \$1.8 billion (net of accumulated depreciation) in a broad range of capital assets, including land, buildings, improvements and equipment. This amount represents a net increase of \$7.7 million from 2014. Total capital assets increased by \$64.0 million, mostly in buildings (\$37.4 million). Accumulated depreciation increased by \$56.3 million, which is the current year's total of depreciation expense. More detailed information concerning capital assets can be found in Note 5 of the notes to the financial statements. The following table summarizes the changes in capital assets:

	2015	2014
Land	\$ 97,335,477	\$ 97,356,174
Land Improvement-Non Depreciable	22,717,599	22,717,599
Construction in Progress	62,629,864	40,529,125
Buildings and Fixed Equipment	2,307,833,229	2,270,430,469
Relocatables	16,544,418	16,180,980
Improvements other than Building	10,774,938	8,557,966
Furniture, Fixtures and Equipment	128,711,313	127,945,658
Motor Vehicles	55,401,987	56,402,206
Audio Visual and Computer Software	10,023,666	9,480,330
Property Under Capital Lease	46,429,006	44,770,897
Total Capital Assets	2,758,401,497	2,694,371,404
Accumulated Depreciation	(929,412,586)	(873,130,621)
Total Net Capital Assets	\$ 1,828,988,911	\$ 1,821,240,783

Long-Term Debt

At June 30, 2015, the District had \$18.7 million in outstanding long-term debt from bonds payable and capital leases obligations. The total outstanding long-term debt decreased by \$5.9 million due to payment of current principal and a State debt refunding of the bonds payable. More detailed information about the District's long-term debt (including the details of the State bond refunding) is presented in Notes 7-9 of the notes to the financial statements.

District School Board of Pinellas County Management's Discussion and Analysis

The following summarizes the changes in long-term debt:

	2015		2014
General obligation debt	\$ 16,056,399	\$	19,075,000
Capital leases	2,629,710		5,494,786
	\$ 18,686,109	\$	24,569,786

SIGNIFICANT ECONOMIC FACTORS

The District continues to face funding challenges. A voter approved one-half millage referendum for operating expenditures was approved in November 2012 for a four-year period that will continue to assist in funding costs to provide quality instruction and service to the County's growing population.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Accounting, Pinellas County District School Board, Post Office Box 2942, Largo, FL 33779-2942.

Basic Financial Statements

District School Board of Pinellas County Statement of Net Position

June 30,

2015

	<u>Primary Government</u>	
	<u>Governmental</u>	
	Activities	Component Units
Assets		
Cash and cash equivalents	\$ 9,189,071	\$ 4,805,473
Investments	241,464,298	-
Accounts receivable	14,353,564	631,107
Interest receivable	443,507	-
Due from other agencies	8,713,767	641,898
Inventories	4,843,857	-
Prepaid items	1,479,827	463,975
Capital assets, net	1,828,988,911	11,992,893
Total assets	2,109,476,802	18,535,346
Deferred outflows of resources		
Pension	69,355,023	-
Deferred charges	-	156,729
Total deferred outflows of resources	69,355,023	156,729
Total assets and deferred outflows of resources	\$ 2,178,831,825	\$ 18,692,075
Liabilities, deferred inflows of resources, and net position		
Salaries and wages payable	\$ 10,021,487	\$ 412,519
Payroll deductions and withholdings	40,561,808	967
Accounts payable and accrued expenses	5,804,636	2,318,384
Accrued interest payable	420,110	-
Construction contracts payable	4,942,546	-
Construction contracts retainage payable	3,418,472	-
Due to other governmental agencies	7,379,314	103,138
Unearned revenues	1,326,374	175,195
Long-term liabilities:		
Portion due within one year	19,872,714	1,447,685
Portion due after one year	381,734,474	10,756,911
Total liabilities	475,481,935	15,214,799
Deferred inflows of resources		
Pension	154,039,703	-
Total deferred inflows of resources	154,039,703	-
Net position		
Net investment in capital assets	1,810,302,802	2,064,035
Restricted for:		
Categorical carryover programs	1,516,449	-
Capital projects	425,005	19,424
Debt service	139,580,339	-
Other purposes	24,468,510	837,017
Unrestricted	(426,982,918)	556,800
Total net position	1,549,310,187	3,477,276
Total liabilities, deferred inflows of resources and net position	\$ 2,178,831,825	\$ 18,692,075

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County
Statement of Activities

Year ended June 30,

2015

Functions/Programs						Net (Expense) Revenue and Changes in Net Position	
						Primary Government	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Component Units	
Primary government							
Governmental Activities							
Instruction	\$ 570,832,174	\$ 3,869,888	\$ -	\$ -	\$ (566,962,286)	\$ -	
Pupil personnel services	40,079,925	-	-	-	(40,079,925)	-	
Instructional media services	6,259,055	-	-	-	(6,259,055)	-	
Instruction and curriculum development	19,061,663	-	-	-	(19,061,663)	-	
Instructional staff training	21,105,869	-	-	-	(21,105,869)	-	
Instruction related technology	9,609,853	-	-	-	(9,609,853)	-	
School Board	8,687,142	4,444,903	-	-	(4,242,239)	-	
General administration	5,492,609	-	-	-	(5,492,609)	-	
School administration	53,908,821	-	-	-	(53,908,821)	-	
Facilities acquisition and construction	26,094,134	-	-	8,688,695	(17,405,439)	-	
Fiscal services	4,369,327	-	-	-	(4,369,327)	-	
Food services	54,935,024	7,096,510	40,123,436	-	(7,715,078)	-	
Central services	13,212,679	-	-	-	(13,212,679)	-	
Pupil transportation services	33,445,681	8,983,501	-	-	(24,462,180)	-	
Operation of plant	76,162,862	-	-	-	(76,162,862)	-	
Maintenance of plant	21,535,794	-	-	-	(21,535,794)	-	
Administrative technology services	4,898,836	-	-	-	(4,898,836)	-	
Community services	4,324,051	-	-	-	(4,324,051)	-	
Interest on long-term debt	1,591,409	-	-	-	(1,591,409)	-	
Unallocated depreciation/amortization	48,568,304	-	-	-	(48,568,304)	-	
Loss on disposal of capital assets	6,850,332	-	-	-	(6,850,332)	-	
Total governmental activities	\$ 1,031,025,544	\$ 24,394,802	\$ 40,123,436	\$ 8,688,695	(957,818,611)	-	

(continued)

The accompanying footnotes are an integral part of these financial statements.

**District School Board of Pinellas County
Statement of Activities (Continued)**

Year ended June 30,

2015

Functions/Programs						Net (Expense) Revenue and Changes in Net Position	
	Expenses	Program Revenue			Capital Grants and Contributions	Primary Government	
		Charges for Services	Operating Grants and Contributions	Operating Grants and Contributions		Governmental Activities	Component Units
Component Units							
Charter schools/foundations	\$ 44,791,678	\$ 1,319,511	\$ 349,832	\$ 1,782,505	-	(41,339,830)	
Total component units	\$ 44,791,678	\$ 1,319,511	\$ 349,832	\$ 1,782,505	-	(41,339,830)	

General revenues:

Taxes:

Property taxes, levied for general purposes	399,564,169	-
Property taxes, levied for capital projects	94,510,905	-
Local sales tax	-	38,260,265
Grants and contributions not restricted to specific programs	448,176,215	852,244
Investment earnings/(loss)	3,944,410	152
Miscellaneous	7,926,683	1,507,742
Total general revenues	954,122,382	40,620,403

Change in net position	(3,696,229)	(719,427)
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Net position - beginning, restated	1,553,006,416	4,196,703
Net position - ending	\$ 1,549,310,187	\$ 3,477,276

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County Balance Sheet - Governmental Funds

June 30,	2015				
		Local Capital		Other	Total
	General Fund	Improvement Tax Fund	Other Federal Programs	Governmental Funds	Governmental Funds
Assets					
Cash and cash equivalents	\$ 9,089,773	\$ -	\$ 19,673	\$ 4,609	\$ 9,114,055
Investments	83,062,436	144,754,050	254,014	3,679,046	231,749,546
Accounts receivable, net	998,812	-	11,007,265	1,876,245	13,882,322
Interest receivable	191,993	230,245	-	3,805	426,043
Due from other funds	17,475,293	104,274	1,648,809	474,440	19,702,816
Due from other agencies	6,266,083	-	50,000	2,397,684	8,713,767
Inventory	3,915,530	-	-	928,327	4,843,857
Prepaid items	1,462,756	-	17,071	-	1,479,827
Total assets	\$ 122,462,676	\$ 145,088,569	\$ 12,996,832	\$ 9,364,156	\$ 289,912,233
Liabilities, deferred inflows of resources, and fund balances					
Liabilities:					
Salaries, benefits and payroll taxes payable	\$ 10,021,487	\$ -	\$ -	\$ -	\$ 10,021,487
Payroll deductions and withholdings	37,017,012	-	3,200,275	344,521	40,561,808
Accounts payable	2,441,189	1,482,351	1,365,906	610,232	5,899,678
Construction contracts payable	-	4,689,903	-	252,643	4,942,546
Construction contracts payable - retained percentage	806	2,930,083	-	487,583	3,418,472
Sales tax payable	8,785	-	-	-	8,785
Accrued interest payable	883	-	-	-	883
Due to other agencies	6,660,918	-	602,654	115,742	7,379,314
Due to other funds	5,040,624	60,268	6,863,706	7,634,391	19,598,989
Unearned revenue	-	-	964,291	362,083	1,326,374
Total liabilities	61,191,704	9,162,605	12,996,832	9,807,195	93,158,336
Deferred inflows of resources:					
Unavailable revenue	-	-	-	129,544	129,544
Total deferred inflows of resources	-	-	-	129,544	129,544
Fund balances:					
Nonspendable:					
Inventory	3,915,530	-	-	928,327	4,843,857
Prepaid amounts	1,462,756	-	-	-	1,462,756
Permanent funds	-	-	-	150,412	150,412
Restricted for:					
State required carryover	1,516,449	-	-	-	1,516,449
Tax levy	1,326,953	-	-	-	1,326,953
Workforce development	22,991,145	-	-	-	22,991,145
Debt service	-	-	-	425,005	425,005
Capital projects	-	135,925,964	-	3,524,832	139,450,796
Assigned to:					
General fund	22,827,700	-	-	-	22,827,700
Capital projects	-	-	-	93,577	93,577
Unassigned	7,230,439	-	-	(5,694,736)	1,535,703
Total fund balances	61,270,972	135,925,964	-	(572,583)	196,624,353
Total liabilities, deferred inflows of resources, and fund balances	\$ 122,462,676	\$ 145,088,569	\$ 12,996,832	\$ 9,364,156	\$ 289,912,233

The accompanying footnotes are an integral part of these financial statements.

**District School Board of Pinellas County
Reconciliation of the Governmental Funds Balance Sheet to the
Statement of Net Position**

<i>June 30,</i>	2015
Total fund balances, governmental funds	\$ 196,624,353
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds; the cost of assets is \$2,758,401,497, and the related accumulated depreciation is \$929,412,586.	1,828,988,911
Internal service funds are used by management to charge the costs of risk management services to the individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.	(3,601,575)
Long term liabilities are not due and payable in the current period and, accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in the governmental funds, but rather is recognized as an expenditure when due. All liabilities -- both current and long-term -- are reported in the statement of net position.	
Accrued interest payable	(419,227)
Compensated absences payable	(88,925,214)
Bonds payable	(16,056,399)
Net pension liability	(262,858,684)
Postemployment healthcare benefits payable	(17,257,132)
Obligations under capital leases	(2,629,710)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.	
Deferred outflows of resources - pensions	69,355,023
Deferred inflows of resources - pensions	(154,039,703)
Deferred inflows of resources from federal and state agencies recognized as revenue in the current period.	129,544
Total net position, governmental activities	\$ 1,549,310,187

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County
Statement of Revenues, Expenditures and Changes in Fund Balances –
Governmental Funds

Year ended June 30,	2015				
	General Fund	Local Capital Improvement Tax Fund	Other Federal Programs	Other Governmental Funds	Total Governmental Funds
Revenues					
Intergovernmental:					
Federal direct	\$ 372,059	\$ -	\$ 6,306,304	\$ -	\$ 6,678,363
Federal through state	5,041,872	-	74,623,631	43,179,445	122,844,948
State sources	358,255,614	-	-	9,079,875	367,335,489
Local sources	421,328,163	97,118,092	-	8,420,194	526,866,449
Total revenues	784,997,708	97,118,092	80,929,935	60,679,514	1,023,725,249
Expenditures					
Current:					
Instruction	538,593,138	-	38,843,323	1,414,496	578,850,957
Pupil personnel services	30,603,204	-	10,394,922	-	40,998,126
Instructional media services	6,325,977	-	867	-	6,326,844
Instructional and curriculum development	10,875,855	-	8,540,576	16,398	19,432,829
Instructional staff training	6,271,912	-	13,682,801	1,454,297	21,409,010
Instruction related technology	5,634,812	-	478,907	520,341	6,634,060
School Board	1,958,788	-	-	-	1,958,788
General administration	2,509,791	-	2,824,374	206,781	5,540,946
School administration	55,108,649	-	39,450	7,411	55,155,510
Facilities acquisition and construction	706,713	10,800	-	30,494	748,007
Fiscal services	4,378,182	-	46,714	22,087	4,446,983
Food services	281,084	-	-	54,183,941	54,465,025
Central services	12,055,784	-	1,174,528	-	13,230,312
Pupil transportation services	33,395,842	-	56,517	994	33,453,353
Operation of plant	76,683,608	-	146,744	-	76,830,352
Maintenance of plant	21,681,771	-	-	-	21,681,771
Administrative technology	4,736,091	-	219,258	-	4,955,349
Community services	778,892	-	3,551,239	-	4,330,131
Fixed capital outlay:					
Facilities acquisition and construction	385,021	89,246,915	444,699	2,981,566	93,058,201
Other capital outlay	3,174,819	-	485,016	1,819,558	5,479,393
Debt Service:					
Retirement of principal	-	4,523,758	-	3,035,000	7,558,758
Interest and fiscal charges	66,725	197,683	-	554,850	819,258
Dues, fees, and issuance costs	-	-	-	29,620	29,620
Total expenditures	816,206,658	93,979,156	80,929,935	66,277,834	1,057,393,583
Excess (deficiency) of revenues over expenditures	(31,208,950)	3,138,936	-	(5,598,320)	(33,668,334)

(continued)

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County
Statement of Revenues, Expenditures and Changes in Fund Balances –
Governmental Funds (Continued)

<i>Year ended June 30,</i>	2015				
	General Fund	Local Capital Improvement Tax Fund	Other Federal Programs	Other Governmental Funds	Total Governmental Funds
Other financing sources (uses)					
Refunding bonds issued	-	-	-	14,794,001	14,794,001
Premium on refunding bonds issued	-	-	-	1,406,879	1,406,879
Payment to refunded bond escrow agent	-	-	-	(16,507,783)	(16,507,783)
Proceeds from sale of capital assets	-	-	-	1,561,670	1,561,670
Loss recoveries	327,054	-	-	-	327,054
Obligations under capital leases	-	1,658,109	-	-	1,658,109
Transfers in	35,967,373	1,164,325	-	1,939,655	39,071,353
Transfers out	(1,164,325)	(36,122,113)	-	(1,784,915)	(39,071,353)
Total other financing sources and (uses)	35,130,102	(33,299,679)	-	1,409,507	3,239,930
Net change in fund balances	3,921,152	(30,160,743)	-	(4,188,813)	(30,428,404)
Fund balances, July 1, 2014	57,349,820	166,086,707	-	3,616,230	227,052,757
Fund balances, June 30, 2015	\$ 61,270,972	\$ 135,925,964	\$ -	\$ (572,583)	\$ 196,624,353

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

<i>Year ended June 30,</i>	2015
Net change in fund balances - total governmental funds:	\$ (30,428,404)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital purchases (\$104,569,668) and transfers of construction in progress (\$24,881,490) exceeds depreciation (\$63,528,048).	16,160,130
In the statement of activities, only the loss on the sale/disposal of capital assets is reported. The changes in the net position differs from the change in fund balance by the cost of the capital assets sold/disposed or adjusted in value.	(8,412,002)
The issuance of bonds and similar long-term debt provides current financial resources to the governmental funds and this contributes to the change in fund balance. In the statement of activities; however, issuing debt increases long-term liabilities but does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds, but reduces the liability in the statement of net position. The amounts of the items that make up these differences in the treatment of long-term debt and related items are:	
Principal payments:	7,558,758
Issuance of debt:	
Proceeds of bond refunding	(14,794,001)
Premium on bond refunding	(1,406,879)
Amortization of bond premium	(323,876)
Payments to bond refunding agent	16,507,783
Proceeds of capital lease	(1,658,109)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities; however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. These adjustments are as follows:	
Compensated absences	544,982
Other post-employment benefits	(3,151,188)
Changes in accrued interest on long-term debt	(419,227)
Under the modified accrual basis of accounting, revenues are recognized when both the measurable and available criteria have been met. Some revenues earned in the current year were not recognized since the availability criteria was not met. Under full accrual accounting, all revenues would be recognized.	129,544
Government funds report District pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expense.	
District pension contributions	41,323,028
Cost of benefits earned net of employee contributions	(21,651,165)
Internal service funds are used by management to charge the cost of risk management services to other funds. The net expense of internal service funds is reported with the governmental activities.	(3,675,603)
Change in net position of governmental activities	\$ (3,696,229)

The accompanying footnotes are an integral part of these financial statements.

**District School Board of Pinellas County
Statement of Net Position – Proprietary Fund**

<i>June 30,</i>	2015
	Governmental Activities - Internal Service Fund
Assets	
Cash and cash equivalents	\$ 75,016
Accounts receivable	471,242
Interest receivable	17,464
Investments	9,714,752
Total assets	\$ 10,278,474
Liabilities	
Current liabilities:	
Insurance claims payable	\$ 3,925,125
Noncurrent liabilities:	
Insurance claims payable	9,954,924
Total liabilities	13,880,049
Net position:	
Unrestricted	(3,601,575)
Total liabilities and net position	\$ 10,278,474

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County
Statement of Revenues, Expenses, and Changes in Fund Net Position –
Proprietary Fund

<i>Year ended June 30,</i>	2015
	Governmental Activities - Internal Service Fund
Operating Revenues	
Premium revenues	\$ 2,969,803
Operating Expenses	
Insurance claims	6,823,070
Operating income	(3,853,267)
Nonoperating revenues	
Interest income	177,664
Change in net position	(3,675,603)
Net position - beginning	74,028
Net position - ending	\$ (3,601,575)

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County Statement of Cash Flows – Proprietary Fund

<i>Year ended June 30,</i>	2015
	Governmental Activities - Internal Service Fund
Cash flows from operating activities	
Cash received from General and other funds	\$ 6,420,084
Cash payments for insurance claims and fees	(6,479,002)
Payments to other funds for services received	(2,200,562)
Net cash used by operating activities	(2,259,480)
Cash flows from investing activities	
Proceeds from sales and maturities of investments	3,907,478
Purchase of investments	(1,825,670)
Interest and dividends received	177,664
Net cash provided by investing activities	2,259,472
Net decrease in cash and cash equivalents	(8)
Cash and cash equivalents, beginning of year	75,024
Cash and cash equivalents, end of year	\$ 75,016
Reconciliation of operating income to net cash used by operating activities	
Operating income	\$ (3,853,267)
Adjustments to reconcile operating income to net cash used by operating activities:	
(Increase) decrease in:	
Accounts receivable	(167,855)
Interest receivable	6,596
Due from other funds	3,611,540
Due from other agencies	64,538
Increase (decrease) in:	
Due to other funds	(2,200,562)
Insurance claims payable	279,530
Net cash provided by operating activities	\$ (2,259,480)

The accompanying footnotes are an integral part of these financial statements.

**District School Board of Pinellas County
Statement of Fiduciary Assets and Liabilities**

<i>June 30,</i>	2015
	Agency Fund
Assets	
Cash and cash equivalents	\$ 8,403,038
Other receivables	774,562
Due from other funds	191,992
Investments	152,945
Total assets	\$ 9,522,537
Liabilities	
Accounts payable	\$ 61,484
Due to other funds	319,760
Internal accounts payable	9,141,293
Total liabilities	\$ 9,522,537

The accompanying footnotes are an integral part of these financial statements.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The District School Board of Pinellas County, Florida (the District) has direct responsibility for operation, control, and supervision of District schools and is considered a primary government for financial reporting. The District is considered part of the Florida System of Public Education. The governing body of the District is the Pinellas District School Board (the School Board), which is composed of seven elected members. The appointed Superintendent of Schools is the executive officer of the School Board. The general operating authority of the School Board and Superintendent is contained in Chapters 1000 through 1013 of the Florida Statutes. Geographic boundaries of the District correspond with those of Pinellas County.

Criteria for determining if other entities are potential component units, which should be reported within the District's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the District is financially accountable and other organizations for which the nature and significance of their relationship with the School Board are such that exclusion would cause the District's basic financial statements to be misleading or incomplete.

Based on the application of these criteria, the following component units are included within the District's reporting entity.

Discretely Presented Component Units

The component unit columns in the basic financial statements include the financial data of the District's component units. A separate column is used to emphasize they are legally separate from the District. These component units consist of the following charter schools: The Academie Da Vinci Charter School, Inc., Alfred Adler, The Athenian Academy, Discovery Academy of Science, Enterprise High Charter School, Florida Virtual Academy at Pinellas County, MYcroSchool, Newpoint Prep, Newpoint Pinellas Academy, Pinellas Academy of Math & Science, Pinellas Preparatory Academy, Inc., Pinellas Primary, Plato Academy Charter School (Clearwater), Plato Academy of Tarpon Springs, Plato Academy (Seminole), Plato North Academy (Palm Harbor), Plato Academy South (Largo), Plato Academy (St. Petersburg), Plato Academy (East St. Petersburg), University Preparatory Academy, Windsor Preparatory Academy, and East Windsor Middle Academy.

The Charter Schools are separate not-for-profit corporations, organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 1002.33, Florida Statutes. The Charter Schools operate under charters approved by their sponsor, the Pinellas County District School Board. The charter schools are considered to be component units of the District because the District is financially accountable for the charter schools as the District established the charter schools by approval of the charter, which is tantamount to the initial appointment of the charter schools, and there is the potential for the charter schools to impose specific financial burdens on the District. In addition, pursuant to the Florida Constitution, the charter schools are public schools and the District is responsible for the operation, control, and supervision of public schools within the District.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Discretely Presented Component Units (continued)

The financial data reported on the government-wide statements was derived from the charter schools' audited financial statements for the fiscal year ended June 30, 2015. Audits of the financial statements for the Charter Schools were conducted by independent certified public accountants and are filed in the District's administrative offices.

Government-Wide Financial Statements

Government-wide financial statements, i.e. the statement of net position and the statement of activities, present information about the District as a whole. Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Depreciation expenses, which can be associated with a specific program or activity, are allocated to the related function. The remaining depreciation expense is reported as unallocated. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants, and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues, with certain exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

The effects of interfund activity have been eliminated from the government-wide financial statements.

Fund Financial Statements

Fund financial statements report detailed information about the District in the governmental, proprietary, and fiduciary funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Non-major funds are aggregated and reported in a single column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements. The District reports the following major governmental funds:

General Fund - to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Financial Statements (continued)

Other Federal Programs Fund – to account for funds received from the Federal Government directly or indirectly through the state. The Federal awards are for the enhancement of various programs.

Capital Projects – Local Capital Improvement Tax Fund (internally described as Capital Improvement Section 1011.71(2) Fund) – to account for the financial resources generated by the local capital improvement tax levy to be used for educational capital outlay needs, including new construction, renovation and remodeling projects.

Additionally, the District reports the following fund types:

Proprietary Fund - to account for the District's individual self-insurance programs.

Fiduciary Fund - to account for resources of the school internal funds, which are used to administer moneys, collected at several schools in connection with school, student, athletic, class, and club activities. In addition, to account for resources held by the District as custodian for others.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers revenues to be available if they are collected within 21 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred. The principal exceptions to this general rule are: (1) prepaid items are generally not accrued; (2) interest on long-term debt is recognized as expenditures when due; and (3) expenditures related to liabilities reported as long-term debt are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting (continued)

The proprietary fund distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services. The principal operating revenues of the District's internal service fund are charges for workers' compensation, general liability, and auto liability self-insurance and claims. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Fiduciary Funds are used to account for assets held in trustee or agency capacity for others and therefore cannot be used to support the District's basic programs. The District utilizes agency funds to account for individual schools' internal funds, which are used to administer moneys collected at the schools in connection with school, student athletic, class, and club activities.

When both restricted and unrestricted/unassigned resources are available for use, it is the District's policy to use restricted resources first, and then unrestricted/unassigned resources as they are needed.

The charter schools are accounted for as governmental organizations and follow the same accounting model as the District's governmental activities.

New Pronouncements

In June 2012, the GASB issued Statement 68, *Accounting and Financial Reporting for Pensions an Amendment of GASB Statement No. 27*. The Statement improves accounting and financial reporting by State and Local governments for pensions and provides additional transparency. This Statement is effective for fiscal years beginning after June 15, 2014. The District adopted this Statement for fiscal year 2015. The effects from adoption of GASB 68 include a restatement, see Note 22, of net position and revised note disclosures and required supplementary information (RSI). These items can be found in Note 14, Note 21, and the RSI section of these statements.

In November 2013, the GASB issued Statement 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement 68*. The objective of this Statement is to address an issue regarding application of the transition provisions of GASB No. 68 as they related to pension contributions made subsequent to the measurement date of the beginning net pension liability. The District adopted this Statement for fiscal year 2015. The implementation of this Standard resulted in the recognition of deferred outflows of resources for pension contributions made subsequent to June 30, 2014.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Deposits and Investments

Cash deposits are held by banks qualified as public depositories under Florida law. All deposits are insured by Federal depository insurance and collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes. The statement of cash flows considers cash as those accounts used as demand deposit accounts.

Cash balances from all funds are combined and invested to the extent available. Earnings are allocated monthly to each fund based on average daily balances.

Investments also include amounts in the State Board of Administration Debt Service accounts for investment of debt service moneys, amounts placed with the State Board of Administration for participation in the Local Government Surplus Funds Trust Fund investment pool (Florida Prime), and those made locally.

The District's investments in Florida Prime, which the State Board of Administration indicates is a Securities and Exchange Commission Rule 2a7-like external investment pool, are similar to money market funds in which units are owned in the fund rather than the underlying investments. These investments are reported at fair value, which is equivalent to amortized cost.

Investments made locally consist of obligations of United States Government Agencies and Instrumentalities, domestic bonds and notes, commercial paper, bond mutual funds, and money market mutual funds. All are reported at fair value.

Accounts Receivable

The District believes that all receivable balances are fully collectible.

Inventories and Prepaid Items

Inventories consist of expendable supplies held for consumption in the course of District operations. Inventories are stated at cost on a moving average basis, except the United States Department of Agriculture surplus commodities are stated at their fair value, as determined at the time of donation to the District's food service program by the Florida Department of Consumer Services, Bureau of Food Distribution. The costs of inventories are recorded as expenditures when used, rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets

Expenditures for capital assets acquired or constructed for general District purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the District as those costing more than \$1,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Interest costs incurred during construction of capital assets are not considered significant and are not capitalized as part of the cost of construction.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and fixed equipment	20 – 50 years
Improvements other than buildings	15 years
Furniture, fixtures and equipment	4 – 20 years
Relocatables	10 years
Motor vehicles	5 – 15 years
Audio visual materials and computer software	4 – 10 years
Property under capital leases	3 – 12 years

Long Term Liabilities

Long-term obligations that will be financed from resources to be received in the future by governmental funds are reported as liabilities in the government-wide statement of net position.

In the governmental fund financial statements, bonds and other long-term obligations are not recognized as liabilities until due.

In the government-wide financial statements, compensated absences (i.e., paid absences for employee vacation leave and sick leave) are accrued as liabilities to the extent that it is probable that the benefits will result in termination payments. A liability is reported in the governmental fund financial statements only for the portion of compensated absences expected to be paid using expendable available resources.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

State Revenue Sources

Revenues from State sources for current operations are primarily from the Florida Education Finance Program administered by the Florida Department of Education (Department), under the provisions of Section 1011.62, Florida Statutes. In accordance with this law, the Board determines and reports the number of full-time equivalent (FTE) students and related data to the Department. The Department performs certain edit checks on the reported number of FTE's and related data and calculates the allocation of funds to the District. The District is permitted to amend its original reporting for a period of 5 months following the date of the original reporting. Such amendments may impact funding allocations for subsequent years. The Department may also adjust subsequent fiscal period allocations, based upon an audit of the District's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The State provides financial assistance to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided, and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical educational programs. The Department generally requires that categorical educational program revenues be accounted for in the General Fund. A portion of the fund balance of the General Fund is reserved for the unencumbered balance of categorical educational program resources.

The State allocates gross receipts taxes, generally known as Public Education Capital Outlay (PECO) money, to the District on an annual basis. The District also received an allocation under the lottery-funded Public School Capital Outlay Program (commonly called Classrooms for Kids). The District is authorized to expend these funds only upon applying for and receiving an encumbrance authorization from the Department.

District Property Taxes

The School Board is authorized by State law to levy property taxes for District school operations, capital improvements, and debt service.

Property taxes consist of ad valorem taxes on real and personal property within the District. Property values are determined by the Pinellas County Property Appraiser and are collected by the Pinellas County Tax Collector.

The School Board adopted the tax levy, for the 2014-2015 fiscal year on September 9, 2014. Taxes become an enforceable lien on property as of January 1. Tax bills are mailed in October; and taxes are payable between November 1 of the year assessed and March 31 of the following year, at discounts of up to 4 percent for early payment.

District School Board of Pinellas County Notes to Financial Statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

District Property Taxes (continued)

Taxes become delinquent on April 1 of the year following the year of assessment. State law provides for enforcement of collection of personal property taxes by seizure of the property to satisfy unpaid taxes and for enforcement of collection of real property taxes by the sale of interest-bearing tax certificates to satisfy unpaid taxes. The procedures result in the collection of essentially all taxes prior to June 30 of the year following the year of assessment.

Property tax revenues are recognized in the government-wide financial statements when the School Board adopts the tax levy. Property tax revenues are recognized in the governmental fund financial statements when the District receives taxes, except that revenue is accrued for taxes collected by the Pinellas County Tax Collector at fiscal year-end but not yet remitted to the District. Because any delinquent taxes collected after June 30 would not be significant, delinquent taxes receivable are not accrued and no delinquent tax revenue deferral is recorded.

Federal Revenue Sources

The District receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

Use of Estimates

The preparation of the basic financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2: BUDGETARY COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

The District follows procedures established by State statutes and State Board of Education rules in establishing budget balances for governmental funds as described below:

Budgets are prepared, public hearings are held, and original budgets are adopted annually for all governmental fund types in accordance with procedures and time intervals prescribed by law and State Board of Education rules.

District School Board of Pinellas County Notes to Financial Statements

NOTE 2: BUDGETARY COMPLIANCE AND ACCOUNTABILITY (Continued)

Budgetary Information (continued)

Appropriations in governmental funds are encumbered upon issuance of purchase orders for goods and services. Even though appropriations lapse at the end of the fiscal year, unfilled purchase orders of the current year are carried forward and the next year's appropriations are likewise encumbered. Encumbrances are reported as restricted and assigned fund balance, and a detail of outstanding encumbrances at June 30, 2015, are listed in Note 11.

Appropriations are controlled at the major object level (e.g., salaries, purchased services, and capital outlay) within each activity (e.g., instruction, pupil personnel services, and school administration) and may be amended by resolution at any School Board meeting prior to the due date for the annual financial report.

Budgets are prepared using the same modified accrual basis as is used to account for governmental funds.

Budgetary information is integrated into the accounting system and, to facilitate budget control, budget balances are encumbered when purchase orders are issued. Appropriations lapse at fiscal year-end and encumbrances outstanding are honored from the subsequent year's appropriations. However certain state categorical funds and other designated projects carry forward.

NOTE 3: INVESTMENTS

As of June 30, 2015, the District had the following investments and maturities:

Investment	Fair Value	Six Months or Less	Greater Than Six Months to Two Years	Greater Than Two Years to Four Years	Greater Than Four Years to Six Years
Money Market Funds	\$ 6,594,056	\$ 6,594,056	\$ -	\$ -	\$ -
SBE/COBI Bonds	425,005	-	-	-	425,005
Core Fund (Other Pooled Investments)	32,153,071	32,153,071	-	-	-
Non US Government/GSE Investments:					
Corporate Asset Backed Securities	34,217,373	18,520,916	15,696,457	-	-
Corporate Asset Backed Floating Rate Securities	3,500,245	3,500,245	-	-	-
Corporate Mortgage Backed Securities	49,232,296	20,016,262	29,216,034	-	-
Corporate Mortgage Backed Floating Rate Securities	7,800,108	-	7,800,108	-	-
Obligations of United States Government					
Treasury Bonds	60,079,650	-	30,175,800	29,903,850	-
Agencies and Instrumentalities:					
Collateralized Mortgage Obligations Corporate Bonds	36,483,786	190,446	19,951,514	12,450,755	3,891,071
Collateralized Mortgage Obligations - Floating Rate	10,978,711	-	-	10,978,711	-
Total Investments Primary Government	241,464,301	80,974,996	102,839,913	53,333,316	4,316,076
Cash held in investment accounts	6,726,605	6,726,605	-	-	-
Total funds held in investment accounts	\$ 248,190,906	\$ 87,701,601	\$ 102,839,913	\$ 53,333,316	\$ 4,316,076

District School Board of Pinellas County Notes to Financial Statements

NOTE 3: INVESTMENTS (Continued)

Interest Rate Risk

Section 218.415(17), Florida Statutes, limits investment maturities to provide sufficient liquidity to pay obligations as they come due. District policies limit the length of investments as follows: (1) the weighted average duration of the investment portfolio shall not exceed five years and (2) the maximum duration of any security purchased shall not exceed eight years. The District uses modified duration to determine the maturity of its investments that are not money market investments, i.e. highly liquid investments.

The Florida Fixed Income Trust had weighted average days to maturity (WAM) of 824.73 days or 2.26 years at June 30, 2015. A portfolio's WAM reflects the average maturity in days based on final maturity or reset date, in the case of floating rate instruments. WAM measures the sensitivity of the portfolio of interest rate changes.

Credit Risk

The District's investments in obligations of the United States government, agencies and instrumentalities totaling \$107,695,091 are reported at fair value. An implied rating based on the sovereign rating of the US government issued debt is used. As of June 30, 2015, this rating is AAA.

Money market funds are selected with the highest credit quality rating from a nationally recognized rating agency. As of June 30, 2015, the District had investments of \$6,594,056 in the First American Government Obligations, Federated Money Market Prime Obligations, Western Asset Institutional Cash Reserve, Morgan Stanley Prime, Government and Government Securities, Goldman Sachs Financial Square and Bank of America Money Market Reserves funds. All funds are rated AAAM by Standard and Poor's and Aaa-mf by Moody's.

The District has investments with a fair value of \$32,114,690 in the Florida Fixed Income Trust Fund at June 30, 2015. This fund was rated AA-f/S1 by Standard and Poor's.

The District's non-governmental investments consisting of corporate asset backed securities, corporate asset backed floating rate securities and corporate mortgage backed securities are recorded at fair value of \$94,788,280. All funds have at least one AAA rating from Standard and Poor's, Moody's Investor Services or Dunn and Bradstreet.

District School Board of Pinellas County Notes to Financial Statements

NOTE 3: INVESTMENTS (Continued)

Custodial Credit Risk

Section 218.415(18), Florida Statutes, requires the District to earmark all investments and 1) if registered with the issuer or its agents, the investment must be immediately placed for safekeeping in a location that protects the governing body's interest in the security; 2) if in book entry form, the investment must be held for the credit of the governing body by a depository chartered by the Federal Government, the State, or any other state or territory of the United States which has a branch or principal place of business in this State, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in this State, and must be kept by the depository in an account separate and apart from the assets of the financial institution; or 3) if physically issued to the holder but not registered with the issuer or its agents, must be immediately placed for safekeeping in a secured vault.

The District's investment policy addresses custodial credit risk in that all securities shall be properly designated as an asset of the Board and held in safe-keeping by a third party custodian. The District has \$215,804,032 in investment securities and money market funds that are held by the District's custodial agent in the name of the District.

Concentrations of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of the District's investment in a single issuer. The District's investment policy does not limit the amount the District may invest in any one issuer. The District had investments that represent 5 percent or more of total investments (excluding obligations with the explicit guarantee of the U.S. government, investment pools, and money market funds) as of June 30, 2015, as follows:

Issuer	Fair Value	Percentage of Total Investments, Primary Government
Non US Government/GSE Investments:		
Wachovia Bank Comm Mortgage Tr	\$ 21,411,942	9%
JP Morgan Chase Commercial Mortgage	21,116,820	9%
Hyundai Auto Receivables Trust	15,696,457	7%
Santander Drive Auto Receivables Tr	13,981,962	6%
Obligations of United States Instrumentalities:		
Federal Home Loan Mortgage Corporation	23,140,892	10%
Federal National Mortgage Association	14,234,164	6%

Foreign Currency Risk

The District has no investments exposed to foreign currency risk.

District School Board of Pinellas County Notes to Financial Statements

NOTE 4: INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

The following is a summary of interfund receivables and payable reported in the fund financial statements:

	Interfund	
	Receivables	Payables
Major Funds:		
General	\$ 17,475,293	\$ 5,040,624
Capital Projects:		
Local Capital Improvement Section 1011.71(2)	104,274	60,268
Federal Funds	1,648,809	6,863,706
Nonmajor Governmental Funds:		
Capital Projects	-	688,915
Special Revenue	425,750	6,450,048
Federal funds (ARRA)	48,690	469,442
Permanent	-	2,045
Fiduciary funds	191,992	319,760
	<u>\$ 19,894,808</u>	<u>\$ 19,894,808</u>

Interfund balances are a result of: June charges for warehouse deliveries, central printing services and maintenance work orders; adjustment of self-insurance reserves; capital outlay transfers to the general fund; reclassifications of expenditures between capital project funds; and short-term cash flow borrowing. All balances are expected to be repaid within one year.

The following is a summary of interfund transfers reported in the fund financial statements:

	Interfund	
	Transfers In	Transfers Out
Major Funds:		
General	\$ 35,967,373	\$ 1,164,325
Capital Projects	1,164,325	36,122,113
Nonmajor Governmental Funds:		
Special Revenue	1,939,655	-
Capital Projects	-	1,784,915
	<u>\$ 39,071,353</u>	<u>\$ 39,071,353</u>

The \$36,122,113 transfer made from the Capital Improvement Section 1011.71(2) Fund was to cover capital outlay expenditures that were incurred in the General Fund and property liability insurance paid by the General Fund. The \$1,784,915 transfer made from the nonmajor Capital Project funds was to transfer for the sale of property and to cover capital outlay disbursements to the charter schools. The \$1,164,325 transfer made from the General Fund to the Capital Improvement Section 1101.71(2) Fund was to restore prior year costs.

District School Board of Pinellas County Notes to Financial Statements

NOTE 5: CHANGES IN CAPITAL ASSETS

Changes in capital assets are presented in the table below:

	Beginning Balance	Additions	Deletions/ Transfers	Ending Balance
Governmental Activities:				
Capital Assets Not Being Depreciated:				
Land	\$ 97,356,174	\$ 12,968	\$ 33,665	\$ 97,335,477
Land Improvements - Non-depreciable	22,717,599	-	-	22,717,599
Construction in Progress	40,529,125	46,982,229	24,881,490	62,629,864
Total Capital Assets Not Being Depreciated	160,602,898	46,995,197	24,915,155	182,682,940
Capital Assets Being Depreciated:				
Buildings and Fixed Equipment	2,270,430,469	38,198,638	795,878	2,307,833,229
Relocatables	16,180,980	363,438	-	16,544,418
Improvements other than Building	8,557,966	2,216,972	-	10,774,938
Furniture, Fixtures and Equipment	127,945,658	14,156,686	13,391,031	128,711,313
Motor Vehicles	56,402,206	242,721	1,242,940	55,401,987
Property Under Capital Lease	44,770,897	1,658,109	-	46,429,006
Audio Visual and Computer Software	9,480,330	737,907	194,571	10,023,666
Total Capital Assets Being Depreciated	2,533,768,506	57,574,471	15,624,420	2,575,718,557
Less Accumulated Depreciation for:				
Buildings and Fixed Equipment	674,558,342	46,808,428	560,720	720,806,050
Relocatables	12,263,027	698,226	-	12,961,253
Furniture, Fixtures and Equipment	94,367,668	718,327	-	95,085,995
Improvements other than Building	3,640,044	7,846,838	5,357,905	6,128,977
Motor Vehicles	41,367,237	3,268,757	1,139,294	43,496,700
Property Under Capital Lease	38,128,779	3,630,094	-	41,758,873
Audio Visual and Computer Software	8,805,524	557,378	188,164	9,174,738
Total Accumulated Depreciation	873,130,621	63,528,048	7,246,083	929,412,586
Total Capital Assets Being Depreciated, Net	1,660,637,885	(5,953,577)	8,378,337	1,646,305,971
Governmental Activities Capital Assets, Net	\$ 1,821,240,783	\$ 41,041,620	\$ 33,293,492	\$ 1,828,988,911

The classes of property under capital leases are presented in Note 7.

**District School Board of Pinellas County
Notes to Financial Statements**

NOTE 5: CHANGES IN CAPITAL ASSETS (Continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
Instruction	\$ 3,160,047
Pupil personnel services	54,101
Instructional media services	72,166
Instruction and curriculum development services	45,561
Instructional staff training	38,505
Instructional related technology	3,118,523
Board of Education	1,227
General administration	15,587
School administration	16,947
Facilities acquisition and construction	6,508,747
Fiscal services	7,086
Food service	1,012,446
Central services	208,162
Pupil transportation services	521,975
Operation of plant	75,724
Maintenance of plant	59,331
Administrative technology	42,406
Community services	1,203
Unallocated	48,568,304
	\$ 63,528,048

NOTE 6: CHANGES IN SHORT TERM DEBT

The District issued tax anticipation notes in the 2014-2015 fiscal year as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities:				
Tax anticipation notes	\$ -	\$ 85,000,000	\$ 85,000,000	\$ -
Total Governmental Activities	\$ -	\$ 85,000,000	\$ 85,000,000	\$ -

Tax anticipation notes were sold for the payment of operating expenses incurred prior to the receipt of the ad valorem taxes levied and collected for operating purposes. The notes carried an interest rate of .75%.

**District School Board of Pinellas County
Notes to Financial Statements**

NOTE 7: OBLIGATIONS UNDER CAPITAL LEASES

In the current and prior years, assets were acquired through capital lease arrangements for governmental activities. These leases were for technology equipment in the amount of \$46,429,006.

Future minimum capital lease payments and the present value of the minimum lease payments are as follows:

<i>June 30,</i>	Total	Principal	Interest
2016	\$ 1,225,771	\$ 1,138,428	\$ 87,343
2017	318,122	269,344	48,778
2018	268,953	228,873	40,080
2019	268,953	236,380	32,573
2020	268,953	244,133	24,820
2021-2025	537,905	512,552	25,353
	<u>\$ 2,888,657</u>	<u>\$ 2,629,710</u>	<u>\$ 258,947</u>

The imputed interest rate is 3.28% to 7.69% on the technology leases.

NOTE 8: BONDS PAYABLE

Bonds payable at June 30, 2015, were as follows:

	Amount	Interest Rates (Percent)	Maturity
State School Bonds:			
Series 2010-A, Refunding	\$ 90,000	4.7-5.0	2021
Series 2014-B, Refunding	14,794,000	5	2020
Total Bonds Payable	<u>\$ 14,884,000</u>		

The State School Bonds were issued by the State Board of Education (SBE) on behalf of the District to finance capital outlay projects. The bonds mature serially and are secured by a pledge of the District's portion of the State-assessed motor vehicle license tax. The State's full faith and credit is also pledged as security for these bonds. Principal and interest payments, investment of Debt Service Fund resources, and compliance with reserve requirements are administered by the SBE and the State Board of Administration.

District School Board of Pinellas County Notes to Financial Statements

NOTE 8: BONDS PAYABLE (Continued)

During the year ended June 30, 2015, the SBE issued the Capital Outlay Refunding Bonds, 2014 Series B to advance refund the 2005 Series B Capital Outlay Bonds. The refunding bonds were issued pursuant to the Florida Constitution, to effectuate a savings in debt service costs. The maturity structure of the refunding bonds is based upon the school district's level of participation in the original bonds. The par value of the District's portion of the refunding bonds is \$14,794,000 with a premium of \$1,406,878. The current year bond amortization totaled \$234,479. The District reports this premium with the bond liability. The net savings to the State for the entire bond refunding was \$10,282,214.

Annual requirements to amortize the bond debt outstanding are as follows:

June 30,	Total	Principal	Interest
2016	\$ 5,034,607	\$ 4,250,000	\$ 784,607
2017	5,102,910	4,589,000	513,910
2018	5,132,460	4,848,000	284,460
2019	621,060	579,000	42,060
2020	616,260	603,000	13,260
2021-2025	15,750	15,000	750
	<u>\$ 16,523,047</u>	<u>\$ 14,884,000</u>	<u>\$ 1,639,047</u>

NOTE 9: CHANGES IN LONG-TERM LIABILITIES

The following is a summary of changes in long-term liabilities:

	Beginning Balance	Additions	Reductions	Ending Balance	Due in One Year
Governmental Activities:					
Compensated absences payable	\$ 89,470,196	\$10,375,682	\$ 10,920,664	\$ 88,925,214	\$10,536,854
Estimated insurance claims payable	13,600,518	2,568,466	2,288,935	13,880,049	3,925,125
Bonds payable	19,075,000	14,794,000	18,985,000	14,884,000	4,250,000
Add: Bond premium	-	1,406,878	234,479	1,172,399	-
Post employment health care benefits	14,105,944	5,985,113	2,833,925	17,257,132	-
Net pension liability	405,548,037	13,260,112	155,949,465	262,858,684	-
Obligations under capital leases	5,494,786	1,658,109	4,523,185	2,629,710	1,160,735
Total	<u>\$547,294,481</u>	<u>\$50,048,360</u>	<u>\$195,735,653</u>	<u>\$401,607,188</u>	<u>\$19,872,714</u>

For the governmental activities, compensated absences and other post-employment health care benefits are generally liquidated with resources of the General Fund.

District School Board of Pinellas County Notes to Financial Statements

NOTE 10: MINIMUM FUND BALANCE POLICY

The District has adopted Board Policy No. 6210 that provides for the Board to maintain an unassigned fund balance in its operating funds equal to one (1%) percent of the annual resources. To the extent resources are available; the contingency shall be incrementally increased until it reaches a maximum level of three (3%) percent of appropriations.

NOTE 11: FUND BALANCE REPORTING

The District follows GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, for fund balance reporting.

The District reports its governmental fund balances in the following categories, as applicable:

- **Nonspendable** - The net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, not in spendable form means that an item is not expected to be converted to cash. Examples of items that are not in spendable form include inventory, prepaid amounts, long-term amounts of loans and notes receivable, and property acquired for resale. The District classifies its amounts reported as inventories, prepaid amounts and the fund balance for the permanent fund as nonspendable.
- **Restricted** - The portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions, or enabling legislation. Restricted fund balance places the most binding level of constraint on the use of fund balance. The District classifies most of its fund balances other than General Fund as restricted, as well as unspent State categorical and earmarked educational funding reported in the General Fund, that are legally or otherwise restricted.
- **Committed** - The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the highest level of decision-making authority (i.e., the district school board). These amounts cannot be used for any other purpose unless the district school board removes or changes the specified use by taking the same action it employed to previously commit the amounts. The District did not have any committed fund balances at June 30, 2015.

District School Board of Pinellas County Notes to Financial Statements

NOTE 11: FUND BALANCE REPORTING (Continued)

- Assigned - The portion of fund balance that is intended to be used for specific purposes, but is neither restricted nor committed. Assigned amounts include those that have been set aside for a specific purpose by an authorized government body or official, but the constraint imposed does not satisfy the criteria to be classified as restricted or committed. This category includes any remaining positive amounts, for governmental funds other than the General Fund, not classified as nonspendable, restricted, or committed. The District also classifies amounts as assigned that are constrained to be used for specific purposes based on actions of the Superintendent and Chief Financial Officer and not included in other categories. The DOE requires that fund balances be assigned at fiscal year-end to report an amount likely to be expended from the 2014-15 fiscal year budget as a result of purchase orders outstanding as of June 30, 2015.
- Unassigned - The portion of fund balance that is the residual classification for the General Fund. This balance represents amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned for specific purposes.

The following is a schedule of fund balances by category as June 30, 2015:

Description	Major Funds			
	General Fund	Capital Projects: Local Capital Improvement Tax Fund	Other Governmental Funds	Total Governmental Funds
Fund Balance				
<i>Nonspendable:</i>				
Inventory	\$ 3,915,530	\$ -	\$ 928,327	\$ 4,843,857
Prepaid expenditures	1,462,756	-	-	1,462,756
Permanent fund	-	-	150,412	150,412
<i>Restricted for:</i>				
State required carryovers	1,516,449	-	-	1,516,449
Tax levy	1,326,953	-	-	1,326,953
Workforce development	22,991,145	-	-	22,991,145
Capital projects	-	135,925,964	3,524,832	139,450,796
Debt service	-	-	425,005	425,005
<i>Assigned for:</i>				
Encumbrances	6,604,396	-	-	6,604,396
Central printing	1,096,104	-	-	1,096,104
Carryforwards	15,127,200	-	-	15,127,200
Capital projects	-	-	93,577	93,577
<i>Unassigned:</i>	7,230,439	-	(5,694,736)	1,535,703
Total Fund Balance	\$ 61,270,972	\$ 135,925,964	\$ (572,583)	\$ 196,624,353

District School Board of Pinellas County Notes to Financial Statements

NOTE 11: FUND BALANCE REPORTING (Continued)

Encumbrances are reported in the restricted and assigned fund balance. The following is a schedule of encumbrances at June 30, 2015:

Major Funds			
General Fund	Capital Projects: Local Capital Improvement Tax Fund	Other Governmental Funds	Total Governmental Funds
\$ 6,604,396	\$ 49,444,636	\$ 1,833,294	\$ 57,882,326

NOTE 12: SCHEDULE OF STATE REVENUE SOURCES

The District's State revenue for the year ended June 30, 2015 follows:

Sources	Amount
Florida Education Finance Program	\$ 210,262,218
Categorical Educational Program - Class Size Reduction	113,723,961
Workforce development program	26,204,660
Motor vehicle license tax (Capital outlay and Debt Service)	4,745,116
Florida school recognition program	3,310,718
Voluntary Pre-K	1,989,126
Charter School Capital Outlay Funding	1,636,665
Mobile home license tax	635,535
Food service supplement	565,536
Adults with disabilities	374,337
Pari-mutuel tax	369,505
District discretionary lottery funds	223,250
Miscellaneous	3,294,862
Total	\$ 367,335,489

District School Board of Pinellas County Notes to Financial Statements

NOTE 13: PROPERTY TAXES

The following is a summary of millages and taxes levied on the 2014 tax roll for the 2014-2015 fiscal year:

	Millages	Taxes Levied
General Fund:		
Nonvoted School Tax:		
Required Local Effort	5.093	\$ 332,451,772
Basic Discretionary Local Effort	0.748	48,826,610
Voted School Tax:		
Local Referendum	0.500	32,638,108
<hr/>		
Total General Fund:	6.341	413,916,490
Capital Projects Fund:		
Nonvoted Tax:		
Local Capital Improvements	1.500	97,914,325
<hr/>		
Total General And Capital Funds:	7.841	\$ 511,830,815

NOTE 14: STATE RETIREMENT PROGRAM AND NET PENSION LIABILITY

All regular employees of the District are covered by the Florida Retirement System (FRS) Pension Plan and Retiree Health Insurance Subsidy (HIS) Program, two defined benefit plans administered by the Florida Department of Management Services, Division of Retirement. The Florida legislature has the authority to establish and amend retirement legislation and related bills of significance to members of the FRS and HIS plans (including benefit terms and contribution rates). Passed bills are presented to the Governor of Florida and approved before they may be enacted into law.

Plan Descriptions and Contribution Requirements

Florida Retirement System Pension Plan (FRS)

The FRS is a cost-sharing, multiple-employer qualified defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. The FRS was established and is administered in accordance with Chapters 121, Florida Statutes. FRS membership is compulsory for employers filing regularly established positions in a state agency, county agency, state university, state community college, or district school board, unless restricted from FRS membership under sections 121.053 and 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

District School Board of Pinellas County Notes to Financial Statements

NOTE 14: STATE RETIREMENT PROGRAM AND NET PENSION LIABILITY (Continued)

Florida Retirement System Pension Plan (FRS) (Continued)

The FRS has several classes of membership applicable to the District, including regular class, senior management, and DROP. Retirees receive a lifetime pension benefit with joint and survivor payment options. The FRS provides retirement, disability, and death benefits and annual cost-of-living adjustments. Benefits vest at six years, or number of years of service. The FRS also includes an early retirement provision, but imposes a penalty for each year a member retires before the specified retirement age. Benefits are computed on the basis of age, average final compensation and service credit.

DROP was established effective July 1, 1998, subject to provisions of Section 121.091, Florida Statutes. It permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payment while continuing employment with a Florida Retirement system employer. An employee may participate in the DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the Florida Retirement System Trust Fund and accrue interest.

Retiree Health Insurance Subsidy Program (HIS)

The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 122.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year end June 30, 2014, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$160 per month, pursuant to section 122.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

The FRS and HIS financial information is included in the Florida Retirement System (System) Pension Plan and Other State-Administered Systems' Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2014. The System CAFR, including audited financial information to support the Schedule of Employer Allocations and Schedule of Pension Amounts by Employer, are available online at: http://dms.myflorida.com/workforce_operations/retirement/publications.

The System CAFR and actuarial reports may also be obtained by contacting the Division of Retirement at:

Department of Management Services
Division of Retirement
Bureau of Research and Member Contributions
P.O. Box 9000
Tallahassee, FL 32315-9000
850-488-5706 or toll-free 877-377-1737

District School Board of Pinellas County Notes to Financial Statements

NOTE 14: STATE RETIREMENT PROGRAM AND NET PENSION LIABILITY (Continued)

Contributions Requirements

The contribution rates for FRS and HIS members are established, and may be amended, by the State of Florida. The District is required to contribute at an actuarially determined rate. These rates are percentages of annual covered payroll. The FRS and HIS contribution rates were as follows:

Class or Plan	Year ended June 30,		
	2015	2014	2013
Florida Retirement System:			
Regular	7.37	6.95	5.18
County Elected Officers	43.24	33.03	10.23
Senior Management Service Class	21.14	18.31	6.30
Special Risk	19.82	19.06	14.90
Re-employed Retiree	7.37	6.95	5.18
DROP	12.28	12.84	5.44

Rates include 1.26% for HIS, and 0.04% for Administrative fee for 2015; 1.20% for HIS and .03% for Administrative fee for 2014.

Employees contribute 3% of their salary, except for members of DROP.

The District's contributions recognized during the fiscal year ended June 30, 2014 by the FRS and HIS were \$31,964,507 and \$6,368,304, respectively.

FRS and HIS Collective Net Pension Liability

Basis for Accounting

Information about the FRS and HIS assets, deferred outflows of resources, liabilities, deferred inflows of resources and fiduciary net position can be found in the System CAFR. The System CAFR is available online or can be obtained as mentioned previously. The FRS and HIS fiduciary net position and additions to/deductions from the fiduciary net position have been determined based on the System's records, which utilize the flow of economic resources measurement focus and accrual basis of accounting. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable. Investments are reported at fair value. Contributions are recognized as revenue when due, pursuant to statutory and contractual requirements. There have been no significant changes since the publication of the System CAFR.

District School Board of Pinellas County Notes to Financial Statements

NOTE 14: STATE RETIREMENT PROGRAM AND NET PENSION LIABILITY (Continued)

Actuarial Methods and Assumptions

Actuarial assumptions for both the FRS and HIS are reviewed annually by the Florida Retirement System Actuarial Assumptions Conference. The FRS has a valuation performed annually and the HIS has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS was completed in 2014 for the period July 1, 2008 through June 30, 2013. Because the HIS is funded on a pay-as-you-go basis, no experience study has been completed.

The total pension liability for the FRS and HIS was determined by an actuarial valuation as of July 1, 2014 using the entry age normal actuarial cost method. Inflation increases for both plans is assumed at 2.60%. Payroll growth for both plans is assumed at 3.25%. Mortality assumptions for both plans were based on the Generational RP-2000 with Projection Scale BB tables. Both the discount rate and long-term expected rate of return used for FRS investments is 7.65%. The FRS fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. Because the HIS program uses a pay-as-you-go funding structure, a municipal bond rate of 4.29% was used to determine its total pension liability. In September 2014, the Actuarial Assumptions Conference adopted the Bond Buyer General Obligation 20-Bond Municipal Bond Index as the applicable municipal bond index. As of June 30, 2014, the FRS long-term rate of return decreased from 7.75% to 7.65% and the municipal rate used by HIS decreased from 4.63% to 4.29%. The inflation rate assumption was decreased from 3.00% to 2.60%, the real payroll growth assumption was decreased from 1.00% to 0.65%, and the overall payroll growth rate assumption was decreased from 4.00% to 3.25%.

Long-term Rate of Return

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in September 2014 the FRS Actuarial Assumption Conference reviewed assumptions by Milliman's capital markets assumption team. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

District School Board of Pinellas County Notes to Financial Statements

NOTE 14: STATE RETIREMENT PROGRAM AND NET PENSION LIABILITY (Continued)

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Annual Arithmetic Return
Cash	1.00%	3.11%
Intermediate - Term Bonds	18.00%	4.18%
High Yield Bonds	3.00%	6.79%
Broad US Equities	26.50%	8.51%
Developed Foreign Equities	21.20%	8.66%
Emerging Market Equities	5.30%	11.58%
Private Equity	6.00%	11.80%
Hedge Funds/Absolute Return	7.00%	5.81%
Real Estate (Property)	12.00%	7.11%
Total	100.00%	

District's Share of Net Pension Liability

Employers participating in the FRS and HIS were provided pension allocation schedules for use in recording their proportionate share of the FRS and HIS net pension liability in accordance with GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27*. The underlying financial information used to prepare the pension allocation schedules is based on the same basis as mentioned previously.

At June 30, 2015, the District reported a net pension liability of \$262,858,684 for its proportionate share of the collective net pension liability of the FRS and HIS. The net pension liability was measured as of June 30, 2014, and the total pension liability used to calculate the net pension liability was determined by actuarial valuations dated July 1, 2014.

The District's proportionate share was calculated using accrued retirement contributions for employees that were members of the FRS and HIS during fiscal years 2012-13 and 2013-14. The aggregate employer contribution amounts for the year ended June 30, 2013 agree to the employer contribution amounts reported in the State of Florida CAFR. The aggregate employer contribution amounts for the fiscal year ended June 30, 2014 agree to the employer contribution amounts reported in the System CAFR. The fiscal year ended June 30, 2014 was the first year the System issued a separate CAFR.

District School Board of Pinellas County Notes to Financial Statements

NOTE 14: STATE RETIREMENT PROGRAM AND NET PENSION LIABILITY (Continued)

The District's proportionate share was applied to the collective net pension liability of FRS and HIS and other pension amounts applicable to the fiscal year to calculate the District's proportionate share of the net pension liability, deferred outflows of resources, deferred inflows of resources and pension expense. The following table presents information on the District's proportionate share of the FRS and HIS.

	FRS	HIS	District Total
Proportionate Share of Net Pension Liability at June 30, 2014	\$ 89,037,769	\$ 173,820,915	\$ 262,858,684
District's proportion at June 30, 2014	0.0145928	0.0185900	
District's proportion at June 30, 2013	0.0142315	0.0184419	
Change in proportion during current year	0.0003613	0.0001481	

For the year ended June 30, 2015, the District recognized pension expense of \$21,651,165. At June 30, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

Description	FRS	HIS	District Total Deferred Outflow/ (Deferred Inflow)
Differences between expected and actual experience	\$ (5,509,925)	\$ -	\$ (5,509,925)
Change of assumption	15,419,860	6,185,237	21,605,097
Net difference between projected and actual investment earnings	(148,529,778)	83,439	(148,446,339)
Changes in proportion	5,233,076	1,110,383	6,343,459
District contributions subsequent to the measurement date	34,311,339	7,011,689	41,323,028
Total	\$ (99,075,428)	\$ 14,390,748	\$ (84,684,680)

District School Board of Pinellas County Notes to Financial Statements

NOTE 14: STATE RETIREMENT PROGRAM AND NET PENSION LIABILITY (Continued)

Deferred outflows of resources of \$41,323,028 are reported by the District for employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<i>Fiscal Year Ending June 30,</i>	FRS	HIS	<u>District Total</u>
			Deferred Outflow/ (Deferred Inflow)
2016	\$ (34,275,272)	\$ 1,197,573	\$ (33,077,699)
2017	(34,275,272)	1,197,573	(33,077,699)
2018	(34,275,272)	1,197,573	(33,077,699)
2019	(34,275,272)	1,197,573	(33,077,699)
2020	2,857,173	1,176,713	4,033,886
Thereafter	857,149	1,412,055	2,269,204
Total	\$ (133,386,766)	\$ 7,379,060	\$ (126,007,706)

Discount Rate Sensitivity Analysis

The following tables demonstrate the sensitivity of the District's proportionate share of the net pension liability to changes in the discount rate. The sensitivity shows the impact if the discount rate was 1.0% higher or 1.0% lower than the current discount rate at June 30, 2014.

FRS Net Pension Liability			HIS Net Pension Liability		
<u>Current</u>			<u>Current</u>		
1% Decrease	Discount Rate	1% Increase	1% Decrease	Discount Rate	1% Increase
6.65%	7.65%	8.65%	3.29%	4.29%	5.29%
\$ 380,826,364	\$ 89,037,769	\$(153,674,666)	\$ 197,707,216	\$ 173,820,915	\$ 153,882,690

NOTE 15: TAX DEFERRAL PLANS AND OTHER BENEFITS

The District allows employees to participate in 401(a) and 403(b) qualified retirement plans. Participation is required for employees that are retiring, terminating or entering DROP and have accumulated at least \$2,500 of eligible terminal leave benefits. Contributions to the plan are made on a pre-tax basis. The maximum plan contribution cannot exceed 100% of plan year compensation or \$52,000, whichever is less. Federal income taxes on this compensation are deferred until distributions are taken. Employee contributions to the 401(a) plan were \$9,826,463 and employee contributions to the 403(b) were \$1,645,307 for the period ended June 30, 2015.

District School Board of Pinellas County Notes to Financial Statements

NOTE 15: TAX DEFERRAL PLANS AND OTHER BENEFITS (Continued)

The District offers eligible employees participation in an optional tax deferred annuity and 457 program. The Internal Revenue Service, under code section 403(b), allows employees of School Boards to defer a portion of their income from Federal income tax. The deferred earnings are placed in an investment vehicle selected by the employee, with the principal and interest tax deferred until withdrawn. The contributions for the tax deferred annuity 403(b) and 457 for the fiscal year ended June 30, 2015 were \$8,969,536 and \$1,774,392, respectively. In addition, the District has available a Roth 403(b) that employees may elect. Contributions to the Roth 403(b) totaled \$1,517,765 for 2015.

The District makes contributions to employee's health insurance payments based upon elected coverage. The total amount contributed on behalf of the employees, for the year ended June 30, 2015 was \$89,575,674.

NOTE 16: CONSTRUCTION CONTRACT COMMITMENTS

The District had the following construction contract commitments at June 30, 2015:

Project	Contract Amount	Encumbered Amount	Completed To Date	Balance Committed
Azalea Middle School - Building Envelope	\$ 9,226,366	\$ 487,794	\$ 1,158,226	\$ 7,580,346
Largo High School - Replacement Facility	34,485,514	9,378,005	14,262,246	10,845,263
Palm Harbor University High School - New Classrooms	14,100,474	2,794,459	8,810,580	2,495,435
Pinellas Park Elementary School	5,330,381	670,762	854,926	3,804,693
East Lake Middle School - New School	7,990,006	1,594,827	4,049,776	2,345,403
Other Projects (1)	23,356,834	2,350,705	18,471,151	2,534,978
Total	\$ 94,489,575	\$ 17,276,552	\$ 47,606,905	\$ 29,606,118

Note: (1) Individual projects with current commitment balances under \$900,000 at June 30, 2015.

District School Board of Pinellas County Notes to Financial Statements

NOTE 17: RISK MANAGEMENT PROGRAMS

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, students, or visitors; and natural disasters. The District contracts with a third party administrator that adjusts workers compensation and liability claims, subrogates claims, represents the District in mediations, and assists attorneys with litigation.

The District partners with an insurance broker to obtain insurance coverage for losses that are not appropriate for the District to fully retain as self-insured exposures. The insurance purchased provides coverage for losses in excess of the workers' compensation, liability and property deductibles as well as coverage, subject to a deductible, for other losses, which may occur from employment practices, errors and omissions and employee dishonesty, etc. This insurance protection limits the District's risk and financial exposure and provides protection from lawsuits.

At June 30, 2015, a liability of \$13,880,049 was recorded for estimated insurance claims payable for claims incurred but not reported for worker's compensation, general liability and vehicle liability. The estimated insurance claims payable was recorded using the gross method, which was actuarially determined.

The following schedule represents the changes in claims liability for the past two fiscal years for the District's self-insurance program:

	Beginning of Year	Claims	Claims Payments	End of Year
2014	\$ 14,055,574	\$ 3,611,541	\$ (4,066,597)	\$ 13,600,518
2015	13,600,518	6,823,071	(6,543,540)	13,880,049

Property protection, boiler and machinery, errors and omissions, employment practices liabilities, employee dishonesty, and other coverage's deemed necessary by the Board are provided through purchased commercial insurance with deductibles for each line of coverage. In addition, health, dental, life and income protection coverage for District employees were offered through purchased commercial insurance.

Settled claims resulting from these risks have not exceeded commercial coverage in any of the past three fiscal years.

The assets, liabilities, net position and activity of the risk management process are initially run through the District's Internal Service Fund. The Internal Service Fund charges the other funds of the District for their respective portions of the claims. From time to time the fund may run a deficit. Over a reasonable amount of time the District will charge this deficit through to all other funds of the District. As of June 30, 2015 the Internal Service Fund has a negative net position of \$3,601,575.

District School Board of Pinellas County Notes to Financial Statements

NOTE 18: POST EMPLOYMENT HEALTH CARE BENEFITS

Plan Description

The Postemployment Health Care Benefits Plan is a single-employer defined benefit plan administered by the District. Pursuant to the provisions of Section 112.0801, Florida Statutes, former employees who retire from the District and eligible dependents, may continue to participate in the District's fully insured group health plan. The District subsidizes the premium rates paid by the retirees by allowing them to participate in the plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher cost to the plan on average than those of active employees. Retirees are required to enroll in the Federal Medicare program for their primary coverage as soon as they are eligible.

The Postemployment Health Care Benefits Plan does not issue a stand-alone report and is not included in the report and is not included in the report of a Public Employee Retirement System (PERS) or another entity.

Funding Policy

For the Postemployment Health Care Benefits Plan, contribution requirements of the District are established and may be amended through action from the Board. The District has not advance-funded or established a funding methodology for the annual Other Postemployment Benefit (OPEB) costs or the net OPEB obligation. For the 2014-2015 fiscal year, the District provided required contributions of \$2,833,925 toward annual OPEB costs, comprised of benefit payments made on behalf of retirees for claims expenses (net of reinsurance), administrative expenses, and reinsurance payments, and net of retiree contributions totaling \$5,057,096. Required contributions are based on projected pay-as-you-go financing.

**District School Board of Pinellas County
Notes to Financial Statements**

NOTE 18: POST EMPLOYMENT HEALTH CARE BENEFITS (Continued)

Annual OPEB Cost and Net OPEB Obligation

The following table shows the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:

<i>Fiscal Year Ending June 30,</i>	2015
Normal Cost	\$ 3,415,037
Amortization of Unfunded Accrued Liability	2,281,758
Interest	227,872
Annual Required Contribution	5,924,667
Interest on Net OPEB Obligation (NOO)	564,238
Amortization of NOO	(503,792)
Total Expense or Annual OPEB Cost (AOC)	5,985,113
Actual Contribution Toward OPEB Cost	(2,833,925)
Increase in NOO	3,151,188
NOO Beginning of Year	14,105,944
NOO End of Year	\$ 17,257,132

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation as of June 30, 2015 and the two preceding years, are as follows:

Fiscal Year	AOC	Contribution	Percent of AOC Contributed	NOO
2012/2013	\$ 5,410,299	\$ 2,275,442	42.1%	\$ 11,468,589
2013/2014	5,349,441	2,712,086	50.7%	14,105,944
2014/2015	5,985,113	2,833,925	47.3%	17,257,132

Funded Status and Funding Progress

As of June 30, 2015, the actuarial accrued liability for benefits was \$54,742,166, and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability of \$54,742,166. The covered payroll (annual payroll for active participating employees) was \$578,437,319 for the fiscal year 2014-2015, and the ratio of the unfunded actuarial accrued liability to the covered payroll was 9.5%.

District School Board of Pinellas County Notes to Financial Statements

NOTE 18: POST EMPLOYMENT HEALTH CARE BENEFITS (Continued)

Actuarial Methods and Assumptions

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Examples include assumptions about the future employment and termination, mortality and the health care cost trends. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of health benefits for financial reporting purposes are based on the substantive plan provisions, as understood by the employer and participating members, and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and participating members. The actuarial methods and assumptions used include techniques that are designed to reduce the efforts of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The actuarial assumptions included an interest rate of 4 percent, a payroll growth rate of 3.5 percent per year, general inflation of 2.5 percent, and an annual healthcare cost trend rate of 8.0 percent initially for the 2014-15 fiscal year, reduced to an ultimate rate of 5.0 percent for the fiscal year ending June 30, 2025.

The initial unfunded actuarial accrued liability and gains/losses are being amortized as a level percentage of the projected payroll on a closed basis over 30 years. The remaining amortization period on the initial unfunded actuarial accrued liability as of June 30, 2015 was 22 years.

NOTE 19: LITIGATION

The District is a party to several lawsuits and claims, which it is vigorously defending. Such matters arise out of the normal course of its operation, some of which are covered by insurance policies. While the results of litigation cannot be predicted with certainty, management believes the final outcome of such litigation will not have a significant adverse effect on the District's financial position.

District School Board of Pinellas County Notes to Financial Statements

NOTE 20: GRANTS AND CONTRACTS

The District participates in various federally assisted grant programs that are subject to review and audit by the grantor agencies. Entitlement of these resources is generally conditional upon compliance with the terms and conditions of grant agreements and applicable Federal regulations, including the expenditure of resources for allowable purposes. Any disallowances resulting from a Federal audit may become a liability of the District. The District does not believe that any significant liabilities would result from any review of its expenditures of Federal programs.

NOTE 21: SUBSEQUENT EVENT

The District entered into a capital lease agreement subsequent to June 30, 2015. The capital lease agreement was for the acquisition of buses totaling \$7,079,120 financed over a ten year period with a 1.91% interest rate.

NOTE 22: CHANGE IN ACCOUNTING PRINCIPLES

In 2015, the District implemented GASB Statement 68, *Accounting and Financial Reporting for Pensions an Amendment of GASB Statement No. 27* and also GASB Statement 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement 68*. Upon adoption of these statements, the District's proportionate share of the collective net pension liability and deferred outflows for contributions were recorded, resulting in a restatement of beginning net position for governmental activities as shown in the table below:

Elements of Adjustment:	Governmental Activities
Proportionate Share of Net Pension Liability	\$ (405,548,037)
Deferred Outflows - Pension Contributions	38,332,811
Adjustment to Net Position	\$ (367,215,226)
<hr/>	
Elements of Restatement:	
Net Position - Beginning of Year	\$ 1,920,221,642
Adjustment to Net Position from GASB 68	(367,215,226)
Net Position - Beginning of Year as Restated	\$ 1,553,006,416

Required Supplementary Information

District School Board of Pinellas County Budget to Actual Comparison Schedule: General Fund

Year ended June 30,	2015			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
Revenues				
Intergovernmental:				
Federal direct	\$ 320,000	\$ 372,059	\$ 372,059	\$ -
Federal through state	2,513,870	5,041,872	5,041,872	-
State sources	373,194,620	358,255,614	358,255,614	-
Local sources	414,583,105	421,328,164	421,328,163	(1)
Total revenues	790,611,595	784,997,709	784,997,708	(1)
Expenditures				
Instruction	539,900,426	541,482,423	538,593,138	2,889,285
Pupil personnel services	32,796,105	30,709,944	30,603,204	106,740
Instructional media services	7,381,059	6,357,632	6,325,977	31,655
Instructional and curriculum development	10,969,257	10,955,122	10,875,855	79,267
Instructional staff training	5,926,399	6,306,737	6,271,912	34,825
Instruction related technology	4,589,768	5,634,812	5,634,812	-
Board of education	2,489,191	1,971,645	1,958,788	12,857
General administration	2,330,674	2,573,431	2,509,791	63,640
School administration	54,193,963	55,544,652	55,108,649	436,003
Facilities acquisition and construction	1,929,866	1,319,563	706,713	612,850
Fiscal services	4,034,930	4,426,247	4,378,182	48,065
Food services	71,266	281,085	281,084	1
Central services	11,786,703	12,702,522	12,055,784	646,738
Pupil transportation services	33,134,062	33,420,242	33,395,842	24,400
Operation of plant	76,877,241	77,126,360	76,683,608	442,752
Maintenance of plant	21,882,783	22,771,402	21,681,771	1,089,631
Administrative technology services	5,349,770	4,821,782	4,736,091	85,691
Community services	758,111	778,893	778,892	1
Fixed capital outlay:				
Facilities acquisition and construction	385,021	385,021	385,021	-
Other capital outlay	3,174,820	3,174,820	3,174,819	1
Debt Service:				
Interest and fiscal charges	-	66,725	66,725	-
Total expenditures	819,961,415	822,811,060	816,206,658	6,604,402
Excess (deficiency) of revenues over expenditures	(29,349,820)	(37,813,351)	(31,208,950)	6,604,401
Other financing sources (uses)				
Loss recoveries	200,000	327,055	327,054	1
Transfers in	33,000,000	35,967,373	35,967,373	-
Transfers out	-	(1,164,325)	(1,164,325)	-
Total other financing sources and (uses)	33,200,000	35,130,103	35,130,102	1
Net change in fund balances	3,850,180	(2,683,248)	3,921,152	6,604,400
Fund balances - beginning	57,349,820	57,349,820	57,349,820	-
Fund balances - ending	\$ 61,200,000	\$ 54,666,572	\$ 61,270,972	\$ 6,604,400

District School Board of Pinellas County Budget to Actual Comparison Schedule: Other Federal Programs

Year ended June 30,

2015

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
Revenues				
Intergovernmental:				
Federal direct	\$ 4,139,083	\$ 9,743,521	\$ 6,306,304	\$ (3,437,217)
Federal through state	72,505,739	95,098,672	\$ 74,623,631	(20,475,041)
Total revenues	76,644,822	104,842,193	80,929,935	(23,912,258)
Expenditures				
Current:				
Instruction	43,699,504	56,056,248	38,843,323	17,212,925
Pupil personnel services	7,897,830	10,027,302	10,394,922	(367,620)
Instructional media services	-	868	867	1
Instructional and curriculum development	7,331,286	10,355,724	8,540,576	1,815,148
Instructional staff training	11,676,386	16,492,010	13,682,801	2,809,209
Instruction related technology	378,854	478,244	478,907	(663)
Board of education	-	-	-	-
General administration	2,536,819	2,907,345	2,824,374	82,971
School administration	43,188	80,375	39,450	40,925
Facilities acquisition and construction	-	-	-	-
Fiscal services	55,288	46,937	46,714	223
Food services	-	-	-	-
Central services	857,625	1,464,438	1,174,528	289,910
Pupil transportation services	49,947	60,194	56,517	3,677
Operation of plant	54,573	170,872	146,744	24,128
Maintenance of plant	-	-	-	-
Administrative technology services	443,261	356,254	219,258	136,996
Community services	690,546	5,415,667	3,551,239	1,864,428
Fixed capital outlay:				
Facilities acquisition and construction	444,699	444,699	444,699	-
Other capital outlay	485,016	485,016	485,016	-
Total expenditures	76,644,822	104,842,193	80,929,935	23,912,258
Excess (deficiency) of revenues over expenditures	-	-	-	-
Fund balances - beginning	-	-	-	-
Fund balances - ending	\$ -	\$ -	\$ -	\$ -

District School Board of Pinellas County
Schedule of Funding Progress for Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Liability (AAL) - Entry Age	Accrued	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
7/1/12	\$ -	\$ 49,237,265		\$49,237,265	0.00%	\$557,282,119	8.8%
7/1/13	-	48,500,382		48,500,382	0.00%	570,224,300	8.5%
7/1/14	-	54,742,166		54,742,166	0.00%	578,437,319	9.5%

**District School Board of Pinellas County
Schedule of Proportionate Share of Net Pension Liability –
Florida Retirement System (Last 10 fiscal years)**

	2014	2013
District's proportion of the net pension liability (asset)	1.459283755%	1.423148715%
District's proportionate share of the net pension liability (asset)	\$ 89,037,769	\$ 244,987,234
District's covered - employee payroll	\$ 552,513,870	\$ 535,884,802
District's proportionate share of the net pension liability (asset) as a percentage of its own covered - employee payroll	16.12%	45.72%
FRS Plan fiduciary net position as a percentage of the total pension liability	96.09%	N/A

Note: Data was unavailable prior to 2013

**District School Board of Pinellas County
Schedule of Contributions –
Florida Retirement System (Last 10 fiscal years)**

	2015	2014
Contractually required contributions	\$ 34,311,339	\$ 31,964,507
Contributions in relation to the contractually required contribution	(34,311,339)	(31,964,507)
Contribution deficiency (excess)	\$ -	\$ -
District's covered-employee payroll	\$ 556,796,985	\$ 552,513,870
Contributions as a percentage of covered-employee payroll	6.16%	5.79%

**District School Board of Pinellas County
Schedule of Proportionate Share of Net Pension Liability –
Health Insurance Subsidy (Last 10 fiscal years)**

	2014	2013
District's proportion of the net pension liability (asset)	1.858998708%	1.844187882%
District's proportionate share of the net pension liability (asset)	\$ 173,820,915	\$ 160,560,803
District's covered - employee payroll	\$ 552,513,870	\$ 535,884,802
District's proportionate share of the net pension liability (asset) as a percentage of its own covered - employee payroll	31.46%	29.96%
HIS Plan fiduciary net position as a percentage of the total pension liability	0.99%	N/A

Note: Data was unavailable prior to 2013

**District School Board of Pinellas County
Schedule of Contributions –
Health Insurance Subsidy (Last 10 fiscal years)**

	2015	2014
Contractually required contributions	\$ 7,011,689	\$ 6,368,304
Contributions in relation to the contractually required contribution	(7,011,689)	(6,368,304)
Contribution deficiency (excess)	\$ -	\$ -
District's covered-employee payroll	\$ 556,796,985	\$ 552,513,870
Contributions as a percentage of covered-employee payroll	1.26%	1.15%



Other Information

District School Board of Pinellas County Schedule of Expenditures of Federal Awards

	Catalog of Federal Domestic Assistance Number	Pass - Through Grantor Number	Amount of Expenditures (1)	Amount Provided to Subrecipients
United States Department of Agriculture:				
Indirect:				
Child Nutrition Cluster:				
Florida Department of Education:				
School Breakfast Program	10.553	321	\$ 7,951,927	\$ -
National School Lunch Program	10.555	300,350	25,649,742	-
Summer Food Service Program for Children	10.559	323	1,527,413	-
Florida Department of Agriculture and Consumer Services:				
National School Lunch Program (Note 2)	10.555	N/A	3,431,371	-
Total Child Nutrition Cluster			38,560,453	-
Florida Department of Health, Bureau of Child Care Food Programs:				
Child and Adult Care Food Program	10.558	none	974,676	-
Total United States Department of Agriculture			39,535,129	-
United States Department of Education:				
Direct:				
Impact Aid	84.041	N/A	21,873	-
Federal Pell Grant Program	84.063	N/A	3,463,115	-
Fund for the Improvement of Education	84.215	N/A	603,166	-
Teacher Incentive Fund	84.374	N/A	1,678,867	-
Arts in Education	84.351	N/A	98,428	-
Total Direct			5,865,449	-
Indirect:				
Special Education Cluster:				
Florida Department of Education:				
Special Education - Grants to States	84.027	262,263	29,231,429	1,014,788
Special Education - Preschool Grants	84.173	266,267	866,193	-
Total Special Education Cluster			30,097,622	1,014,788
Florida Department of Education:				
Title I Grants to Local Educational Agencies	84.010	212,222,223, 226	33,272,124	138,379
Education for Homeless Children and Youth	84.196	127	98,906	-
School Improvement Grants	84.377	126	33,024	-
Adult Education - Basic Grants to States	84.002	191,193	1,167,357	-
Career and Technical Education - Basic Grants to States	84.048	161	1,365,941	33,890
Charter Schools	84.282	298	947,847	947,847
Title IV - B Twenty-First Century Community Learning Centers	84.287	244	426,686	-
English Language Acquisition Grants	84.365	102	685,264	-
Improving Teacher Quality State Grants	84.367	224	5,404,429	-

(Continued)

District School Board of Pinellas County Schedule of Expenditures of Federal Awards (Continued)

	Catalog of Federal Domestic Assistance Number	Pass - Through Grantor Number	Amount of Expenditures (1)	Amount Provided to Subrecipients
ARRA - State Fiscal Stabilization Fund - Race-to-the-Top Incentive Grants, Recovery Act, Subagreement with U.S.F.	84.395	RA,RL, RG, RS	\$ 3,624,672	-
ARRA - State Fiscal Stabilization Fund - Race-to-the-Top Incentive Grants, Recovery Act, Subagreement with U.S.F.	84.395	1735-1005-01-B	2,588	-
ARRA - State Fiscal Stabilization Fund - Race-to-the-Top Incentive Grants, Recovery Act, Subagreement with St. Petersburg College	84.395	PI 111-5	17,056	-
Total Florida Department of Education			47,045,894	1,120,116
United States Department of Education:				
Indirect:				
North East Florida Education Consortium				
Special Education - State Personnel Development Grants	84.323	(3)	456,441	-
Total Indirect			77,599,957	2,134,904
Total United States Department of Education			83,465,406	2,134,904
United States Department of Health and Human Services:				
Direct:				
Health Resources and Services Administration				
- ACA Grants for School Based Health Center Capital Expenditures	93.501	N/A	444,699	-
Health Resources and Services Administration - Substance				
Abuse and Mental Health Services _Projects of Regional and National Significance	93.243	N/A	108,716	-
Partnerships to Improve Community Health	93.331	N/A	10,557	-
Indirect:				
Pinellas County Health Department:				
Florida Department of Education:				
Child Care and Development Block Grant	93.575	LC 915	155,348	-
Florida Department of Children and Families:				
Refugee and Entrant Assistance - State Administered Programs	93.566	LK 164 &178	411,400	-
Total United States Department of Health and Human Services			1,130,720	-
United States Department of Defense:				
Direct:				
Army Junior Reserve Officers Training Corps				
	None	N/A	227,341	-
Navy Junior Reserve Officers Training Corps				
	None	N/A	57,615	-
Marine Corps Junior Reserve Officers Training Corps				
	None	N/A	65,232	-
Total United States Department of Defense			350,188	-
Total Expenditures of Federal Awards			\$ 124,481,443	\$ 2,134,904

District School Board of Pinellas County Notes to Schedule of Expenditures of Federal Awards

Note 1: Basis of Presentation

The schedule of expenditures of federal awards represents amounts expended from Federal programs during the fiscal year as determined on the modified accrual basis of accounting. The information in the schedule is presented in accordance with the requirements of OMB Circular A-133; *Audits of States, Local Governments, and Non-Profit Organizations*. The amounts reported on the Schedule have been reconciled to and are in material agreement with amounts recorded in the District's accounting records from which the basic financial statements have been reported.

Note 2: Noncash Assistance - National School Lunch Program

The food donation from the Florida Department of Agriculture and Consumer Services represents the amount of donated food consumed during the fiscal year. Commodities were valued at fair value at the time of donation.

Note 3: Special Education - State Personnel Development Grants

The Pass-through grantor numbers for the State Personnel Development Grants are as follows: 0750-13-001-71613; 0750-14-004-71614; 0750-15-001-71615 ORSP-12041-26556-8

Compliance Section



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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the District School Board of Pinellas County
 and Dr. Michael Grego, Superintendent of Schools
 Largo, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the District School Board of Pinellas County (District) as of and for the fiscal year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated March 9, 2016. Our report includes a reference to other auditors who have audited the financial statements of certain charter schools included as discretely presented component units as described in our report on the District's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be significant deficiencies: 2015-001 and 2015-002.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

District School Board of Pinellas County's Response to Findings

The District's response and corrective action plan to the findings identified in our audit are listed on page 80. We did not audit the District's responses and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS, & INGRAM, LLC

Miramar Beach, Florida
March 9, 2016



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the District School Board of Pinellas County
 and Dr. Michael Grego, Superintendent of Schools
 Largo, Florida

Report on Compliance for Each Major Federal Program

We have audited the District School Board of Pinellas County's ("the District") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have direct and material effect on each of the District's major federal programs for the year ended June 30, 2015. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District School Board of Pinellas County, complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

Report on Internal Control over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliances. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all significant deficiencies or material weaknesses have been identified.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida

March 9, 2016

District School Board of Pinellas County Schedule of Findings and Questioned Costs

Summary of Audit Results

As required by United States Office of Management and Budget *Circular A-133*, Section 505, the following is a summary of the results of the audit of the District School Board of Pinellas County for the fiscal year ended June 30, 2015:

- The auditors' report expresses an unmodified opinion on the basic financial statements of the District School Board of Pinellas County (the District).
- No material weaknesses and two significant deficiencies relating to the audit of the basic financial statements are reported in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
- No instances of noncompliance material to the basic financial statements of the District which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
- No material weaknesses or significant deficiencies relating to the audit of the major federal award programs are reported in the Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133.
- The auditors' report on compliance for the major federal award programs for the District is unmodified.
- There were no audit findings relative to the major federal award programs for District School Board of Pinellas County.
- The programs tested as major programs included: Food Nutrition Cluster (CFDA 10.533, 10.555, 10.559), ARRA - State Fiscal Stabilization Fund - Race to the Top (CFDA 84.395), and Special Education Cluster (CFDA 84.027, 84.173).
- The threshold for distinguishing between Types A and B programs was \$3,000,000.
- The District did not qualify as a low-risk auditee, as defined in *OMB Circular A-133*.

District School Board of Pinellas County Schedule of Findings and Questioned Costs

Findings – Financial Statement Audit

Significant Deficiency

2015-001: Financial Reporting

Criteria

Section 1001.51, Florida Statutes, and State Board of Education Rule 6A-1.001, Florida Administrative Code (FAC), require the District to keep accurate records of all financial transactions. State Board of Education Rule 6A-1.0071, FAC, and related instructions from the Florida Department of Education prescribe the exhibits and schedules that should be prepared as part of the District's annual financial report (AFR). Laws and rules require that these exhibits and schedules be prepared in accordance with generally accepted accounting principles (GAAP).

Condition

One of the principal methods that a school district uses to document accountability for public resources it receives and uses is by the information included in its annual financial report. As such, District personnel should ensure that the report is accurate and contains all required disclosures so that users, such as the School Board, Superintendent, District management, and other interested parties, can appropriately evaluate, among other things, District operations, budgetary compliance, and financial condition. Our review of the District's 2014-15 fiscal year annual financial report, as presented for audit, concluded that while the annual financial report was prepared correctly in most areas, audit adjusting entries were required to correct certain significant items. These include:

- 1 **Capital lease adjustment of approximately \$1,700,000** – The District received bus radios during the fiscal year, however; the District determined it was not necessary to record the capital lease obligation as the radios had not yet been installed in buses as of June 30, 2015.
- 2 **Estimated insurance claims payable adjustment of approximately \$4,300,000** – The District is required to record the current value of long-term liabilities relating from self-insurance programs (worker's compensation, automobile liability and physical damage, and general liability). In order to determine the long-term liability, the District utilizes an outside actuary. The District received the actuarial report; however; it was decided to postpone the adjustment until fiscal year 2016. An adjustment was proposed by us, and recorded by the District to adjust the claims liability in the internal service fund only, resulting in a negative change in net position of approximately \$3,700,000. However, contrary to normal District policy, this additional cost was not allocated to the various governmental funds until fiscal year 2016.
- 3 **Debt service adjustments for refunding activity** – During FY15 there was a refunding of some outstanding debt of the District. The Florida Department of Education (FLDOE) provided entries to be made to record the refunding activity. Subsequent to the initial entries being provided to the District, the FLDOE revised their entries to be recorded. The revised entries were not recorded by the District.

District School Board of Pinellas County Schedule of Findings and Questioned Costs

Cause

Adjustments #1 and #2 occurred mainly as a result of decisions made by management to not make necessary adjustments. Adjustment #3 resulted as a lack of communication from FLDOE to the finance department of the District. We were able to identify adjustments necessary, through our test work, to ensure the District's financial statements and supplementary information were properly reported, and District personnel accepted these adjustments. However, our audit procedures cannot substitute for management's responsibility to ensure the District's AFR is completely accurate.

Effect

The District's financial statements could be misstated or contain technical inaccuracies.

Recommendation

The District should improve its financial reporting procedures to ensure that financial statement account balances and transactions are properly reported. Such procedures may include enhanced review to ensure the accuracy of the financial statements. A similar finding was reported in previous years.

Response and Corrective Action Plan

See attached Corrective Action Plan.

Significant Deficiency

2015-002: Capital Asset Reconciliation

Criteria

The District is responsible for preparing financial statements in accordance with generally accepted accounting principles and for establishing internal control to ensure complete and accurate financial reporting.

Condition

As part of our audit procedures, we noted the District's schedules supporting the reported additions to construction in progress (CIP) were double counting some purchase orders. This error began during FY14. The total amount as of June 30, 2015 that was double counted was approximately \$21,700,000, \$10,600,000 of this amount relates to FY14 CIP activity. Management determined to record the entire adjustment to reduce CIP to actual in FY15.

Cause

The reports the District used to prepare the capital asset schedules included duplicate purchase orders. The capital asset process is highly manual and involves information sources from multiple unrelated sources.

District School Board of Pinellas County Schedule of Findings and Questioned Costs

Effect

The District's financial statements could be misstated and it would not be timely prevented or detected and corrected by management.

Recommendation

The District should review and establish internal control policies and procedures to ensure all manual or infrequent transactions or procedures are reviewed by at least one additional member of management. We also suggest the District continue to look at automated alternatives for how capital assets are tracked and recorded.

Response and Corrective Action Plan

See attached Corrective Action Plan.

District School Board of Pinellas County Summary Schedule of Prior Audit Findings

Finding # per AG Report No. 2015-130	Management Letter Comments	Assessment of Finding by Florida Auditor General	Finding continues to be Relevant	Finding has been addressed or no longer relevant
1	Investment Controls	AM		X
2	Inventory – Separation of Duties	AM		X
3	Ad Valorem Taxation	AM		X
4	Food Service Program Financial Condition	AM	X	
5	Bus Drivers	AM		X
6	Severance Pay	AM		X
7	Purchasing Procedures	AM		X
8	Contractual Services	AM		X
9	Workforce Development Funds	AM		X
10	Adult General Education Classes	AM		X
11	Virtual Instruction Program – Policies and Procedures	AM		X
12	Virtual Instruction Program – Provider Contracts	AM	X	
13	Virtual Instruction Program – Options	AM		X
14	Virtual Instruction Program – Written Parental Notifications	AM		X
15	Virtual Instruction Program – Student Compensatory Attendance	AM	X	
16	Virtual Instruction Program – Computing Resources	AM	X	
17	Information Technology – Access Privileges	AM	X	
18	Information Technology – Security Program	AM	X	
19	Information Technology – Security Controls – User Authentication	AM	X	

District School Board of Pinellas County Summary Schedule of Prior Audit Findings

Listed below is the District's summary of the status of prior audit findings on Federal Programs:

Audit Report and Schedule Paragraph No.	Program Area	Description	Status
2014-001	Special Education	Coordinated early intervention services documentation	Resolved
2014-002	Child Nutrition Cluster	Maintain support for split personnel charges applied to lunch program	Unresolved
2014-003	Self-insurance	Self-insurance allocation transferred to general fund with no consideration of federal programs	Resolved
2014-001	Title I	Expenses incurred outside the period of availability	Resolved
2014-005	Title I	Allowability of program expenses	Resolved

District School Board of Pinellas County Corrective Action Plan

Findings – Financial Statement Audit

Significant Deficiency

2015-001 Financial Reporting

The district should improve its financial reporting procedures to ensure that financial statement account balances and transactions are properly reported. Such procedure may include enhanced review to ensure the accuracy of the financial statements. A similar finding was reported in previous years.

Corrective Action Plan:

The district will continue to enhance its controls to ensure complete and accurate financial reporting. Additionally, the district will enhance its review process to ensure the accuracy of financial statements. The district is currently in the process of evaluating new ERP software to purchase and implement in the very near future. These new systems will enhance the financial reporting accuracy and will eliminate most of the manual processes currently in place.

Significant Deficiency

2015-002 Capital Asset Reconciliation

The district should review and establish internal control policies and procedures to ensure all manual or infrequent transactions or procedures are reviewed by at least one additional member of management. We also suggest the district continue to look at automated alternatives for how capital assets are tracked and recorded.

Corrective Action Plan: The reports will be reviewed prior to entering them into the additions column of the worksheet and to ensure there are no duplicate entries. A second review will be performed by another individual to confirm the accuracy of the balances. The district is currently in the process of evaluating new ERP software to purchase and implement in the very near future. These new systems will enhance the financial reporting accuracy and will eliminate most of the manual processes currently in place.



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Honorable Chairman and Members of the
 District School Board of Pinellas County, Florida

Report on the Financial Statements

We have audited the financial statements of the District School Board of Pinellas County, Florida, as of and for the fiscal year ended June 30, 2015, and have issued our report thereon dated March 9, 2016.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and Chapter 10.800, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*, Independent Auditor's Report on Compliance For Each Major Federal Program and Report on Internal Control over Compliance, Schedule of Findings and Questioned Costs, and our Independent Accountant's Report in accordance with Chapter 10.800, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated March 9, 2016, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.804(1)(f)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report except as noted below under the heading Prior Year Findings and Recommendations.

Financial Condition

Section 10.804(1)(f)2., Rules of the Auditor General, requires a statement be included as to whether or not the District School Board of Pinellas County has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the District School Board of Pinellas County did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.804(1)(f)5.a. and 10.805(7), Rules of the Auditor General, we applied financial condition assessment procedures for the District School Board of Pinellas County. It is management's responsibility to monitor the District School Board of Pinellas County's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Transparency

Section 10.804(1)(f)6., Rules of the Auditor General, requires that we report the results of our determination as to whether the District School Board of Pinellas County maintains on its Web site the information specified in Section 1011.035, Florida Statutes. (Section 1011.035, Florida Statutes, provides that district school boards include a plain language version of each proposed, tentative, and official budget that describes each budget item in terms that are easily understandable to the public.) In connection with our audit, we determined that the (District School Board of Pinellas County maintained on its Web site the information specified in Section 1011.035, Florida Statutes.

Other Matters

Section 10.804(1)(f)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.804(1)(f)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the District School Board members, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida
March 9, 2016



Carr, Riggs & Ingram, LLC
 Certified Public Accountants
 500 Grand Boulevard
 Suite 210
 Miramar Beach, Florida 32550

(850) 837-3141
 (850) 654-4619 (fax)
 CRlcpa.com

ATTESTATION REPORT ON COMPLIANCE WITH SECTION 218.415 FLORIDA STATUTES

To the District School Board of Pinellas County
 and Dr. Michael Grego, Superintendent of Schools
 Largo, Florida

We have examined District School Board of Pinellas County's compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended June 30, 2015. Management is responsible for the Council's compliance with those requirements. Our responsibility is to express an opinion on the Council's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Council's compliance with specified requirements.

In our opinion, the Council complied, in all material respects, with the aforementioned requirements for the year ended June 30, 2015.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Miramar Beach, Florida
 March 9, 2016

District School Board of Pinellas County, Florida
Investment Portfolio
June 30, 2015

Independent Auditors' Report

May 26, 2016

To the District School Board of Pinellas County, Florida
301 Fourth Street, SW
Largo, FL 33770

In accordance with our addendum dated October 22, 2013, we have agreed to do the following:

- Detailed review of investment activity during the year for the purpose of determining that all activities were in accordance with the District's investment policies and State guidelines.
- Review of monthly reconciliations of the District's general ledger accounts and the subsidiary (SymPro) reports. Determine that all reconciling items and subsequent adjustments were proper, and made on a timely basis. Determine that monthly reconciliations were properly reviewed and approved in a timely basis.
- Review of Information Technology controls as they relate to the investment portfolio and transactions within the portfolio to ensure controls are operating in accordance with the Investment Policy and adhere to current best practices.
- Review of SymPro monthly reports to ensure that data included in those reports is accurate and reliable for the purpose of Investment Oversight Committee decision making. Test report calculations for accuracy.
- Review the bonding of District personnel with access to District-owned investments.
- Review investment holdings to ensure the portfolio is in accordance with the approved Investment Policy of the District.
- Review reporting prepared by the Investment Manager to ensure that reporting is accordance with current GASB standards.
- Report our procedures in writing to management and present the results of the procedures listed above to the Investment Oversight Committee.

Please see the following pages for the results of these procedures.

- 1) **Procedure performed:** Detailed review of investment activity during the year for the purpose of determining that all activities were in accordance with the District's investment policies and State guidelines.

Results:

- a. As part of the District's investment policy, internal controls item C. states that:

"The Board shall receive two (2) copies of all transaction confirmations and investment account statements. One (1) copy will be sent to the Manager, Cash & Investments and retained in the cash management department files. The second copy will be sent under separate cover to the Associate Superintendent, Finance and Business Services. The Associate Superintendent, Finance and Business Services will review the confirmations and statements, initial them and return them to the Manager, Cash & Investments for retention in the cash management department files."

Based on a sample of transaction confirmation, the receipt and review process appears to be operating timely and effectively.

- 2) **Procedure performed:** Review of monthly reconciliations of the District's general ledger accounts and the subsidiary (SymPro) reports. Determine that all reconciling items and subsequent adjustments were proper, and made on a timely basis. Determine that monthly reconciliations were properly reviewed and approved in a timely basis.

Results:

- a. Based on a sample of monthly reconciliations, the review performed by the Director of Accounting and Associate Superintendent was performed on a timely basis.
 - b. Reconciliations continue to include reconciling items which cannot be fully explained. An amount identified of approximately \$28,000 in the December 2014 reconciliation was recorded as interest earned in December 2014 to eliminate the unreconciled difference. Unexplained items could (1) become much larger in future months as the cause has not been determined, and (2) contribute to the delay in the reconciliation process and could impact the transparency and accuracy in reporting to the Investment Oversight Committee as well as the District Board. A similar finding was noted in the 2014 Investment Portfolio report.
- 3) **Procedure performed:** Review of Information Technology controls as they relate to the investment portfolio and transactions within the portfolio to ensure controls are operating in accordance with the Investment Policy and adhere to current best practices.
- Results:** Information technology controls appear to be operating in accordance with the Investment Policy and adhere to current best practices. It was noted that all investment activity including account access is password protected.
- 4) **Procedure performed:** Review of SymPro monthly reports to ensure that data included in those reports is accurate and reliable for the purpose of Investment Oversight Committee decision making. Test report calculations for accuracy.

Results:

- a. Three (3) of the Investment Oversight Committee's quarterly meetings were held greater than 60 days after the quarter's end. While the information reported to the Investment Oversight Committee for each quarter appeared to be accurately calculated, the reporting of the investment portfolio's performance was not timely. Once the Investment Oversight Committee completes their review of the investment reports, they are then submitted to the School Board. Four (4) of the School Board quarterly investment portfolio performance reports was provided greater than 75 days after the quarter's end. Timely and accurate reporting to the Board enables the Board to be well informed and implement any corrective actions in a timely fashion. Similar findings were noted in our 2014 Investment Portfolio report.
- b. One (1) of the quarterly investment performance and reporting was communicated via email to the Investment Oversight Committee in lieu of a formal meeting. No minutes were recorded as there were no communications regarding the investment performance for that quarter. While the information reported to the Investment Oversight Committee for the quarter appeared to be accurately calculated, there we no formal meeting minutes taken.

- 5) **Procedure performed:** Ensure that District personnel with access to District-owned investments are properly bonded.

Results: Based on review of insurance policy documents, it was noted that the District has coverage in place for Employee Theft with an insurance limit of \$5,000,000 and Computer Fraud with an insurance limit of \$5,000,000. Discussion with District personnel indicated that while some coverage is in place, the District should consider the amount of funds that are not covered by any insurance policy.

- 6) **Procedure performed:** Review investment holdings to ensure the portfolio is in accordance with the approved Investment Policy of the District.

Results: Investment holdings of the investment portfolio were in accordance with the approved Investment Policy of the District as of June 30, 2015.

- 7) **Procedure performed:** Review reports prepared by the Investment Manager to ensure that reporting is accordance with current GASB standards.

Results: Reports prepared by the Investment Manager appeared to be reported in accordance with current GASB standards. However, deficiencies were noted regarding the timeliness of reporting. See items (a) and (b) under procedure number four.

- 8) **Procedure performed:** Report our procedures in writing to management and present the results of the procedures listed above to the Investment Oversight Committee.

Results: This report was presented to the Investment Oversight Committee at the Pinellas County Schools administration building on May 26, 2016.

Other Matter:

- a. As part of the District's investment policy, internal controls item A states:

"Board accounts at financial institutions can only be opened and closed on two (2) signatures of the Associate Superintendent, Finance and Business Services; Executive Director, Budget and Resource Allocation; or the Director, Accounting. The Manager, Cash & Investments is prohibited from opening or closing Board accounts."

During the period under review the District has mailed Letters of Instructions containing the two (2) individuals with transaction authority and Incumbency Certificates listing five (5) individuals who have account authority. Both of these letters have been mailed to four (4) of the six (6) financial institutions used by the District, based on materiality. All Four (4) institutions noted that the authorized signor for the Chairperson of the District was the previous Chairperson. In addition two (2) of the institutions noted that there were only 2 (two) authorized signors and 2 (two) had on record that both the Investment Manager and Investment Specialist had full signing authority. The District should ensure that all financial institutions have proper authorizations on file. We had similar findings in our 2014 Investment Portfolio report.

SCHEDULED

REQUEST FOR APPROVAL (ID # 5886)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the District's Annual Property Records Inventory Report for Fiscal Year 2015/2016

BACKGROUND:

Chapter 69I-73, Florida Administrative Code, required districts to maintain adequate records of property in their custody and requires a complete physical inventory of all property to be taken annually.

The inventories are conducted on a continual basis, with reports submitted periodically. The attached summary represents the results of the inventories conducted of all District property for fiscal year 2015/2016, and contain an indication, by school, of the degree of compliance with Florida Statutes, State Board of Education Rules, and Pinellas County School Board policy related to inventory controls and procedures. Deficiencies were presented to school principals and appropriate staff following the completion of actual inventory and field work and office review for the 2015/2016 inventories.

The individual reports have been sent to department heads and school principals. They are asked to formally respond to each deficiency and recommendation. A summary report of deficiencies is sent to the area superintendents annually. A complete set of the individual reports for the post-secondary schools and centers, high schools, middle schools, elementary schools, exceptional centers, multi-grade level centers/schools and departments are available for review in the Auditing and Property Records office.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the Annual Property Records Inventory Report.
2. Do not approve the Annual Property Records Inventory Report.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

This report is necessary to comply with Florida Administrative Code. Where deficiencies exist, the appropriate area superintendent or division head oversees the development of procedures for correcting the deficiencies and also monitors the resulting implementation. Staff from the Division of Finance and Auditing & Property Records in particular provides technical assistance to the schools and area superintendents in this process.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Dawn Meyers, CPA, Director, Auditing & Property Records
Franca DiGiovanni, Analyst, Property Records

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Annual Property Records Inventory Report for FY 2015/2016 (PDF)



PINELLAS COUNTY DISTRICT SCHOOL BOARD

Annual Property Records Inventory Report

For the Fiscal Year 2015-16

Director, Auditing and Property Records
Dawn T. Meyers, CPA

PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
TABLE OF CONTENTS

	PAGE NO.
ANNUAL PROPERTY RECORDS INVENTORY REPORT	2
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES.....	4
SCHEDULE OF COST CENTERS WITH PERFECT INVENTORY REPORTS	11
SUMMARY SCHEDULE OF UNCAPITLIZED TECHNOLOGY INVENTORY DEFICIENCIES..	13
SCHEDULE OF COST CENTERS WITH PERFECT UNCAPITALIZED TECHNOLOGY INVENTORY REPORTS	15
REQUESTS FOR INFORMATION.....	15

Attachment: Annual Property Records Inventory Report for FY 2015/2016 (5886 : Annual Property Records Inventory Report)

The inventory was conducted by property records staff and was supervised by Franca DiGiovanni, Property Records Analyst. Please address inquiries regarding this report to Dawn T. Meyers, CPA, Director, Auditing and Property Records, by e-mail at meyersda@pcsb.org or by telephone at (727) 588-6228.

This report and other reports prepared by the Auditing and Property Records Department can be obtained on our Web site at <http://pcsb.org/Domain/184>; by telephone at (727) 588-6228; or by mail at Pinellas County District School Board, Post Office Box 2942, Largo, Florida 33779-2942.

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
FOR FISCAL YEAR 2015-16**

I. BACKGROUND

Pursuant to Chapter 69I-73, Florida Administrative Code, governmental units shall maintain adequate records of property in their custody. Each property item shall be permanently marked with the identification number assigned to that item to establish its identity and ownership by the governmental unit holding title to the item. Each governmental unit shall ensure a complete physical inventory of all property is taken annually.

The Superintendent is responsible for the supervision and control of District property pursuant to Section 274.03, Florida Statutes, which allow delegation to a custodian the use and immediate control of the property.

Board Policy 7300 - Property Custodianship and Insurance names the principal, director, department head, or other employee designated by the Superintendent as the property custodian.

Board Policy 7320 – Acquisition and Removal of Tangible Property states that property may be lent to employees for District purposes or exchanged between schools or departments only with prior written approval of the principal or department head.

Board Policy 7450 – Inventories and Property Records requires tangible personal property valued at \$1,000 or more, whether purchased or received through donation, to be tagged and accounted for as an asset of the Board. In addition, it requires a complete physical inventory of all tagged items within a school or other Board facility to be conducted annually. Certain classifications of equipment and furniture, as designated by the Superintendent to be of special interest and possessing a value of less than \$1,000 may be tagged and controlled as Board assets. Principals, directors, or department heads are required to take annual inventories of property valued from \$300 to \$999.99.

Tangible personal property consists of furniture, computers, motor vehicles, and other items of a non-consumable, non-expendable nature that costs \$1,000 or more and have a normal life expectancy of one or more years. The District also accounts for items valued at \$300 to \$999.99 such as tables, desks, chairs and shelves. These items, however, are not tagged for inventory, and are not recorded in the TERMS Fixed Asset system. Other attractive technology items valued from \$300 to \$999.99 such as desktop computers, laptop computers, and tablets are deemed items of special interest and are separately tagged and entered into the TERMS Fixed Asset system.

Chapter 16 – Cost Centers’ Uncapitalized Tangible Property Inventory Procedures in the *Manual of Property Equipment Accounting and Control* (Manual) requires each school/department to maintain a record keeping system to enter and track all uncapitalized technology (UT) tangible equipment. The accountability guidelines are the same as the guidelines for the District capitalized tangible equipment except that the annual inventory count must be taken by the school/department personnel and the results of the count are to be reported on the *Cost Centers’ Uncapitalized Tangible Property Inventory Report* (PCS Form 3-2918) and submitted to the Auditing and Property Records Department by October 31st each year.

Attachment: Annual Property Records Inventory Report for FY 2015/2016 (5886 : Annual Property Records Inventory Report)

As of June 30, 2016, the District's tangible personal property included 73,761 items with an acquisition value of approximately \$224 million. This category does not include land or improvements, buildings or improvements, relocatables, or construction in progress. In addition, the District's uncapitalized tagged technology equipment as of June 30, 2016, included 94,985 items with an acquisition value of approximately \$62 million.

The Auditing and Property Records Department maintains property data records, issues property tags, and conducts annual inventories of all tagged equipment and software with an acquisition value of \$1,000 or more to comply with Chapter 274, Florida Statutes and Board Policy.

II. INVENTORY OBJECTIVES AND SCOPE

The inventory focused on evaluating whether the cost centers properly accounted for and safeguarded capitalized tangible personal property. Specific objectives were to determine whether:

1. Cost center tangible personal property is controlled and accounted for as required by statute, rule and Board policy;
2. Tangible personal property items are properly tagged and marked; and
3. Proper procedures are followed for tangible personal property items that are transferred, lost or stolen, in use by appropriate staff or retired.

The scope included conducting an inventory of all tangible personal property items at every cost center for the 2015-16 fiscal year. It also included a review of internal control procedures related to tagging, transferring, acquisition and removal, and reporting of lost and damaged tangible personal property items for compliance with Florida Statutes and District policies. In addition, a sample of tagged uncapitalized technology (UT) items valued from \$300 to \$999.99 was inventoried at every school during the annual tangible personal property inventory. Finally, a complete UT inventory was also conducted at four elementary schools, two middle schools, and four departments with the same objectives listed above.

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES
FOR FISCAL YEAR 2015-16**

SUMMARY OF RESULTS

The Auditing and Property Records Department has completed the inventories of tagged tangible personal property of departments, post-secondary schools and centers, high schools, middle schools, elementary schools, exceptional schools and multi-grade level schools for the 2015-16 fiscal year as described in the objectives and scope above.

In addition to missing equipment, deficiencies in the following inventory procedures are included in the final inventory report: the tagging/retagging of equipment, returning verification of tagging forms and serial numbers, requests for tagging of equipment purchased with internal purchase orders, requests for tagging of donated equipment, completion of asset transfers when tagged equipment changes location, completion of correct form for theft and/or damage to equipment, proper documenting of temporary equipment removals, proper documenting of assigned equipment, requests made for trade-in or vendor exchange of equipment, submission of uncapitalized inventory spreadsheet and annual summary report of their uncapitalized inventory, maintenance of Software Tracking Notebook, and other miscellaneous deficiencies, such as a high percent of a specific type of equipment as missing (example: laptops or band instruments).

Items not located during the cost center's inventory process are reported to the principal/department head by the property control clerk on an *Initial Unlocated List*. This complies with the Florida Administrative Code to report unlocated items promptly to the school/department. Cost centers are given an opportunity to locate the missing items prior to finalizing the inventory. Any tagged items included on the *Initial Unlocated List* that are not found by the cost center are counted as missing on the final inventory report as follows:

- M1 - This code indicates that the item is missing for the first time this year. It will remain active on the inventory of the cost center with this code until the next inventory when it will either be verified or identified as missing for the second consecutive year.
- M2 - This indicates that the item is missing for the second consecutive year. At the conclusion of all inventories each fiscal year, a list of all M2 equipment and software is submitted to the school board to request retirement as missing equipment.

The results of the cost center inventories are summarized below for cost centers where missing tagged items were identified or procedural deficiencies were noted.

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2015-16**

	2013-14	2014-15	2015-16
Total Items Inventoried	91,582	88,693	73,761
M1's (Missing 1st year)	778	411	309
M2's (Missing 2nd year)	380	177	128
Total Procedural Deficiencies	196	219	200
Total Repeat Deficiencies	40	57	71
Total Perfect Inventory Reports	99	104	116

The legend below should be used in conjunction with the **SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES** table that follows.

PROCEDURAL DEFICIENCIES LEGEND

A	Property has been tagged by personnel and verification sent to Property Records
B	Bookkeeper has notified Property Records of internally purchased property (applies only to school sites)
C	Notified Property Records of donated property
D	Asset transfers are completed and updated timely
E	Damage and/or Loss of Property Reports have been completed and submitted as needed
F	Temporary Property Removal Contracts have been documented and updated annually
G	Equipment Assignment Lists have been completed and updated for all staff members
H	Prior approval requested for property trade-ins and Exchanged Property Memo submitted when needed
I	Inventory and report for uncapitalized tangible property has been updated, completed and submitted timely
J	Software Tracking Forms Notebook has been maintained and updated

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2015-16**

Fixed Assets Property Inventory Procedural Deficiencies for 2015-16 Fiscal Year																			
School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies** (see legend page 5)										
									A	B	C	D	E	F	G	H	I	J	
Vocational:																			
Career Academies of Seminole	230	\$ 673,730.66	0		0		3	0						1	1		1		
Clearwater Adult Education Center	125	\$ 222,897.55	0		0		1	0									1		
Dixie Hollins Adult Education Center	96	\$ 200,924.64	0		1	\$ 1,180.25	0	0											
Pinellas Technical College - Clearwater	1541	\$ 5,919,993.36	1	\$ 1,546.00	1	\$ 1,757.85	1	0				1							
Pinellas Technical College - St. Petersburg	1462	\$ 5,052,516.83	6	\$ 14,080.45	1	\$ 1,389.58	2	1				1					2		
Tomlinson Adult Learning Center	120	\$ 260,722.96	0		0		1	0									1		
High Schools:																			
Bayside High	422	\$ 708,089.00	0		1	\$ 1,162.59	1	0				1							
Boca Ciega High	1445	\$ 2,750,178.93	6	\$ 8,442.46	2	\$ 2,634.80	2	0	1			1							
Clearwater High	1049	\$ 1,929,263.55	9	\$ 14,877.26	1	\$ 1,807.86	2	0				1					1		
Countryside High	1000	\$ 1,975,988.58	2	\$ 2,658.10	0		4	0	1			1		1			1		
Disston Academy	283	\$ 461,678.72	1	\$ 1,450.92	2	\$ 2,373.04	4	0				1		1	1		1		
Dixie M. Hollins High	1271	\$ 2,490,893.95	21	\$ 31,895.68	5	\$ 10,161.73	4	2				9		1	1		2		
Dunedin High	968	\$ 1,676,559.27	3	\$ 4,159.41	5	\$ 7,414.71	5	3	1			2		2	1		2		
East Lake High	1181	\$ 2,020,962.74	11	\$ 16,913.07	2	\$ 2,633.07	3	0	1			1					1		
Gibbs High	1704	\$ 3,104,141.75	4	\$ 8,306.00	4	\$ 8,867.80	2	1				2					1		
Lakewood High	1360	\$ 2,469,128.15	11	\$ 14,776.04	5	\$ 6,975.85	3	2	1			2					4		
Largo High	893	\$ 1,964,278.03	9	\$ 13,682.14	14	\$ 18,716.76	4	2	3			1		1			3		
Northeast High	1032	\$ 2,024,714.55	0		2	\$ 5,694.10	0	0											
Palm Harbor University High	1208	\$ 1,958,725.18	2	\$ 5,399.95	1	\$ 1,201.39	4	0	1					1	1		1		
Pinellas Park High	1236	\$ 2,419,937.00	12	\$ 16,266.74	5	\$ 6,554.55	3	2	1			2					2		
St. Petersburg High	872	\$ 1,450,524.55	4	\$ 4,732.32	0		4	1				1	3				1		
Seminole High	964	\$ 1,715,007.50	7	\$ 10,932.56	0		1	0									1		
Tarpon Springs High	1059	\$ 2,563,591.72	6	\$ 8,882.12	0		4	2				1		3	1		2		
Middle Schools:																			
Azalea Middle	584	\$ 940,764.08	3	\$ 4,621.47	0		0	0											
Bay Point Middle	714	\$ 1,107,733.68	1	\$ 1,462.72	0		0	0											
Clearwater Fundamental	405	\$ 703,585.07	0		1	\$ 1,084.84	0	0											
Clearwater Intermediate	227	\$ 394,117.47	0		0		3	2				2		1			3		
Dunedin Highland Middle	680	\$ 1,124,778.09	8	\$ 11,758.91	3	\$ 4,437.60	2	2	5								2		

** Numbers = Consecutive Years Similar Deficiencies Repeated in Reports

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2015-16**

Fixed Assets Property Inventory Procedural Deficiencies for 2015-16 Fiscal Year																						
School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies** (see legend page 5)													
									A	B	C	D	E	F	G	H	I	J				
East Lake Middle	128	\$ 238,407.43	0		0		1	0	1													
John Hopkins Middle	751	\$ 1,334,643.70	6	\$ 8,055.73	1	\$ 1,296.76	6	4	2			8	2	1	1				7			
Largo Middle	635	\$ 998,345.01	3	\$ 6,181.67	2	\$ 4,686.71	1	0	1													
Lealman Innovation Academy	543	\$ 965,535.99	2	\$ 2,777.60	2	\$ 2,130.37	1	1				2										
Meadowlawn Middle	754	\$ 1,303,292.49	8	\$ 13,516.19	3	\$ 4,642.11	1	0											1			
Morgan Fitzgerald Middle	622	\$ 904,073.08	7	\$ 11,660.21	6	\$ 8,713.82	1	0											1			
Osceola Middle	510	\$ 800,203.53	2	\$ 2,947.52	1	\$ 1,229.60	1	1											4			
Palm Harbor Middle	598	\$ 877,570.18	1	\$ 1,201.39	1	\$ 1,484.80	2	0						1					1			
Pinellas Park Middle	571	\$ 910,383.79	4	\$ 6,019.52	2	\$ 3,061.72	2	2				2							2			
Safety Harbor Middle	846	\$ 2,865,335.85	14	\$ 18,646.01	1	\$ 1,115.46	6	3	2			2	1	1				3	1			
Seminole Middle	633	\$ 859,319.09	2	\$ 2,589.33	2	\$ 2,449.00	0	0														
Tarpon Springs Middle	530	\$ 744,117.32	0		3	\$ 3,626.59	1	1											3			
Thurgood Marshall Fundamental	607	\$ 1,087,845.20	6	\$ 13,084.70	0		0	0														
Tyrone Middle	596	\$ 1,030,682.55	0		1	\$ 1,799.00	4	2				2		1	2				1			
ESE and Multi-Grade Level Centers																						
Madeira Beach Fundamental K-8	678	\$ 978,018.87	0		4	\$ 7,875.95	1	0				1										
Paul B. Stephens ESE Center	393	\$ 817,340.15	0		0		1	0				1										
Pinellas Secondary	377	\$ 588,370.57	1	\$ 1,129.60	1	\$ 1,591.87	0	0														
Richard L. Sanders Exceptional	270	\$ 524,086.16	0		1	\$ 1,213.00	2	1				6							1			
Elementary Schools:																						
Anona Elementary	198	\$ 281,385.11	0		0		1	0	1													
Azalea Elementary	192	\$ 309,492.08	2	\$ 2,728.47	0		1	0							1							
Bauder Elementary	347	\$ 434,285.18	4	\$ 2,644.72	0		0	0														
Bay Vista Fundamental	243	\$ 347,841.92	1	\$ 1,501.52	0		1	0											1			
Bear Creek Elementary	179	\$ 271,638.06	1	\$ 1,028.88	0		0	0														
Belcher Elementary	220	\$ 322,802.86	0		1	\$ 1,647.00	0	0														
Belleair Elementary	295	\$ 463,285.60	4	\$ 5,667.15	1	\$ 1,225.85	4	0				1		1	1				1			
Campbell Park Elementary	365	\$ 598,585.64	4	\$ 5,572.06	1	\$ 1,243.67	3	1	1			1							2			
Cross Bayou Elementary	292	\$ 421,828.71	0		1	\$ 1,524.67	0	0														
Curlew Creek Elementary	372	\$ 514,983.25	5	\$ 6,164.66	0		1	1											2			
Dunedin Elementary	855	\$ 1,237,748.49	0		0		1	0											1			

Attachment: Annual Property Records Inventory Report for FY 2015/2016 (5886 : Annual Property

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2015-16**

Fixed Assets Property Inventory Procedural Deficiencies for 2015-16 Fiscal Year																				
School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies** (see legend page 5)											
									A	B	C	D	E	F	G	H	I	J		
Eisenhower Elementary	315	\$ 545,751.34	0		0		1	0											1	
Forest Lakes Elementary	198	\$ 312,832.70	2	\$ 2,723.91	0		1	0							1					
Garrison-Jones Elementary	379	\$ 517,678.13	0		1	\$ 1,230.44	0	0												
Gulfport Elementary	322	\$ 520,104.08	2	\$ 2,959.00	1	\$ 1,524.67	2	1				2							1	
High Point Elementary	895	\$ 1,401,416.25	2	\$ 2,797.67	3	\$ 5,156.78	2	2				2							2	
Highland Lakes Elementary	233	\$ 355,590.46	1	\$ 1,392.62	0		3	1				2		1	1					
John M. Sexton Elementary	301	\$ 478,171.68	4	\$ 5,472.23	1	\$ 1,220.30	2	0	1			1								
Kings Highway Elementary Magnet	129	\$ 243,856.67	0		0		3	0						1	1				1	
Lakeview Fundamental	108	\$ 181,852.10	0		1	\$ 1,229.60	0	0												
Lakewood Elementary	265	\$ 479,298.71	5	\$ 7,261.00	1	\$ 1,243.67	2	1	1										2	
Lealman Avenue Elementary	228	\$ 327,696.22	0		0		1	0											1	
Leila G. Davis Elementary	306	\$ 452,465.75	0		0		1	1				2								
Lynch Elementary	508	\$ 803,423.51	0		3	\$ 3,934.26	2	1	1										2	
Marjorie Kinnan Rawlings Elementary	281	\$ 334,003.21	0		0		1	0	1											
Maximo Elementary	248	\$ 420,297.92	6	\$ 7,877.07	3	\$ 3,493.84	3	0	1			1							1	
McMullen-Booth Elementary	349	\$ 509,694.33	0		0		2	1				2		1						
Melrose Elementary	197	\$ 355,512.82	2	\$ 2,694.59	6	\$ 10,275.25	5	5	3			3		2	2				2	
Mount Vernon Elementary	248	\$ 345,115.71	0		0		2	0	1										1	
New Heights Elementary	923	\$ 1,446,987.51	3	\$ 3,834.65	1	\$ 1,240.28	2	1				1							2	
North Shore Elementary	161	\$ 247,681.13	1	\$ 1,243.67	0		2	0				1							1	
Northwest Elementary	288	\$ 419,558.33	0		0		1	1				2								
Oakhurst Elementary	281	\$ 423,891.42	0		0		3	2	2			2		1						
Pinellas Central Elementary	294	\$ 427,738.17	0		0		2	0						1	1					
Pinellas Park Elementary	224	\$ 351,129.30	4	\$ 5,116.96	1	\$ 1,119.73	4	3				4		2	1				4	
Plumb Elementary	296	\$ 440,155.70	0		0		4	2				2		1	1				3	
Ridgecrest Elementary	353	\$ 447,710.62	1	\$ 622.38	0		0	0												
San Jose Elementary	257	\$ 375,293.54	1	\$ 661.18	0		0	0												
Sandy Lane Elementary	361	\$ 549,779.04	0		0		3	2				1	3						2	
Sawgrass Lake Elementary	283	\$ 377,951.83	0		0		3	2	1			2							2	
Seminole Elementary	346	\$ 511,741.87	0		0		1	0				1								

Attachment: Annual Property Records Inventory Report for FY 2015/2016 (5886 : Annual Property

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2015-16**

Fixed Assets Property Inventory Procedural Deficiencies for 2015-16 Fiscal Year																		
School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies** (see legend page 5)									
									A	B	C	D	E	F	G	H	I	J
Seventy-Fourth Street Elementary	195	\$ 300,682.96	0		1	\$ 1,199.00	2	1				2					1	
Shore Acres Elementary	365	\$ 568,904.30	4	\$ 5,403.00	3	\$ 4,050.92	0	0										
Skycrest Elementary	393	\$ 641,497.10	0		0		1	0				1						
Skyview Elementary	332	\$ 443,601.75	0		0		1	0							1			
Southern Oak Elementary	267	\$ 396,102.08	2	\$ 2,199.18	0		1	0									1	
Starkey Elementary	254	\$ 395,742.00	0		0		1	0	1									
Sunset Hills Elementary	291	\$ 430,596.70	0		1	\$ 3,200.00	0	0										
Tarpon Springs Elementary	964	\$ 1,478,863.12	6	\$ 6,947.06	0		2	1						2			1	
Walsingham Elementary	306	\$ 479,827.91	5	\$ 6,046.81	0		0	0										
Woodlawn Elementary	288	\$ 411,381.75	2	\$ 2,761.72	1	\$ 1,045.66	1	0									1	
Departments:																		
0040 Administration Building	30	\$ 71,738.95	1	\$ 1,484.80	0		1	0				1						
5070 Elementary Science	23	\$ 30,108.85	0		0		1	0				1						
5090 Budget & Resource Allocation	16	\$ 24,121.10	0		0		1	0							1			
5100 Special Projects	6	\$ 7,973.20	0		0		1	0									1	
5110 TV Operations	415	\$ 2,136,207.72	0		0		1	1							2			
5140 Technology Information Systems	2011	\$ 15,370,211.13	15	\$ 43,375.94	0		1	0									1	
5160 Records Management	13	\$ 68,729.33	0		0		1	1									2	
5230 High School Language Arts & Reading	47	\$ 331,081.15	8	\$ 12,219.29	0		1	0							1			
5300 Educational Alternative Services	264	\$ 329,719.09	2	\$ 2,288.61	1	\$ 1,809.60	0	0										
5330 Title I Center	92	\$ 240,242.93	0		1	\$ 1,388.00	0	0										
5350 9-12 Math	42	\$ 64,035.62	2	\$ 3,532.67	0		2	1				1					4	
5360 Pre K-12 Performing Arts	69	\$ 113,473.22	0		0		1	0				1						
5370 Maintenance	1243	\$ 9,196,809.26	0		0		2	1							3		1	
5400 Human Resources	60	\$ 224,664.98	4	\$ 4,523.24	0		1	0				1						
5430 Pre K-12 Health Education	21	\$ 37,806.21	0		0		2	0							1		1	
5470 Food Services	4699	\$ 19,551,615.57	1	\$ 1,896.72	4	\$ 7,685.16	0	0										
5480 Mailroom Administration Building	15	\$ 388,099.75	0		0		1	0									1	
5490 Facilities and Operations	274	\$ 1,070,083.81	0		0		2	2						3	2			
5600 Central Printing Services	28	\$ 403,887.67	0		0		1	1									1	
5630 Early Child Education	39	\$ 3,140.81	2	\$ 3,140.81	0		0	0										

Attachment: Annual Property Records Inventory Report for FY 2015/2016 (5886 : Annual Property

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY RECORDS INVENTORY REPORT
SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES (CONTINUED)
FOR FISCAL YEAR 2015-16**

Fixed Assets Property Inventory Procedural Deficiencies for 2015-16 Fiscal Year																				
School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	No. of M2's	Historical Cost M2's	Total # Deficiencies	Repeats	Procedural Deficiencies** (see legend page 5)											
									A	B	C	D	E	F	G	H	I	J		
5820 Real Estate Department	6	\$ 13,119.98	0		0		1	1								2				
5840 Office / Equal Opportunity	1	\$ 1,847.56	0		0		1	1											1	
5880 Professional Development	202	\$ 593,933.44	0		0		1	0				1								
6050 Office Strategic Communications	59	\$ 159,956.78	0		0		1	0								1				
6260 ESOL	26	\$ 50,928.15	0		0		1	1				1								
6420 6-8 Science	2	\$ 2,501.86	1	\$ 1,457.14	0		0	0												
6640 Communication Disorders	418	\$ 1,003,380.42	7	\$ 12,506.77	1	\$ 1,257.89	0	0												
6650 Low Prevalence	18	\$ 23,489.66	0		1	\$ 1,970.30	0	0												
6720 FL State Personnel Development	27	\$ 44,499.21	0		1	\$ 1,599.00	1	0												1
7023 Pinellas Virtual K-12	28	\$ 35,522.30	1	\$ 1,243.67	0		0	0												
7080 Hospital Homebound	206	\$ 308,324.95	7	\$ 10,373.24	0		1	0	1											
7121 Eckerd Wilderness Education System	8	\$ 10,481.00	1	\$ 1,161.50	0		0	0												
Total Deficiencies			309	\$ 477,180.35	128	\$ 195,480.67	200	75	26	0	3	52	2	25	25	1	64	2		

Attachment: Annual Property Records Inventory Report for FY 2015/2016 (5886 : Annual Property

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
SCHEDULE OF COST CENTERS WITH PERFECT INVENTORY REPORTS
FOR FISCAL YEAR 2015-16**

We have inventoried 244 schools and departments/other cost centers. The following 34 schools and 81 departments/other cost centers (47% of the 244 sites inventoried) received perfect inventory reports. All inventory assigned was verified and no procedural comments were reported, indicating exceptional proficiency in internal controls, operational management, and compliance with statutes, regulations, and policies governing tangible personal property. We commend these cost centers for their efforts. It takes a dedicated team working together with daily diligence to accomplish this level of proficiency.

SCHOOLS:

Bardmoor Elementary School	Nina Harris ESE Center
Bay Point Elementary School	Northeast Community
Blanton Elementary School	Oak Grove Middle School
Brooker Creek Elementary School	Oldsmar Elementary School
Calvin A. Hunsinger School	Orange Grove Elementary School
Curtis Fundamental Elementary School	Osceola Fundamental High School
Cypress Woods Elementary School	Ozona Elementary School
Douglas L. Jamerson Elementary School	Palm Harbor Community School
Fairmount Park Elementary School	Pasadena Fundamental Elementary
Fuguitt Elementary School	Perkins Elementary School
Frontier Elementary School	Pinellas Gulf Coast Academy
Gulf Beaches Magnet Elementary School	Ponce de Leon Elementary
James B. Sanderlin PK-8	Safety Harbor Elementary School
Joseph L. Carwise Middle School	Sutherland Elementary School
Lake St. George Elementary School	Tarpon Springs Fundamental
Lakewood Community School	Westgate Elementary School
Mildred Helms Elementary School	

DEPARTMENTS (Listed by Cost Center Number):

0060 Lakeview Annex	5670 Payroll
0450 Walter Pownall Service Center	5690 Family & Consumer Sciences
0680 Bernice Johnson Student Service Center	5700 Career, Technical & Adult Education
0730 Coachman Service Center	5720 Business Technology & CTAE
0860 Robinson School Service Center	5730 Middle School Education
2320 Meadowlawn School Service Center	5750 Career Tech & Adult Education Post-Secondary
2960 Oldsmar School Service Center	5780 Industrial Tech Agri Bus Ed
3070 Ozona Service Center	5800 Warehousing
5000 Attorney For Board	5810 Elementary Language Arts & Reading
5010 Accounting	5850 High School Education

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
SCHEDULE OF COST CENTERS WITH PERFECT INVENTORY REPORTS –
CONTINUED REPORTS
FOR FISCAL YEAR 2015-16**

5040 Superintendent's Office	5860 Chief Financial Office
5050 Pre K-12 Visual Arts	5900 Vehicle Maintenance
5060 Pre K-12 Library Media	5910 Staff Attorney
5150 Cash Management	5920 Pre K-12 Social Studies
5170 Office Professional Standards	5930 Facilities Plan Design Construction
5190 Family & Community Relations	5940 Student Assignment
5200 Prevention Office	6030 Advanced Studies/Academic Excellence
5210 Take Stock in Children	6080 School Safety & Security
5240 Pre K-12 World Language	6090 TIF Grant
5260 K-12 Guidance	6280 Student & Community Support Services
5280 Academic Computing	6290 Student Services
5290 Teaching & Learning	6351 Gus A. Stavros Institute
5310 Risk Management & Insurance	6430 6-8 Math
5320 Auditing & Property Records	6600 Exceptional Student Education
5380 Elementary Mathematics	6610 Area 3 ESE
5390 Psychological Services	6620 Gifted & Able Learners
5420 PCS Police Department	6630 Area 4 ESE
5440 Purchasing Department	6660 FDLRS Gulfcoast Assoc Center
5450 Diagnostic Services	6670 Area 1 ESE
5460 Assessment, Accountability & Research	6680 Pre-K Handicapped
5500 9-12 Science	6690 OT/PT Medicaid
5510 Elementary Education	6700 Area 2 ESE
5530 School Health Services	6710 ESE Academic K-12
5560 Utility Management	7000 School Board
5580 Financial Aid/Admissions Advisement	7010 Area 1 Office
5590 Transportation	7020 Area 3 Office
5610 Charter Schools & Home Education	7030 Area 2 Office
5620 Instructional Materials	7051 Pinellas Teleschool
5640 Pre K-12 Extra Curricular Student Activity	7060 Area 4 Office
5650 School Social Work	7061 Private School ESE
	9082 Education Foundation

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
SUMMARY SCHEDULE OF UNCAPITALIZED TECHNOLOGY INVENTORY
DEFICIENCIES
FOR FISCAL YEAR 2015-16**

Total Inventory Items	Unlocated Inventory Items	Percentage Unlocated Items	Unlocated Total Cost	Total Cost of Inventory
4574	189	4.13%	\$110,028.02	\$2,872,651.99

The legend below should be used in conjunction with the **SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES** table that follows.

PROCEDURAL DEFICIENCIES LEGEND

A	Uncapitalized Inventory Report was accurately reported
B	Asset transfers are completed and updated timely
C	Temporary Property Removal Contracts have been completed and updated annually
D	All uncapitalized technology items are properly allocated to the custodial cost center
E	Proper segregation of duties procedures are clearly defined and are being followed

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
SUMMARY SCHEDULE OF UNCAPITALIZED TECHNOLOGY INVENTORY DEFICIENCIES - CONTINUED
FOR FISCAL YEAR 2015-16**

Uncapitalized Technology Property Inventory Procedural Deficiencies for 2015-16 Fiscal Year											
School / Cost Center	Total Inventory Items	Total Value of Inventory	No. of M1's	Historical Cost M1's	Total # Deficiencies	Repeats	Procedural Deficiencies** (see legend page 13)				
							A	B	C	D	E
Middle Schools:											
Osceola Middle	1076	\$ 696,267.14	2	\$ 1,150.24	3	0	1	1		1	
Tyrone Middle	1005	\$ 657,601.79	28	\$ 17,330.38	3	0	1	1		1	
Elementary Schools:											
Lakewood Elementary	639	\$ 388,786.97	31	\$ 18,533.33	3	0	1	1		1	
Melrose Elementary	804	\$ 482,334.71	80	\$ 43,986.98	3	0	1			1	
Pinellas Park Elementary	577	\$ 346,787.14	31	\$ 18,686.58	3	0	1	1	1		
Plumb Elementary	385	\$ 245,274.36	10	\$ 5,869.51	3	0	1	1		1	
Departments:											
Area 1 ESE	36	\$ 22,193.35	1	\$ 599.00	2	0	1	1			
Area 3 ESE	37	\$ 23,831.40	2	\$ 1,137.00	1	0	1				
Area 4 ESE	15	\$ 9,575.13	4	\$ 2,735.00	1	0	1				
Total	4574	\$ 2,872,651.99	189	\$ 110,028.02	22	0	9	6	1	4	

**PINELLAS COUNTY DISTRICT SCHOOL BOARD
ANNUAL PROPERTY INVENTORY REPORT
SCHEDULE OF COST CENTERS WITH PERFECT UNCAPITALIZED TECHNOLOGY
INVENTORY REPORTS
FOR FISCAL YEAR 2015-16**

We conducted a total of 10 Uncapitalized Technology inventories of schools and departments. One of the 10 sites inventoried, the Area 2 ESE department yielded a perfect inventory. All inventory assigned was verified and no procedural comments were reported, indicating exceptional proficiency in internal controls, operational management, and compliance with statutes, regulations, and policies governing tangible personal property. We commend this cost center for their efforts. It takes a dedicated team working together with daily diligence to accomplish this level of proficiency.

REQUESTS FOR INFORMATION

Specific deficiencies for each cost center and Management's responses to each deficiency noted in the **SUMMARY SCHEDULE OF INVENTORY DEFICIENCIES** and **SUMMARY SCHEDULE OF UNCAPITALIZED TECHNOLOGY INVENTORY DEFICIENCIES** are on file in the Auditing and Property Records Department office and available upon request. Questions concerning information provided in this report or requests for additional information should be addressed to the Director of Auditing and Property Records, Pinellas County District School Board, Post Office Box 2942, Largo, Florida 33779-2942.

SCHEDULED

REQUEST FOR APPROVAL (ID # 5880)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Retire Tagged Fixed Assets Reported Missing in 2015/16 for Two Consecutive Years

BACKGROUND:

Authorization by the school board is required prior to recording the disposal/retirement of tagged fixed assets that have been missing for two consecutive years. Annual inventories are conducted throughout the school district to verify all fixed assets distributed in each school or department. Administrators and area superintendents were notified of missing equipment on their 2015/16 Fixed Asset Inventory Report.

In the 2015/16 school year, 126 tagged items were missing for two consecutive years for a total depreciated value of \$7,681.67. Comparatively, the 2014/15 school year yielded 183 missing items with a depreciated value of \$14,525.16, while in 2013/14, 373 items were reported missing for two consecutive years with a depreciated value of \$32,931.31.

Retiring these fixed assets from the recorded active tagged inventory will result in a more accurate reflection of active assets at the affected cost centers.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the request to retire tagged fixed assets reported missing for two consecutive years.
2. Do not approve the request to retire tagged fixed assets reported missing for two consecutive years.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

Section 274.07, Florida Statutes, requires that authority for the disposal/retirement of property be recorded in the board minutes. Rule Chapter 69I-73.005, Florida Administrative Code, provides that the property records should include information on property items disposed of including the date, authority, and manner of disposition. The tagged assets listed on the attached schedule have been identified as missing for two consecutive annual fiscal inventories.

FINANCIAL IMPACT:

Total depreciated cost of the tagged fixed assets reported as missing for two consecutive years is \$7,681.67.

DATA SOURCES:

Dawn Meyers, CPA, Director of Auditing and Property Records
Franca DiGiovanni, Property Records Analyst, Auditing and Property Records.

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Tagged Fixed Assets Reported Missing for Two Consecutive Years (PDF)

Summary Of Tagged Property (M216) Reported as Missing for Two Consecutive Inventory Years

Cost Center Number	Location (School or Department)	Total Items Missing	Historical Value of Missing Item(s)	Depreciated Value of Missing Item(s)	Federally/Title 1 Funded	Total Historical Cost of Dept Inventory	Percent of Missing Items from Total Inventory Value
ELEMENTARY SCHOOLS							
3961	74th Street	1	\$ 1,199.00	\$ -		\$ 300,682.96	0.40%
0321	Belcher	1	\$ 1,647.00	\$ -		\$ 322,802.86	0.51%
0371	Belleair	1	\$ 1,225.85	\$ 224.78	\$ 1,225.85	\$ 463,285.60	0.26%
0481	Campbell Park	1	\$ 1,243.67	\$ -		\$ 598,585.64	0.21%
0811	Cross Bayou	1	\$ 1,524.67	\$ -		\$ 421,828.71	0.36%
1481	Garrison Jones	1	\$ 1,230.44	\$ -		\$ 517,678.13	0.24%
1691	Gulfport	1	\$ 1,524.67	\$ -		\$ 520,104.08	0.29%
1811	High Point	3	\$ 5,156.78	\$ 290.18		\$ 1,401,416.25	0.37%
1261	John M. Sexton	1	\$ 1,220.30	\$ -		\$ 478,171.68	0.26%
1961	Lakeview Fundamental	1	\$ 1,229.60	\$ -	\$ 1,229.60	\$ 181,852.10	0.68%
2021	Lakewood	1	\$ 1,243.67	\$ -		\$ 479,298.71	0.26%
2151	Lealman Innovation Academy	2	\$ 2,130.37	\$ 36.46		\$ 965,535.99	0.22%
1421	Lynch	3	\$ 3,934.26	\$ 1,089.28		\$ 803,423.51	0.49%
2281	Maximo	3	\$ 3,493.84	\$ 244.54	\$ 2,250.17	\$ 420,297.92	0.83%
2371	Melrose	6	\$ 10,275.25	\$ 2,530.63	\$ 1,154.00	\$ 355,512.82	2.89%
4591	New Heights	1	\$ 1,240.28	\$ -		\$ 1,446,987.51	0.09%
3391	Pinellas Park	1	\$ 1,119.73	\$ -		\$ 351,129.30	0.32%
4021	Shore Acres	3	\$ 4,050.92	\$ -		\$ 568,904.30	0.71%
4381	Sunset Hills	1	\$ 3,200.00	\$ -		\$ 430,596.70	0.74%
4931	Woodlawn	1	\$ 1,045.66	\$ -		\$ 411,381.75	0.25%
MIDDLE SCHOOLS							
0731	Clearwater Fundamental MS	1	\$ 1,084.84	\$ -		\$ 703,585.07	0.15%
1091	Dunedin Highland Middle	3	\$ 4,437.60	\$ -		\$ 1,124,778.09	0.39%
4061	John Hopkins MS	1	\$ 1,296.76	\$ -		\$ 1,334,643.70	0.10%
0141	Largo Middle School	2	\$ 4,686.71	\$ 92.11		\$ 998,345.01	0.47%
2321	Meadowlawn Middle School	3	\$ 4,642.11	\$ 148.97		\$ 1,303,292.49	0.36%
1281	Morgan Fitzgerald MS	6	\$ 8,713.82	\$ -	\$ 2,801.29	\$ 904,073.08	0.96%
3041	Osceola MS	1	\$ 1,229.60	\$ -	\$ 1,229.60	\$ 800,203.53	0.15%
3191	Palm Harbor Middle School	1	\$ 1,484.80	\$ -		\$ 877,570.18	0.17%
3411	Pinellas Park Middle School	2	\$ 3,061.72	\$ -	\$ 1,599.00	\$ 910,383.79	0.34%
3741	Safety Harbor Middle	1	\$ 1,115.46	\$ -		\$ 2,865,335.85	0.04%
3931	Seminole Middle School	2	\$ 2,449.00	\$ -		\$ 859,319.09	0.28%
4581	Tarpon Springs Middle School	3	\$ 3,626.59	\$ 1,563.86		\$ 744,117.32	0.49%
4611	Tyrone MS	1	\$ 1,799.00	\$ -		\$ 1,030,682.55	0.17%
HIGH SCHOOLS							
0251	Bayside High School	1	\$ 1,162.59	\$ -		\$ 708,089.00	0.16%
0431	Boca Ciega High School	2	\$ 2,634.80	\$ -		\$ 2,750,178.93	0.10%
0711	Clearwater High School	1	\$ 1,807.86	\$ -		\$ 1,929,263.55	0.09%
0981	Disston Academy	2	\$ 2,373.04	\$ -		\$ 461,678.72	0.51%
1031	Dixie Hollins High School	5	\$ 10,161.73	\$ -	\$ 1,538.00	\$ 2,490,893.95	0.41%
1081	Dunedin High School	5	\$ 7,414.71	\$ -	\$ 2,214.86	\$ 1,676,559.27	0.44%
6181	East Lake High School	2	\$ 2,633.07	\$ -		\$ 2,020,962.74	0.13%
1531	Gibbs High School	4	\$ 8,867.80	\$ -		\$ 3,104,141.75	0.29%
2031	Lakewood High School	5	\$ 6,975.85	\$ -	\$ 1,424.35	\$ 2,469,128.15	0.28%
2081	Largo High School	14	\$ 18,716.76	\$ 610.88	\$ 1,380.00	\$ 1,964,278.03	0.95%
2641	Northeast High School	2	\$ 5,694.10	\$ -	\$ 2,995.00	\$ 2,024,714.55	0.28%
4681	Palm Harbor University High School	1	\$ 1,201.39	\$ -		\$ 1,958,725.18	0.06%
3421	Pinellas Park High School	5	\$ 6,554.55	\$ 612.61		\$ 2,419,937.00	0.27%
MULTI-GRADE LEVEL SCHOOLS/CNTRS							
2261	Madeira Beach Fundamental	4	\$ 7,875.95	\$ -		\$ 978,018.87	0.81%
2821	Pinellas Secondary	1	\$ 1,591.87	\$ -	\$ 1,591.87	\$ 588,370.57	0.27%
3231	Richard L. Sanders	1	\$ 1,213.00	\$ -	\$ 1,213.00	\$ 524,086.16	0.23%
ADULT & VOCATIONAL EDUCATION							
1032	Dixie Hollins Adult Ed Center	1	\$ 1,180.25	\$ -	\$ 1,180.25	\$ 200,924.64	0.59%
4541	Pinellas Technical College - Clwr	1	\$ 1,757.85	\$ -		\$ 5,919,993.36	0.03%
3801	Pinellas Technical College - St. Pete	1	\$ 1,389.58	\$ 237.37	\$ 1,389.58	\$ 5,052,516.83	0.03%

Attachment: Tagged Fixed Assets Reported Missing for Two Consecutive Years (5880 : Retire Tagged Fixed Assets Reported Missing for Two

Summary Of Tagged Property (M216) Reported as Missing for Two Consecutive Inventory Years

Cost Center Number	Location (School or Department)	Total Items Missing	Historical Value of Missing Item(s)	Depreciated Value of Missing Item(s)	Federally/Title 1 Funded	Total Historical Cost of Dept Inventory	Percent of Missing Items from Total Inventory Value
DEPARTMENTS/CENTERS							
5300	Educational Alternative Svcs	1	\$ 1,809.60	\$ -		\$ 329,719.09	0.55%
6720	FL State Personnel Development	1	\$ 1,599.00	\$ -	\$ 1,599.00	\$ 44,499.21	3.59%
5330	Title 1 Center	1	\$ 1,388.00	\$ -	\$ 1,388.00	\$ 240,242.93	0.58%
6650	Low Prevalence	1	\$ 1,970.30	\$ -	\$ 1,970.30	\$ 23,489.66	8.39%
5470	Food Services	4	\$ 7,685.16	\$ -		\$ 19,551,615.57	0.04%
6640	Communication Disorders	1	\$ 1,257.89	\$ -	\$ 1,257.89	\$ 1,003,380.42	0.13%
*TOTAL FIXED ASSETS RETIREMENT		128	\$ 195,480.67	\$ 7,681.67	\$ 32,631.61	\$ 86,331,214.40	0.23%

****Note**

*Detailed information is available upon request from the Auditing & Property Records Department.

****Note** - The State of Florida does not allow capitalized fixed assets to be depreciated. They must be valued at their original historical cost until retired. See "Florida Administrative Code", Rule 69I-73.003(5). This column is included for comparison purposes only.

Attachment: Tagged Fixed Assets Reported Missing for Two Consecutive Years (5880 : Retire Tagged Fixed Assets Reported Missing for Two

SCHEDULED

REQUEST FOR APPROVAL (ID # 5881)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Retire Tagged Fixed Assets Reported as Lost, Stolen or Destroyed

BACKGROUND:

Authorization by the school board is required prior to recording the disposal/retirement of tagged fixed assets. Throughout the fiscal year equipment is stolen or damaged. These items are submitted to Risk Management on a Damage/ And or Loss of Business Property Report. Risk Management assesses each specific case. Those reports and supporting documentation are submitted to Property Records to request board approval for retirement of these specific items. Retiring these fixed assets from the recorded active tagged inventory will result in a more accurate reflection of active assets at the affected cost centers. The total depreciated cost is \$2,403.02.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the request to retire the tagged fixed assets reported as lost, stolen or destroyed.
2. Do not approve the request to retire the tagged fixed assets reported as lost, stolen or destroyed.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

Section 274.07, Florida Statutes, requires that authority for the disposal/retirement of property be recorded in the board minutes. Rule Chapter 69I-73.005, Florida Administrative Code, provides that the property records should include information on property items disposed of including the date, authority, and manner of disposition. The tagged assets listed on the attached schedule have been reported as stolen or destroyed through completion of a Damage and/or Loss of Business Property Report which was submitted to the Risk Management and Insurance Department. For stolen items, a police report case number is required.

FINANCIAL IMPACT:

The district self-insurance program covers the replacement cost of all approved claims for district-owned equipment. Compensation will be paid to Dell or Apple for stolen leased equipment at the end of the lease period. Total depreciated cost of the tagged fixed assets reported as stolen or destroyed is \$2,403.02.

DATA SOURCES:

Request for Approval (ID # 5881)

Meeting of August 23, 2016

Dawn Meyers, CPA, Director of Auditing and Property Records
Franca DiGiovanni, Property Records Analyst, Auditing and Property Records

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Tagged Fixed Assets Reported as Lost, Stolen or Destroyed (PDF)

FIXED ASSETS
REPORTED LOST/STOLEN/DAMAGED
2015-16

Claim #	Cost Center	School or Department	Tag Number	Description of Item	Date Acquired Asset:	Date of Loss	Original Cost	Depreciated Value
16-0003	4631	Azalea MS	042-3588	Dell E6510 Teacher Laptop	10/6/10	7/15/15	\$ 1,292.80	\$ -
16-0004	0131	Bardmoor ES	041-0430	MacBook Pro 13"	8/30/13	7/1/15	\$ 1,074.47	\$ 662.59
16-0052	0171	Bay Point MS	910-8209	Dell E6520 Teacher Laptop	6/28/11	7/16/15	\$ 1,462.72	\$ -
16-0046	5300	Educational Alt. Svcs	910-1708	Dell E5420 Student Laptop	5/3/11	9/24/15	\$ 1,162.59	\$ -
16-0006	1421	Lynch ES	911-0557	Dell E6520 Laptop	6/28/11	7/27/15	\$ 1,501.52	\$ -
16-0079	3031	Osceola HS	040-4838	Dell E5500 Teacher Laptop	6/18/09	11/3/15	\$ 1,530.94	\$ -
15-0349	4681	Palm Harbor U	040-8217	MacBook Pro 13"	1/25/13	5/30/15	\$ 1,114.59	\$ 594.45
16-0099	3921	Seminole HS	043-0231	Dell E5420 Student Laptop	6/29/11		\$ 1,201.39	\$ -
16-0018	3931	Seminole MS	035-2424	Dell E531 Laptop	5/16/08	9/2/15	\$ 1,245.18	\$ -
16-0018	3931	Seminole MS	038-6466	Apple MacBook Pro 13" Laptop	3/18/11	9/2/15	\$ 1,344.15	\$ 134.42
16-0094	4491	Tarpon Spgs ES	036-2922	Dell E5400 Student Laptop (cart H)	6/19/09		\$ 1,041.66	\$ -
16-0095	4491	Tarpon Spgs ES	035-4796	Dell Optiplex 755 CPU System	8/7/08	1/6/16	\$ 1,309.45	\$ -
16-0095	4491	Tarpon Spgs ES	035-4815	Dell Optiplex 755 CPU System	8/7/08	1/6/16	\$ 1,309.45	\$ -
16-0095	4491	Tarpon Spgs ES	035-4822	Dell Optiplex 755 CPU System	8/7/05	1/6/16	\$ 1,309.45	\$ -
16-0095	4491	Tarpon Spgs ES	035-4996	Dell D531 Laptop	8/7/05	1/6/16	\$ 1,403.77	\$ -
16-0095	4491	Tarpon Spgs ES	036-1200	Dell E6500 High-end laptop	5/22/09	1/6/16	\$ 1,441.89	\$ -
16-0095	4491	Tarpon Spgs ES	035-0769	Epson Powerlite 822+Projector	8/7/08	1/6/16	\$ 1,012.50	\$ 261.56
16-0185	1261	Sexton ES	910-6097	MacBook Pro 13	5/5/11	2/22/16	\$1,273.00	\$0.00
16-0197	4611	Tyrone MS	040-2977	iMac 20", Student	6/15/09	2/26/16	\$1,057.52	\$0.00
16-0198	2031	Lakewood HS	038-0012	iMac, 21.5 "	11/12/10	3/21/16	\$1,425.56	\$0.00
16-0210	1211	Fairmount Park ES	040-4015	Dell E5400 Student Laptop	6/18/09	4/9/16	\$1,018.17	\$0.00
N/A	3921	Seminole HS	028-0079	Pressure Washer, 3500 PSI	3/16/01	2/1/16	\$1,500.00	\$0.00
N/A	2581	Nina Harris ESE	043-0301	Dell E6520 Teacher Laptop	9/28/11	5/23/16	\$1,487.22	\$0.00
N/A	6640	Comm. Disorders	040-1119	Phonak Micro Hearing System	5/25/12	5/23/16	\$1,250.00	\$750.00
N/A	2321	Meadowlawn MS	042-4003	Dell E5410 HE Laptop	6/23/10	6/8/16	\$1,484.80	\$0.00
							\$ 32,254.79	\$ 2,403.02

Attachment: Tagged Fixed Assets Reported as Lost, Stolen or Destroyed (5881 : Retire Tagged Fixed

SCHEDULED

REQUEST FOR APPROVAL (ID # 5887)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY
 FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT
 SUBJECT: Request Approval of the Great Schools Partnership (GSP) Agreement

BACKGROUND:

One of the 4 pillars of the Pinellas Innovates Grant from the Bill and Melinda Gates Foundation is to create a competency based progression system for our students. In this system, school leadership and teachers continually assess student progress against clearly defined standards and goals. Students advance based on demonstrated mastery of standards. To complete this work, Pinellas Innovates has partnered with Great Schools Partnership (GSP) to create this system in PCS. GSP has a track record of working with districts creating similar systems. GSP has helped other districts to expand the common language and understanding of Competency Based Progression and to take the steps to have a self-sustaining Competency Based Progression System. To do this, GSP proposed that Pinellas County Schools create teams of teachers and content specialists to work together with GSP on a monthly basis to develop this system.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the agreement with Great Schools Partnership.
2. Do not approve the agreement with Great Schools Partnership.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

GSP will provide monthly workshops for content specialists to develop a self-sustaining Competency Based Progression System that is based on previous work they have done and continue to do with other districts across the nation. These will take place between September 1st, 2016 and June 30th, 2017.

FINANCIAL IMPACT:

There is no financial impact to the district as this falls under the existing Gates Next Generation Systems Grant.

DATA SOURCES:

David Koperski, School Board Attorney
 Rita Vasquez, Executive Director, High School Education
 Mary Conage, Ed.D., Director, Special Projects
 Dennis Russo, Grant Funded, Program Specialist

Request for Approval (ID # 5887)

Meeting of August 23, 2016

SUBMITTED BY:

Pamela T. Moore, Associate Superintendent, Teaching and Learning

ATTACHMENTS:

- Consent - GSP Agreement (PDF)



GREAT SCHOOLS PARTNERSHIP, INC.
CONTRACT FOR SERVICES

THIS CONTRACT was made and entered into by and between Pinellas County School Board, FL, hereinafter referred to as the (District) and The Great Schools Partnership, Inc., hereinafter referred to as (GSP).

WHEREAS GSP AND THE SCHOOL DO MUTUALLY AGREE THAT:

1. This contract shall not exceed One Hundred Twenty Six Thousand Dollars (\$126,000.00). This includes \$107,000 for district/school coaching and an estimated \$19,000 for travel.
2. The Period of Performance is from September 1, 2016 through June 30, 2017.
3. Contract Specifications are contained in Attachment A which is incorporated herein by reference.
4. Special Terms and Conditions contained in Attachment A shall take precedence in this Contract.
5. GSP shall furnish all personnel, materials, supplies, and services, including travel; necessary for the completion of this contract.
6. GSP shall perform as an independent contractor for whom no federal or state income tax will be deducted by the District; and for whom no retirement benefits, social security benefits, group life insurance, vacation and sick leave, workmen's compensation and similar benefits available to District employees will accrue. GSP will be responsible for compliance with all applicable laws, rules, and regulations involving, but not limited to, employment, labor, hours of work, working conditions, payment of wages, payment of taxes, such as unemployment, social security and other payroll taxes including other applicable contributions from such persons when required by law. GSP further understands that annual information returns as required by the Internal Revenue Code and Maine's income tax law will be filed by the School with copies being sent to GSP.
7. GSP shall indemnify and hold the District, its trustees, officers, agents and employees harmless from and against any and all claims, damages, lawsuits, judgments and expenses, including reasonable attorney' s fees, that the School may become liable to pay or defend as the result of publication, translation, reproduction, delivery, performance, use or disposition of any data furnished by GSP under this contract, or based on any libelous or other unlawful matter contained in such data, or as a result of the negligent acts or omissions of GSP, its employees, agents and subcontractors, arising out of or in connection with the performance of GSP' s obligations under this contract, except nothing in this section shall require GSP to indemnify the District for any liability arising out of the District' s own negligence.
8. This contract may be amended only in writing with the mutual consent of both parties.
9. This contract may be terminated with ten days written notice by either party.



GREAT SCHOOLS PARTNERSHIP, INC.
CONTRACT FOR SERVICES

ATTACHMENT A

AGREEMENTS: The District, Pinellas County School Board, FL and the Great Schools Partnership, Inc., do mutually agree to the following:

SPECIFICATIONS OF WORK TO BE PERFORMED:

While GSP leads have crafted a professional development plan with an associated timeline, the grant coordinator and Pinellas Innovates team will work collaboratively to consider the plan and clarify the content and outcomes of the following strategies through the action plan process.

Ongoing communication strategies

In an effort to ensure that GSP is fully aware of and sensitive to the ongoing work of Pinellas Innovates, responsive to the needs of the district, and providing appropriate and timely services, it would be helpful to have a communication strategy. To this end, the following action steps have been crafted.

- a. Pinellas will share support plans and contact information of other partners in this work (e.g. NTN) so that GSP will be able to coordinate cross-partner communication to assist in aligning efforts.
- b. GSP Leads will facilitate a weekly video (Go To Meeting) call with Dennis Russo and, when possible, Rita Vasquez, for planning, progress monitoring, and general support. Acknowledging the need to change times upon occasion, this meeting will be held every Thursday (?) at nine AM?
- c. GSP will have twice a year check-in meetings with the Superintendent to review progress toward goals.

III. Action plan pursuant to goals

GSP wants to ensure a successful outcome of the contract that can only be accomplished through careful consideration of the local context and a collaboratively developed action plan. While GSP leads have crafted a professional development plan with an associated timeline, the grant coordinator and Pinellas Innovates team will work collaboratively to consider the plan and clarify the content and outcomes of the following strategies through the action plan process.

- a. By August 31st, Pinellas Innovates Systems Design Team and GSP leads will produce an action plan with clear outcomes, timeline, and evidence.
- b. Prior to October 30th, dates will be established for spring and summer of 2017.
- c. Between September 1, 2016 and June 30, 2017, the following goals will be accomplished:



GREAT SCHOOLS PARTNERSHIP, INC.
CONTRACT FOR SERVICES

- i. Complete the scoring criteria process resulting in locally developed products (by October 1, 2016)
- ii. Build teacher and administrator capacity related to classroom practice in personalized, competency-based learning
- iii. Develop assessments aligned to competencies, indicators and scoring criteria

V. Strategies/Activities/Events to support the goals

The following strategies, events, and coordinated activities will be undertaken. Additionally, a timeline has been crafted to ensure that the goals can be met within the confines of the contract.

Institutes

- Instructional Institute for Cohort I, II & III teachers
- Assessment Institute for teachers who will develop assessments around competencies and indicators
- Tuning and Collaborative Assessment Conference using student work with content area groups that have piloted scoring criteria and assessments

Meetings

- Monthly meetings of teachers in Cohorts I and II to build capacity related to classroom practice in personalized, competency-based learning
- Quarterly meetings with Cohort I, II, & III administrators and content specialists to build instructional leadership capacity in competency-based learning
- Two meetings with Cohort III teams; one in the fall to support planning for proposals and one in the spring to tune proposals
- Quarterly meetings with content specialists and coaches to review and finalize draft of scoring criteria, engage in curriculum mapping, and discuss unit planning
- Quarterly meetings with SDT to monitor progress, identify challenges, and set goals

Webinars

- Regular webinars related to needs identified and implementation of competency-based learning with participation from a minimum of 1 member of each Cohort I, II, & III school

Observation + Feedback

- Observe and engage in a feedback session twice for each cohort I and II school between August 2016 and June 2017

PAYMENTS:

First payment of \$63,000 due on September 15, 2016

Second payment of \$63,000 due on January 1, 2017



GREAT SCHOOLS PARTNERSHIP, INC.
CONTRACT FOR SERVICES

Great Schools Partnership will charge a 1% late fee per month for all payments over 45 days late.

SPECIAL TERMS AND CONDITIONS:

Approved By:

School: _____
Signature Date

GSP: _____
Signature Date

END OF ATTACHMENT

SCHEDULED

REQUEST FOR APPROVAL (ID # 5890)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Renewal of the Agreement With the Boy Scouts of America, Inc., to Permit the use of School Board Facilities for Boy Scout Meetings

BACKGROUND:

In 2001 the local chapter of Boy Scouts (West Central Florida Council) planned a countywide registration night for Cub Scouts, Boy Scouts, and Explorer Scouts, which involved the use of 79 schools and centers. To accommodate this request without the administrative expense incurred by processing 79 separate leases, the Real Estate Department developed a blanket-use agreement, which was approved by the School Board. The agreement is for a period of five (5) years beginning August 28, 2016 and ending August 27, 2021.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources.

ALTERNATIVES:

1. Approve the Renewal of the Agreement.
2. Do not approve the Renewal of the Agreement.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The renewal of this agreement will permit the use of a large number of schools on an annual basis, in a manner that reduces a significant amount of processing time by scout troops, school staff and school district staff; yet still maintain liability protection, documentation of facility uses, and collection of appropriate fees.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

David Koperski, School Board Attorney
 Heather Wallace, Assistant School Board Attorney
 Charlene Beyer, Real Estate Analyst
 William M. Davis, Boy Scouts of America

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

Request for Approval (ID # 5890)

Meeting of August 23, 2016

ATTACHMENTS:

- BoyScoutsAgreement2016 (PDF)

A G R E E M E N T

THIS AGREEMENT, made and entered into this _____ day of _____, 2016, by and between the SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, 301 - 4th Street SW, Largo, Florida herein referred to as BOARD and the WEST CENTRAL FLORIDA COUNCIL, BOY SCOUTS OF AMERICA, INC., herein referred to as BSA;

WITNESSETH:

WHEREAS, BSA is the largest voluntary organization in the world for boys in kindergarten through grade 12; and

WHEREAS, BSA program levels include Cub Scouts, Boy Scouts, and Explorer Scouts; and

WHEREAS, BSA has used the Board's school facilities as meeting places, and desires to continue said use; and

WHEREAS, BSA and the Board are each willing to cooperate in this matter under certain conditions and provisions; and

NOW, THEREFORE, in consideration of the covenants herein contained, and other good and valuable consideration, the Board agrees to permit BSA meetings at various school sites under the following terms and conditions:

1. The term of this Agreement will be for a period of five (5) years, beginning August 28, 2016, and ending August 27, 2021.

2. BSA will be permitted the use of Board facilities in all elementary schools and elementary-age centers one school-day evening each fall for BSA's Join Scouting Night at a date and time to be approved by the principal or director of each facility. BSA will pay the Board

direct costs for Join Scouting Night in one payment to the Board's Accounting Department, said payment to be calculated by the Board's Real Estate department, based on the number of schools used.

3. Subsequent BSA meetings to be held at Board facilities during the year must be scheduled in advance and are subject to approval by the school principal or center director. A Facility Use Authorization Form (see Exhibit "A"), will be initiated and considered an attachment to this Agreement. BSA may be required to pay direct costs, such as utilities and personnel. The Facility Use Authorization Form will be prepared by the Board's Real Estate and department and list the dates and times of use and costs to be paid by BSA. Failure of BSA to obtain a Facility Use Authorization Form when using a Board facility will not diminish or eliminate BSA's obligations under the terms and conditions of the agreement. Recurrent non-compliance by the BSA to obtain a valid Facility Use Authorization Form will be cause for termination of the Agreement.

4. Additional BSA facilities or Board Facilities or alternative uses of Board facilities not specifically approved in this agreement may be added with the written approval of the Boy Scout Council Scout Executive and the Superintendent of Schools, or their specific designees.

5. BSA will maintain and return Board facilities and surrounding area in a clean, sanitary and undamaged condition after use by their employees, agents, volunteers, or invitees. BSA and all its invitees will abide by all Board policies, including policies which state that the consumption of tobacco products, including e-cigarettes or alcoholic beverages on Board property, including any outside areas, is prohibited.

6. BSA will pay Board's direct costs, for any use that occurs when a plant operator is not

already on scheduled to be on duty or utilities are required beyond scheduled run times.

7. BSA will provide the Board a certificate of comprehensive general liability insurance coverage in the amount of at least \$1,000,000, listing the School Board of Pinellas County, Florida, as additional insured. The parties agree to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable for any damages proximately caused thereby; provided, however, the parties agree that the Board's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by the Board, nor shall anything herein be construed as consent by the Board to be sued by any third party for any cause or matter arising out of or related to this Agreement:

8. The Board and BSA will not assign this Agreement or sublet the facilities or any part thereof without the written consent of the other party.

9. BSA agrees that the Board's officers, agents, and staff have the right to enter and inspect the Board's facilities and the operations being conducted thereon at reasonable times.

10. This Agreement will remain in effect unless terminated by either party as follows:

- (a) Upon breach of this agreement by a party, the other party will give written notice of termination of this Agreement specifying the claimed breach and the action required to cure the breach. If the breaching party fails to cure the breach within five (5) days from receipt of said notice, then the contract will terminate ten (10) days from receipt of the written notice;
- (b) Either party may terminate this agreement by giving written notice to the

other party that the Agreement will terminate thirty (30) days from the receipt of said notice by the other party.

11. The Board and BSA agree that in the event of unforeseen questions arising out of the use of said facilities or questions of use, questions will be settled in writing between the Superintendent and the Boy Scout Council Scout Executive or their specific designees.

REMAINDER OF PAGE INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

WEST CENTRAL FLORIDA COUNCIL
BOY SCOUTS OF AMERICA, INC.

By _____
Boy Scout Council Scout Executive

Attest:

Approved as to form:

Sharon Wallace
School Board Attorney

THE SCHOOL BOARD OF PINELLAS
COUNTY, FLORIDA

By _____
Chairperson

Attest:

Secretary

Attachment: BoyScoutsAgreement2016 (5890 : Req. Appro.Agreement w/ Boy Scouts of America)

Exhibit "A"

FACILITY USE AUTHORIZATION FORM

Date: August 28, 2016
 To: Agency
 Subject: Additional Use Request under the Agreement Between the School Board of Pinellas County and Agency, effective date

Requestor:
 Description of Use:
 Facility(ies): **SAMPLE – Note: This form will be completed by the Real Estate department and submitted for signatures.**
 Dates & Times:
 Supervision By:

Coordinator (& Phone #) for School Board:
 Coordinator (& Phone #) for Agency:

The following estimated costs will be incurred as a result of the said use:

Wages:	\$
Direct Costs	\$ 000.00
Other (List)	\$
	\$ _____
Total	\$ 000.00

The facility owner/representative _____ will invoice _____ for the above-described costs, which may vary if the actual use of facilities differs from that shown above. This form, when executed by the authorized representative for the School Board and the authorized agency representative, will be authorization to use the above described facility on the dates and times set forth herein. This additional use is granted under the terms and conditions of the above said agreement.

Additional conditions, if any:

Agency

School Board of Pinellas County, Florida

 Authorized Representative Date
 for Agency

 Authorized Representative Date
 for School Board
 11111 S. Belcher Rd., Largo, FL 33773

With copies to: Director, Accounting
 Director, Auditing
 Area Superintendent
 School Representative
 School Bookkeeper
 Agency Representative

RPC #

SCHEDULED

REQUEST FOR APPROVAL (ID # 5889)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Fourth Fiscal Quarter 2015/2016 Report of the Facility Leases, Joint-Use Activities, and Other Community Uses Processed by the Real Estate Department

BACKGROUND:

Board policy requires a quarterly summary of financial leases (Pinellas County School Form 3-2726) processed by the Real Estate Department.

Attached is a list of community uses of school facilities, including joint-use agreement (JUA) activities, extended-care reimbursements, and facility leases processed by the Real Estate Department during the fourth fiscal quarter 2015/16. The quarterly summary lists all agreement and leasing activities processed with the exception of agreements presented as individual board agenda items and no-fee, school support activities within the Pinellas County Council of PTAs (PCCPTA) blanket-use agreement.

The contract amounts listed are for the entire contract period. Additional information on the contract or activity is available in the Real Estate Department.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the Fourth Fiscal Quarter 2015/16 report of the Facility Leases, joint-use activities, and other community uses processed by the Real Estate Department.
2. Do not approve the Fourth Fiscal Quarter 2015/16 report of the Facility Leases, joint-use activities, and other community uses processed by the Real Estate Department.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The quarterly report permits the Board to ensure that community uses of board facilities meet valid customer requirements and provides an accountability system to monitor recovery of resources when community uses of school facilities are not aligned with the school district's primary goals.

FINANCIAL IMPACT:

Cost recovery for community uses processed during the fourth fiscal quarter 2015/16 is \$650,298.00

DATA SOURCES:

Request for Approval (ID # 5889)

Meeting of August 23, 2016

Kelly Fasce, Real Estate Leasing Analyst

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Agenda Item Facility Use Report 4th Quarter 2015-16 (PDF)

Community Uses Processed During Fiscal-Quarter 4 2015/16

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14299	Northeast High School Auditorium & stage	St. Sava Orthodox Church Annual Folk Dance Recital	05/07/16, Saturday; 5:00pm - 8:00pm 1	Facility Lease	\$649.00
14317	Gulf Beaches Elementary School classroom & P.E. Field	Fins Up Enrichment summer camps	06/08/15 - 06/19/15; 8:30am - 12:00pm 20	Facility Lease	\$0.00 Principal waived fees
14488	Palm Harbor University High School Football stadium & parking lot	American Cancer Society Relay for Life - Walk for Cancer	04/01/16 & 04/02/16; 5:00pm - 3:00am 2	Facility Lease	\$333.00 Principal waived facility fees
14489	Pinellas Park High School Auditorium & stage	Pinellas Preparatory Academy Musical	04/21/16 & 04/22/16; 3:00pm - 9:00pm 2	Facility Lease	\$1,204.00
14490	Countryside High School Football Stadium	NorthBay Christian Academy Track & field walk/run fundraiser	04/23/16; Saturday; 2:30pm - 7:45pm 1	Facility Lease	\$499.50
14491	Azalea Middle School parking lot	St. Petersburg City of Overflow parking	04/23/16 & 04/24/16, Saturday & Sunday; 8:00am - 6:00pm 2	Additional Use Form	\$0.00 JUA - no charge for parking lot
14492	Countryside High School Auditorium & stage, vocal & band rooms	WEBBY Dance Company Dance rehearsals & recital	05/31/16 & 06/03/16, 5:00pm - 8:30pm & Saturday, 06/04/16, 10:00am - 6:30pm 3	Facility Lease	\$0.00 Lease cancelled
14493	East Lake High School Theater & stage (entire)	YMCA of the Suncoast Spring dance recital for dance program	06/14/16, 11:00pm - 6:00pm & 06/16/16, 5:00pm - 9:00pm 2	Additional Use Form	\$680.00 JUA - direct costs apply

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14494	Pinellas Park High School Auditorium & stage	Pinellas Preparatory Academy Graduation	06/06/16; 12:00pm - 9:00pm 1	Facility Lease	\$943.00
14495	Countryside High School Auditorium & Stage	Enterprise High School Graduation	06/02/16; 3:00pm - 10:00pm 1	Facility Lease	\$726.53
14496	Gibbs High School Grande Theater	St. Petersburg City of Dance rehearsal & recital	06/08/16; 1:00pm - 8:00pm & 06/09/16; 5:00pm - 10:00pm 2	Additional Use Form	\$1,796.00 JUA - direct costs apply
14502	Palm Harbor University High School auditorium & stage, vocal room	STEPS School of Dance Dance Recital	06/10/16, 12:30pm - 9:30pm; 06/11/16, 3:30pm - 9:30pm 2	Facility Lease	\$3,294.25
14519	Pinellas Technical College - Clearwater Buidlings 2 & 12, classroom areas (4 rooms)	Outdoor Photo Workshop, LLC Photography Festival	04/08/16, 2:00pm - 9:00pm; 4/9/16, 6:00pm - 7:30pm;4/10/16, 6:00am - 7:30pm 3	Facility Lease	\$1,308.82
14524	Kings Highway Elementary School Music room	Artz 4 Life Academy Summer Camp	06/13/16 - 08/05/16; Mon, Tue, Wed 9:00am - 5:00pm; Thurs 9:00am - 11:00am; Fri 9:00am - 12:00pm 39	Facility Lease	\$6,360.00
14533	Ridgecrest Elementary School 2 classrooms	Mad Science of Greater Tampa Bay after school science program	04/15/16-05/20/16; Fridays, 2:45pm - 3:45pm, excludes school holidays and non-school days 6	Facility Lease	\$308.16
14640	Gibbs High School Auditorium & stage, dressing rooms	Kali Kali Dance Company Dance Rehearsal & Recital	06/17/16; 4:00pm - 8:00pm & 06/18/16; 12:00pm - 9:30pm 2	Facility Lease	\$2,679.25
14654	Bay Point Elementary School cafeteria	Bay Point Elementary PTA Science Fair Night	04/28/16; 6:00pm - 8:00pm 1	Additional Use Form	\$0.00 JUA: no charge if facility already open

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14668	Dunedin High School Auditorium & stage	Plato Academy Palm Harbor 8th Grade Graduation	06/07/16; 4:00pm - 6:00pm 1	Facility Lease	\$106.00
14669	Palm Harbor University High School auditorium & stage	Dance Evolution, Inc. dance performance & recitals	06/15/16, 06/16/16; 5:00pm - 10:00pm & 06/18/16; 4:30pm - 10:00pm 3	Facility Lease	\$3,131.50
14675	Palm Harbor University High School 1 classroom	Heywood Turner Financial Presentation	04/21 & 04/26, 04/28, 05/03/16; 6:00pm - 9:00pm 4	Facility Lease	\$205.44
14676	Riviera Middle School (closed) Southeast corner of school site	St. Petersburg City of Temporary emergency debris management site	04/15/16 - 04/14/17 365	Additional Use Form	\$0.00 JUA: no charge if facility already open
14680	Northeast High School swimming pool	USA Swimming/ St. Petersburg Aquatics Organized swim team practice	04/04/16 - 07/29/16; Mon.-Fri.; 3:00pm-6:00pm & 06/06/16 - 07/29/16; 7:00am - 8:30am 85	Facility Lease	\$2,291.94
14685	Seminole High School swimming pool & pool locker rooms	Bardmoor Aquatic Team youth swim team practices	04/04/16 - 06/08/16, Mon.-Fri.; exact dates as approved by principal; excludes non-school days & hol 33	Facility Lease	\$462.00 direct costs apply
14691	Pinellas Technical College St. Petersburg auditorium & stage, Rooms D2 & D3	Elite Visions, Marsella A. Paschal Fashion Show	04/24/16; 1:00pm - 10:00pm 1	Facility Lease	\$2,643.23
14692	Pinellas Technical College St. Petersburg Parking Lot	Elite Visions, Marsella A. Paschal Parking for event	04/24/16; 1:00pm - 10:00pm 1	Facility Lease	\$200.00 in conjunction with lease #14691

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14700	Dunedin High School mini gym	United States of America Wrestling Assoc., Inc. Talon Wrestling Club activities	03/07/16 - 08/05/16; Mon, Wed. & Fri.; 5:00pm - 7:00pm 52	Facility Lease	\$0.00 Principal waived facility fees; summer uses will be when school programs are on scheduled
14707	Northwest Elementary School 1 Classroom, Building 1, Room 14	Mad Science of Greater Tampa Bay After-school science program	04/13, 04/20, 4/27, 5/4, 5/11, 5/18/16; 2:45pm - 3:45pm 6	Facility Lease	\$218.28
14710	Osceola Fundamental High School Football stadium track, restrooms, cafeteria	American Cancer Society Relay for Life	04/15/16 at 12:00pm to 04/16/16 at 1:00am 2	Facility Lease	\$301.00 Principal waived facility fees
14711	John M. Sexton Elementary School 1 classroom	Mad Science of Greater Tampa Bay after-school science program	04/14/16 - 05/19/16, Thursdays; 2:45pm - 3:45pm, excludes non-school days and holidays 6	Facility Lease	\$218.28
14714	Gulf Beaches Elementary School 2 classrooms	Mad Science of Greater Tampa Bay after-school science program	04/11/16 - 05/16/16, Mondays; 2:45pm - 3:45pm; excludes school holidays & non-school days 6	Facility Lease	\$308.16
14715	James B. Sanderlin PK-8 School 2 classrooms	Mad Science of Greater Tampa Bay after-school science program	04/15, 04/22, 04/29, 05/06, 05/13, 05/20/16; 2:45pm - 3:45pm 6	Facility Lease	\$308.16
14716	Seminole High School auditorium & stage	Starstruck Dance Studio dance recital	05/18/16 & 05/20/16; 5:00pm - 8:00pm 2	Facility Lease	\$622.74
14717	East Lake High School 1 classroom & hallway	Pilot Moon Films Filming of documentary - trailer	Saturday, 04/16/16; 10:00am - 2:00pm 1	Facility Lease	\$498.16

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14718	Palm Harbor University High School gymnasium	YMCA of the Suncoast Zumba Class fundraiser	04/01/16; 5:00pm - 8:30pm 1	Additional Use Form	\$0.00 JUA: no charge if facility already open
14719	East Lake High School cafeteria, auditorium, restrooms	U.S. House of Rep-Office of Cong Gus Bilirakis Veterans Day Resource Fair	Saturday, 04/16/16; 10:00am - 3:00pm 1	Facility Lease	\$936.00 direct costs apply
14720	East Lake Middle School Bus circle parking lot	East Lake Middle School PTA Engineering EXPO	04/08/16; 3:00pm - 9:00pm 1	Additional Use Form	\$0.00 JUA: no charge if facility already open
14721	Tarpon Springs Fundamental Elementary School PE Field	Tarpon Springs Fundamental Elementary School PTA Spring Fling	04/08/16; 5:00pm - 8:00pm 1	Additional Use Form	\$0.00 JUA: no charge if facility already open
14726	Countryside High School Auditorium	Miss Linda's Dance Studio Dance Recital	Saturday, 06/11/15; 2:00pm - 8:00pm 1	Facility Lease	\$1,419.26
14727	Palm Harbor University High School Gymnasium	Clearwater City of Basketball Camp	6/13/16 - 6/30/16 & 7/11/16 - 7/14/16, Monday-Thursday; 8:00am - 3:00pm 16	Additional Use Form	\$0.00 Lease was cancelled 06/06/16- this is not a City of Clearwater program
14728	Countryside High School Auditorium & stage, band room and chorus rooms	WEBBY Dance Company Dance rehearsal & recital	5/31/16 & 6/3/16; 5:00pm - 8:30pm; 6/4/16; 10:00am - 6:30pm 3	Facility Lease	\$3,188.11
14729	Northeast High School softball field	Florida Fusioin Fastpitch softball practices	05/10/16 - 07/19/16; 3:00pm - 6:00pm; dates as approved by administration 11	Facility Lease	\$294.25

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14730	Northeast High School Pool & restrooms	YMCA of Greater St. Petersburg Summer camp swim lessons & open swim	06/13/16 - 08/04/16, Mon. - Thurs.; 9:00am - 2:45pm 31	Additional Use Form	\$0.00 Lease cancelled 06/08/16-replaced with #14812
14731	Belcher Road Annex portion of Belcher Road Annex property near 118th Ave. & Belcher Rd.	Intrepid Power Boats, Inc. temporary parking during their company's construction for approx. 50 cars	05/06/16 - 07/29/16, Mon. - Fri.; 7:00am - 4:00pm 59	Facility Lease	\$1,578.25
14732	East Lake High School Rooms 2-141, 2-147, 2-149	ICTC Governing Board, Florida Production workshop for AMSkills apprenticeship program for East Lake Academy of Engineering students	05/14/16, 7:00am - 5:00pm 1	Additional Use Form	\$380.00 JUA
14733	Ridgecrest Elementary School 2 classrooms, Bldg. 13 rooms 21 & 22	Glickey Huff Educational Services Spanish & English enrichment summer camp	06/27/16 - 06/30/16; 8:30am - 4:00pm 4	Facility Lease	\$481.50
14734	McMullen Booth Elementary School cafeteria & stage	Little People's Place Pre-K Graduation Ceremony	06/03/16, 6:00pm - 7:30pm 1	Facility Lease	\$87.74
14735	Sunset Hills Elementary School cafeteria & stage	Lake Tarpon Learning Center VPK Graduation Ceremony	06/06/16, 7:00pm - 9:00pm 1	Facility Lease	\$87.74
14736	Countryside High School Auditorium & stage, lobby, dressing rooms, concession stand, band room	Just Dance Academy Annual Recital	06/16/16, 2:00pm - 9:00pm & 06/18/16; 12:00pm - 7:30pm 2	Facility Lease	\$2,891.66
14737	Dunedin High School Parking Lots	Dunedin Scottish Arts Foundation Overflow Parking	04/02/16 & 11/19/16; 7:00am - 8:00pm 2	Facility Lease	\$0.00 AP waived facility fees

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14738	Thurgood Marshall Fundamental Middle School track & restrooms	Lightning Bolt Youth Sports Academy, Inc. Youth track practice	04/04/16 - 06/10/16, Mon.-Fri.; 5:30pm - 8:30pm; excludes Mon. 05/30/16 49	Facility Lease	\$1,048.60
14739	John Hopkins Middle School parking lot	Courtesy Valet Parking for Tampa Bay Rays home baseball games	04/03/16 - 12/31/16; 5:00pm - 10:00pm; exact dates and times as approved by principal 82	Facility Lease	\$0.00 School will receive a % of revenue collected
14740	Thurgood Marshall Fundamental Middle School 4 classrooms, teacher's lounge bldg. 5, cafeteria	Florida High School Model United Nations Model UN Conference	Saturday, 04/16/16; 8:00am - 5:30pm 1	Facility Lease	\$1,183.71
14741	Career Academies of Seminole Mulitpurpose room, restrooms, parking lot outside area	Gulf Coast Touch of Class Cat Club Community Event	Saturday & Sunday, 04/23/16 & 04/24/16; 8:00am - 4:00pm 2	Facility Lease	\$837.56 Principal waived facility fees
14742	Palm Harbor University High School auditorium & stage, dressing rooms, vocal & band rooms	Largo City of Tutterow Dance Academy rehearsals and recital	Sat. 05/07/16; 9:00am - 5:30pm; Sat. 05/14/16, 9:30am - 3:30pm; Sun. 05/15/16, 1:30pm - 7:30pm 3	Facility Lease	\$3,326.00 Jua - direct costs apply
14744	Meadowlawn Middle School gymnasium	Florida Wrestling Alliance Pro Wrestling	Saturday, 04/09/16; 2:00pm - 8:00pm 1	Facility Lease	\$448.50 Principal waived facility fees
14745	Palm Harbor University High School gymnasium	United States of America Wrestling Assoc., Inc. AAU Wrestling Tournaments	Saturdays, 04/09/16, 05/07/16, 06/04/16, 9:00am - 3:00pm 3	Facility Lease	\$844.32 AP reduced all fees to two hours due to other events going on at school on the same days

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14746	Seminole Elementary School 1 classroom	Mad Science of Greater Tampa Bay After-school science program	Mondays, 04/11/16 - 05/16/16; 2:45pm - 3:45pm 6	Facility Lease	\$218.28
14747	Tarpon Springs Fundamental Elementary School 1 classroom	L Squared Brick Builders, Inc. Bricks 4 Kidz after-school program	Tuesdays, 04/12/16 - 05/17/16; 2:30pm - 3:30pm 6	Facility Lease	\$218.28
14748	Safety Harbor Elementary School 1 classroom	L Squared Brick Builders, Inc. Bricks 4 Kidz after-school program	Wednesdays, 04/13/16 - 05/18/16; 2:45pm - 4:00pm 6	Facility Lease	\$218.28
14749	Shore Acres Elementary School 3 classrooms	Mad Science of Greater Tampa Bay After-school science program	Tuesdays, 04/12/16 - 05/17/16; 1:45pm - 2:45pm 6	Facility Lease	\$398.04
14750	St. Petersburg High School gym multipurpose room	St. Petersburg Police Athletic League PAL Wrestling Club	Tues. & Thurs., 04/05/16 - 06/09/16, 6:00pm - 8:30pm & 06/14/16 - 08/04/16, 3:00pm - 5:00pm 38	Additional Use Form	\$0.00 JUA: no charge if facility already open
14751	East Lake Middle School Center Courtyard	Crossfit Pinellas Health & Wellness Activity	04/12/16; 4:30pm - 5:30pm 1	Facility Lease	\$0.00 Principal waived facility fee
14752	Palm Harbor Middle School gym	YMCA of the Suncoast, Greater Palm Harbor Branch Basketball Camp	04/04/16 - 05/12/16, Mon. - Thurs.; 5:45pm - 8:15pm & 5:45pm - 7:15pm & 05/16-05/17, 6-9pm 26	Additional Use Form	\$1,512.00 JUA - direct costs apply
14754	Bay Vista Fundamental Elementary School 3 classrooms	Mad Science of Greater Tampa Bay After-school science program	04/14/16 - 05/19/16, Thursdays; 2:20pm - 3:20pm 6	Facility Lease	\$398.04

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14755	Pinellas Park High School football field	University of South Florida football practice	Saturday, 04/09/16; 9:00am - 1:00pm 1	Facility Lease	\$0.00 Principal waived facility fees; No plant ops needed as administration will be on site to open/close
14756	Forest Lakes Elementary dining area & stage, multit-purpose room, 2 classrooms	Smart Start Pre-Prep, LLC Pre-K Graduation	Saturday, 06/04/16; 10:30am - 12:30pm 1	Facility Lease	\$609.00
14757	Curllew Creek Elementary 1 classroom	Mad Science of Greater Tampa Bay After-school science program	4/13, 4/18, 4/20, 4/25/16; 3:00pm - 4:00pm 4	Facility Lease	\$145.52
14758	Palm Harbor University High School cafeteria	Girl Scouts of West Central Florida, Troop 1142 Father/daughter dance	Saturday, 04/16/16; 5:00pm - 8:30pm 1	Facility Lease	\$367.00 Principal waived room fees
14759	Lakewood High School Football stadium, track & field	American Cancer Society, Inc. Relay for Life	04/22/16 - 04/23/16; 12:00pm - 12:00am 1	Facility Lease	\$288.00
14760	Palm Harbor University High School upper parking lot by main football field	Palm Harbor, City of - Recreation Center Overflow Parking	Saturday & Sunday, 04/23 & 04/24/16; 9:00am - 5:00pm 2	Additional Use Form	\$0.00 JUA - Principal waived parking lot fee
14761	Seminole High School auditorium classroom	Abba Dabba Children's Entertainment Summer Camp	06/13/16 - 06/30/16; Mon. - Thurs.; 9:00am - 3:00pm 12	Facility Lease	\$1,232.64
14762	North Ward Clearwater Parking Lots (2)	Community Learning Center Grand Opening Event	4/15/16 - 12:00 - 4pm Only 1	Facility Lease	\$0.00 Waived parking lot fee

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14763	Palm Harbor University High School gymnasium	United States of America Wrestling Association, In Wrestling Clinic	05/20/16, 4:00pm - 9:00pm & 05/21/16; 8:00am - 4:00pm 2	Facility Lease	\$95.00 AP reduced plant ops fees to 2.5 hours due to other events going on at school on the same day. No a/c
14764	Dunedin High School football practice field & stadium field	Dunedin Jr. Falcons football practices and games	6/20/16-11/20/16; 6:30pm - 8:30pm (as approved by admin.)& 8/6, 9/10, 24, 10/1, 8, 29/16; 7a - 10pm 6	Facility Lease	\$5,538.00 JUA
14765	Madeira Beach Fundamental School parking lots & fields	Old Salt Fishing Foundation parking for community charity fishing festival	05/28/16 & 05/29/16; 4:00pm - 11:00pm & 05/30/16; 1:00pm - 11:00pm 3	Facility Lease	\$0.00 Principal waived fees
14766	Thurgood Marshall Fundamental Middle School gymnasium	St. Petersburg Skills Academy, Inc. basketball / tutoring / ministry after- school program	04/20/16 - 06/10/16; Mon. - Fri. 4:00pm - 8:00pm; (excludes Monday 05/30/16) 37	Facility Lease	\$0.00 Principal waived facility fees - working with kids from Thurgood only
14767	Gibbs High School gymnasium	Mt. Zion Progressive Missionary Baptist Church Prayer Service	05/05/16; 4:15pm - 10:00pm 1	Facility Lease	\$754.25
14768	Gibbs High School Parking lot along 34th street near 11th Ave. South	Christian Cinema Hall Family event with the showing of a Christian movie	05/06/16; 6:00pm - 11:00pm 1	Facility Lease	\$168.90
14769	James B. Sanderlin IB World School parking lot	St. Petersburg City of 20th Annual Family Fun Day Festival	05/07/16; 10:00am - 2:00pm 1	Additional Use Form	\$0.00 Principal waived facility fees

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14770	Lakewood High School CAT conference room, T-wing classrooms, A-wing classrooms	Future Business Leaders of America-Phi Beta Lambda help students prepare for FBLA Nat. Confer. And competition in June	Saturday, 04/30/16; 7:45am - 3:00pm 1	Facility Lease	\$719.42 Principal waived facility fees as this program is for the CAT students
14771	Safety Harbor Elementary School auditorium	Safety Harbor, City of Community Center theater rehearsals & performances	05/17, 18, 19, 20, 21/2016; 4:00pm - 9:00pm 5	Additional Use Form	\$309.00 JUA: no charge if facility already open - principal waived facility fee for Saturday use
14772	Coachman Service Center auditorium & stage, dining area, 1 classroom	Transformation Church 517 Church services	05/01/16 - 10/30/16, Sundays; 9:00am - 12:00pm 27	Facility Lease	\$8,019.00 Non-profit, direct costs apply
14773	Oldsmar Elementary School dining area & stage	TLE at Oldsmar, LLC d/b/a The Learning Experience Pre-K Graduation Ceremony	05/27/16; 5:00pm - 9:00pm 1	Facility Lease	\$207.48
14774	Tarpon Springs Fundamental Elementary School dining area & stage	Tarpon Springs Fundamental Elementary PTA All Pro Dads 4th Annual Pine Wood Derby Race	05/20/16; 6:30pm - 8:30pm 1	Additional Use Form	\$0.00 JUA: no charge if facility already open
14775	Osceola Fundamental High School parking lot	Church of Jesus Christ of Latter Day Saints overflow parking for church event	05/21/16; 1:00pm - 11:00pm 1	Facility Lease	\$0.00 Principal waived parking lot fees
14776	East Lake High School auditorium & stage & lobby, dining area, 13 classrooms	YMCA of theSuncoast Spring training for YMCA Prgram Staff	Saturday, 05/21/16; 7:00am - 12:30pm 1	Additional Use Form	\$1,331.50 JUA - direct costs apply
14777	Pinellas Park High School Mall, auditorium & stage	Pinellas Education Foundation Take Stock in Children Signing Day	05/25/16; 2:30pm - 6:30pm 1	Facility Lease	\$0.00 Facility fees waived by principal

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14778	Belcher Road Annex Site approx 250' x 250' portion of Belcher Rd. Annex site	Florida Natives Nursery equipment storage	6:00am 05/01/16 until 11:59pm 04/30/17 365	Facility Lease	\$6,420.00
14779	Palm Harbor University High School softball field & batting cages	Florida Firecrackers Goodapple 16U AAU softball	05/03/16 - 08/30/16, Tues. & Thurs.; 5:00pm - 9:00pm 32	Facility Lease	\$1,160.00
14780	Walter Pownall Service Center Maintenance Training Room	SEIU Florida Public Service Union Union informaitonal meeting regarding insurance & raises	05/14/16; 10:00am - 12:00pm 1	Facility Lease	\$0.00
14782	Gibbs High School parking lot along 34th Street near 11th Ave. South	Christian Cinema Hall Family event with the showing of a Christian movie	06/03/16; 8:00pm - 11:00pm 1	Facility Lease	\$168.90
14783	Countryside High School auditorium & stage	Safety Harbor City of Safety Harbor Leisure Services Community Center gymnastics recital	06/06/16, 3:00pm - 9:00pm & 06/07/16, 4:00pm - 9:00pm 2	Additional Use Form	\$0.00 JUA: no charge if facility already open
14784	Oak Grove Middle School sport field in the track area & field behind portables	Clearwater City of Summer Soccer Program	06/20/16 - 07/14/16, Monday - Thursday; 12:30pm - 2:30pm 15	Additional Use Form	\$0.00 JUA: no charge if facility already open
14785	Cypress Woods Elementary School cafeteria & stage & music room	Excel Learning Center Preschool graduation	06/03/16; 5:00pm - 8:00pm 1	Facility Lease	\$170.13
14786	Belcher Elementary School cafeteria	Belcher Elementary PTA teacher appreciation	06/11/16; 11:00am - 6:00pm 1	Additional Use Form	\$0.00 JUA
14787	Cypress Woods Elementary School Cafeteria & stage	Leap Forward Academy Pre-K Graduation	06/11/16; 9:45am - 11:45am 1	Facility Lease	\$220.12

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14788	Tarpon Springs High School Music room, auditorium & stage, cafeteria, 2 classrooms	Tarpon Springs High School Band Boosters Music Skill Camp	06/13, 14, 15, 16, 17, 20, 21, 22, 23, 24/16 10	Facility Lease	\$532.00
14789	Countryside High School Auditorium & stage, back stage, back stage dressing rooms, chorus room & band room	Patricia Ann, Inc. Patricia Ann Dance Studios dance rehearsal and performance	06/23/16 & 06/24/16; 5:00pm - 11:00pm 2	Facility Lease	\$3,021.40
14790	Dunedin High School Auditorium & stage, music room, drama classroom	Academie DaVinci Charter School Dance & Music Show	05/11/16 & 05/12/16; 2:00pm - 8:30pm 2	Facility Lease	\$650.00
14791	Gibbs High School Auditorium & stage	Competitive Edge Dance Company Dance recital	07/10/16, 12:30pm - 6:00pm 1	Facility Lease	\$829.50
14792	Gibbs High School Experimental Theater & Dance Classroom	Oklahoma City University Summer Theater Camp	06/13, 14, 15, 16/16, 9:00a.m. - 5:00pm; 06/17/16, 9:00am - 9:30pm 5	Facility Lease	\$1,104.16 Principal waived facility fees
14794	Palm Harbor University High School gymnasium	United States Specialty Sports Assoc. youth basketball camp	06/13/16 - 06/30/16; 8:00am - 3:00pm 12	Facility Lease	\$0.00 Fees waived
14795	Tarpon Springs High School Auditorium & stage, gym, little gym, 1 classroom, cafeteria & music room	Tarpon Springs High School Band Boosters Dance Skills Camp	06/27/16 - 07/01/16; 8:00am - 4:00pm 5	Facility Lease	\$380.00
14796	St. Petesburg High School Football stadium	Robinson High School Football team warm-up drills	05/13/16; 1:45pm - 5:30pm 1	Facility Lease	\$0.00 Principal waived facility fee
14797	Keystone Vacant Land Land	Tierra, Inc Geotechnical Testing	5/12/16 9:00 am - 5:00 pm 1	Facility Lease	\$0.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14799	Dunedin High School auditorium & stage, outside bathrooms	Academie DaVinci Charter School Dance Performance	05/25/16; 5:30pm - 7:30pm 1	Facility Lease	\$86.00
14801	Pinellas Technical College - St. Petersburg Room G-8	St. Petersburg City of Conference	05/21/16; 7:00am - 4:00pm 1	Additional Use Form	\$500.00 JUA - Direct costs apply
14802	Azalea Elementary School 1 classroom	Mad Science of Greater Tampa Bay after school science program	04/14, 04/21, 04/28, 05/05, 05/12, 05/19/16, 1:45pm - 2:45pm 6	Facility Lease	\$218.28
14804	Lakewood High School football practice field, football stadium, cafeteria & gym	1st Downs 4 Life Louis Murphy youth football camp	06/11/16, 7:00am - 1:00pm 1	Facility Lease	\$663.52
14805	East Lake High School Baseball field, dugouts & baseball areas	East Lake High School Baseball Boosters Summer youth baseball	06/13 - 06/16, 06/20 - 06/23, 06/27 - 06/30/16; 9:00am - 1:00pm 12	Facility Lease	\$321.00
14806	Seminole High School baseball & softball field	Nations Baseball Tournament Assoc., Inc./ Tri City Summer baseball league practices & games	05/26/16 - 07/24/16, Tues. Wed. Thurs; 05/25, 26, 31, 6/1, 2, 8, 9, 14, 15, 16, 22, 23/16; 2pm-8pm 26 & 12	Facility Lease	\$1,016.50
14807	Tarpon Springs High School Auditorium & stage, music rooms, dining area	Tarpon Springs High School Band Boosters Ice Breaker	06/04/16; 8:00am - 5:00pm 1	Facility Lease	\$38.00
14808	Tarpon Springs Elementary School parking lot	CrossFit Tarpon Springs crossfit training	06/04/16; 10:00am - 5:00pm 1	Facility Lease	\$96.30
14809	Seminole High School dining area	Pinellas County Sheriff's Office - PAL youth wrestling club	06/13, 14, 15, 16, 20, 21, 22, 23/16; 8:00am - 3:00pm 8	Additional Use Form	\$0.00 JUA: no charge if facility already open

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14810	Northeast High School softball field	National Softball Association youth softball practices	06/08/16 - 07/22/16; Mondays & Wednesdays; 6:00pm - 8:00pm 13	Facility Lease	\$347.75
14811	Seminole High School swimming pool	USA Triathlon of Colorado, Cert. USA Triathlon Coa youth triathlon team swim practices	06/09/16 - 07/26/16, Tuesdays & Thursdays; 7:30am - 9:30am 14	Facility Lease	\$509.32
14812	Northeast High School swimming pool	YMCA of Greater St. Petersburg Summer swim camp lessons & open swim	06/13/16 - 08/04/16, Mondays - Thursdays; 9:00am - 2:30pm 31	Additional Use Form	\$2,233.55 JUA
14813	St. Petersburg High School gymnasium	Police Athletic League of St. Petersburg, Inc. PAL Open gym for summer school students	06/13/16 - 07/14/16, Mondays - Thursdays; 12:00pm - 3:00pm (excludes Monday, 07/04/16) 19	Additional Use Form	\$0.00 JUA: no charge if facility already open
14816	Douglas L. Jamerson Elementary School media center	Jodecus Booking Translation DBA Espanolito Spanish Club	06/20/16 - 07/14/16, Mon. - Thurs.; 9:00am - 3:00pm (excludes Mond. 07/04/16) 16	Facility Lease	\$0.00 Principal waived facility fees
14817	Thurgood Marshall Fundamental Middle School gymnasium	St. Petersburg Skills Academy, Inc. basketball/tutoring/ministry	06/13/16 - 07/28/16, Mon. - Thurs.; 7:30am - 5:00pm (excludes Mond. 07/04/16) 27	Facility Lease	\$0.00 Principal waived facility fees - working with students from the school only
14818	Seminole High School swimming pool	West Florida Lightning Aquatics Swim America swim lessons	06/13/16 - 08/01/16, Mon. & Wed.; 7:30am - 9:00am (excludes Mond. 07/04/16) 14	Facility Lease	\$808.92

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14819	Clearwater High School Auditorium & stage	Dance FX of Tampa Bay Dance rehearsal & recital	06/15/16 & 06/17/16; 4:00pm - 10:00pm 2	Facility Lease	\$76.00 Principal waived facility fees
14820	Belcher Elementary School playfield & cafeteria	Belcher Elementary PTA school picnic	05/14/16; 10:00am - 12:30pm 1	Additional Use Form	\$0.00
14821	Dunedin Middle School auditorium & stage	New Beginnings Community Church Sunday Church Services	06/12/16 - 12/25/16, Sundays; 10:00am - 1:00pm 29	Facility Lease	\$11,745.00
14822	Tarpon Springs High School gymnasium	United States Specialty Sports Assoc. youth basketball camp - Tampa Swish	06/13, 06/14, 06/15, 06/16, 06/20, 06/21, 06/22, 06/23, 07/11, 07/12, 07/13, 07/14/16; 9:00am - 3:00 12	Facility Lease	\$0.00 Principal waived facility fees
14824	Azalea Elementary School 5 classrooms & cafeteria	St. Petersburg City of - Camp Rebird Summer Camp	06/13/16 - 07/29/16, Mon. - Thurs.; 7:00am - 6:00pm (excludes Mon. 07/04/16) 27	Additional Use Form	\$5,401.00 JUA - direct costs apply
14825	Palm Harbor University High School student parking lot & teachers parking lot	Florida Road Testing, Inc. Testing DMV skills (staging area)	06/25/16 - 12/01/16. Weekdays 3:15pm - 7:15pm, Sat. 9:00am - 5:00pm (dates approved by principal) 25	Facility Lease	\$535.00
14828	Gibbs High School parking lot along 34th Street near 11th Ave. South	Christian Cinema Hall Family event with the showing of a Christian movie	07/01/16, 08/05/16, 09/02/16, 10/14/16, 11/11/16; 8:00pm - 11:00pm 5	Facility Lease	\$1,178.00
14829	Robinson Service Center Entire first floor	Pinellas County African American History Museum African American Museum	07/01/16, 12:00am - 06/30/17, 12:00am 365	Facility Lease	\$0.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14830	Dixie Hollins High School baseball field	Kenneth City Rebels Baseball baseball practices & scrimmages	06/23, 25, 28, 29, 30, 07/5, 6, 7/16; 12:00pm - 8:00pm 8	Facility Lease	\$21.40 Principal waived field fees
14831	Northeast High School gymnasium	Eckerd College Basketball	06/24/16 & 06/26/16; 2:00pm - 4:00pm 2	Additional Use Form	\$0.00 JUA
14834	Dunedin Elementary School cafeteria	Dunedin City of extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14835	Garrison Jones Elementary School cafeteria	Dunedin City of extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14836	San Jose Elementary School cafeteria	Dunedin City of extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14837	Mildred Helms Elementary School cafeteria	Largo City of extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14838	Ponce de Leon Elementary School cafeteria	Largo City of extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14839	Azalea Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14840	Bay Point Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14841	Bear Creek Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14842	Campbell Park Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,060.86

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14843	Gulf Beaches Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14844	Douglas Jamerson Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,060.86
14845	Lynch Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14846	Madeira Beach Fundamental School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14847	Maximo Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14848	Melrose Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14849	Mt. Vernon Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14850	North Shore Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14851	Northwest Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14852	Perkins Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14853	Pinellas Central Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14854	Sawgrass Lake Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14855	John Sexton Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,060.86
14856	Westgate Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14857	Woodlawn Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14858	Anona Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14859	Bauder Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14860	Belcher Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14861	Belleair Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14862	Brooker Creek Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14863	Clearwater Fundamental Middle School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14864	Curlw Creek Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14865	Curtis Fundamental Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14866	Cypress Woods Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14867	Leila Davis Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14868	Forest Lakes Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14869	Frontier Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14870	Fuguitt Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14871	Highland Lakes Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14872	Lake St. George Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14873	Oakhurst Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14874	Oldsmar Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14875	Orange Grove Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14876	Ozona Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14877	Plumb Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14878	Safety Harbor Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14879	Skycrest Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14880	Starkey Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14881	Sunset Hills Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14882	Tarpon Springs Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14883	Tarpon Springs Fundamental Elementary School cafeteria	YMCA of the Suncoast extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14884	Bardmoor Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14885	Bay Vista Fundamental Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14886	Blanton Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14887	Cross Bayou Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 100	Exhibit Spreadsheet	\$5,628.00
14888	Eisenhower Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14889	Fairmount Park Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,340.12
14890	Gulfport Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14891	Kings Highway Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14892	High Point Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,340.12
14893	Lakeview Fundamental Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14894	Lakeview Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14895	Lealman Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14896	McMullen-Booth Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14897	New Heights Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14898	Nina Harris ESE School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,340.12
14899	Pasadena Fundamental Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14900	Pinellas Park Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14901	Marjorie Rawlings Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,200.49
14902	Ridgecrest Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14903	James B. Sanderlin PK-8 School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14904	Sandy Lane Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,340.12
14905	Seminole Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14906	Seventy-Fourth Street Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,823.91
14907	Shore Acres Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$5,684.28
14908	Skyview Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,340.12

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14909	Paul B. Stephens ESE School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,340.12
14910	Sutherland Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$8,340.12
14911	Walsingham Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$4,170.06
14912	Southern Oak Elementary School cafeteria	R'Club extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$4,170.06
14926	Bay Point Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48
14927	Dunedin Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48
14928	Largo Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48
14929	Meadowlawn Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48
14930	Morgan Fitzgerald Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48
14931	Pinellas Park Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48
14932	Tarpon Springs Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14933	Thurgood Marshall Fundamental Middle School cafeteria	R'Club 21st CCLC extended care	01/06/16 - 06/07/16 101	Exhibit Spreadsheet	\$2,907.48

Summary of Cost Recovery for Fiscal-Quarter 4

<i>Plant Operations and Other Personnel Charges:</i>	\$86,886
<i>Rooms, Fields and Other Charges:</i>	\$538,616
<i>Utility Surcharges:</i>	\$22,017
<i>Sales Tax:</i>	\$2,780
	=====
<i>Total Facility Fees Processed This Fiscal Quarter</i>	\$650,298

*Note: Sub-Accounts May Not Equal Total Because of Rounding.
Prepared by the Real Estate Department.*

SCHEDULED

REQUEST FOR APPROVAL (ID # 5898)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY
 FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT
 SUBJECT: Request Approval of Fourth Quarter Submittal of Change Order Summaries

BACKGROUND:

Two change orders were approved for the fourth quarter of fiscal year 2015-2016 for both the Maintenance Department and the Facilities Design and Construction Department under the authority of Board Policy 6345.

The fourth quarter summary (June 30, 2016) shows two (2) change orders submitted from the Facilities Design and Construction Department.

The fourth quarter summary (June 30, 2016) shows zero (0) change order submitted from the Maintenance Department.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the change order summaries.
2. Do not approve the change order summaries.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

This report is being submitted in accordance with School Board Policy 6345, whereby change orders or construction change directives are brought to the Board in summary form on a quarterly basis to be entered into the minutes.

FINANCIAL IMPACT:

The total financial impact to the district is the sum of all listed change orders. The funding source for these change orders is PECO and District Capital Outlay.

DATA SOURCES:

Doug Pollei, Director, Facilities Design and Construction Department
 Mike Hewett, Director, Maintenance Department
 Joe Maceda, Financial Reporting Analyst, Facilities and Operations Department

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

Request for Approval (ID # 5898)

Meeting of August 23, 2016

ATTACHMENTS:

- FD&C-MAINTENANCE CO Summary 4th Quarter Fiscal 2015-2016 (PDF)

CHANGE ORDER SUMMARY
4th Quarter - Fiscal 2015-2016
4/1/16 - 6/30/16
Facilities Design and Construction Department

Facility	Change Order	Description	Superintendent Approval Date	Amount	Original Contract Amount	Revised Contract Amount	Accumulated Changes	Time Extension Calendar Days	% Accumulated Changes
Sandy Lane ES	No. 1	Grease Trap Covers for Aspalt Paving	4/25/2016	\$405	\$106,864	\$107,269	\$405	0	0.38%
Woodlawn ES	No. 1	Return Unspent Contingency on Roof Replacement	5/5/2016	(\$10,380)	\$432,455	\$422,075	(\$10,380)	18	-2.40%

4th Quarter - Fiscal 2015-2016
4/1/16 - 6/30/16
Maintenance Department

Facility	Change Order	Description	Superintendent Approval Date	Amount	Original Contract Amount	Revised Contract Amount	Accumulated Changes	Time Extension Calendar Days	% Accumulated Changes

Attachment: FD&C-MAINTENANCE CO Summary 4th Quarter Fiscal 2015-2016 (5898) : Req. Approv. 4th

SCHEDULED

REQUEST FOR APPROVAL (ID # 5893)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completion for Ceiling, Lighting and Heating, Ventilation and Air Conditioning Renovation (Area "A" Administration Offices and Entrance Only) as of July 18, 2016, Which is a Portion of the Project at Curlew Creek Elementary School, Project No. 9031

BACKGROUND:

The project architect has certified this portion of the project is substantially complete as of July 18, 2016. This date establishes the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for this portion of the work. Warranties for this portion of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion form is attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

1. Approve the substantial completion.
2. Do not approve the substantial completion.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

A portion of the work required under the terms of the contract is substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Bruce Stott, Senior Technical Projects Coordinator
 Scott Lyle, Lyle Engineering Group, Inc.
 Donald Reynolds, Hodge Management LLC

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Curlew Creek ES, proj 9031, Admin & Entrance only sub comp Form (PDF)

AIA Document G704™ – 2000

Certificate of Substantial Completion

PROJECT:
(Name and address)
Curlew Creek Elementary School
Palm Harbor, Florida

PROJECT NUMBER: 9031/
CONTRACT FOR: 2015/2016 Ceiling, Lighting
& HVAC Renovation
CONTRACT DATE: May 31, 2016

OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO OWNER:
(Name and address)
Pinellas County Schools
301 4th Street SW
Largo, Florida 33770

TO CONTRACTOR:
(Name and address)
Hodge Management LLC
8770 Seminole Boulevard
Seminole, Florida 33772

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Area "A" Administration offices and entrance only

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty
1 Year

Date of Commencement
July 18, 2016

Lyle Engineering Group, Inc

[Signature]
BY SCOTT LOUIS LYLE P.E.

July 18, 2016

ARCHITECT ENGINEER

DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$5,000.00

The Contractor will complete or correct the Work on the list of items attached hereto within Sixty (60) days from the above date of Substantial Completion.

Hodge Management LLC

[Signature]
BY DONALD REYNOLDS

25 JUL 16

CONTRACTOR

DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 11:00 am (time) on July 18, 2016 (date).

Pinellas County Schools

OWNER

BY

DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Attachment: Curlew Creek ES, proj 9031, Admin & Entrance only sub comp Form (5893 : Req. Approv. Sub. Comp. Curlew Creek ES Are "A"

SCHEDULED

REQUEST FOR APPROVAL (ID # 5894)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completion for Ceiling, Lighting and Heating, Ventilation and Air Conditioning Renovation (Area "A" and Area "B" Corridor) as of July 20, 2016, Which is a Portion of the Project at Curlew Creek Elementary School, Project No. 9031

BACKGROUND:

The project architect has certified this portion of the project is substantially complete as of July 20, 2016. This date establishes the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for this portion of the work. Warranties for this portion of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion form is attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

1. Approve the substantial completion.
2. Do not approve the substantial completion.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

A portion of the work required under the terms of the contract is substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Bruce Stott, Senior Technical Projects Coordinator
 Scott Lyle, Lyle Engineering Group, Inc.
 Donald Reynolds, Hodge Management LLC

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Curlew Creek ES, proj 9031, Area A & B corridor sub comp Form (PDF)

AIA® Document G704™ – 2000

Certificate of Substantial Completion

PROJECT:
(Name and address)
Curlew Creek Elementary School
Palm Harbor, Florida

PROJECT NUMBER: 9031/
CONTRACT FOR: 2015/2016 Ceiling, Lighting
& HVAC Renovation
CONTRACT DATE: May 31, 2016

OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO OWNER:
(Name and address)
Pinellas County Schools
301 4th Street SW
Largo, Florida 33770

TO CONTRACTOR:
(Name and address)
Hodge Management LLC
8770 Seminole Boulevard
Seminole, Florida 33772

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Area "A" & Area "B" Corridor

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty
1 Year

Date of Commencement
July 20, 2016

Lyle Engineering Group, Inc

[Signature]
BY SCOTT LOUIS LYLE P.E.

July 20, 2016

ARCHITECT ENGINEER

DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$8,000.00

The Contractor will complete or correct the Work on the list of items attached hereto within Sixty (60) days from the above date of Substantial Completion.

Hodge Management LLC

[Signature]
BY DONALD REYNOLDS

25 JUL 16

CONTRACTOR

DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 11:00 am (time) on July 20, 2016 (date).

Pinellas County Schools

OWNER

BY

DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Attachment: Curlew Creek ES, proj 9031, Area A & B corridor sub comp Form (5894 : Req. Approv. Substan. Comp. Curlew Creek ES Are "A"

SCHEDULED

REQUEST FOR APPROVAL (ID # 5895)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completion for Ceiling, Lighting and Heating, Ventilation and Air Conditioning Renovation (Area "C" and Area "D" Classrooms) as of July 25, 2016, Which is a Portion of the Project at Curlew Creek Elementary School, Project No. 9031

BACKGROUND:

The project architect has certified this portion of the project is substantially complete as of July 25, 2016. This date establishes the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for this portion of the work. Warranties for this portion of the work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion form is attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

1. Approve the substantial completion.
2. Do not approve the substantial completion.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

A portion of the work required under the terms of the contract is substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Bruce Stott, Senior Technical Projects Coordinator
 Scott Lyle, Lyle Engineering Group, Inc.
 Donald Reynolds, Hodge Management LLC

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Curlew Creek ES, proj 9031, Area C & D Classrooms sub comp Form (PDF)

AIA Document G704™ – 2000

Certificate of Substantial Completion

PROJECT:
(Name and address)
 Curlew Creek Elementary School
 Palm Harbor, Florida

TO OWNER:
(Name and address)
 Pinellas County Schools
 301 4th Street SW
 Largo, Florida 33770

PROJECT NUMBER: 9031/
CONTRACT FOR: 2015/2016 Ceiling, Lighting
 & HVAC Renovation
CONTRACT DATE: May 31, 2016

TO CONTRACTOR:
(Name and address)
 Hodge Management LLC
 8770 Seminole Boulevard
 Seminole, Florida 33772

OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Area "C" & Area "D" Classrooms

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty	Date of Commencement
1 Year	July 25, 2016
Lyle Engineering Group, Inc	July 25, 2016
_____ ARCHITECT ENGINEER	_____ DATE OF ISSUANCE
	BY <i>Scott Lewis</i> P.E.

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$8,000.00

The Contractor will complete or correct the Work on the list of items attached hereto within Sixty (60) days from the above date of Substantial Completion.

Hodge Management LLC	<i>Donald Reynolds</i>	25 JUL 16
_____ CONTRACTOR	BY DONALD REYNOLDI	DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 11:00 am (time) on July 25, 2016 (date).

Pinellas County Schools		
_____ OWNER	BY	DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Attachment: Curlew Creek ES, proj 9031, Area C & D Classrooms sub comp Form (5895 : Req. Approv. Substan. Comp. Curlew Creek ES Area

SCHEDULED

REQUEST FOR APPROVAL (ID # 5899)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Substantial Completion for Heating, Ventilation and Air Conditioning and Lighting Renovation (Buildings 12 and 13) as of June 6, 2016, at Pinellas Park Elementary School, Project No. 9185

BACKGROUND:

The project architect has certified this project is substantially complete as of June 6, 2016. This date establishes the beginning of the school district's responsibilities for maintenance, cleaning, and insurance for this work. Warranties for this work shall commence per contract terms and the school district is responsible for oversight of warranty claims. A punch list of work to be completed or corrected was made on the date of substantial completion and such work must be complete before final acceptance. A copy of the substantial completion form is attached.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

1. Approve the substantial completion.
2. Do not approve the substantial completion.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The work required under the terms of the contract is substantially complete. The establishment of a date of substantial completion is a requirement of the contract terms.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Bruce Stott, Senior Technical Projects Coordinator
 David Bess, Advanced Systems Engineering
 Randy Fitkin, Cutler Associates, Inc.

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Pinellas Park ES, proj 9185, Bldgs 12 & 13 sub comp Form (PDF)

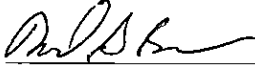
AIA Document G704™ – 2000

Certificate of Substantial Completion

PROJECT: <i>(Name and address)</i> Pinellas Park Elementary School 7520 52nd St N Pinellas Park FL	PROJECT NUMBER: 9185	<input type="checkbox"/> OWNER
	CONTRACT FOR: HVAC & Lighting Renovation	<input type="checkbox"/> ARCHITECT
	CONTRACT DATE: February 10, 2015	<input type="checkbox"/> CONTRACTOR
TO OWNER: <i>(Name and address)</i> Pinellas County School Board 11111 S. Belcher Road Largo, FL 33373	TO CONTRACTOR: <i>(Name and address)</i> Cutler Associates Inc. 8918 Brittney Way Tampa, FL 33619	<input type="checkbox"/> FIELD
		<input type="checkbox"/> OTHER

Project or portion of the Project designated for partial occupancy or use shall include:
Phase IV services for HVAC Renovation and ceiling/lighting replacement for buildings 12 & 13.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty		Date of Commencement
1 year		6/8/2016
<u>Advanced Systems Engineering</u>		<u>6/8/2016</u>
ARCHITECT	BY (Signature)	DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$ 0.00

The Contractor will complete or correct the Work on the list of items attached hereto within (30) days from the above date of Substantial Completion.

<u>Cutler Associates, Inc.</u>		<u>7-11-16</u>
CONTRACTOR	BY (Signature)	DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 9:00am (time) on 6/6/16 (date).

<u>Pinellas County Schools</u>		
OWNER	BY (Signature)	DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(NOTE: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Attachment: Pinellas Park ES, proj 9185, Bldgs 12 & 13 sub comp Form (5899 : Req. Approv. Substan. Compl. Pinellas Park ES Bldg. 12 & 13)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5891)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of a Vehicle Use Agreement to a Non-Profit Organization for a Period of one Year

BACKGROUND:

The City of St. Petersburg, Florida has requested a vehicle use agreement. Copies of the agreement are attached.

Under Florida Statute 1006.261, a school district may provide to any non-profit organization the option to contract for the use of school buses to transport school age children if they can provide liability protection for the district. Risk Management has set the minimum amounts of liability protection at \$1,000,000 per person/\$2,000,000 per occurrence as allowed by School Board policy. It requires the organization to hold the district harmless from liability in exchange for services provided at cost. These agreements also stipulate that the use of buses by this group will not conflict with regular school board transportation schedules.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the agreement.
2. Do not approve the agreement.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The district will continue providing this type of transportation service to non-profit organizations, but shall not subject itself to additional liability exposures.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

David Koperski, School Board Attorney
 Rick McBride, Director, Transportation
 Joe Maceda, Financial Reporting Analyst, Facilities and Operations
 Gary Cornwell, City Administrator, City of St. Petersburg, Florida

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

Request for Approval (ID # 5891)

Meeting of August 23, 2016

ATTACHMENTS:

- City of St. Petersburg VUA (PDF)

VEHICLE USE AGREEMENT

THIS AGREEMENT, entered into this 23 day of August, 2016 by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "School Board," and the City of St. Petersburg, Florida, a municipal corporation, hereinafter referred to as "User". The parties agree as follows:

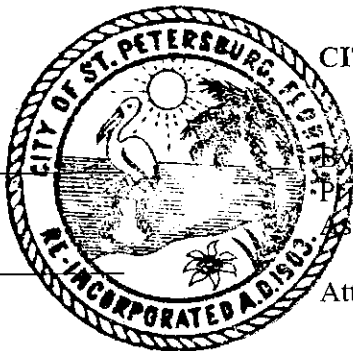
- 1. The School Board will provide shuttle bus transportation to User for the contract period ending August 31, 2017, for the purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs.
2. Transportation is for the sole purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs to and from locations in Pinellas and adjacent counties.
3. The bus or buses will be operated by an employee of the School Board, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation or designee.
4. (A) User shall pay to the School Board, for the use of said school bus service that begins weekdays before 4:00 p.m., a sum per bus of the current rate per hour to include 15 minutes before and 15 minutes after the use, plus the surcharge rate per mile. (B) If requests extend to service that begins weekdays after 4:00 p.m., weekends and any non-school day, User shall pay a sum per bus of the current rate per hour to include 30 minutes before and 30 minutes after the use, plus the surcharge rate per mile. (C) "Weekend" is defined as a Saturdays and Sundays. "Weekend" shall also include Fridays during the time that the School Board is on its summer calendar schedule. "Weekday" is defined as all days not meeting the definition of "Weekend". "Non-school day" is defined as a weekday when students are not scheduled to attend classes.
5. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions therewith. The User will provide to the School Board a letter certifying that it is self-insured.

IN WITNESS WHEREOF, the parties have executed this agreement at Largo, Pinellas County, Florida, the date first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

CITY OF ST. PETERSBURG, FLORIDA

By: Chairman



Print: Gary Cornwell City Administrator

Attest: Superintendent

Attest: Ashley E. Davis, S.R. Deputy Chan Srinivasa, City Clerk

Approved as to form: School Board Attorney's Office

Approved as to form and content: City Attorney (Designee)

Attachment: City of St. Petersburg VUA (5891 : Req. Approv. VUA Period of one Year)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5900)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site

BACKGROUND:

Periodically the district disposes of surplus property. Working surplus property has been posted for 45 days in a forum on the district's internal public server. Schools and departments have the opportunity to obtain this surplus property prior to disposal at public auction.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the selling of the districts surplus equipment.
2. Do not approve the selling of the districts surplus equipment.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The intent of this process is to remove surplus equipment from the district's inventory.

FINANCIAL IMPACT:

The surplus property that is sold at auction will generate revenue for the district.

DATA SOURCES:

Lou Ann Jourdan, Budget Specialist
 Lynn Geist, Director, Food Service
 Brian Lowe, Coordinator, Vehicle Maintenance
 Joe Zihala, Warehouse Coordinator

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Warehouse 8-23-16 Sell Items for Board Approval (PDF)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5901)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY
 FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT
 SUBJECT: Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets

BACKGROUND:

Authorization by the school board is required prior to the disposal of tagged fixed assets which are obsolete. Disposing of these obsolete fixed assets will result in a more efficient operation at the affected cost centers and will generate revenue for the district. All items have reached the end of their useful life cycle.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the request to dispose of the obsolete tagged fixed assets.
2. Do not approve the request.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

Section 274.07, Florida Statutes, requires that authority for the disposal/retirement of property be recorded in the board minutes. Rule Chapter 69I-73.005, Florida Administrative Code, provides that the property records should include information on property items disposed of including the date, authority, and manner of disposition. The tagged assets listed on the attached schedule are obsolete equipment items from Surplus inventory with a disposition code of recycled, cannibalized, or scrapped.

FINANCIAL IMPACT:

Disposal of obsolete fixed assets generates revenue for the district.

DATA SOURCE:

Michael Johannesen, User Support Manager
 Joe Maceda, Financial Reporting Analyst
 Lou Ann Jourdan, Budget Specialist
 Joe Zihala, Warehouse Coordinator

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Warehouse 8-23-16 Scrap-Cannibalized Items for Board Approval (PDF)
- Warehouse recycled tagged items for board meeting (PDF)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
006-6450	Mobile Radio	032-1666	Projector	033-6338	CPU	034-9745	Laptop
018-7110	Mobile Radio	032-2429	CPU	033-6611	Laptop	034-9747	Laptop
018-7158	Mobile Radio	032-2645	VCR	033-7028	CPU	034-9748	Laptop
018-7189	Mobile Radio	032-2646	VRC	033-7031	CPU	034-9749	Laptop
019-4738	Typewriter	032-2647	VRC	034-0137	CPU	034-9750	Laptop
021-8175	CCTV Sys	032-2652	VCR	034-0315	Projector	034-9752	Laptop
022-2758	Monitor	032-2948	CPU	034-0405	CPU	034-9755	Laptop
025-9003	Scoreboard	032-5694	CPU	034-0484	Laptop	034-9756	Laptop
026-0529	Deskjet	032-7168	CPU	034-0701	Laptop	034-9757	Laptop
026-0542	Deskjet	032-7657	CPU	034-0839	VRC	035-0747	Projector
027-1547	CPU	032-9309	Printer	034-1428	Laptop	035-0749	Projector
027-6874	Laptop	032-9314	Printer	034-1946	Laptop	035-0758	Projector
028-3267	CPU	032-9323	Printer	034-2032	Laptop	035-0764	Projector
028-5183	Printer	032-9676	Laptop	034-2209	Triplet Monitor	035-0770	Projector
029-8047	Money Count	033-0462	CPU	034-4184	Projector	035-0773	Projector
029-8389	Server	033-0843	Printer	034-5486	Printer	035-0775	Projector
029-8403	Server	033-1364	Printer	034-6920	DVR	035-0777	Projector
029-9769	CPU	033-1779	Projector	034-7331	Laptop	035-0778	Projector
029-9906	Laptop	033-2479	CPU	034-7334	Laptop	035-0784	Projector
030-0069	CPU	033-3181	CPU	034-8177	Laptop	035-0790	Projector
030-2992	Laptop	033-3559	CPU	034-8269	Laptop	035-3683	CPU
030-3980	CPU	033-4307	Projector	034-8461	CPU	035-4689	CPU
030-5666	CPU	033-4780	CPU	034-9104	Laptop	035-4729	CPU
030-6408	Laptop	033-4781	CPU	034-9433	CPU	035-4786	CPU
030-7491	Projector	033-4782	CPU	034-9730	Laptop	035-4791	CPU
030-7499	Projector	033-4783	CPU	034-9731	Laptop	035-4927	Laptop
030-7769	CPU	033-4784	CPU	034-9732	Laptop	035-6274	Laptop
030-9965	CPU	033-4785	CPU	034-9735	Laptop	035-6989	CPU
031-1724	CPU	033-4786	CPU	034-9736	Laptop	035-7774	Projector
031-3499	Projector	033-4787	CPU	034-9737	Laptop	035-7939	Projector
031-6256	Laptop	033-4788	CPU	034-9738	Laptop	035-8055	CPU
031-7071	CPU	033-4790	CPU	034-9739	Laptop	035-8483	Laptop
032-0212	Printer	033-4988	CPU	034-9740	Laptop	035-8736	Laptop
032-0605	Projector	033-4989	CPU	034-9741	Laptop	035-8808	CPU
032-0610	Projector	033-4992	CPU	034-9742	Laptop	035-9288	Laptop
032-1010	Projector	033-4993	CPU	034-9743	Laptop	035-9714	Printer
032-1012	Projector	033-6186	Projector	034-9744	Laptop	035-9845	Laptop

Attachment: Warehouse recycled tagged items for board meeting (5901 : Req. Approv. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
035-9889	CPU	037-6006	Laptop	038-4740	Netbook	039-2447	Netbook
036-0215	DVR	037-6806	Laptop	038-4741	Netbook	039-2448	Netbook
036-0793	Laptop	037-7258	Miniwriter	038-4860	CPU	039-2449	Netbook
036-0794	Laptop	037-8160	All in One	038-4862	CPU	039-2450	Netbook
036-0795	Laptop	037-8844	Netbook	038-4864	CPU	039-2459	Netbook
036-0796	Laptop	037-8846	Netbook	038-4867	CPU	039-2460	Netbook
036-0797	Laptop	037-8848	Netbook	038-4868	CPU	039-2461	Netbook
036-1062	CPU	037-8849	Netbook	038-4871	CPU	039-2462	Netbook
036-1760	Server	037-8891	Netbook	038-4873	CPU	039-2463	Netbook
036-2279	Multiplex record	037-9087	Netbook	038-4878	CPU	039-2464	Netbook
036-2280	Multiplex record	037-9294	I-PAD	038-4888	CPU	039-2465	Netbook
036-2459	Interactiv Sys.	037-9569	Projector	038-4889	CPU	039-2466	Netbook
036-2651	DVR	038-0655	Laptop	038-5772	Netbook	039-3268	CPU
036-2653	DVR	038-1790	Laptop	038-6323	Laptop	039-3995	Laptop
036-2654	DVR	038-1791	Laptop	038-6475	Laptop	039-5694	Laptop
036-2655	DVR	038-1862	Laptop	038-6497	Laptop	039-6359	I-PAD
036-2731	DVR	038-2740	Laptop	038-7414	I-PAD	039-7143	Laptop
036-3017	Laptop	038-2742	Laptop	038-7416	I-PAD	039-7999	Projector
036-3479	CPU	038-2792	Laptop	038-7479	I-PAD	039-8731	Printer
036-3481	CPU	038-2807	Laptop	038-9534	Server	039-8922	Projector
036-3483	Laptop	038-2824	Laptop	039-0021	CPU	040-2200	CPU
036-2649	DVR	038-2837	Laptop	039-0034	CPU	040-2908	Laptop
037-1315	Laptop	038-2844	Laptop	039-0735	Laptop	040-4172	Laptop
037-2485	Laptop	038-3098	Laptop	039-1742	DVR	040-4183	Laptop
037-2664	Netbook	038-3108	Laptop	039-1743	DVR	040-4184	Laptop
037-2671	Netbook	038-3113	Laptop	039-2435	Netbook	040-4608	Laptop
037-2691	Printer	038-3138	Laptop	039-2436	Netbook	040-5011	Laptop
037-2723	Printer	038-3185	Laptop	039-2437	Netbook	040-6319	Laptop
037-2779	Netbook	038-3456	I-PAD	039-2438	Netbook	040-6327	Laptop
037-4216	Laptop	038-3469	I-PAD	039-2439	Netbook	040-6385	Laptop
037-4217	Laptop	038-3528	Laptop	039-2440	Netbook	040-7130	Laptop
037-4301	Laptop	038-4734	Netbook	039-2441	Netbook	040-7137	Laptop
037-4306	Laptop	038-4735	Netbook	039-2442	Netbook	040-7140	Laptop
037-4389	Laptop	038-4736	Netbook	039-2443	Netbook	040-7142	Laptop
037-5281	Laptop	038-4737	Netbook	039-2444	Netbook	040-7144	Laptop
037-5283	Laptop	038-4738	Netbook	039-2445	Netbook	040-7686	CPU
037-5787	Laptop	038-4739	Netbook	039-2446	Netbook	041-6826	Laptop

Attachment: Warehouse recycled tagged items for board meeting (5901 : Req. Approv. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
041-6855	Laptop	042-7766	All in One	300-0356	Netbook	300-4389	I-PAD
041-6857	Laptop	043-3224	CPU	300-0357	Netbook	300-5240	All in One
041-6861	Laptop	043-3225	CPU	300-0358	Netbook	300-5241	All in One
041-6863	Laptop	043-3231	CPU	300-0359	Netbook	300-5242	All in One
041-6864	Laptop	043-3238	CPU	300-0360	Netbook	300-5243	All in One
041-6865	Laptop	043-3246	CPU	300-0361	Netbook	300-5244	All in One
041-6866	Laptop	043-3270	Laptop	300-0362	Netbook	300-5245	All in One
041-6867	Laptop	043-3283	Laptop	300-0363	Netbook	300-5246	All in One
041-6868	Laptop	043-3441	Laptop	300-0364	Netbook	300-5247	All in One
041-6869	Laptop	043-3456	Laptop	300-0365	Netbook	300-5248	All in One
041-6870	Laptop	043-3462	Laptop	300-0366	Netbook	300-5249	All in One
041-6876	Laptop	043-3492	Laptop	300-0367	Netbook	300-5250	All in One
041-6905	All in One	043-3498	Laptop	300-0368	Netbook	300-5251	All in One
041-9903	Laptop	043-4370	Laptop	300-0370	Netbook	300-5252	All in One
042-2168	Laptop	043-5367	Laptop	300-0591	I-PAD	300-5253	All in One
042-2182	Laptop	043-6078	Laptop	300-0595	Netbook	300-5254	All in One
042-3447	Laptop	043-6797	Laptop	300-0611	Netbook	300-5255	All in One
042-3449	Laptop	043-6798	Laptop	300-0614	Netbook	300-5256	All in One
042-3451	Laptop	043-6799	Laptop	300-0621	Netbook	300-5257	All in One
042-3453	Laptop	300-0281	Netbook	300-0622	Netbook	300-5258	All in One
042-3463	Laptop	300-0284	Netbook	300-0623	Netbook	300-5259	All in One
042-3477	Laptop	300-0289	Netbook	300-0624	Netbook	300-5260	All in One
042-4298	Laptop	300-0295	Netbook	300-0627	Netbook	300-5262	All in One
042-4601	Laptop	300-0302	Netbook	300-0628	Netbook	300-5263	All in One
042-4625	Laptop	300-0303	Netbook	300-0631	Netbook	300-5264	All in One
042-4636	Laptop	300-0341	Netbook	300-0632	Netbook	300-5285	All in One
042-7674	All in One	300-0342	Netbook	300-0657	Netbook	300-5286	All in One
042-7677	All in One	300-0343	Netbook	300-0658	Netbook	300-5289	All in One
042-7683	All in One	300-0344	Netbook	300-0661	Netbook	300-5290	All in One
042-7705	All in One	300-0347	Netbook	300-0664	Netbook	300-5291	All in One
042-7721	All in One	300-0348	Netbook	300-0666	Netbook	300-5297	All in One
042-7723	All in One	300-0349	Netbook	300-0669	Netbook	300-5298	All in One
042-7731	All in One	300-0350	Netbook	300-0670	Netbook	300-5299	All in One
042-7748	All in One	300-0351	Netbook	300-0671	Netbook	300-5300	All in One
042-7749	All in One	300-0352	Netbook	300-0675	Netbook	300-5301	All in One
042-7762	All in One	300-0353	Netbook	300-0676	Netbook	300-5303	All in One
042-7765	All in One	300-0354	Netbook	300-4356	I-PAD	300-5304	All in One

Attachment: Warehouse recycled tagged items for board meeting (5901 : Req. Approv. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)

Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
300-5505	CPU	305-3040	Netbook	308-0536	Netbook		
300-5506	Desktop	305-3042	Netbook	308-0537	Netbook		
300-5514	Desktop	305-3044	Netbook	308-0538	Netbook		
300-5516	CPU	305-3046	Netbook	308-0539	Netbook		
300-8551	Laptop	305-3047	Netbook	308-0540	Netbook		
300-8603	Laptop	305-3049	Netbook	308-0737	Netbook		
300-8610	Laptop	305-3054	Netbook	308-0738	Netbook		
300-8630	Laptop	305-3065	Netbook	308-0739	Netbook		
300-8636	Laptop	305-3066	Netbook	308-0740	Netbook		
301-4589	Laptop	305-3067	Netbook	308-0741	Netbook		
301-4593	Laptop	305-3068	Netbook	308-0742	Netbook		
301-4597	Laptop	305-3070	Netbook	308-0743	Netbook		
301-4598	Laptop	305-3075	Netbook	308-0744	Netbook		
301-4601	Laptop	305-3076	Netbook	308-0745	Netbook		
302-8629	I-PAD	305-3084	Netbook	308-0748	Netbook		
303-3636	Tablet Kindle	305-5701	CPU	308-0749	Netbook		
303-4609	Tablet Kindle	305-8693	Tablet Kindle	308-0750	Netbook		
304-9247	CPU	306-3876	Laptop	308-0751	Netbook		
304-9392	Desktop	306-3877	Laptop	308-0752	Netbook		
305-2925	CPU	306-3878	Laptop	308-0753	Netbook		
305-3008	Netbook	307-5430	Netbook	308-0754	Netbook		
305-3022	Netbook	307-5431	Netbook	308-0755	Netbook		
305-3023	Netbook	307-5434	Netbook	308-0756	Netbook		
305-3025	Netbook	307-5435	Netbook	308-0757	Netbook		
305-3026	Netbook	307-5438	Netbook	308-0758	Netbook		
305-3027	Netbook	307-5443	Netbook	308-0759	Netbook		
305-3028	Netbook	307-5444	Netbook	308-0760	Netbook		
305-3030	Netbook	307-6892	Netbook	308-0761	Netbook		
305-3031	Netbook	308-0238	Netbook	308-0762	Netbook		
305-3032	Netbook	308-0391	Netbook	308-0763	Netbook		
305-3033	Netbook	308-0401	Netbook				
305-3034	Netbook	308-0530	Netbook				
305-3035	Netbook	308-0531	Netbook				
305-3036	Netbook	308-0532	Netbook				
305-3037	Netbook	308-0533	Netbook				
305-3038	Netbook	308-0534	Netbook				
305-3039	Netbook	308-0535	Netbook				

Attachment: Warehouse recycled tagged items for board meeting (5901 : Req. Approv. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5882)

Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes

ATTACHMENTS:

- Bids (8-23-16) (PDF)

PURCHASING AGENDA SUMMARY

August 23, 2016

(School Board Meeting Date)

Key to Bid Categories: CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
17-205-019-DN	Apple Inc. Computers, 3 rd Party Hardware, Software & Peripherals	DN	3 yrs.	T.I.S. Dept. Tom Lechner	Various	Various	Apple, Inc.	6,000,000.00	6,000,000.00 (estimate)	
17-060-025-EX	Motor Vehicle Parts: Truck & Bus OEM	EX	2 mos.	Vehicle Maintenance Dept. Brian Lowe	0100/5900		Sun State International Trucks LLC Mathews Bus Inc. Florida Transportation Systems, Inc. Tampa Truck Center, LLC	Unknown	325,000.00 (estimate)	Rationale: Current contract is being extended to allow review of current specifications and re-bid.
16-497-253	Landscaping Materials	LRB	1 yr.	County Wide Rodger Williams	Various	Various	American Park & Recreation, Co. Axley Brothers Saw Mill, Inc. I Mulch FL, Inc. Larry Larson's Topsoil, Inc. SiteOne Landscape Supply, LLC	Unknown	300,000.00 (estimate)	

***Key to Fund Sources:**

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

Key to Categorical Sources:

XX: Referendum Funds

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Packet Pg. 448

PURCHASING AGENDA SUMMARY

August 23, 2016

(School Board Meeting Date)

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BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
17-070-036-PB	Drivers Education Vehicles	PB	1 yr.	County Wide High Schools Nick Grasso	0100/5640 0377/5640	2623/4129 3299/3378	Mears Motor Leasing	110,000.00	110,000.00 (estimate)	Rationale: Piggybacking School District of Hillsborough County bid #13014-DST.
17-962-038-RN	Request for Proposals: Commercial Carrier Service	RN	1 yr.	County Wide Ron Ciranna Nick Grasso	0100/5640 School Internal Funds	2610/6053	Annett Bus Lines Assured Transportation, Inc. Astro Skate Bus Service ESCOT Bus Lines EZ Bus Tours & Travel, First Class Coach dba Martz Group Motorcoach Class A Service Nemo Express Tours LLC. Olympus Limo, Inc. Recreation Express Rey Tours, Inc. Yellow Tail Bus Charters LLC.	Unknown	1,400,000.00 (estimate)	

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Packet Pg. 449

PURCHASING AGENDA SUMMARY

August 23, 2016

(School Board Meeting Date)

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BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
17-205-037-RN	Uninterruptable Power Supplies and Accessories; Eaton	RN	1 yr.	Telecommunications Dept. Dave Galvin	0377/5140	3299/3943	Insight Public Sector	300,000.00	300,000.00 (estimate)	
17-730-024-RN	Telephone Systems, Electronic Key	RN	1 yr.	County Wide Dave Galvin	Various	Various	Mitel Technologies, Inc.	100,000.00	100,000.00 (estimate)	
17-060-021-RN	Transmissions, Rebuilt	RN	1 yr.	Vehicle Maintenance Dept. Brian Lowe	0100/5900		Trans Diesel of Lakeland	75,000.00	75,000.00 (estimate)	
17-060-032-SC	Motor Vehicles- Police Vehicles	SC	N/A	Schools Police Dept. Sgt. Steve Field	0377/5420	9615/3378	Garber Ford	160,833.75	160,833.75	Rationale: Utilizing Florida State Contract #25100000-16-1
17-060-033-SC	Motor Vehicles- Ford Fusion and F-150s	SC	N/A	Facilities Design and Construction Dept. Bob Sprecher	0377/5930	9615/3378	Garber Ford	79,620.00	79,620.00	Rationale: Utilizing Florida State Contract #25100000-16-1

*Key to Fund Sources:

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

Key to Categorical Sources:

XX: Referendum Funds

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Packet Pg. 450

Attachment: Bids (8-23-16) (5882 : Bids)

PURCHASING AGENDA SUMMARY

August 23, 2016

(School Board Meeting Date)

Key to Bid Categories: CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
17-961-040-SS	Sole Source Professional Development	SS	N/A	Elementary Education Dept. Shana Rafalski	0100/5510	1173	Learning Science International	106,900.00	106,900.00	Rationale: This vendor is the developer and provider of the LSI Standards Tracker core instruction application.
17-480-035-SS	Sole Source Curriculum Materials	SS	1 yr.	Title 1 Elementary Schools Isabella Torbert	0420/5330	E640	Curriculum Associates	100,452.03	100,452.03	Rationale: The vendor holds the copyrights and the distribution rights to these materials.
17-710-028-SS	Sole Source Auditory FM Receiver/Transmitter Equipment, Supplies & Maintenance Service	SS	N/A	Cross Bayou E/S Busara Pitts	0100/6690 0100/6640	9903/6083 2618/4452	Phonak LLC	81,109.39	81,109.39	Rationale: This vendor is the proprietary vendor for the equipment and services.

***Key to Fund Sources:**

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

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XX: Referendum Funds

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Packet Pg. 451

PURCHASING AGENDA SUMMARY

August 23, 2016

(School Board Meeting Date)

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<i>BID NUMBER</i>	<i>BID TITLE</i>	<i>BID CAT.</i>	<i>BID TERM</i>	<i>DESTINATION / REQUESTER</i>	<i>*FUND/ CC</i>	<i>**PROJECT /SUBPROJ</i>	<i>RECOMMENDED VENDOR</i>	<i>TOTAL \$ by VENDOR</i>	<i>TOTAL \$ of BID</i>	<i>COMMENTS</i>
17-205-023-SS	Sole Source Software	SS	1 yr.	High School Reading and Language Arts Dept. Beth Anderson	0100/5230	2150	Houghton Mifflin Harcourt	51,500.00	51,500.00	<i>Rationale:</i> The vendor holds the copyrights and the distribution rights to this software.

**Key to Fund Sources:*

00: General Operating 0150: Workforce Development 03XX: Capital 0410: Food Service 0420: Contracted Programs 043X: ARRA Stimulus

Key to Categorical Sources:

XX: Referendum Funds

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Packet Pg. 452

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PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: August 23, 2016

Bid No: 17-205-019-DN

Bid Title: Apple Inc® Computers, 3rd Party Hardware, Software & Peripherals

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award *, Highest Point Score, Re-Award (partial/whole) *, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination *, Contract Extension * Term: ____, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification *

Contract Period: 09/01/16 thru 06/30/19 N/A - One Time Purchase

Contract Value: \$ 6,000,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term (6-months), Length of Each Term (- year), None

* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: ___ Bids Received: ___ Late Bids: ___ Rejected Bids: ___ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide
Title: Director, Purchasing Department

Requested By: Thomas Lechner Buyer: Mark Shuman, CPPO, CPPB
Title: Assistant Superintendent, T.I.S. Department

Recommended award by vendor as follows:

APPLE, INC.

Deliver Apple Inc® Computers, 3rd Party Hardware, Software & Peripherals per the terms and conditions set forth in the agreement. All items listed in Apple’s Retail Price List and Online Apple® Store will be available for purchase under this agreement. Pricing will be based upon a 0% discount off the Apple® K-12 Education & Government Price List and the Online Apple® Store for Education webpage.



***APPLE INC, 3rd PARTY HARDWARE,
SOFTWARE & PERIPHERALS***

Direct Negotiated Agreement #17-205-019-DN

Attachment: Bids (8-23-16) (5882 : Bids)

TERMS & CONDITIONS

(4-852-a.dot) Rev. 04/21/10

Scope

The purpose and intent of this agreement is to purchase Products from Apple for School Board Of Pinellas County's (hereinafter referred to as "Customer") own use, and the Parties intend that this Agreement will govern the purchase of such Products in accordance with the terms and conditions set forth below.

Contract Period

The Contract Period shall commence on September 1, 2016, and end June 30, 2019.

Contract Value

This agreement is valued at approximately \$6,000,000 for the three-year contract period, excluding renewal options. This is only an estimate and the actual amount could vary up or down. The district will not be held responsible if actual purchases are less than this amount.

Custom Services

The Contractor will negotiate a fixed price Statement of Work (SOW) for all custom services required by the schools or district. SOW must be agreed to and signed prior to ordering the custom services."

1. Definitions

The following terms have the meanings specified below:

"Agreement" means, collectively, this Apple Direct Customer Agreement, Apple price lists and any mutually executed amendments or addenda to the Agreement.

"Apple Product" or "Apple Products" means Services, CTO Products, hardware and software products manufactured, distributed or licensed under an Apple-owned or licensed brand name that Customer has paid to acquire or has properly licensed from Apple for its own use, but excluding any third party software and all other third party products.

"Apple Confidential Information" means any and all information in oral or written form that Customer knows or has reason to know is confidential information and that is disclosed in connection with this Agreement or to which Customer may have access in connection with this Agreement, including but not limited to financial information and data, personnel information, information regarding strategic alliances, costs or pricing data, the identities of customers and prospective customers, and any information relating to new product launch, including the release dates and product specifications. Apple Confidential Information shall not include any information that: (i) was rightfully in a Customer's possession prior to disclosure without any obligation to maintain its confidentiality; (ii) was independently developed by Customer without the use of or reference to Apple Confidential Information; or (iii) is now, or hereafter becomes, publicly available other than through disclosure by Customer in breach of this Agreement.

"Configure-To-Order Product" or "CTO Product" means Products that Apple modifies from its standard configurations and that are available to Customer only by special order.

"Customer Confidential Information" means and is limited to information that is: (i) reduced to a tangible form, (ii) independently developed by Customer without the use of or reference to any Apple Confidential Information, and (iii) provided specifically at Apple's request after execution of this Agreement and after execution of an acknowledgment signed by an Apple Sales Director that such information shall be treated as Customer Confidential Information. Customer Confidential Information shall not include any information that: (a) is communicated verbally; (b) was rightfully in Apple's possession prior to disclosure without any obligation to maintain its confidentiality; (c) was independently developed by Apple without the use of Customer Confidential Information; (d) is required to verify Customer's compliance with any provisions of this Agreement; or (e) is now, or hereafter becomes, publicly available other than

TERMS & CONDITIONS

(4-852-a.dot) Rev. 04/21/10

through disclosure by Apple in breach of this Agreement.

"Effective Date" means the date upon which an authorized representative of Apple signs this Agreement.

"Limited Warranty" means Apple's standard limited warranty that is set forth in the documentation that accompanies any Apple Products purchased under this Agreement.

"Line of Credit" means a line of credit established for Customer by Apple in its sole discretion.

"Party" means either Apple or Customer and "Parties" means both of them.

"Products" mean, collectively, Services, Apple Products and other products that are sold or licensed by Apple to Customer for its own use.

"Services" mean, collectively, the standard, price-listed-services, support and/or training products sold under the Apple brand name.

2. Interpretation

In the event of any conflict or inconsistency between the terms of this Agreement and any license terms or terms of use accompanying any Apple Product, such license terms and/or terms of use shall control solely as to the use of the Apple Product covered by those terms.

3. Terms and Conditions of Purchase

3.1 Ordering

Customer may order Products from Apple by either: (i) ordering at an Apple Retail Store, (ii) ordering electronically through the online portal managed by Apple, (iii) submitting a purchase order to Apple, as permitted by Apple, or (iv) by any other means communicated by Apple. Customer is solely responsible for all purchase decisions, including but not limited to, ensuring the compatibility and appropriateness of all Products. All purchases of Products under this Agreement shall be made solely for Customer's end use and not for resale. In the event Customer submits orders via an online portal managed by Apple, Customer agrees to Apple's Terms of Use and Privacy Policy located on such online portal. Furthermore, purchases through an online portal may also be subject to an Online Sales Policy. In the event of any inconsistency between this Agreement and the Online Sales Policy, this Agreement will govern.

3.2 Customer's subsidiaries and/or affiliates may not purchase Products from Apple under this Agreement unless Apple has agreed in signed writing with Customer that such subsidiaries and/or affiliates are authorized to purchase Products from Apple pursuant to this Agreement. Such authorization shall be subject to the parent company having provided a guarantee of the debts to Apple of such subsidiaries and/or affiliates and compliance with the obligations of this Agreement by such subsidiaries and/or affiliates. Notwithstanding the foregoing, Apple may require at its sole discretion that the debts to Apple of such subsidiaries and/or affiliates must be included in a parent company guarantee.

3.3 Limited Billing Service Account

Apple will provide Customer a limited billing service account to use when placing service orders such as Customer Installable Parts (CIPs) and mail-in or on-site repairs via the contact center or Apple Retail Stores. Customer may be asked to submit a purchase order when placing a service order. Customer acknowledges that Apple does not provide service CIP or repair pricing on an Apple price list. Apple will quote current service CIP or repair pricing to Customer prior to processing any purchase order, and Customer will have the option to either accept or decline the quoted prices. Apple will not process the purchase order if Customer declines the quoted price, but will process the purchase order under the terms of this Agreement if Customer accepts the quoted pricing.

3.4 Prices and Orders

Customer agrees that Apple may change Product offerings, discounts and pricing at any time and without notice to Customer. Prices include standard freight and insurance using an Apple-selected carrier. Apple does not guarantee that

TERMS & CONDITIONS

(4-852-a.dof) Rev . 04/21/10

Products will be available at all times during the Term. Apple reserves the right to accept or decline any order, in whole or in part. Apple may cancel any accepted order prior to shipment, if in its sole discretion, Apple determines that it has insufficient inventory to fulfill such order. Apple may make partial shipments of Customer's orders and will not be liable for any failure to ship complete orders. Customer will be invoiced separately for each partial shipment and will pay each invoice when due, without regard to subsequent deliveries. Apple will allocate its available inventory and make deliveries (including partial shipments) in its sole discretion and without liability to Customer.

3.5 Delivery

3.5.1 Except for U.S. federal government agencies, title and risk of loss to all Products will pass to Customer upon shipment from Apple's shipping location. For Products shipped pursuant to Apple's standard practices in all but the last week of every Apple fiscal quarter during the Term, Apple will issue credits or replace Products returned due to damage in transit or that are lost in transit. For Products shipped pursuant to Apple's standard practices in the last week of every Apple fiscal quarter during the Term, Apple will not issue credits or replace Products returned due to damage in transit or that are lost in transit. Instead, Apple will provide for a policy of insurance under which Customer may make a claim for any loss. When Products are not shipped pursuant to Apple's standard practices but instead via a carrier selected by Customer, Apple will not issue credits or replace Products returned due to damage in transit or that are lost in transit. Customer shall insure Products for their full replacement value from delivery to Customer until Customer has paid Apple in full for such Products, and shall name Apple as a loss payee on the Customer's policy. For both government and non-government sales, shipping charges for orders shipped under Customer's instructions will be added to Apple's invoice or shipped freight collect, at Apple's option.

3.5.2 For orders picked up by Customer at the Apple Retail Store, title and risk of loss or damage to Products will pass to Customer upon pick up of the Products from the Apple Retail Store.

3.5.3 For U.S. federal government agencies only, title and risk of loss to all Products will pass to Customer upon delivery to Customer's delivery point.

3.6 Payment

3.6.1 Unless Customer qualifies for credit with Apple or except as otherwise approved by Apple, Customer shall pre-pay for all orders placed.

3.6.2 Provided that Customer qualifies for credit with Apple, Customer shall be invoiced upon shipment of Products or performance of Services (as applicable), and provided Customer is qualified for credit with Apple, payment of such invoice is due no later than thirty (30) days from the invoice date.

3.6.3 Apple may in its sole discretion establish a Line of Credit for Customer. If Apple establishes a Line of Credit it will do so to the extent permitted by law and under the following minimum terms and conditions:

3.6.4 Payment terms for all amounts due from Customer to Apple (including payments for Services) will be net thirty (30) days from the date of Apple's invoice, except as may otherwise be required by Apple in writing. Invoices must be paid in full by direct debit or other electronic payment method agreed between the parties in the currency invoiced without deduction, counterclaim or set off (statutory or otherwise) and in clear funds. If a direct debit is returned unpaid, Apple shall be entitled to place the Customer's account on credit hold until payment is received in full.

3.6.5 The Line of Credit will limit the aggregate amount of credit that may be extended at any time to Customer for amounts owing to Apple under this Agreement, any other agreement or for any other sales or extensions of credit of any kind by Apple to Customer. The amount of the Line of Credit may be immediately adjusted upwards or downwards at any time as appropriate, at the discretion of Apple. In exercising its discretion, Apple reserves the right to consider and act upon the following, among other criteria: (i) the profitability and financial well being of Customer; (ii) whether current and accurate financial and business performance information are provided in a timely fashion by Customer; (iii) the amount and likely present value of whatever collateral or credit enhancement has been provided; and (iv) whether Apple will likely be, or has been required to realize upon and liquidate such collateral or credit enhancement. Customer acknowledges that Apple can reduce, vary or cancel the Line of Credit at any time.

TERMS & CONDITIONS

(4-852-a.dot) Rev. 04/21/10

3.6.6 Apple may place sales to Customer on immediate credit hold (i.e., suspend all sales to Customer) whenever the outstanding balance owed by Customer and its subsidiaries and/or affiliates to Apple would exceed the Line of Credit or whenever Customer fails to make payment to Apple in accordance with established terms.

3.6.7 Without prejudice to its right to terminate this Agreement for breach under Section 10, Apple reserves the right to withhold shipment and/or to declare all sums immediately due and payable in the event of a breach by Customer of any of its obligations to Apple, including the failure to comply with any credit terms.

3.6.8 Should there at any time be monies owing from Apple to Customer, Apple will have the right to setoff such sums and apply them to any sums (whether or not due) owed by Customer or its affiliates or subsidiaries to Apple.

3.6.9 Upon Apple's reasonable request, Customer will provide to Apple (or an Apple affiliate): (i) audited annual financial statements, including a balance sheet, cash flow and profit and loss statements, as well as auditors' report and notes to financials; (ii) financial statements and similar financial information or reports routinely provided to any other vendor, lender or creditor to support extensions of credit, and (iii) such other financial information as may be reasonably requested by Apple in a format agreed upon by Apple and Customer. If such information is not provided in a timely manner, Apple may suspend all sales to Customer or exercise any other remedies hereunder until such information is provided to Apple.

3.6.10 All applicable local sales or use taxes, duties and other imposts, if any, due on account of purchases hereunder shall be paid by Customer. Proof of tax-exempt status must be on file at Apple's Support Center for any order to be treated as a tax-exempt transaction. Apple will also charge for any fees due from Customer by regulation or statute, including, if applicable, fees due under the California Electronic Waste Recycling Act or similar laws in other states. Apple reserves the right to change its price lists and Customer's credit terms at any time. In addition to Apple's other rights herein, Apple reserves the right, without liability or obligation to Customer, to suspend deliveries due to a payment default.

3.7 Product Returns

Products purchased hereunder shall be subject to Apple's then-current policies for defective and dead-on-arrival (DOA) Products.

3.8 Support

Apple will provide post-sales support for Apple Products as described in the documentation accompanying such Apple Products. Apple will not provide support for any Products other than unmodified Apple Products.

4. Confidentiality

4.1 During the Term and for five (5) years thereafter, Customer will not use Apple Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Apple Confidential Information except to employees or contractors who have a need to know. Customer will not make any disclosure or statement of Apple Confidential Information in connection with the Agreement or its subject matter without Apple's prior, specific written consent. Customer shall not make any public statement regarding any item of Apple Confidential Information, including but not limited to any matter of business between Customer and Apple, or the nature of any contractual relations between Apple and Customer or any third party. Customer may disclose Apple Confidential Information to the extent required by law, provided that it first makes reasonable efforts to give Apple notice of such requirement prior to any such disclosure and takes reasonable steps to obtain protective treatment of the Apple Confidential Information.

4.2 Apple will not use Customer Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Customer Confidential Information except to employees, agents or contractors who have a need to know or as required by law. Except as otherwise stated herein, Apple will not make any disclosure or statement of such information without the Customer's prior written consent or as required by law.

TERMS & CONDITIONS

(4-852-a dot) Rev . 04/21/10

5. Representations and Warranties

5.1 Customer represents and warrants that: (i) it has the right to enter into this Agreement and perform its obligations hereunder; (ii) the terms of this Agreement do not violate and will not cause a breach of the terms of any other agreement to which Customer is a party or by which it is bound; and (iii) all Products purchased will be for Customer's own use in its facilities in the United States and will not be purchased for resale to any other entity or individual.

5.2 Apple Limited Warranty

The sole warranty for an Apple Product purchased hereunder shall be the Limited Warranty. Except for the Limited Warranty, all Apple Products are sold "as is" and without additional warranty or support from Apple. All Products, other than Apple Products, are sold "as is" and without warranty or support from Apple, but may be accompanied by a manufacturer's warranty, as more particularly provided in the warranty documentation that accompanies such Products. Upon Customer's request, Apple will provide a copy of the manufacturer's warranty accompanying Products offered by Apple under this Agreement. Nothing in this Agreement shall be construed as obligating Apple to provide any warranty-related fulfillment or support for any Products, other than Apple Products.

5.3 Disclaimer

5.3.1 EXCEPT FOR THE LIMITED WARRANTY, APPLE MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS OR SERVICES, AND TO THE MAXIMUM EXTENT PROVIDED BY LAW, APPLE HEREBY DISCLAIMS SUCH WARRANTIES, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

5.3.2 Apple Products are not intended or suitable for use in situations or environments where the failure or time delays of, or errors or inaccuracies in, the content, data or information provided by Apple Products could lead to death, personal injury, or severe physical or environmental damage, including without limitation the operation of nuclear facilities, aircraft navigation or communications systems, air traffic control, life support or weapons systems.

6. Indemnity

6.1 Provided that Customer promptly notifies Apple in writing, gives Apple sole control over the defense and all related settlement negotiations, and does not compromise or settle any claims then, subject to the terms of this paragraph and the exceptions and limitations set forth below, including but not limited to Section 7.1 and 7.2, Apple will defend any proceeding or action brought by a third party against Customer to the extent based on a claim that: (i) an Apple Product that Customer has paid to acquire from Apple infringes a U.S. patent, copyright, trademark or misappropriates a U.S. trade secret; or (ii) personal injury or tangible property damage suffered by such third party was caused by Apple's gross negligence or willful misconduct during the performance of Services.

6.2 Notwithstanding the foregoing, Apple shall not be liable or responsible for, or obligated to defend any claims or damages arising out of or related to: (a) modification of any Apple Product; (b) combination, operation or use of the Apple Product with any other equipment, data, documentation, items or products; (c) use of Apple Product in a manner or for a purpose, or in a location, for which it was not intended; (d) import or export of any Apple Product in violation of applicable export control requirements, regulations or laws; (e) use or exportation of any Product(s) into any countries identified on any U.S. Government embargoed countries list; (f) use of any Apple Product in a manner or for a purpose not authorized under the applicable license terms; (g) any other products; or (h) Customer, its employees, agents, affiliates, subsidiaries or subcontractor's negligent acts or omissions.

6.3 Customer shall promptly notify Apple, in writing, of any claim, demand, proceeding or suit of which Customer becomes aware which may give rise to a right of defense under Section 6.1 ("Claim"). Notice of any Claim that is a legal proceeding, by suit or otherwise, must be provided to Apple within thirty (30) days of Customer's first learning of such proceeding. Notice must be in writing and include an offer to tender the defense of the Claim to Apple. Apple, if it accepts such tender, may take over sole control of the defense of the Claim. That control includes the right to take any and all actions deemed appropriate by Apple in its sole discretion to resolve the Claim by settlement or compromise. Upon Apple's acceptance of tender, Customer will cooperate with Apple with respect to such defense and settlement. If a Claim

TERMS & CONDITIONS

(4-852-a.dot) Rev. 04/21/10

is settled and to the extent permitted by law, neither Party will publicize the settlement and will make every effort to ensure the settlement agreement contains a non-disclosure provision.

6.4 In the event of a Claim, Apple may at its sole option (but shall not be obligated to): (i) procure for Customer the right to continue use of the applicable Apple Product(s); (ii) replace the applicable Apple Product(s); (iii) modify the applicable Apple Product(s); or (iv) refund the amount paid by Customer to Apple for the applicable Apple Product, less depreciation. THE FOREGOING CONSTITUTES CUSTOMER'S SOLE AND EXCLUSIVE REMEDY AND APPLE'S ENTIRE LIABILITY FOR ANY CLAIMS ARISING OUT OF THIS SECTION 6.

6.5 Customer shall not use the Apple Products, iCloud Storage APIs and iCloud service, or any component or function thereof, (i) to create, receive, maintain or transmit protected health information (as defined at 45 C.F.R § 160.103) or (ii) in any manner that would make Apple or any other third-party distributor, supplier or provider of those technologies a business associate, as defined under the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations ("HIPAA") at 45 C.F.R. § 160.103, of the Customer or any third party. Customer agrees to be solely responsible for complying with any reporting requirements under law or contract arising from Customer's breach of this Section and to reimburse Apple for any losses incurred by Apple relating to those reporting obligations.

7. Limitation of Liability

7.1 Apple's maximum aggregate liability (including any liability for the acts or omissions of Apple's employees, agents and sub-contractors) for any and all claims of any kind arising out of or in connection with the Agreement, whether in contract, warranty, tort (including negligence), misrepresentation, strict liability, statute, or otherwise, shall not exceed three hundred thousand dollars (\$300,000).

7.2 IN NO EVENT, WHETHER AS A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY, STATUTE OR OTHERWISE, SHALL APPLE BE LIABLE FOR ANY LOSS OF PROFIT OR ANY SPECIAL, CONSEQUENTIAL, INCIDENTAL, INDIRECT LOSSES (INCLUDING LOSS OF DATA, INTERRUPTION IN USE, UNAVAILABILITY OF DATA, UNAVAILABILITY OR INTERRUPTION IN AVAILABILITY OF APPLE PRODUCTS, OR OTHER ECONOMIC ADVANTAGE) OR FOR PUNITIVE OR EXEMPLARY DAMAGES.

7.3 THE PARTIES AGREE THAT THE TERMS OF THE AGREEMENT, INCLUDING THOSE CONCERNING WARRANTIES, INDEMNITY AND LIMITATIONS OF LIABILITY, REPRESENT A FAIR ALLOCATION OF RISK BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS AGREEMENT. LIABILITY FOR DAMAGES WILL BE LIMITED AND EXCLUDED, EVEN IF ANY EXCLUSIVE REMEDY PROVIDED FOR IN THE AGREEMENT FAILS OF ITS ESSENTIAL PURPOSE. THE REMEDIES SET FORTH IN THIS AGREEMENT WILL BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES FOR ANY CLAIM MADE AGAINST APPLE.

8. Ownership

8.1 Use of Name

Neither Party shall use the other's name, logo, trademarks or service marks in any advertising, communications or publications without the other Party's prior written consent.

8.2 Software

Customer acknowledges that Products often contain not only hardware but also software, including but not limited to, operating systems and applications. Such software may be included in ROMs or other semiconductor chips embedded in hardware, or it may be contained separately on disks or on other media. Such software is proprietary, is copyrighted, and may also contain valuable trade secrets and is protected by patents. Customer, as an end user, is licensed to use any software contained in such Products, subject to the terms of the license accompanying the Products, if any, and the applicable patent, trademark, copyright, and other intellectual property, federal and state laws of the United States.

TERMS & CONDITIONS

(4-852-a.dot) Rev. 04/21/10

8.3 Restrictions

Unless Customer has obtained Apple's prior written consent, Customer, in addition to any obligations or restrictions set forth in any license, which may accompany a Product, shall not copy the software. Customer shall not disassemble, decompile, reverse engineer, copy, modify, create derivative works thereof or otherwise change any of the software or its form.

9. Export Compliance

This Agreement is subject to all laws, regulations, orders or other limitations on the export and re export of commodities, technical data and software. Customer agrees that it will not export, re-export, resell or transfer any export-controlled commodity, technical data or software: (i) in violation of such limitations imposed by the United States or any other appropriate national government authority; (ii) to any country for which an export license or other governmental approval is required at the time of export, without first obtaining all necessary licenses and approvals, at Customer's sole cost and expense; (iii) to any country or national or resident of a country to which trade is embargoed by the United States, or any other relevant national authority; (iv) to any person or firm on any relevant government agency restricted party lists, (examples: United Nations Sanctions list, United States Denial Lists, Office of Foreign Assets Control Specially Designated Nationals List, etc.); or (v) for use in, or to an entity that might engage in, any sensitive nuclear, chemical or biological weapons, or missile technology end-uses unless authorized by the United States Government, and any other relevant government agency by regulation or specific license.

10. Term and Termination

10.1 Term

Unless terminated earlier as provided in this Agreement, the initial term of this Agreement shall be from the Effective Date until June 30, 2019 ("Initial Term"). This Agreement shall automatically renew for successive twelve (12) month periods (each a "Renewal Term"), unless either Party provides written notice of its election not to renew at least ninety (90) days prior to the end of the Initial Term or then-current Renewal Term. The Initial Term and all Renewal Terms are referred to as the "Term"

10.2 Termination for Convenience

This Agreement may be terminated by either Party at any time without cause (i.e., for any or no reason), on thirty (30) days' written notice to the other Party.

10.3 Termination for Cause

Apple may immediately terminate this Agreement and any other existing agreement with Customer if: (i) Customer fails to fully perform any obligation under the Agreement; (ii) Customer commits a criminal offence, engages in fraud or any unlawful or unfair business practice; (iii) there is a material change in or transfer of Customer's management, ownership, control or business operations, or Customer becomes affiliated, through common management, ownership, or control, with any person or entity that is unacceptable to Apple; or (iv) Customer's actions expose or threaten to expose Apple to any liability, obligation, or violation of law.

10.4 Effect of Notice of Termination

If either Party gives notice of termination of the Agreement according to Section 10: (i) all unpaid invoices issued by Apple will be accelerated and become immediately due and payable on the effective date of termination; and (ii) Customer will cease placing new orders for Products from Apple on the effective date of termination.

10.5 Survival

All defined terms and the following Sections of this Agreement shall survive expiration or any termination of the Agreement: 3.6 (Payment); 4 (Confidentiality); 5 (Representations and Warranties); 6 (Indemnity); 7 (Limitation of Liability); 9 (Export Compliance); 10.4 (Effect of Notice of Termination); 10.5 (Survival); 11 (General Terms) and; any other Sections that by their nature would reasonably be expected to survive expiration or termination.

Attachment: Bids (8-23-16) (5882 : Bids)

TERMS & CONDITIONS

(4-852-a.dot) Rev . 04/21/10

11. General Terms**11.1 Governing Law**

If Customer is a public agency or institution, this Agreement will be governed by the laws of the state where Customer is located or if Customer is a federal government agency, this Agreement will be governed and interpreted in accordance with applicable federal law. If Customer is a private or corporate entity, this Agreement will be governed by the laws of the State of Delaware, without regard to its conflict of laws provisions, and in the event of any action between the parties, venue shall be in the State of California.

11.2 Notice under the Agreement

Notices under the Agreement may be given as follows:

11.2.1 Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by courier, return receipt requested, to the address stated below for Apple and to the address designated in this Agreement by Customer for receipt of notices, or as may be provided by the Parties.

Apple Inc.
U.S. Contracts Operations
1 Infinite Loop, M/S 318-6OPS
Cupertino CA 95014

11.2.2 Either Party may give notice of its change of address for receipt of notices in any of the following manners: (a) in accordance with Section 11.2.1 (b) by email to the address provided by the Party, or (c) as otherwise authorized by Apple.

11.3 Assignment by Apple

Customer may not assign this Agreement or any of its rights or duties without Apple's prior written consent. Any non-compliant assignment by Customer shall be null and void. Apple may assign this Agreement, in whole or in part, in Apple's sole and absolute discretion, to any affiliate of or successor in interest to Apple, without the consent of Customer.

11.4 Modifications

Except as otherwise provided in this Agreement, no modification to this Agreement will be binding unless in writing and signed by an authorized representative of each Party.

11.5 Entire Agreement

Apple and Customer acknowledge that the Agreement supersedes and extinguishes all previous agreements and representations (whether oral or written), between or on behalf of the Parties with respect to its subject matter. The Agreement contains all of Apple's and Customer's agreements, warranties, understandings, conditions, covenants, promises and representations with respect to its subject matter. Apple and Customer acknowledge and agree that they have not relied on any other agreements, warranties, understandings, conditions, covenants, promises or representations in entering into this Agreement. Neither Apple nor Customer will be liable for any agreements, warranties, understandings, conditions, covenants, promises or representations not expressly stated or referenced in this Agreement. Apple is deemed to have refused any provisions in purchase orders, invoices or other documents or statements from Customer that purport to alter or have the effect of altering any provision of the Agreement and such refused provisions will be unenforceable.

11.6 No Reliance

Apple and Customer each acknowledge and agree that, in entering into the Agreement, they have not relied on and will not be liable for any agreements, warranties, understandings, conditions, covenants, representations or promises other than those expressly stated or referenced in the Agreement. The parties acknowledge and understand that all terms of the Agreement are enforceable as written, and that Apple and Customer intend to enforce and comply with all written terms of the Agreement. Customer hereby acknowledges and agrees that it will be bound by all the terms in the Agreement, notwithstanding any prior or subsequent agreement, warranty, understanding, condition, covenant, representation or promise suggesting otherwise.

Attachment: Bids (8-23-16) (5882 : Bids)

TERMS & CONDITIONS

(4-852-a.dot) Rev. 04/21/10

11.7 Severability

If a court of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and this Agreement will be adjusted if possible so as to give maximum effect to the original intent and economic effect of the Parties.

11.8 Waivers

A Party's waiver of any breach by the other Party or failure to enforce a remedy will not be considered a waiver of subsequent breaches of the same or of a different kind.

11.9 Force Majeure

Neither Party will be liable for delay or failure to fulfill its obligations under this Agreement, other than payment obligations, to the extent such delay or failure is due to unforeseen circumstances or causes beyond the Party's reasonable control, including, but not limited to, acts of God, war, riot, pandemic, embargoes, acts of civil or military authorities, acts of terrorism or sabotage, fire, flood, accident, strikes, inability to secure transportation, failure of communications networks, (a "Force Majeure"), provided such Party promptly notifies the other Party and uses reasonable efforts to correct such failure or delay in its performance. Customer may cancel any order delayed by more than thirty (30) days from the scheduled ship date due to a Force Majeure.

11.10 Headings and Construction

Paragraph headings are for reference only and will not affect the meaning or interpretation of this Agreement. Wherever the singular is used, it includes the plural, and wherever the plural is used, it includes the singular.

11.11 Signature Authorization and Electronic Signature

Each Party represents that the person signing this Agreement certifies that he or she has authority to contractually bind Customer to the terms and conditions of this Agreement. The Parties agree that this Agreement or any related documents may be accepted by electronic signature which shall be accepted in lieu of a handwritten signature with full force and effect.

11.12 Counterparts

This Agreement may be executed in one or more counterparts (including by facsimile), each of which when so executed shall be deemed to be an original and shall have the same force and effect as an original. Such counterparts together shall constitute one and the same instrument.

12 Authorized Purchasers

(i) Authorized Purchasers include the Customer and any school districts and their public or private not-for-profit school systems, state universities and colleges, and community, vocational and technical colleges, state, county or city agency or department (including fire departments and libraries), special district, port authority, municipality, township, or Indian reservation in the State that Purchaser is located. Products purchased shall be for each of the Authorized Purchasers own use in its facilities in the United States or in connection with educational purposes and shall not be purchased for the purpose of resale to another entity or individual. Apple reserves complete discretion in making eligibility determinations.

(ii) The Customer shall be responsible and be liable only for purchases made directly by it on its own purchase orders and shall not be liable for any purchases made by or acts of any other Authorized Purchasers purchasing under this Agreement.

(iii) By placing orders hereunder, Authorized Purchasers acknowledge and agree to be bound by the terms and conditions of this Agreement and shall be deemed a Customer under the terms of the Agreement.

COST PROPOSAL FORM

APPLE, 3rd PARTY HARDWARE, SOFTWARE & PERIPHERALS

All items listed in Apple's "Government & Education Price List and Online Apple Store" shall be available for purchase under this Agreement. Pricing shall be offered based on the expected discounts listed below.

0 % discount off Apple ® K-12 Education & Government Price List and the Online Apple ® Store for Education Web page at 0% discount. This includes all price lists stipulated under K-12 Education Institutions. Volume purchase discounts can be negotiated on a case-by-case basis.

No Cost Services:

1. Apple will create and maintain a Custom website for the District. Apple's custom websites are created for select Apple Districts. These pages are the district's home page for selecting and ordering Apple systems, tracking orders, and accessing technical support tools.
2. Apple's telephone support is available Monday through Friday from 7 a.m. to 8 p.m. CST and Saturday and Sunday from 8 a.m. to 8 p.m. CST for the duration of the AppleCare Protection Plan coverage, at toll-free numbers designed by Apple.

The Apple K-12 Education Price list and the Online Apple store for Education in many cases represent a significant discount from the Apple MSRP price list. Apple agrees to maintain a quarterly price list to include Pinellas County's standard bundle configurations. This price list will be developed by the local Apple Education account team in conjunction with the district's purchasing department and the technology office at the start of every Apple fiscal quarter (January, April, July, September). The price list will be maintained with current products and part numbers to serve as a Pinellas County ONLY price list. Volume purchase discounts over and above the Apple K-12 Education price list can be negotiated on individual opportunities as they arise.

SIGNATURE PAGE

APPLE INC.

 Company Name

1 Infinite Loop

 Address

Cupertino, CA 95014

 City, State, Postal Code

Vanessa Boenig

 Authorized Signature
 Vanessa Boenig
 Bids & Direct Operations Contracts Manager

 Typed Name/Title of Above

(408) 974-0070

 Telephone

(408) 974-4908

 Fax

94-2404110

 F.E.I.N.

8-1-2016

 Date

SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

 Customer

301 Fourth Street S.W.

 Address

Largo, FL 33770-3536

 City, State, Postal Code

 Authorized Signature

 Typed Name/Title of Above

727-588-6143

 Telephone

727-588-6129

 Fax

59-6000799

 F.E.I.N.

 Date

Approved as to Form

David Koppert

 Office of the School Board Attorney

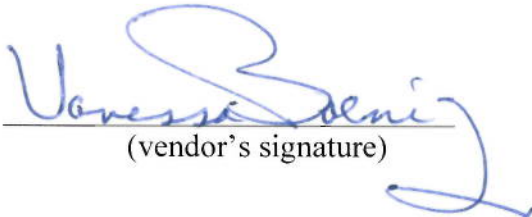
Attachment: Bids (8-23-16) (5882 : Bids)

DRUG FREE WORKPLACE CERTIFICATION FORM

In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program *shall be given preference* in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) ~~Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.~~
- 3) **Make the statement specified in subsection (1) available to** Give each employee engaged in providing the commodities or contractual services that are under bid ~~a copy of the statement specified in subsection (1).~~
- 4) ~~In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.~~
- 5) ~~Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.~~
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


 (vendor's signature)

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION
INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing *Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants responsibilities*. The regulations were published as **Part IV of the January 30, 1989, Federal Register (pages 4722-4733)**.

***** **BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE SIDE** *****

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attached an explanation to this proposal.

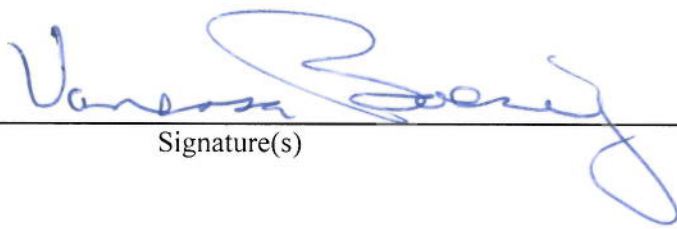
Apple Inc.

Organization Name

PR/Award Number or Project Name

Vanessa Boenig
Bids & Direct Operations Contracts Manager

Name(s) and Title(s) of Authorized Representative(s)



Signature(s)

7/26/2016

Date

Form AD-1048 (1/92)

Attachment: Bids (8-23-16) (5882 : Bids)

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Attachment: Bids (8-23-16) (5882 : Bids)

Form AD-1048 (1/92)

Executive Order 12549--Debarment and Suspension

Source: The provisions of Executive Order 12549 of Feb. 18, 1986, appear at 51 FR 6370, 3 CFR, 1986 Comp., p. 189, unless otherwise noted.

By the authority vested in me as President by the Constitution and laws of the United States of America, and in order to curb fraud, waste, and abuse in Federal programs, increase agency accountability, and ensure consistency among agency regulations concerning debarment and suspension of participants in Federal programs, it is hereby ordered that:

Section 1. (a) To the extent permitted by law and subject to the limitations in Section 1(c), Executive departments and agencies shall participate in a system for debarment and suspension from programs and activities involving Federal financial and nonfinancial assistance and benefits. Debarment or suspension of a participant in a program by one agency shall have government-wide effect.

(b) Activities covered by this Order include but are not limited to: grants, cooperative agreements, contracts of assistance, loans, and loan guarantees.

(c) This Order does not cover procurement programs and activities, direct Federal statutory entitlements or mandatory awards, direct awards to foreign governments or public international organizations, benefits to an individual as a personal entitlement, or Federal employment.

Sec. 2. To the extent permitted by law, Executive departments and agencies shall:

(a) Follow government-wide criteria and government-wide minimum due process procedures when they act to debar or suspend participants in affected programs.

(b) Send to the agency designated pursuant to Section 5 identifying information concerning debarred and suspended participants in affected programs, participants who have agreed to exclusion from participation, and participants declared ineligible under applicable law, including Executive Orders. This information shall be included in the list to be maintained pursuant to Section 5.

(c) Not allow a party to participate in any affected program if any Executive department or agency has debarred, suspended, or otherwise excluded (to the extent specified in the exclusion agreement) that party from participation in an affected program. An agency may grant an exception permitting a debarred, suspended, or excluded party to participate in a particular transaction upon a written determination by the agency head or authorized designee stating the reason(s) for deviating from this Presidential policy. However, I intend that exceptions to this policy should be granted only infrequently.

Sec. 3. Executive departments and agencies shall issue regulations governing their implementation of this Order that shall be consistent with the guidelines issued under Section 6. Proposed regulations shall be submitted to the Office of Management and Budget for review within four months of the date of the guidelines issued under Section 6. The Director of the Office of Management and Budget may return for reconsideration proposed regulations that the Director believes are inconsistent with the guidelines. Final regulations shall be published within twelve months of the date of the guidelines.

Sec. 4. There is hereby constituted the Interagency Committee on Debarment and Suspension, which shall monitor implementation of this Order. The Committee shall consist of representatives of agencies designated by the Director of the Office of Management and Budget.

Sec. 5. The Director of the Office of Management and Budget shall designate a Federal agency to perform the following functions: maintain a current list of all individuals and organizations excluded from program participation under this Order, periodically distribute the list to Federal agencies, and study the feasibility of automating the list; coordinate with the lead agency responsible for government-wide debarment and suspension of contractors; chair the Interagency Committee established by Section 4; and report periodically to the Director on implementation of this Order, with the first report due within two years of the date of the Order.

Sec. 6. The Director of the Office of Management and Budget is authorized to issue guidelines to Executive departments and agencies that govern which programs and activities are covered by this Order, prescribe government-wide criteria and government-wide minimum due process procedures, and set forth other related details for the effective administration of the guidelines.

Sec. 7. The Director of the Office of Management and Budget shall report to the President within three years of the date of this Order on Federal agency compliance with the Order, including the number of exceptions made under Section 2(c), and shall make recommendations as are appropriate further to curb fraud, waste, and abuse.

INSURANCE SPECIFICATIONS FOR CONTRACTORS

(present this information to your insurance agent)

The contractor shall obtain, within ten (10) working days of the award by the School Board, all of the insurance coverage's required in the project specifications. Certificates of Insurance shall be filed with and approved by the School Board before the contractor or any subcontractor is allowed to commence work on the project.

The School Board of Pinellas County shall be listed both as an "Additional Insured" and "Certificate Holder" on all insurance policies obtained by the contractor as the result of being awarded a contract; unless expressly prohibited by the insurance company. A written explanation of that insurance company's position will be attached to the Certificate of Insurance filed with the School Board of Pinellas County's Risk Management Department. Any requirement by the contractor's insurance company that an additional premium shall be required for the issuance of a Certificate of Insurance with the School Board of Pinellas County as an "Additional Insured" shall not excuse any failure to obtain the required insurance certificate. The School Board of Pinellas County requires a 10 notice of cancellation and a 30 notice for non-renewal.

The name of the insurance company(ies) listed on the Certificate of Insurance on file in the Risk Management Department shall be the same as it appears in Best's Financial Strength Rating. The insurance company named on the Certificate of Insurance shall have a rating of "A-V" or better as stated in Best's Financial Strength Rating.

I. GENERAL LIABILITY INSURANCE

The contractor shall provide the ISO Commercial General Liability Policy. The Owner shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible shall be the responsibility solely of the contractor or subcontractor providing such insurance.

The **Commercial General Liability Policy (CGL)** is a method of automatically providing a broad range of common coverage extensions to the CGL policy that firms often need and overlook. By having a CGL policy, it will reduce the overall cost of providing those other coverage's at a future date and allows for a wide distribution of those packaged coverage's.

The CGL policy shall provide coverage of at least the following items:

- a) **General Aggregate:**
 - i) **Premises Operation** which will include XCU coverage except when work does not include foundation, structural work, pressure fired vessels or materials or construction techniques which could explode.
 - ii) **Independent Contractor's Protective** which provides coverage for injury to others arising out of the independent contractors work. General Contractors may opt to provide this coverage in lieu of naming the School Board of Pinellas County as "Additional Insured".
 - iii) **Broad Contractual Liability** which is liability assumed by the insured under any contract agreement. This includes any oral or written contract or agreement relating to the conduct of the named insured's business. If excluded, exception for liability is assumed in an insured contract.

Attachment: Bids (8-23-16) (5882 : Bids)

INSURANCE SPECIFICATIONS FOR CONTRACTORS

(present this information to your insurance agent)

b) **Products and Completed Operations**

c) **Personal & Advertising Injury Liability**

The contractor shall obtain insurance which shall at least meet the following minimum limits:

For projects/contracts under \$500,000.00:

- \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate.

For projects/contracts \$500,000.00 and over:

- \$5,000,000.00 per occurrence, \$5,000,000.00 general aggregate.

2. ***AUTOMOTIVE LIABILITY INSURANCE***

The contractor shall obtain Business Coverage Automobile Insurance which shall protect the contractor from claims for damage for personal injury, bodily injury including accidental death, as well as claims for property damages which may arise from operations under this contract whether such operations are by himself or by anyone directly or indirectly employed by him. Coverage shall include owned, non-owned, hired and rented vehicles.

The contractor shall obtain insurance which shall at least meet the following minimum limits:

- \$300,000.00 Combined Single Limit
- \$100,000.00 Bodily Injury (per person), \$300,000.00 Bodily Injury (per accident)
- \$100,000.00 Property Damage

3. ***WORKERS' COMPENSATION INSURANCE***

The contractor shall take out and maintain during the life of this Contract, Workers' Compensation Insurance for all of his employees connected with the work of this Project and, in case any work is sublet, the contractor shall require the subcontractors similarly to provide Workers' Compensation Insurance as required by FS 440 for all the latter's employees unless such employees are covered by the protection of the contractor. The following limits shall be obtained:

The contractor shall obtain insurance which shall at least meet the following minimum limits:

- State Worker's Compensation: Statutory
- Employer's Liability:
 - \$100,000.00 Each Accident
 - \$500,000.00 Disease, Policy Limit
 - \$100,000.00 Disease, Each Employee

(insuranc.dot) mar 1/1/11 (Rev 04/11)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: August 23, 2016

Bid No: 17-0600-025-EX

Bid Title: Motor Vehicle Parts: Truck & Bus OEM

Original Bid No: 14-060-220 & 14-060-299

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award *, Highest Point Score, Re-Award (partial/whole) *, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination *, Contract Extension * Term: _____, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification *

Contract Period: 8/23/16 thru 10/23/16 N/A - One Time Purchase

Contract Value: \$ 325,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term (6-months), Length of Each Term (- year), None

* Rationale/Reason

Current contract is being extended to allow review of current specifications and re-bid.

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: Bids Received: Late Bids: Rejected Bids: N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: Vehicle Maintenance Department
Title: Director, Purchasing Department

Requested By: Brian Lowe Buyer: Jason O'Toole
Title: Coordinator, Vehicle Maintenance Department

Recommended award by vendor as follows: (see attached)

Provide and deliver new O.E.M. motor and body parts for trucks and buses, at firm discounts, to all Pinellas County School District bus compounds on a prepaid freight and allowed basis. The District shall only incur freight charges in the case of District requested over-night delivery.

FLORIDA TRANSPORTATION SYSTEMS, INC. (V-875)

Category I – Blue Bird

Bid Pricing: Deduct 0% from the Net Price List for Florida School Districts.

TAMPA TRUCK CENTER LLC (V-26529)

Category II – Caterpillar

Bid Pricing: Add 10% to the Dealer Net Price

Category III – Cummins

Bid Pricing: Add 10% to the Dealer Net Price

SUN STATE INTERNATIONAL TRUCKS, INC. (V-2162)

Category IV – Navistar/International

Bid Pricing: Deduct 3% from the Fleet Net Price.

MATTHEWS BUSES, INC. (V-26829)

Category V – Thomas/Freightliner

Bid Pricing: Deduct 0% from the Fleet Net Price.

Attachment: Bids (8-23-16) (5882 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.31.a

School Board Meeting of: **August 23, 2016**

Bid No: 16-497-253

Bid Title: Landscaping Materials

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award *
- Highest Point Score
- Re-Award (partial/whole) *
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination *
- Contract Extension * Term: _____
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification *

Contract Period: 08/23/16 thru 08/22/17 N/A - One Time Purchase

Contract Value: \$ 300,000.00

Contract Type: Estimated Dollar Amount Firm, Fixed Dollar Amount Firm, Fixed Unit Prices Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term	<input checked="" type="checkbox"/> Length of Each Term	<input type="checkbox"/> None
2	6-months	1 - year	

* **Rationale/Reason**

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 33 Bids Received: 5 Late Bids: 0 Rejected Bids: 0 N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB **For:** County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett **Buyer:** Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (see attached)

CATEGORY NO. 1: Asphalt Millings

Item	Description	Unit of Measure	Unit Price	Vendor
Asphalt Millings	Delivered	Ton	No Bid	Purchase from open market as needed.

CATEGORY NO 2: Beach Sand

Item	Description	Unit of Measure	Unit Price	Vendor
Beach Sand, Clean ¼” strainer	Delivered	Cubic Yd.	No Bid	Purchase from open market as needed

CATEGORY NO 3: Red Clay

Item	Description	Unit of Measure	Unit Price	Vendor
Clay, Red, Infield Mix	Delivered	Ton	No Bid	Purchase from open market as needed

CATEGORY NO 4: Crushed Stone & Rock, #57

Item	Description	Unit of Measure	Unit Price	Vendor
Crushed Rock & Stone, #57	Delivered	Cubic Yd. 5 cubic yd. min.	57.00	LARRY LARSON’S TOP SOIL, INC.
Crushed Rock & Stone, #57	Picked-Up	Cubic Yd.	53.00	LARRY LARSON’S TOP SOIL, INC.

CATEGORY NO 5: Cypress Mulch

Item	Description	Unit of Measure	Unit Price	Vendor
Cypress Mulch	Delivered	Cubic Yd. 5 cubic yd. min.	22.50	AXLEY BROTHERS SAW MILL, INC.
Cypress Mulch	Picked- Up	Cubic Yd.	16.00	AXLEY BROTHERS SAW MILL, INC.

CATEGORY NO 6: Clean Fill Dirt

Item	Description	Unit of Measure	Unit Price	Vendor
Fill Dirt, Clean, ½” strainer	Delivered	Cubic Yd/ 5 cubic yd. min.	18.00	LARRY LARSON’S TOP SOIL, INC.
Fill Dirt, Clean, ½” strainer	Pick Up	Cubic Yd	15.00	LARRY LARSON’S TOP SOIL, INC.

Attachment: Bids (8-23-16) (5882 : Bids)

CATEGORY NO 7: Lime Rock

Item	Description	Unit of Measure	Unit Price	Vendor
Lime Rock	Delivered	Cubic Yd	No Bid	Purchase from open market as needed

CATEGORY NO. 8: Oyster Shell/Washed Road Base

Item	Description	Unit of Measure	Unit Price	Vendor
Oyster Shell/Washed Road Base 1/2" – 1"	Delivered	Cubic Yd. 5 cubic yd. min.	51.00	LARRY LARSON'S TOP SOIL, INC.
Oyster Shell/Washed Road Base 1/2" – 1"	Pick-Up	Cubic Yd.	46.00	LARRY LARSON'S TOP SOIL, INC.
Oyster Shell/Washed Road Base 1 – 1 1/2"	Delivered	Cubic Yd. 5 cubic yd. min.	51.00	LARRY LARSON'S TOP SOIL, INC.
Oyster Shell/Washed Road Base 1" – 1 1/2"	Pick-Up	Cubic Yd.	46.00	LARRY LARSON'S TOP SOIL, INC.

CATEGORY NO. 9: Masonry Sand

Item	Description	Unit of Measure	Unit Price	Vendor
Masonry Sand	Delivered	Cubic Yd. 5 cubic yd. min.	30.00	LARRY LARSON'S TOP SOIL, INC.
Masonry Sand	Picked-Up	Cubic Yd.	27.00	LARRY LARSON'S TOP SOIL, INC.

CATEGORY NO. 10: Top Soil

Item	Description	Unit of Measure	Unit Price	Vendor
Top Soil	Delivered	Cubic Yd/ 5 yd min.	23.00	LARRY LARSON'S TOP SOIL, INC.
Top Soil	Pick Up	Cubic Yd	20.00	LARRY LARSON'S TOP SOIL, INC.

CATEGORY NO. 11: Potting Soil

Item	Description	Unit of Measure	Unit Price	Vendor
Potting Soil	Delivered	Cubic Yd/ 5 yd min.	25.00	LARRY LARSON'S TOP SOIL, INC.
Potting Soil	Pick Up	Cubic Yd	22.00	LARRY LARSON'S TOP SOIL, INC.

Attachment: Bids (8-23-16) (5882 : Bids)

CATEGORY NO. 12: Infield Conditioner

Item	Description	Unit of Measure	Unit Price	Vendor
Infield Conditioner, All Sport	Delivered	40 bags 1 pallet min.	7.96/bag	SITEONE LANDSCAPE SUPPLY, LLC
Infield Conditioner, Turface Pro League	Delivered	40 bags 1 pallet min.	8.34/bag	SITEONE LANDSCAPE SUPPLY, LLC
Infield Conditioner Game Saver	Delivered	40 bags 1 pallet min.	7.93/bag	SITEONE LANDSCAPE SUPPLY, LLC

CATEGORY NO. 13: Infield Surface Material

Item	Description	Unit of Measure	Unit Price	Vendor
Infield Surface Material	Delivered	Ton	No Bid	Purchase from open market as needed

CATEGORY NO. 14: Top Dressing Sand

Item	Description	Unit of Measure	Unit Price	Vendor
Top Dressing Sand, 90% clean sand, 10% Canadian Peat	Delivered	Ton	No Bid	Purchase from open market as needed

CATEGORY NO. 15: Pine Bark Nuggets (Small)

Item	Description	Unit of Measure	Unit Price	Vendor
Pine Bark Nuggets (small)	Delivered	Cubic Yd. 100cubic yd. min.	19.66	SITEONE LANDSCAPE SUPPLY, LLC
Pine Bark Nuggets	Picked-Up	Cubic Yd.	21.41	SITEONE LANDSCAPE SUPPLY, LLC

CATEGORY NO. 16: Wood Fiber Chips:

Item	Description	Unit of Measure	Unit Price	Vendor
Engineered Wood Fiber Chips, Playground Surfacing Materials	Delivered & Installed	Cubic Yd. 0 yd. min.	30.80	I MULCH FL, INC.

Attachment: Bids (8-23-16) (5882 : Bids)

CATEGORY NO. 16: Wood Fiber Mulch:

Item	Description	Unit of Measure	Unit Price	Vendor
Engineered Wood Fiber <u>Mulch</u> , Playground Surfacing Materials	Delivered	Cubic Yd. 45 cubic yd. min.	19.00	AMERICAN PARK & RECREATION CO.

CATEGORY NO. 17: Pine Straw

Item	Description	Unit of Measure	Unit Price	Vendor
Pine Straw	Delivered	Bale 48 bale min.	4.27	SITEONE LANDSCAPE SUPPLY, LLC
Pine Straw	Picked-Up	Bale	4.10	SITEONE LANDSCAPE SUPPLY, LLC

CATEGORY NO. 18: Red Cypress Mulch

Item	Description	Unit of Measure	Unit Price	Vendor
Red Cypress Mulch	Delivered	Cubic Yd.	No Bid	Purchase from open market as needed.

CATEGORY NO. 19: Pine Bark Nuggets (Large)

Item	Description	Unit of Measure	Unit Price	Vendor
Pine Bark Nuggets (Large)	Delivered	Cubic Yd. 100cubic yd. min.	19.66	SITEONE LANDSCAPE SUPPLY, LLC
Pine Bark Nuggets	Picked-Up	Cubic Yd.	21.41	SITEONE LANDSCAPE SUPPLY, LLC

Attachment: Bids (8-23-16) (5882 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: August 23, 2016

Bid No: 17-070-036-PB

Bid Title: Drivers Education Vehicles

Original Bid No: 14-070-017-PB

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award *, Highest Point Score, Re-Award (partial/whole) *, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination *, Contract Extension * Term: ____, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification *

Contract Period: 07/17/16 thru 07/16/17 N/A - One Time Purchase

Contract Value: \$ 110,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 1 - year.

* Rationale/Reason

Piggybacking School District of Hillsborough County bid #13014-DST

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: ____, Bids Received: ____, Late Bids: ____, Rejected Bids: ____, N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide High Schools
Title: Director, Purchasing Department

Requested By: Nick Grasso Buyer: Mark Shuman, CPPO, CPPB
Title: Director, Physical Education, Athletics and Extra-Curricular Activities

Recommended award by vendor as follows:

MEARS MOTOR LEASING V-24385

Provide 24 midsize cars for the contract period stated at \$222.00 per month. 37 additional cars may be leased during the term of the contract for 2016 Summer Program at an adjusted rate month as funding becomes available. Additional funds are included for repairs and maintenance during the specified contract period.

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: August 23, 2016

Bid No: 17-962-038-RN

Bid Title: Commercial Carrier Service

Original Bid No: 15-962-259-RFP

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award *, Highest Point Score, Re-Award (partial/whole) *, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination *, Contract Extension * Term: ____, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification *

Contract Period: 09/23/16 thru 09/22/17 N/A - One Time Purchase

Contract Value: \$ 1,400,000.00 (estimate)

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 1 - year.

* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: __ Bids Received: __ Late Bids: __ Rejected Bids: __ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide
Title: Director, Purchasing Department

Requested By: Ron Ciranna Buyer: Mark Shuman, CPPO, CPPB
Title: Director, Risk Management and Insurance

Requested By: Nick Grasso
Title: Director, Physical Education, Athletics and Extra-curricular Activities

Recommended award by vendor as follows: (see attached)

CATEGORY 1: IN COUNTY TRAVEL (PINELLAS COUNTY ONLY)

DESCRIPTION	Annett Bus Lines (V-4862)	Assured Transportation, Inc. (V-15207)	Astro Skate Bus Service (V-6436)	Escot Bus Lines (V-763)	Ez Bus Tours & Travel (V-33650)	First Class Coach Co, Inc. Db Martz Group (V- 806)
4 Hour Trip Flat Rate: 47/50 Passenger Bus	\$1,000.00 (48 Passenger Bus)	\$275.00	\$250.00	\$455.00	\$700.00	\$400.00
4 Hour Trip Flat Rate: 51/55 Passenger Bus	N/A	\$275.00	\$250.00	\$535.00	\$750.00	\$400.00
4 Hour Trip Flat Rate 56+ Passenger Bus	\$1,200.00 (56 Passenger Motor Coach)	\$275.00	\$250.00	\$535.00	\$800.00	\$400.00
5 Hour Trip Flat Rate: 47/50 Passenger Bus	\$1,000.00	\$295.00	\$280.00	\$535.00	\$800.00	\$479.00
5 Hour Trip Flat Rate: 51/55 Passenger Bus	N/A	\$295.00	\$280.00	\$625.00	\$850.00	\$479.00
5 Hour Trip Flat Rate: 56+ Passenger Bus	\$1,200.00	\$295.00	\$280.00	\$625.00	\$900.00	\$479.00
6 Hour Trip Flat Rate: 47/50 Passenger Bus	\$1,000.00	\$310.00	\$299.00	\$615.00	\$900.00	\$558.00
6 Hour Trip Flat Rate: 51/55 Passenger Bus	N/A	\$310.00	\$299.00	\$715.00	\$950.00	\$558.00
6 Hour Trip Flat Rate: 56+ Passenger Bus	\$1,200.00	\$310.00	\$299.00	\$715.00	\$1000.00	\$558.00
Cost per time increment to be added to, or deducted from the above rates for in-county trips which vary from the time durations listed above, per hour	\$ ** amounts above are minimums. The rate beyond the minimums for the above trips is \$85/ hour.	\$50.00 per Hour	\$35.00 per Hour	\$90.00 per Hour (Min Bus Charter is 4 Hours)	\$150.00 per Hour	\$79.00 per Hour for any Overtime Hours up to 14 Hours. (Deductions Would Not Apply)
Flat Cancellation Fee if Less Than 72 Hours	Full cost of charter.	\$50.00 per Bus	\$100.00	\$250.00 if trip was Cancelled less than 24 hrs, 1/3 for Less Than 24 Hrs. Full Price if Driver has Reported to Office.	\$150.00	50% of Charter Less Than 72hrs, 30 days prior \$100 per Bus, Onsite Full Cost of Charter

CATEGORY 1: IN COUNTY TRAVEL ADDITIONAL PRICING

DESCRIPTION	Annett Bus Lines (V-4862)	Assured Transportation, Inc. (V-15207)	Astro Skate Bus Service (V-6436)	Escot Bus Lines (V-763)	Ez Bus Tours & Travel (V-33650)	First Class Coach Co, Inc. Db Martz Group (V- 806)
	N/A	N/A	N/A	N/A	N/A	35 Pax 4hr Min \$374.00, \$60 per hr for each Hour Thereafter up to 14hrs.
						38 Pax 4hr Min \$394.00, \$60 per hr for each Hour Thereafter up to 14hrs.

CATEGORY 1: IN COUNTY TRAVEL (PINELLAS COUNTY ONLY)

DESCRIPTION	Motorcoach Class A Transportation (V-33647)	Nemo Express Tours, LLC (V-32733)	Olympus Limo (V-29046)	Recreation Express (V-28833)	Rey Tours Inc. (V-33646)	Yellow Tail Bus Charters (V-32699)
4 Hour Trip Flat Rate: 47/50 Passenger Bus	\$850.00	\$260.00 School Bus/ \$400.00 Charter Bus	\$469.00	N/A	N/A	\$270.00
4 Hour Trip Flat Rate: 51/55 Passenger Bus	\$850.00	\$260.00 School Bus/ \$400.00 Charter Bus	\$469.00	N/A	\$650.00	\$270.00
4 Hour Trip Flat Rate 56+ Passenger Bus	\$850.00	\$260.00 School Bus	\$469.00	\$265.00	N/A	\$270.00
5 Hour Trip Flat Rate: 47/50 Passenger Bus	\$850.00	\$325.00 School Bus/ \$450.00 Charter Bus	\$586.50	N/A	N/A	\$285.00
5 Hour Trip Flat Rate: 51/55 Passenger Bus	\$850.00	\$325.00 School Bus/ \$450.00 Charter Bus	\$586.50	N/A	\$650.00	\$285.00
5 Hour Trip Flat Rate: 56+ Passenger Bus	\$850.00	\$325.00 School Bus	\$586.50	\$275.00	N/A	\$285.00
6 Hour Trip Flat Rate: 47/50 Passenger Bus	\$850.00	\$360.00 School Bus/ \$532.00 Charter Bus	\$703.80	N/A	N/A	\$300.00
6 Hour Trip Flat Rate: 51/55 Passenger Bus	\$850.00	\$360.00 School Bus/ \$532.00 Charter Bus	\$703.80	N/A	\$750.00	\$300.00
6 Hour Trip Flat Rate: 56+ Passenger Bus	\$850.00	\$360.00 School Bus	\$703.80	\$300.00	N/A	\$300.00
Cost per time increment to be added to, or deducted from the above rates for in-county trips which vary from the time durations listed above, per hour	\$100.00 per Hour	\$32 per Half Hr School Bus/\$45 per Half Hr Charter Bus. \$65 per Hr School Bus/ \$88 per Hr Charter Bus	\$117.30	N/A	\$95.00 PER Hour on trips Exceeding the Number of Hours for a Given Trip.	\$40.00
Flat Cancellation Fee if Less Than 72 Hours	50% of Charter	\$125 per School Bus/ \$200 Charter Bus	\$100.00	N/A	\$200.00 per Bus	\$100.00

CATEGORY 1: IN COUNTY TRAVEL ADDITIONAL PRICING

DESCRIPTION	Motorcoach Class A Transportation (V-33647)	Nemo Express Tours, LLC (V-32733)	Olympus Limo (V-29046)	Recreation Express (V-28833)	Rey Tours Inc. (V-33646)	Yellow Tail Bus Charters (V-32699)
	N/A	N/A	24 Pax Bus – 4,5,6 Hrs \$103.50	N/A	N/A	N/A
			35 Pax Bus – 4,5,6 Hrs \$110.00			

CATEGORY 2: LIMOUSINE PRICING FOR IN COUNTY TRAVEL (PINELLAS COUNTY ONLY)

DESCRIPTION	Annett Bus Lines (V-4862)	Assured Transportation, Inc. (V-15207)	Astro Skate Bus Service (V-6436)	Escot Bus Lines (V-763)	Ez Bus Tours & Travel (V-33650)	First Class Coach Co, Inc. Db Martz Group (V- 806)
Limousine Make and Model	N/A	N/A	N/A	N/A	N/A	N/A
Passenger Capacity	N/A	N/A	N/A	N/A	N/A	N/A
Price per hour	N/A	N/A	N/A	N/A	N/A	N/A
Minimum Hours	N/A	N/A	N/A	N/A	N/A	N/A

CATEGORY 2: LIMOUSINE PRICING FOR IN COUNTY TRAVEL (PINELLAS COUNTY ONLY)

DESCRIPTION	Motorcoach Class A Transportation (V-33647)	Nemo Express Tours, LLC (V-32733)	Olympus Limo (V-29046)	Recreation Express (V-28833)	Rey Tours Inc. (V-33646)	Yellow Tail Bus Charters (V-32699)
Limousine Make and Model	N/A	N/A	Lincoln Town Car	N/A	N/A	N/A
Passenger Capacity	N/A	N/A	8	N/A	N/A	N/A
Price per hour	N/A	N/A	\$99.00	N/A	N/A	N/A
Minimum Hours	N/A	N/A	Min 3 Hours	N/A	N/A	N/A
Limousine Make and Model			Mercedes Sprinter			
Passenger Capacity			12			
Price per hour			\$145.20			
Minimum Hours			Min 3 Hours			
Limousine Make and Model			Cadillac Escalade			
Passenger Capacity			14			
Price per hour			\$165.00			
Minimum Hours			Min 3 Hours			
Limousine Make and Model			Hummer H2			
Passenger Capacity			16			
Price per hour			\$165.00			
Minimum Hours			Min 3 Hours			
Flat Cancellation Fee if Less Than 72 Hours			\$100.00			

CATEGORY 3: OUT OF COUNTY TRAVEL

DESCRIPTION	Annett Bus Lines (V-4862)	Assured Transportation, Inc. (V-15207)	Astro Skate Bus Service (V-6436)	Escot Bus Lines (V-763)	Ez Bus Tours & Travel (V-33650)	First Class Coach Co, Inc. Db Martz Group (V- 806)
Per Hour 4 hour trip minimum: 38 Passenger Bus	N/A	N/A	\$250.00	\$485.00	N/A	\$394.00
Per Hour 4 hour trip minimum: 47/50 Passenger Bus	\$1,000 min for 4-10 hours, 110.00/hr (48 Passenger)	\$290.00 Flat Rate	\$250.00	\$535.00	\$200.00	\$400.00
Per Hour 4 hour trip minimum: 51/55 Passenger Bus	N/A	\$290.00 Flat Rate	\$250.00	\$625.00	\$225.00	\$400.00
Per Hour 4 hour trip minimum; 56+ Passenger Bus	\$1,200 min for 4-10 hours, 120.00/hr (56 Passenger)	\$290.00 Flat Rate	\$250.00	\$625.00	\$250.00	\$400.00
Per Hour (over 4 hours, less than 10 hours): 38 Passenger Bus	N/A	N/A	\$75.00	\$75.00	N/A	\$63.00
Per Hour (over 4 hours, less than 10 hours):47/50 Passenger Bus	\$1,000 min for 4-10 hours, 110.00/hr	\$50.00	\$75.00	\$80.00	\$175.00	\$79.00
Per Hour (over 4 hours, less than 10 hours):51/55 Passenger Bus	N/A	\$50.00	\$75.00	\$90.00	\$200.00	\$79.00
Per Hour (over 4 hours, less than 10 hours): 56+ Passenger Bus	\$1,200 min for 4-10 hours, 120.00/hr	\$50.00	\$75.00	\$90.00	\$225.00	\$79.00
Per Hour (over 10 hours, less than 15 hours):38 Passenger Bus	N/A	N/A	\$75.00	\$75.00	N/A	\$63.00
Per Hour (over 10 hours, less than 15 hours):47/50 Passenger Bus	\$1200 min for 4-10 hours, 110.00/hr	\$50.00	\$75.00	\$80.00	\$145.00	\$79.00
Per Hour (over 10 hours, less than 15 hours):51/55 Passenger Bus	N/A	\$50.00	\$75.00	\$90.00	\$165.00	\$79.00
Per Hour (over 10 hours, less than 15 hours):56+ Passenger Bus	\$1,400 min for 4-10 hours, 120.00/hr	\$50.00	\$75.00	\$90.00	\$185.00	\$79.00

CATEGORY 3: OUT OF COUNTY TRAVEL

DESCRIPTION	Annett Bus Lines (V-4862)	Assured Transportation, Inc. (V-15207)	Astro Skate Bus Service (V-6436)	Escot Bus Lines (V-763)	Ez Bus Tours & Travel (V-33650)	First Class Coach Co, Inc. Db Martz Group (V- 806)
Mileage Rate per Mile over 250 Miles	\$5.00	N/A	\$2.00	\$4.20	\$4.25	\$3.60
Daily Rate – Multiple Night Trips (2 Day) 38 Passenger Bus	N/A	N/A	N/A	\$1900.00 (up to 250 Miles Daily)	N/A	\$941.00
Daily Rate – Multiple Night Trips (2 Day) 47 Passenger Bus	\$1,000.00 (48 Passenger Bus)	N/A	N/A	\$2000.00 (up to 250 Miles Daily)	\$1300.00	\$980.00
Daily Rate - Multiple Night Trips (2 Day) 55 Passenger Bus	N/A	N/A	N/A	\$2200.00 (up to 250 Miles Daily)	\$1400.00	\$980.00
Daily Rate: Multiple Night Trips (2 Day) 56+ Passenger Bus	\$12000.00 (56 Passenger Bus)	N/A	N/A	\$2200.00 (up to 250 Miles Daily)	\$1500.00	\$980.00
Daily Rate – Multiple Night Trips (3 Day) 38 Passenger Bus	N/A	N/A	N/A	\$2850.00 (up to 250 Miles Daily)	N/A	\$941.00
Daily Rate – Multiple Night Trips (3 Day) 47 Passenger Bus	\$1,000.00 (48 Passenger Bus)	N/A	N/A	\$3000.00 (up to 250 Miles Daily)	\$1200.00	\$980.00
Daily Rate - Multiple Night Trips (3 Day) 55 Passenger Bus	N/A	N/A	N/A	\$3300.00 (up to 250 Miles Daily)	\$1300.00	\$980.00
Daily Rate: Multiple Night Trips (3 Day) 56+ Passenger Bus	\$1,200.00 (56 Passenger Bus)	N/A	N/A	\$3300.00 (up to 250 Miles Daily)	\$1400.00	\$980.00
Relief Driver	\$900.00	N/A	N/A	850 Miles or less \$1000.00, 851 Miles to 1200 Miles \$2000.00	\$700.00	\$400 In State FL. \$700 Out of State FL

CATEGORY 3: OUT OF COUNTY TRAVEL

DESCRIPTION	Annett Bus Lines (V-4862)	Assured Transportation, Inc. (V-15207)	Astro Skate Bus Service (V-6436)	Escot Bus Lines (V-763)	Ez Bus Tours & Travel (V-33650)	First Class Coach Co, Inc. Db Martz Group (V- 806)
Parking Fees:						
Disney Parks	\$22.00	\$22.00	\$20.00	\$23.00	\$25.00	\$20.00
Universal Parks	\$22.00	\$22.00	\$20.00	\$23.00	\$0.00	\$20.00
Busch Gardens/Sea World	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$20.00
Strawberry Festival	\$0.00	\$15.00	\$20.00	\$20.00	\$0.00	\$20.00
MOSI	\$0.00	\$0.00	N/A	\$5.00	\$0.00	\$20.00 No Charge if No Parking Fee.
Premium Flat Rate Grad Night:	\$3,000	\$800.00	\$950.00	\$2250.00	\$2900.00	\$2200.00
Flat Cancellation Fee if Less Than 72 Hours	Full cost of charter	\$50.00 per Bus	\$100.00	\$250.00 if trip was Cancelled less than 24 hrs, 1/3 for Less Than 24 Hrs. Full Price if Driver has Reported to Office.	\$300.00	50% of Charter Less Than 72hrs, 30 days prior \$100 per Bus, Onsite Full Cost of Charter

CATEGORY 3: OUT OF COUNTY TRAVEL ADDITIONAL PRICING

DESCRIPTION	Annett Bus Lines (V-4862)	Assured Transportation, Inc. (V-15207)	Astro Skate Bus Service (V-6436)	Escot Bus Lines (V-763)	Ez Bus Tours & Travel (V-33650)	First Class Coach Co, Inc. Db a Martz Group (V-806)
	N/A	N/A	N/A	Kissimmee 9hr Min	N/A	35 Pax 4hr Min \$374, \$60 per hr for each Hour Thereafter up to 14hrs.
				Orlando 10hr Min		38 Pax 4hr Min \$394, \$60 per hr for each Hour Thereafter up to 14hrs.
				Gainesville 13hr Min		
				Kennedy Space Ctr 13hr Min		
				Ft. Meyers 12hr Min		
				Jacksonville Day Trip \$2100.00		
				Miami 2 day Trip \$2575.00		
				St. Augustine Day Trip \$1950.00		
				Tallahassee day Trip or 2 day Trip \$2650.00		
				Big Pine key Min Charge (3 Days or Less) \$3780.00		
				One Way Transfers (Each Way): Orlando 47 Pax=\$770.00/56 Pax = \$880.00. Daytona 47 Pax = \$1070.00/56 Pax=\$1180.00. Tampa 47 Pax = \$400.00/56 Pax = \$465.00.		

CATEGORY 3: OUT OF COUNTY TRAVEL

DESCRIPTION	Motorcoach Class A Transportation (V-33647)	Nemo Express Tours, LLC (V-32733)	Olympus Limo (V-29046)	Recreation Express (V-28833)	Rey Tours Inc. (V-33646)	Yellow Tail Bus Charters (V-32699)
Per Hour 4 hour trip minimum: 38 Passenger Bus	\$850.00	\$68.75 School Bus/ \$106.25 Charter Bus	\$117.30	N/A	N/A	\$300.00
Per Hour 4 hour trip minimum: 47/50 Passenger Bus	\$850.00	\$68.75 School Bus/ \$106.25 Charter Bus	\$117.30	N/A	N/A	\$300.00
Per Hour 4 hour trip minimum: 51/55 Passenger Bus	\$850.00	\$68.75 School Bus/ \$106.25 Charter Bus	\$117.30	N/A	Call for Quote per Itinerary	\$300.00
Per Hour 4 hour trip minimum; 56+ Passenger Bus	\$850.00	\$68.75 School Bus/	\$117.30	\$275.00	N/A	\$300.00
Per Hour (over 4 hours, less than 10 hours): 38 Passenger Bus	\$850.00	\$68.00 School Bus/ \$90.00 Charter Bus	\$117.30	N/A	N/A	\$40.00
Per Hour (over 4 hours, less than 10 hours):47/50 Passenger Bus	\$850.00	\$68.00 School Bus/ \$90.00 Charter Bus	\$117.30	N/A	N/A	\$40.00
Per Hour (over 4 hours, less than 10 hours):51/55 Passenger Bus	\$850.00	\$68.00 School Bus/ \$90.00 Charter Bus	\$117.30	N/A	Call for Quote per Itinerary	\$40.00
Per Hour (over 4 hours, less than 10 hours): 56+ Passenger Bus	\$850.00	\$68.00 School Bus/	\$117.30	\$25.00	N/A	\$40.00
Per Hour (over 10 hours, less than 15 hours):38 Passenger Bus	\$1150.00	\$68.00 School Bus/ \$90.00 Charter Bus	\$110.00	N/A	N/A	\$50.00
Per Hour (over 10 hours, less than 15 hours):47/50 Passenger Bus	\$1150.00	\$68.00 School Bus/ \$90.00 Charter Bus	\$110.00	N/A	N/A	\$50.00
Per Hour (over 10 hours, less than 15 hours):51/55 Passenger Bus	\$1150.00	\$68.00 School Bus/ \$90.00 Charter Bus	\$110.00	N/A	Call for Quote per Itinerary	\$50.00
Per Hour (over 10 hours, less than 15 hours):56+ Passenger Bus	\$1150.00	\$68.00 School Bus/	\$110.00	\$30.00	N/A	\$50.00

CATEGORY 3: OUT OF COUNTY TRAVEL

DESCRIPTION	Motorcoach Class A Transportation (V-33647)	Nemo Express Tours, LLC (V-32733)	Olympus Limo (V-29046)	Recreation Express (V-28833)	Rey Tours Inc. (V-33646)	Yellow Tail Bus Charters (V-32699)
Mileage Rate per Mile over 250 Miles	\$3.75	N/A	\$0.00	N/A	Call for Quote per Itinerary	N/A
Daily Rate – Multiple Night Trips (2 Day) 38 Passenger Bus	\$1350.00	\$700.00 School Bus/ \$95.00 - \$1400.00 Charter Bus	\$1000.00	N/A	N/A	N/A
Daily Rate – Multiple Night Trips (2 Day) 47 Passenger Bus	\$1350.00	\$700.00 School Bus/ \$95.00 - \$1400.00 Charter Bus	\$1000.00	N/A	N/A	N/A
Daily Rate - Multiple Night Trips (2 Day) 55 Passenger Bus	\$1350.00	\$700.00 School Bus/ \$95.00 - \$1400.00 Charter Bus	\$1000.00	N/A	Call for Quote per Itinerary	N/A
Daily Rate: Multiple Night Trips (2 Day) 56+ Passenger Bus	\$1350.00	\$700.00 School Bus	\$1000.00	N/A	N/A	N/A
Daily Rate – Multiple Night Trips (3 Day) 38 Passenger Bus	\$1350.00	\$700.00 School Bus/ \$95.00 - \$1400.00 Charter Bus	\$1000.00	N/A	N/A	N/A
Daily Rate – Multiple Night Trips (3 Day) 47 Passenger Bus	\$1350.00	\$700.00 School Bus/ \$95.00 - \$1400.00 Charter Bus	\$1000.00	N/A	N/A	N/A
Daily Rate - Multiple Night Trips (3 Day) 55 Passenger Bus	\$1350.00	\$700.00 School Bus/ \$95.00 - \$1400.00 Charter Bus	\$1000.00	N/A	Call for Quote per Itinerary	N/A
Daily Rate: Multiple Night Trips (3 Day) 56+ Passenger Bus	\$1350.00	\$700.00 School Bus	\$1000.00	N/A	N/A	N/A
Relief Driver	\$1350.00 per Day	N/A	\$250.00	N/A	N/A	N/A

CATEGORY 3: OUT OF COUNTY TRAVEL

DESCRIPTION	Motorcoach Class A Transportation (V-33647)	Nemo Express Tours, LLC (V-32733)	Olympus Limo (V-29046)	Recreation Express (V-28833)	Rey Tours Inc. (V-33646)	Yellow Tail Bus Charters (V-32699)
Parking Fees:						
Disney Parks	Current Rate	\$20.00	\$50.00	N/A	Current Rate	N/A
Universal Parks	Current Rate	\$20.00	\$50.00	N/A	Current Rate	N/A
Busch Gardens/Sea World	Current Rate	\$20.00	\$0.00	N/A	Current Rate	N/A
Strawberry Festival	Current Rate	\$10.00	\$0.00	N/A	Current Rate	N/A
MOSI	Current Rate	\$0.00	\$0.00	N/A	Current Rate	N/A
Premium Flat Rate Grad Night:	\$1950.00	\$70.00 School Bus/ \$1400.00 Charter Bus	\$1800.00	\$650.00	\$2100.00 per Bus	N/A
Flat Cancellation Fee if Less Than 72 Hours	50% of Charter	\$125.00 School Bus/ \$200.00 Charter Bus	\$100.00	\$50.00	\$200.00 per Bus	\$100.00

CATEGORY 3: OUT OF COUNTY TRAVEL ADDITIONAL PRICING

DESCRIPTION	Motorcoach Class A Transportation (V-33647)	Nemo Express Tours, LLC (V-32733)	Olympus Limo (V-29046)	Recreation Express (V-28833)	Rey Tours Inc. (V-33646)	Yellow Tail Bus Charters (V-32699)
	N/A	N/A	N/A	N/A	N/A	N/A

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **August 23, 2016**

Bid No: 17-205-037-RN

Bid Title: Uninterruptable Power Supplies and Accessories; Eaton

Original Bid No: 15-205-150

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award *
- Highest Point Score
- Re-Award (partial/whole) *
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination *
- Contract Extension * Term: _____
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification *

Contract Period: 09/10/16 thru 09/09/17 N/A - One Time Purchase

Contract Value: \$ 300,000.00 (estimate)

Contract Type: Estimated Dollar Amount Firm, Fixed Dollar Amount Firm, Fixed Unit Prices Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term	<input checked="" type="checkbox"/> Length of Each Term	<input type="checkbox"/> None
1	6-months	1 - year	

*** Rationale/Reason**

This contract is E-rate eligible,a Form 470 and 471 was filed with USAC to obtain E-rate Funding for a savings of \$216,000.00 resulting in a net cost to the District of \$84,000.00.

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: ___ Bids Received: ___ Late Bids: ___ Rejected Bids: ___ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB **For:** Telecommunications Dept.
Title: Director, Purchasing Department

Requested By: Dave Galvin **Buyer:** Mark Shuman, CPPO, CPPB
Title: Director, Networking and Telecommunications

Recommended award by vendor as follows: (see attached)

INSIGHT PUBLIC SECTOR V-19968:

Section A: Uninterruptable Power Supplies And Accessories			
ITEM	MANUFACTURER	MODEL	COST
1	Eaton	5P750	212.17
2	Eaton	5P1000	299.61
3	Eaton	5PX1500RTN	695.21
4	Eaton	5PX2200RTN	1,054.82
5	Eaton	5PX3000RTN	1,200.12
6	Eaton	5PXEBM48RT	346.32
7	Eaton	NETWORK-MS	155.45
8	Eaton	OPCABEL-AS400	55.75
9	Eaton	103007018-5591	46.72

Section B: Balance Of Line Discount			
1	Eaton	Full Line Discount	12%

Attachment: Bids (8-23-16) (5882 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.31.a

School Board Meeting of: August 23, 2016

Bid No: 17-730-024-RN

Bid Title: Telephone Systems, Electronic Key

Original Bid No: 14-730-055

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award *, Highest Point Score, Re-Award (partial/whole) *, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination *, Contract Extension * Term: ____, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification *

Contract Period: 07/01/16 thru 06/30/17 N/A - One Time Purchase

Contract Value: \$ 100,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 3, 6-months, 1 - year.

* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: __ Bids Received: __ Late Bids: __ Rejected Bids: __ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide
Title: Director, Purchasing Department

Requested By: Dave Galvin Buyer: Mark Shuman, CPPO, CPPB
Title: Director, Network and Telecommunications

Recommended award by vendor as follows: (see attached)

MITEL TECHNOLOGIES, INC. V-26984

Provide and install electronic key telephone systems throughout the district for the contract period stated above per bid specifications.

Attachment: Bids (8-23-16) (5882 : Bids)

SECTION 1		HOURLY RATE
1.	Base Hourly Rate	\$99.00
2.	Over Time Rate	148.50
3.	Percent Discount for NEW Unlisted Materials	36%
4.	Refurbished/New condition + percentage	35%

MITEL 5000 PHONE SYSTEM SECTION 2			
ITEM #	DESCRIPTION	NEW	REFURBISHED
50006500	2GB Compact Flash Mitel 5000 NA Storage and software compact Flash OS	\$120.00	\$31.59
52002685	Mitel 5000 Digital Base Kit HX no CF Digital base KIT (HX chassis, HX processor Board , includes 48 digital licenses and 1 DDM 16 the HX chassis has 4 loop start ports , 4 analog ports and 4 port voice mail	1,792.00	n/a
52002686	Mitel 5000 IP Base Kit HX no CF	1,792.00	n/a
580.2020	MT5000 Processor Expansion Card (PEC-1)	768.00	624.00
580.2304	MT5000 Loop Start Mdl (LSM-4) for CS/HX4 port Loop Start module for HX5000 chassis only	249.60	202.80
50006488	MT5000 HX to DEI Cable 16in Cable to connect Main HX chassis to DEI chassis	32.00	n/a
580.1001	MT5000 Digital Exp Interface (DEI) Additional chassis for digital or analog modules	576.00	468.00
580.2200	MT5000 Digital Endpoint Module (DEM-16) 16 port digital Module for DEI chassis only	384.00	312.00
813.1814	MT5000 CABLE DEM-16 RJ45 TO AMP 50P 15FT Custom cable for DEM 16 module	56.10	n/a
50006552	MT5000 CBL DDM-16 3M TO AMP 50P 3METR Custom cable for the DDM 16 module	64.00	n/a
11754-719	Extra-capacity flush mounted Wall Bracket	205.26	n/a
580.2702	MT5000 Dual T1/E1/PRI (T1M-2) for CS/HX Dual T1 card for HX 5000 module to replace LSM 4 Modules	64.00	520.00
50005663	16PK 5302/5304 WM KIT	62.00	n/a
580.1003	MT5000 HX Controller Chassis	640.00	520.00
580.1003EW60	EXT Warranty TEN Assembly HX Controller	48.00	n/a
580.3000	MT5000 HX Processor Mdl (HPM), HX 5000 processor Board.	640.00	520.00
580.3000EW60	EW60 EXT WTY MT5000 HX PROC MDL (HPM)	48.00	n/a
54005233	STD SWAS 5000 CP BASE	256.00	n/a

Attachment: Bids (8-23-16) (5882 : Bids)

AXXESS PHONE SYSTEM SECTION 3			
ITEM #	DESCRIPTION	NEW	REFURBISHED
550.1300	KSU Chasis	n/a	\$364.00
550.1300	KSU Expansion Chassis	n/a	364.00
813.1576	KSU Expansion Cable	n/a	20.00
928.6602	KSU Bracket Mount Kit	n/a	40.77
550.0131	Power Supply Unit	n/a	503.36
550.2030	Call Processing Card	n/a	898.56
840.0091	CPC 256 License	n/a	1,600.00
550.2300	LSC Card	n/a	254.80
550.2301	LSC-D CARD	n/a	166.40
780.9025	Enterprise messaging 8-port System	n/a	5,850.00
550.2255	DKSC-16 Card+	n/a	586.56
550.2730	T1/E1/PRI Card	n/a	582.40
550.2740/827.8877	T1/E1/PRI Card include PRI Security PAL	n/a	2,075.20
5550.5040	EVMC (Electronic Voice Mail Card)	n/a	1,565.20
550.5011	EVMC 4 Port Expansion	n/a	1,920.00
827.9150	EVMC 200 Mailbox PAL	n/a	2,400.00
550.0116	Single Line Card Axxess Quad Power Supply	n/a	156.00
550.2116	Single Line Card -16SLC16	n/a	1,202.50
550.0114	Single Line Card -16 Single Power Supply	n/a	60.32
550.2101	SLC Card	n/a	582.40
550.5258.1	Call Processing server with ATM-copper	n/a	1,933.75
834.2566	DSP PAL Chip	n/a	100.48
550.9036/550.9025	512 Master /Slave CPU replaces CPC	n/a	7,508.80
813.1636	KSU Expansion Cable Extended Length	n/a	107.24
780.9026	Enterprise messaging 12-port System Includes OPC card 550.2600	n/a	7,410.00
780.9027	Enterprise messaging 16-port System w/OPC Includes OPC card 550.2600	n/a	8,970.00
550.2600	Options Card	n/a	218.40
813.1586	AIC to OPC cable	n/a	n/a
5550.5040/8-200	EVMC (8 port Electronic Voice Mail Card) Includes 827.9150 200 Mail box key	n/a	5,907.40
	Software Up Grade V9.x to current	2,000.00	2,000.00

Attachment: Bids (8-23-16) (5882 : Bids)

ATM SECTION 4			
ITEM #	DESCRIPTION	NEW	REFURBISHED
550.5258.1	Call Processing server with ATM-copper	n/a	\$4,076.80
813.1638	Fiber Optic Connection	100.00	n/a

KEYSETS SECTION 5			
ITEM #	DESCRIPTION	NEW	REFURBISHED
520.4300	Basic Keypad	n/a	\$128.13
550.4500	Executive Display Telephone	n/a	187.20
550.4400	Standard Display Telephone	n/a	133.12
550.8560	Executive Endpoint (New Style)	n/a	176.80
550.8520	Standard Endpoint (New Style)	n/a	122.72
550.8662E	Executive IP Phone	n/a	130.00
550.3015	Access Modern Data Port Module	n/a	93.60
50006476	5330E IP PHONE	244.90	226.20
50006478	5340E IP PHONE	306.90	278.20
51011571	5304 IP PHONE	102.30	85.80
50006476EW60	EXT WTY 5330E IP PHONE	31.00	n/a
50006478EW60	EXT WTY 5340E IP PHONE	38.00	n/a
51011571EW60	EXT WTY 5304 IP PHONE	12.00	n/a

SINGLE PRICED ITEMS SECTION 6		
ITEM #	DESCRIPTION	COST
ACCESSORIES:		
	25' AMP tails	\$15.14
	50' AMP tails	32.80
	25 pair feeder cable, CAT3 PVC; price per foot.	1.46
	25 pair feeder cable, CAT3 Plenum; price per foot.	0.58
	25 pair feeder cable, CAT5e PVC; price per foot.	1.68
	25 pair feeder cable, CAT5e Plenum; price per foot.	2.33
	50 pair feeder cable, CAT3 PVC; price per foot.	1.48
	50 pair feeder cable, CAT3 Plenum; price per foot.	6.75
	100 pair feeder cable, CAT3 PVC; price per foot.	3.65
	100 pair feeder cable, CAT3 PVC; price per foot.	3.65
	Station cable, CAT5e PVC; price per foot.	0.23
	Station cable, CAT5e Plenum; price per foot.	0.23
	Cat 3 cable; price per foot	0.23
	Cat 5e cable; price per foot	0.23
	24 port Cat5e patch panel 568-B	93.86
	48 port Cat5e patch panel 568-B	184.97
	3' Patch Cord Cat5e (Orange numbered both ends)	1.54
	5' Patch Cord Cat5e (Orange numbered both ends)	2.11
	7' Patch Cord Cat5e (Orange numbered both ends)	2.66
	Horizontal Wire Management 2ru	41.04
	Horizontal Wire Management 1ru	27.86
	Standard 19" 2 post rack Aluminum mill finish	197.12
	Standard heavy duty rack shelf	206.08

Attachment: Bids (8-23-16) (5882 : Bids)

SINGLE PRICED ITEMS SECTION 6		
ITEM #	DESCRIPTION	COST
LICENSES:		
840.0039	Agent Help Feature	\$112.00
840.0041	Automatic Call distribution	112.00
840.0048	Remote Automatic Call Distribution Feature	224.00
840.0050	System OAI Events Feature	336.00
840.0051	System OAI Third Party Call Control Feature	336.00
840.0018	Network License for 512 CPS	2,800.00
840.0019	Network License for ATM	3,200.00
840.0117	16 Port Networking License	1,440.00
840.0118	32 Port Networking License	1,760.00
52002652	Mitel 5000 PS-1 W/LIC KEY	3,840.00
840.0416	MT5000 Lic IP Phone Category D	89.60
840.0417	MT5000 Lic Digital Phone Category E	44.80
840.0418	MT5000 Lic IP Phone Category F	64.00
840.0460	MT5000 Lic UVM 4 ports	640.00
840.0819	MT5000 Lic File Based Music Source	96.00
8400844	MT5000 Lic Dyn Ext Expr System	320.00
54005359	MT5000 Lic Meet-Me Conf	320.00
840.0224	MT5000 Lic IP Networking	1,280.00
840.0226	MT5000 Lic IP Phone Category A	96.00
840.0228	MT5000 Lic Agent Help	89.60
840.0229	MT5000 Lic Analog VM HG	89.60
840.0230	MT5000 Lic Automatic Call Distribution	89.60
840.0232	MT5000 Lic V-Mail Private Networking	179.20
840.0233	MT5000 Lic Remote ACD	179.20
840.0234	MT5000 Lic IP Gateway Trunk	80.00
840.0319	MT5000 Lic Desktop Interface	179.20
840.0320	MT5000 Lic System OAI Events	268.80
840.0321	MT5000 Lic System OAI 3rd Pty Call Ctrl	268.80
840.0415	MT5000 Lic IP Phone Category C	32.00
840.0759	MT5000 Lic Enable 2nd port on T1M-2	640.00
840.0819	MT5000 Lic File Based Music Source	96.00
840.0833	MT5000 Lic SIP Trunk	80.00
840.0844	MT5000 Lic Dyn Ext Expr System	320.00

Attachment: Bids (8-23-16) (5882 : Bids)

SINGLE PRICED ITEMS SECTION 6		
ITEM #	DESCRIPTION	COST
Call Center Reporting, Computer Technology Integration:		
550.6264	Agent Call Center Solution	n/a
550.6106	Reporter Pro Additional Reporter License	n/a
550.6109	Intelligent Router	n/a
550.6107	Real-Viewer – Single License	n/a
550.6189	Auto Reporter for dist of Call Center Reports	n/a
828.1514	CT Gateway Software Multi-App	n/a
550.6201	Multi-node Awareness Module	n/a
550.5310	Information Control Center Single Node	n/a
550.5312	Information Control Center Multi Node	n/a

SINGLE PRICED ITEMS SECTION 6		
ITEM #	DESCRIPTION	COST
MISCELLANEOUS PRODUCTS & EQUIPMENT:		
904.9833	Area of Rescue Call Box	\$858.10
902.0867	Area of Rescue Strobe Light	146.40
900.2151	RJ31X	3.87
900.1500	The Stick Multiline sharing device	115.29

SINGLE PRICED ITEMS SECTION 6		
ITEM #	DESCRIPTION	COST
Software Upgrades:		
	V8.x to current	\$2,000.00
	V9.X to current	2,000.00
	V10.X to current	1,000.00
840.0055	CPU 128 to 256 License Upgrade	1,600.00
	5000 Upgrade – each version	256.00

Attachment: Bids (8-23-16) (5882 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **August 23, 2016**

Bid No: 17-060-021-RN

Bid Title: Transmissions, Rebuilt

Original Bid No: 16-060-002

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award *
- Highest Point Score
- Re-Award (partial/whole) *
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination *
- Contract Extension * Term: _____
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification *

Contract Period: 09/13/16 thru 09/12/17 N/A - One Time Purchase

Contract Value: \$ 75,000.00

Contract Type: Estimated Dollar Amount Firm, Fixed Dollar Amount Firm, Fixed Unit Prices Firm, Fixed Fees or Discounts

Renewal Options:

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term	<input checked="" type="checkbox"/> Length of Each Term	<input type="checkbox"/> None
1	6-months	1 - year	

* **Rationale/Reason**

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: _____ Bids Received: _____ Late Bids: _____ Rejected Bids: _____ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB **For:** Vehicle Maintenance Department
Title: Director, Purchasing Department

Requested By: Brian Lowe **Buyer:** Jason O'Toole
Title: Supervisor, Vehicle Maintenance Department

Recommended award by vendor as follows: (see attached)

Attachment: Bids (8-23-16) (5882 : Bids)

Provide and deliver rebuilt Allison® Transmissions as needed, as an **Allison® authorized** warranty repair facility, per bid specifications.

TRANSDIESEL OF LAKELAND (V-24411)

Transmissions with (New) Genuine Allison® Torque Converters

ALLISON® PART NUMBER	TERMS ITEM NUMBER	UNIT PRICE
545 23043084	06020203	\$525.00
545 29514623	06020206	\$995.00
545 E004647	06020204	\$1,325.00
E001182	06020197	\$1,325.00
2000 series E004496	06020201	\$2,250.00
2500 series E010501	06097092	\$2,350.00
2500 PTS series	06097093	\$2,350.00
3000 PTS series	06097094	\$745.00

Attachment: Bids (8-23-16) (5882 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: **August 23, 2016**

Bid No: 17-060-032-SC

Bid Title: Motor Vehicles – Police Vehicles

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award *
- Highest Point Score
- Re-Award (partial/whole) *
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination *
- Contract Extension * Term: _____
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification *

Contract Period: thru N/A - One Time Purchase

Contract Value: \$ 160,833.75

Contract Type: Estimated Dollar Amount Firm, Fixed Dollar Amount Firm, Fixed Unit Prices Firm, Fixed Fees or Discounts

Renewal Options:	No. of Terms Remaining	<input type="checkbox"/> Length of Each Term 6-months	<input type="checkbox"/> Length of Each Term - year	<input checked="" type="checkbox"/> None

*** Rationale/Reason**

These vehicles are being purchased for Pinellas County School's Police Department utilizing State of Florida motor vehicles contract #25100000-16-1.

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: _____ Bids Received: _____ Late Bids: _____ Rejected Bids: _____ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB **For:** Pinellas County Schools Police Department

Title: Director, Purchasing Department

Requested By: Richard Stelljes **Buyer:** Jason O'Toole

Title: Chief of Schools Police

Recommended award by vendor as follows: (see attached)

GARBER FORD (V-20006)

UNSPSC Commodity Code	Vehicle Group	Line No.	Sub Group		
25101702	Group 1: Police Vehicles	18	Sub-Group D: POLICE/SPECIAL SERVICE SPORT UTILITY VEHICLE, 4WD [INCLUDING ALL WHEEL DRIVE ("AWD")]		
Representative Model Description			Base Vehicle Price		OEM Options Discount %
2016 Ford Utility Police Interceptor AWD 4dr (K8A, 500A)			\$25,596.00		5.00%
Manufacturer's OEM Option Code(s)	Description	MSRP	OEM Options Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
500A	POLICE PREFERRED PACKAGE	INC			
99R	3.7L TI-VCT FLEX FUEL V6 ENGINE	INC			
44C	6-SPEED AUTOMATIC TRANSMISSION	INC			
YZ	SOLID EXTERIOR PAINT: OXFORD WHITE	INC			
9W	CLOTH FRONT BUCKETS/REAR VINYL BENCH	INC			
68G	REAR DOOR HANDLES INOP/LOCKS INOP	\$35.00	5.00%	\$1.75	\$33.25
51Y	DRIVER'S SPOTLAMP	\$215.00	5.00%	\$10.75	\$204.25
86P	FRONT HEADLAMP HOUSING ONLY	\$125.00	5.00%	\$6.25	\$118.75
86T	FRONT TAILLIGHT HOUSING ONLY	\$60.00	5.00%	\$3.00	\$57.00
595	REMOTE KEYLESS ENTRY	\$260.00	5.00%	\$13.00	\$247.00
17A	AUX AIR CONDITIONING	\$610.00	5.00%	\$30.50	\$579.50
	BACK UP CAMERA IS STANDARD				
TOTAL COST: OEM OPTIONS (PER VEHICLE ORDERED)					\$1,239.75
SUB-TOTAL (PER VEHICLE)					\$26,835.75
Non-Identified Aftermarket Options	Description	MSRP	OEM Options Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
3K	ONE ADDITIONAL KEY ONLY	\$18.00			\$18.00
WLBP	WHELEN LIBERTY II LIGHTBAR W/CONTROLLER/SIREN				
	SPEAKER INSTALLED				
	VERTEX SUPER LEDS IN FOUR CORNERS	\$396.00			\$396.00
	WHELEN MICRONS IN GRILL	\$345.00			\$345.00
D8	DOMINATOR IN REAR WINDOW	\$648.00			\$648.00

Attachment: Bids (8-23-16) (5882 : Bids)

Non-Identified Aftermarket Options	Description	MSRP	OEM Options Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
7170-0166	GAMJOHNSON CONSOLE W/CUPHDR/ARMREST	\$850.00			\$850.00
7160-0220	COMPUTER MOUNT	\$305.00			\$305.00
10S	SETINA PRISONER PARTITION	\$768.00			\$768.00
	OEM REPLACEMENT SEAT	\$995.00			\$995.00
12VS	REAR PRISONER PARTITION: INCLUDED				
WK05141TU12	VERTICAL STEEL WINDOW BARS INSTALLED	\$249.00			\$249.00
WPLN4208C	MOTOROLA IMPRESS RADIO BATTERY CHARGER	\$459.00			\$459.00
7160-0250	UNIVERSAL LAPTOP CRADLE	\$298.00			\$298.00
TOTAL COST: NON-IDENTIFIED AFTERMARKET OPTIONS (PER VEHICLE ORDERED)					\$5,331.00
GRAND TOTAL PER REPRESENTATIVE MODEL ORDERED					\$32,166.75

VEHICLE BEING PURCHASED	QUANTITY	PRICE EACH	TOTAL PRICE
2016 Ford Utility Police Interceptor AWD 4dr	5	\$32,166.75	\$160,833.75
GRAND TOTAL OF PURCHASE			\$160,833.75

Attachment: Bids (8-23-16) (5882 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: August 23, 2016

Bid No: 17-060-033-SC

Bid Title: Motor Vehicles - Ford Fusion and F-150s

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award *, Highest Point Score, Re-Award (partial/whole) *, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination *, Contract Extension * Term: _____, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification *

Contract Period: thru [X] N/A - One Time Purchase

Contract Value: \$ 79,620.00

Contract Type: [] Estimated Dollar Amount, [X] Firm, Fixed Dollar Amount, [X] Firm, Fixed Unit Prices, [] Firm, Fixed Fees or Discounts

Renewal Options: No. of Terms Remaining, Length of Each Term (6-months), Length of Each Term (- year), [X] None

* Rationale/Reason

Utilizing Florida State Contract #25100000-16-1.

[] Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: ___ Bids Received: ___ Late Bids: ___ Rejected Bids: ___ [X] N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: Facilities, Design and Construction Dept.

Title: Director, Purchasing Department

Requested By: Bob Sprecher Buyer: Jason O'Toole

Title: Production Control Analyst, FD&C

Recommended award by vendor as follows: (see attached)

GARBER FORD (V-20006)

UNSPSC Commodity Code	Vehicle Group	Line No.	Sub Group		
25101507	Group 4: light Trucks or Sport Utility Vehicles; Sub-Group C-D Trucks under One Ton	29	Sub-Group C: Truck, Under One Ton, Pickup, 2WD		
Representative Model Description			Base Vehicle Price	OEM Options Discount %	
2016 Ford F-150 2WD Regular Cab 122.5" XL (F1C)			\$18,838.00	0.00%	
Manufacturer's OEM Option Code(s)	Description	MSRP	OEM Options Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
100A	EQUIPMENT GROUP 100A BASE	INC			
998	ENGINE: 3.5L V6 TI-VCT FFV	INC			
446	TRANSMISSION: ELECTRONIC 6-SPEED AUTOMATIC	INC			
X19	3.55 AXLE RATIO	INC			
YZ	OXFORD WHITE	INC			
AG/CG	EARTH GRAY 40/20/40 FRONT SEAT, CLOTH	INC			
85A	XL POWER EQUIPMENT GROUP- inc: Power glass sideview mirrors w/ black skull caps, manual-folding, Power door locks, flip key and integrated key transmitter keyless entry (includes autolock), Illuminated entry, Power Front Windows, Perimeter alarm, Power tailgate lock, MyKey owner controls feature.	\$970.00	0.00%		\$970.00
153	FRONT LICENSE PLATE BRACKET	N/C			
TOTAL COST: OEM OPTIONS					\$970.00
SUB-TOTAL					\$19,808.00
Non-Identified Aftermarket Options	Description	MSRP	OEM Options Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
UC2166	UnderCover SE Tonneau Cover (Heavy Duty Black ABS)	\$996.00			\$996.00
TOTAL COST: NON-IDENTIFIED AFTERMARKET OPTIONS					\$996.00
GRAND TOTAL PER REPRESENTATIVE MODEL					\$20,804.00

Attachment: Bids (8-23-16) (5882 : Bids)

UNSPSC Commodity Code	Vehicle Group	Line No.	Sub Group		
25101503	Group 2: Automobiles or Cars	35	Sub-Group A: AUTOMOBILE		
Representative Model Description			Base Vehicle Price	OEM Options Discount %	
2017 Ford Fusion 4dr Sedan S FWD (P0G)			\$17,208.00	4.00%	
Manufacturer's OEM Option Code(s)	Description	MSRP	OEM Options Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
	*Carryover Pricing: 2017 Model at 2016 Contract Price				
100A	EQUIPMENT GROUP 100A	INC			
997	ENGINE: 2.5L IVCT	INC			
44W	TRANSMISSION: 6 SPEED AUTOMATIC	INC			
YZ	OXFORD WHITE	INC			
DE	MEDIUM LIGHT STONE, CLOTH FRONT BUCKET SEATS	INC			
153	FRONT LICENSE PLATE BRACKET	INC			
T&D	TEMPORARY TAG & DELIVERY	INC			
TOTAL COST: OEM OPTIONS					\$0.00
VEHICLE TOTAL					\$17,208.00

VEHICLE BEING PURCHASED	QUANTITY	PRICE EACH	TOTAL PRICE
2016 Ford F-150	3	\$20,804.00	\$62,412.00
2017 Ford Fusion S	1	\$17,208.00	\$17,208.00
GRAND TOTAL OF PURCHASE			\$79,620.00

Attachment: Bids (8-23-16) (5882 : Bids)

School Board Meeting of: **August 23, 2016**

Bid File No: 17-961-040-SS

Bid File Title: Sole Source Professional Development

Contract Period: thru N/A - One Time Purchase

Contract Value: \$ 106,900.00

Contract Type: Estimated Dollar Amount Firm, Fixed Dollar Amount Firm, Fixed Unit Prices Firm, Fixed Fees or Discounts

*** Rationale/Reason**

This vendor is the developer and provider of the LSI Standards Tracker core instruction application.

Submitted By: Linda M. Balcombe, CPPO, CPPB **For:** Elementary Education Department
Title: Director, Purchasing Department

Requested By: Shana Rafalski **Buyer:** Linda Balcombe
Title: Executive Director, Elementary Education

Recommended award by vendor as follows: (see attached)

Attachment: Bids (8-23-16) (5882 : Bids)

LEARNING SCIENCES INTERNATIONAL

Pinellas County Schools will identify 10 pilot schools, and 10 teachers from each pilot school, to participate in the LSI Standards Tracker application.

Teacher Support: \$45,000.00

For the 100 participating teachers, two cohorts will be established with half of the teachers in Cohort A and the other half in Cohort B. This will minimize the disruption to the schools' daily schedule and the need for substitutes.

1. Monitoring for Learning, 1 day for each cohort, 2 days total.
2. Tracking to Close the Gap, 1 day for each cohort, 2 days total.
3. LSI Standards Tracker technology for each of the 10 pilot schools.

Tracking Team Support: \$28,900.00

A Tracking Team of up to 50 members will be established to include curriculum department representatives, instructional coaches, and curriculum specialists. The Tracking Team will receive the following professional development sessions and will be responsible for transferring their learning to the pilot schools:

1. Designing Curriculum for Rigor/Personalized Learning, 2 days
2. Tracking Teams to Close the Gap, 1 day.
3. Tracking Teams to Raise Student Achievement, 1 day.
4. Team of Teams, 1 day.
5. Virtual Coaching with Tracking Teams, 6 hourly sessions with Tracking Team Leaders (maximum of 5 participants).

Leadership Coaching Support: \$33,000.00

Building Leadership teams of up to 5 participants to receive virtual data coaching support.

1. Virtual Coaching with the leader, 8 hourly sessions with a maximum of 5 leaders for each school's leadership team.

Pinellas County Schools

Standards Tracker Pilot

High Quality, Innovative Core Instruction

Pinellas
County
Schools

Revised
June 2016



Attachment: Bids (8-23-16) (5882 : Bids)

Learning Sciences International
LEARNING AND PERFORMANCE MANAGEMENT

Pinellas County Schools | Standards Tracker Pilot

Contents

Executive Summary..... 3

 High Performing Tracking Team and Team of Teams 3

 Learning Sciences Technology..... 3

Core Strategy to Advance Core Instruction..... 4

 How can I improve core instruction today so my students’ achievement increases? 4

Strengthening Core Instruction and Driving Student Learning 7

 Professional Learning for Teachers 7

 Monitor for Learning..... 7

 Tracking to Close the Gap..... 7

 Professional Learning and Support for the Tracking Team..... 7

 Designing Curriculum for Rigor 7

 Tracking Teams to Close the Gap 8

 Tracking Teams to Raise Student Achievement..... 8

 Team of Teams 8

 Virtual Data Coaching with Tracking Team Leaders 9

 Coaching Support for Building Leaders..... 9

 Virtual Data Coaching for Leaders..... 9

Work Plan..... 10

 Pilot Schools Supports..... 10

 Teacher Support 10

 Tracking Team Support..... 10

 Leadership Coaching Support 10

Cost Proposal 11

 Pilot Schools will receive the following services 11

 10 Schools participating in Pilot with 10 Teachers in each School, 100 participants..... 11

Learning Sciences International Terms & Conditions..... 12

Attachment: Bids (8-23-16) (5882 : Bids)

Pinellas County Schools | Standards Tracker Pilot

Executive Summary

Tier-1, core instruction is the teaching and learning engaged in classrooms every day. It's the foundation for preparing students to demonstrate mastery of performance tasks and learning sequences. When core instruction isn't enough, teachers employ a number of tier-2 strategies and interventions. These instructional shifts can be time consuming, expensive, and continue to produce undesirable student performance.

How then can we advance student achievement? By strengthening core instruction, less students will need tier-2 interventions. More students will achieve learning targets faster. **How can teachers and schools transform into higher performing practitioners?** By making learning visible through the creation of performance teams, teachers will plan more effectively, track student learning and act upon gaps in teaching and learning in real time.

Learning Sciences International, LLC proposes a tightly aligned system of training, tools, and supports to strengthen core instruction in a group of 10-identified Pinellas County Schools. The work begins with professional learning for teachers, teams, and leaders. With a relentless focus on data and keeping teaching and learning visible, teams of teachers will become high performing leaders by engaging in the following aligned system.

High Performing Tracking Team and Team of Teams

Pinellas will identify a core team of individuals within the district to serve on a *Tracking Team*. The Tracking Team will receive training and coaching that incorporates use of the LSI Standards Tracker data as part of Pinellas' Multi-Tiered System of Supports (MTSS). The Tracking Team will be responsible for transferring their knowledge to other participating pilot members through each school's Professional Learning Communities (PLC).

The Standards Tracker becomes the key tool for gathering, analyzing, and exporting student performance data and strategies. The Tracking Team uses the data from LSI Standards Tracker to examine student performance on the learning sequences. From this real time data, they can then collaborate to share strategies on how to improve performance, collaborate to support students who are particularly struggling and to innovate new core instructional approaches.

Each participating school will also develop a *Team of Teams*, including building leadership such as principals, assistant principals, specialists and other identified personnel. The Team of Team's role is to integrate the data into the District's MTSS. They will receive training on the critical role school leaders play in the process of improving core instruction. They will coach teachers, maintain accountability, remove barriers to effective instruction, and celebrate incremental growth.

Learning Sciences Technology

All 10 participating Pinellas pilot schools will use the LSI Standards Tracker to both create and track student performance tasks and learning sequences. This app is intuitive, easy to set up, and critical to gaining data on student performance quickly for use by the Tracking Team and Team of Teams.

Pinellas County Schools and Learning Sciences will unite to promote high-quality, core instruction with an unrelenting focus on raising achievement for all students.

Core Strategy to Advance Core Instruction

How can I improve core instruction today so my students' achievement increases?

The true focus and primary goal is to increase student achievement. At the forefront of this initiative is the desire to increase the number of students reaching every learning target, for teachers to have the daily ability to monitor and track, with the confidence and skillset to adapt their instructional strategies on the spot to help students needing additional support. Learning Sciences' core strategy to advance and deepen core instruction is through daily engagement of our *PLAN–TRACK–ACT* cycle.

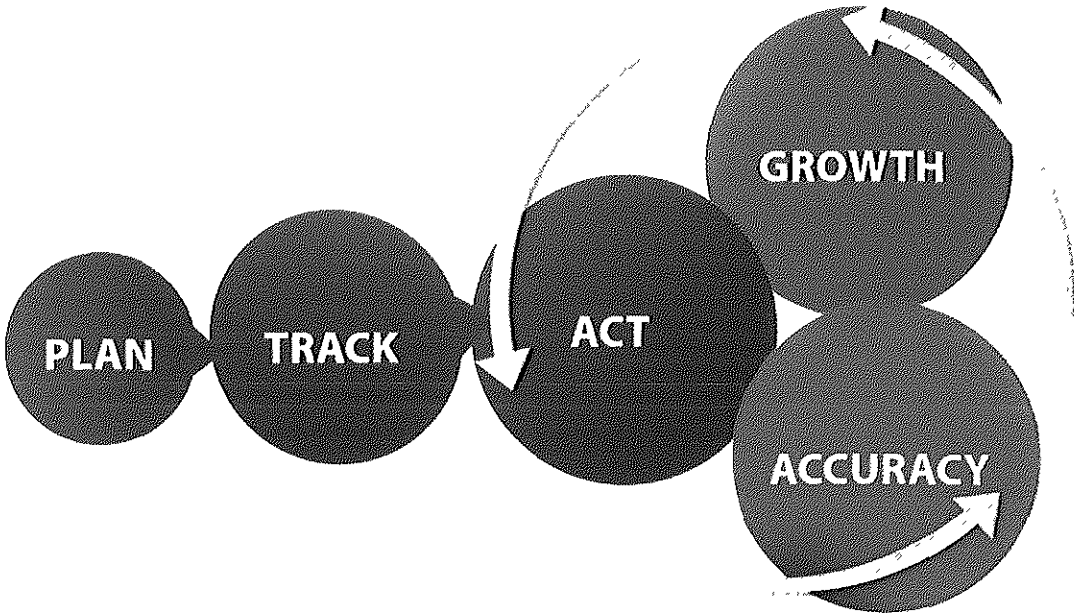


Figure 1 - Learning Sciences' Process of Advancing Core Instruction

Teachers

Teachers engage in the *PLAN–TRACK–ACT* cycle first by using the *LSI Standards Tracker* to implement the strategies gained through the triad of *Core Instruction Training*. Lessons are planned according to standards aligned performance learning targets along a learning sequence. During the flow of the lesson teachers track student learning using the *Standards Tracker* app in real time. Individual achievement is quickly identified within the flow of the lesson so teachers can immediately differentiate instruction to address any student's learning gap. By following a plan, tracking in real time and acting from a set of effective strategies, teachers are a key component to advancing core instruction.

At the administrative levels, the data, student evidences and classroom observations create an accurate picture of teaching and learning. By focusing on strategic action items, and keeping the work towards completing those items visible to all, accountability is high and progress evident.

Attachment: Bids (8-23-16) (5882 : Bids)

Pinellas County Schools | Standards Tracker Pilot

Tracking Team

The Pinellas *Tracking Team* places an intense and relentless focus on students achieving standards-based learning targets for every lesson and in every classroom. The Tracking Team addresses the achievement gap and helps to close it with more effective instruction. The *Tracking Team* will participate in the PLCs of the 10 participating pilot schools to share their knowledge, tools, and strategies of gathering real-time, actionable data.

The PLCs, in turn, will track student data and score student evidences to calibrate with the model of instruction. Teachers receive regular support from PLCs so they have the ability to monitor performance each day, and then adapt their instructional strategies on the spot to help those students who are not demonstrating success. This makes the PLC a powerful achievement engine to support the growth of students and teachers.

The Tracking Team engages in the **PLAN–TRACK–ACT** cycle in a similar way. Their work begins by examining student evidences that teachers have assessed according to learning targets in the learning sequence. By critically examining these evidences, the Tracking Team can maximize the efficacy of the PLC by creating a **PLAN** for support and coaching teachers need to be fully calibrated to the standards. They will **TRACK** using the *LSI Standards Tracker* to compare student performance on an individual and subject basis to discern what the student needs and what additional support is needed. They will **ACT** by providing strategies, in class coaching, and innovating new ideas to support higher core instruction.

Team of Teams

Constructed from Pinellas Leadership within each participating school, the *Team of Teams* are decision makers who help determine how barriers to progress can be removed and what levels of support and additional accountability need to be provided. It makes learning and leading visible to those who can place a relentless focus on an effective model of instruction and student achievement. The *Team of Teams* engages in similar work to the Tracking Team except at a District level. They can build on successes and address challenges immediately.

Technology that Works with You

LSI Standards Tracker is an innovative technology-based platform with easy to use tools aligned to Florida State Standards. *Standards Tracker* collects data in real time, easily showing growth and identifying areas of need to all stakeholders. All participating pilot schools will have access to the platform.

Building a Scalable Solution for Pinellas

A scalable solution for Pinellas begins with building the intra-school capability to deliver high-quality and innovative core instruction at the pilot schools. This will create a need for additional professional learning and new strategies. The *Learning Sciences Growth Tracker* is a tool used to foster peer-to-peer learning and identify professional growth. It will be a powerful vehicle for PLCs to lead their peers through providing feedback and sharing strategies and ideas. The Growth Tracker has online learning

Pinellas County Schools | Standards Tracker Pilot

through which teachers and PLCs can grow their skills. This learning can be tracked at the school level for micro-credentialing and as part of any Learning Management System.

Figure 2 is a summary of the interconnectedness between the teams and how they work in concert to produce accuracy in teaching and learning and growth in student achievement.

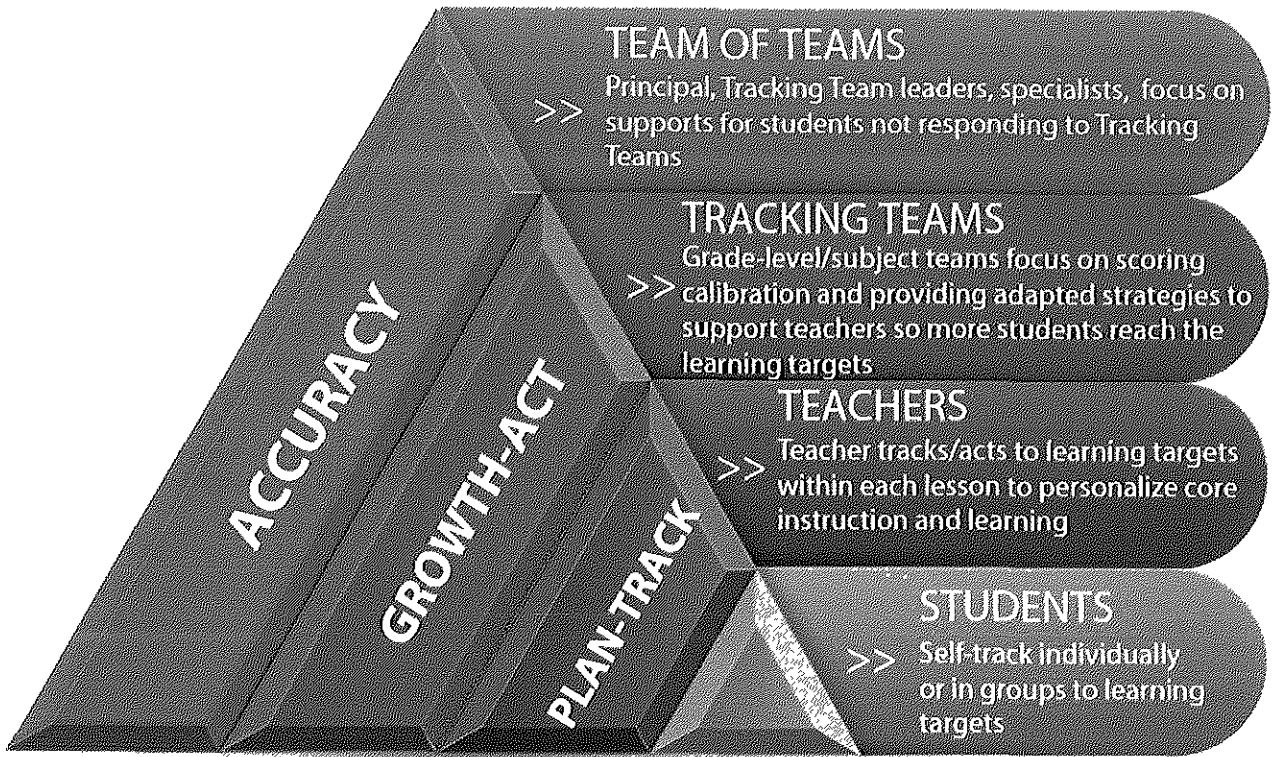


Figure 2 – Raising Student Achievement through Data-Driven Teamwork

Attachment: Bids (8-23-16) (5882 : Bids)

Pinellas County Schools | Standards Tracker Pilot

Strengthening Core Instruction and Driving Student Learning

Professional Learning for Teachers

Monitor for Learning

Monitor for Learning is a one-day training to help teachers monitor students' mastery toward the standards and more easily make on-the-spot adaptations to reduce the number of students requiring formal interventions. As a result of this session, participants will be able to:

- ⦿ *Develop* a plan to monitor student's learning
- ⦿ *Plan* to use the Standards Tracker for monitoring student learning
- ⦿ *Create* a plan for personalized student adaptations

Tracking to Close the Gap

Tracking to Close the Gap is a one-day training that helps teachers further identify the students that have been unsuccessful in meeting learning outcomes to innovate and personalize instructional techniques. As a result of this session, participants will be able to:

- ⦿ *Analyze* data provided by the Standards Tracker reports
- ⦿ *Utilize* the data to make instructional decisions for personalized student learning
- ⦿ *Plan* for instructional adaptations to strengthen learning for students needing additional support
- ⦿ *Implement* an action plan to address the needs of students identified from Standards Tracker data

Professional Learning and Support for the Tracking Team

Designing Curriculum for Rigor

How do you create curriculum that helps teachers focus on student achievement? In **Designing Curriculum for Rigor**, participants begin this two-day training with the end in mind, to examine what rigor looks like with high cognitive complexity and high student autonomy. These 'hands-on' days begin by creating four rigorous tasks. By the second day, participants delve into scaffolding learning so all students are able to master rigorous tasks. As a result of this session, the Tracking Team will be able to:

- ⦿ *Use* standards to align curriculum, instruction and short cycle formative assessment
- ⦿ *Identify* rigorous strategies aligned to standards
- ⦿ *Plan* to monitor for the desired result of foundational and aligned performance tasks
- ⦿ *Plan* for predictable challenges of foundational and deepening tasks
- ⦿ *Utilize* lesson outcomes as a basis for reflective action
- ⦿ *Determine* the most effective instructional decisions for their students

Pinellas County Schools | Standards Tracker Pilot

Tracking Teams to Close the Gap

Tracking Teams to Close the Gap is a one-day training to provide the Tracking Team with the knowledge and skills necessary to support teachers to be successful in their instructional planning, scoring student evidence, analyzing Standards Tracker data and developing personalized actions for students that are struggling within core instruction. At the end of this training, participants will be able to support the pilot participants and their PLCs to:

- ☉ Utilize the Standards Tracker to plan a sequence of learning targets
- ☉ Create success criteria for learning targets
- ☉ Create performance tasks that are align to the target
- ☉ Model effective monitoring techniques throughout a lesson
- ☉ Analyze student evidence to develop scoring consistency within the Tracking Team
- ☉ Evaluate alignment of the Learning Target → Success Criteria → Task
- ☉ Interpret Standards Tracker data to identify students not meeting the targets
- ☉ Develop personalized instructional plans for students not meeting the learning outcomes

Tracking Teams to Raise Student Achievement

Tracking Teams to Raise Student Achievement is a one-day training to provide the Tracking Team with the knowledge and skills necessary to guide the team to identify effective instructional strategies for professional growth, execute the instructional round process, and establish consistent scoring of student evidences toward the target. It will provide a process to expand the personalized instruction techniques for those students not meeting the learning outcomes across the lessons. At the end of this training, participants will be able to:

- ☉ Determine the tracking's team personal learning focus based upon the data from the Standards Tracker
- ☉ Implement instructional strategies to help meet the needs of students
- ☉ Establish the instructional rounds process within the Tracking Team to grow team members' effectiveness
- ☉ Apply the scoring consistency process within the Tracking Team
- ☉ Create a plan for additional adaptations to help meet the needs of students that are not meeting the learning outcomes across lessons

Team of Teams

Team of Teams is a one-day training with the Tracking Team to provide additional focus and support for school leadership teams in pinpointing students needing supplemental interventions in order for them to meet the learning outcomes. A cycle of continuous improvement reduces the number of students needing additional support. At the end of this training, the Tracking Team will have the ability to support leaders as they need to:

- ☉ Analyze Standards Tracker school-wide data
- ☉ Examine Standards Tracker data to check for accuracy during the mid to long assessment cycle
- ☉ Evaluate the progress of all students with a focus on the subgroups
- ☉ Determine a plan to support the students that are not meeting the learning outcomes

Pinellas County Schools | Standards Tracker Pilot

Virtual Data Coaching with Tracking Team Leaders

Virtual Data Coaching will be provided throughout this initiative with a small group of up to five team leaders from the Tracking Team. During these six sessions, Tracking Team Leaders will examine both short range data (LSI Tracker, student evidences) and long range data. These will inform progress towards the monthly action plans for the school. The data will also help PLCs to provide guidance on how to differentiate instruction for students who need tier-2 and further intervention. These consultations will allow the Tracking Team to:

- ☉ *Review* data from team member's reports
- ☉ *Develop* a plan for the team based upon the data
- ☉ *Review* how to use the data to support students and teachers
- ☉ *Address* additional customized support

Coaching Support for Building Leaders

Virtual Data Coaching for Leaders

During these monthly sessions, the Learning Sciences Consultant and Leadership Team (up to five members) will review data from the following sources: *LSI Tracker*, classroom observations, and student data. Detailed monitoring and feedback with the Learning Sciences Consultant provide specific, actionable guidance for school leaders that will lead to visible improvements in leadership and instructional practice. This process of short-term wins will hold everyone accountable while encouraging development of instructional leadership skills. Throughout these sessions, the Building Leadership Teams will:

- ☉ *Review* data from reports
- ☉ *Develop* a school-wide plan based on the data
- ☉ *Address* additional customized support

Pinellas County Schools | Standards Tracker Pilot

Work Plan

Pilot Schools Supports

Teacher Support

Each of the 10 participating schools will include 10 teachers in the pilot. For the 100 participants, two cohorts will be established whereby half of the participants from each building participate in Cohort A and the remaining half of the participants from each building participate in Cohort B. In this way, the need for substitute teachers and disruptions to the school's daily schedule will be minimized.

1. Monitoring for Learning, 1 day for each cohort 2 days total
2. Tracking to Close the Gap, 1 day for each cohort, 2 days total
3. LSI Standards Tracker technology for each of the 10 pilot school buildings

Tracking Team Support

Pinellas County Schools will establish a Tracking Team of up to 50 members for this pilot including Curriculum department representatives, instructional coaches, curriculum specialists, etc. The Tracking Team will receive the following professional development sessions and will be responsible for transferring their learning to each participating pilot school through their PLCs:

1. Designing Curriculum for Rigor/Personalized Learning, 2 days
2. Tracking Teams to Close the Gap, 1 day
3. Tracking Teams to Raise Student Achievement, 1 day
4. Team of Teams, 1 day
5. Virtual Coaching with Tracking Teams, 6 hourly sessions with Tracking Team Leaders (maximum of 5 participants)

Leadership Coaching Support

Building Leadership teams of up to five participants will receive virtual data coaching support

1. Virtual Coaching with the Leader, 8 hourly sessions with a max of 5 leaders for each school's leadership team

Pinellas County Schools | Standards Tracker Pilot

Cost Proposal

Pilot Schools will receive the following services

10 Schools participating in Pilot with 10 Teachers in each School, 100 participants

Teacher Support	\$45,000
Tracking Team Support	\$28,900
Leadership Professional Development	\$33,000
<hr/>	
Total Base Price for 10 Schools	\$106,900

Attachment: Bids (8-23-16) (5882 : Bids)

Learning Sciences International Terms & Conditions

- 1. **Customer Acknowledgment.** Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Learning Sciences International, LLC.
- 2. **Data Collection, Analysis, and Reporting.** The Organization agrees to LSI's access to the information relating to the effective administration and evaluation of student data, including Interim and Benchmark assessment data, diagnostic student achievement data from web-based systems from, for example, Performance Matters; and Florida Department of Education student value-added metrics data.
 - a. **Purpose of the Data to be Conducted:** Student achievement data is a critical component for collecting appropriate metrics over time upon which the Organization can evaluate progress towards rigor and effectively support professional development. Data is necessary to assess short-, mid- and long-cycle student achievement to assess gains and progress towards rigor. Therefore, the Organization agrees to provide the requested data (see Exhibit A: Description of Data and Associated Codes) for students attending the following participating schools:

Pinellas County Schools		
1. Belleair Els	2. Skyview Els	3. High Point Els
4. Sunset Hills Els	5. Jamerson Els	6. Fairmount Park
7. McMullen Booth Els	8. South Nok oak Els	9. Sutherland Els
10. Woodlawn Els	Madaira Beach	12. Belcher Els.

- b. **Information to be Disclosed:** Information to be disclosed will be confidential and include metrics such as average scores per item and scores averaged by demographic subgroups.
- 3. **Conditions.** The parties agree to the following conditions relating to the security and confidentiality for all collected student data.
 - a. **Ownership of Data.** The collected student data shall remain the sole property of the Organization. Except as expressly provided in this agreement, the Organization retains all right, title, interest in the collected student data as specified in these Terms and Conditions. LSI retains the right to include the student data in publications or written reports whereby the results of the data are reported anonymously. Furthermore, data included in publications or reports will never be released in any way that would enable someone to identify students or teachers.
 - b. **Collected Data.** LSI agrees that all data collected and the resulting analysis of that data will be kept confidential and all electronic analysis of data will be performed on secure, password protected computers. LSI shall maintain confidentiality and safeguard the analysis of any data gathered as a result of this Agreement. The LSI reserves all rights to publish the results of research and shall publish results without personally identifiable student or teacher information. The Organization has the right to review publications prior to submission but will have a

Attachment: Bids (8-23-16) (5882 : Bids)

Pinellas County Schools | Standards Tracker Pilot

maximum of ten (10) business days to review and provide a list of any requested changes to the LSI for consideration. The LSI will submit a final copy to the Organization prior to publication.

- c. **Confidentiality of Student Information.** The confidential student information will be used by researchers at LSI to conduct studies designed to improve instruction for children in Pinellas County Schools.
- i. To effect the transfer of data subject to FERPA, LSI agrees to use the collected data for no purpose other than research and analysis authorized under Section 99.31 (a)(6) of Title 34 of the Code of Federal Regulations which allow disclosure of personally identifiable information from students' education records in connection with LSI conducting studies to develop, validate, or administer predictive tests, administer student aid programs, or improve instruction. LSI further agrees not to share data received under this Amendment with any other entity without prior consent.
 - ii. LSI is subject to all School Board obligations relating to compliance with student records confidentiality laws. By signing these Terms and Conditions, LSI acknowledges and agrees to comply with the Family Educational Rights and Privacy Act (FERPA) and all State and Federal Laws relating to the confidentiality of student records.
4. **Authorized Representative.** LSI and the Organization shall designate in writing a single authorized representative able to request and share data according to these Terms and Conditions. The authorized representatives shall be responsible for transmitting all data requests and maintaining a log or other record of all data requested and received pursuant to this Agreement, including confirmation of the completion of any projects and the return or destruction data as required by this Agreement.
- d. LSI designates Lindsey Devers Basileo, PhD, as the authorized representative of the Organization's data. LSI or its agents may upon request review the records required to be kept under this section.
 - e. The Organization designates Daniel Evans as the authorized representative and point of contact for data collection of the Organization's data.
5. **Pricing.** Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted. Pricing remains firm for the contract period.
6. **Period of Performance.** This contract shall be fully binding and executed when all parties have signed and agreed to proposed services and fees within.
7. **Confidential and Proprietary Materials.** Any portion of this contract, confidential materials or proprietary information may not be released without prior written approval from Learning Sciences International, LLC., unless otherwise required by Florida law.

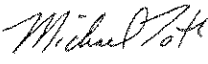
Pinellas County Schools | Standards Tracker Pilot

8. **Payment.** Purchase order or payment is required prior to order fulfillment, unless otherwise agreed upon by the District and Learning Sciences International, LLC. Make checks payable in USD to "Learning Sciences International" and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.
9. **Purchase Orders.** Please reference proposal name and date (shown above) on all purchase orders. Purchase orders should be sent to Learning Sciences International, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 299-8133 or emailed to: AccountsReceivable@learningsciences.com
10. **Terms.** Standard payment terms are net 45 days from date of invoice, unless otherwise agreed upon by the District and Learning Sciences International, LLC. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.
11. **Scheduling.** On-site training and professional development sessions requires 30 days advance notice. Signed contract, purchase order, or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee. All training sessions must be scheduled no later than 12 months following receipt of purchase order.
12. **Cancellation.** On-site training and professional development sessions may be rescheduled prior to 30 days in advance without penalty. Districts/schools who cancel/reschedule within the 30 day window will be charged a \$500 fee + travel expenses incurred (including cancellation and airline booking fees.)
13. **Shipping and Handling.** Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply. Learning Sciences International will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.
14. **Sales, Use, Value Add and other Taxes.** Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. Learning Sciences International reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller's sales tax collection requirements and Customer's current jurisdiction rates in effect on the date of invoice.
15. **Materials Reprint Licenses.** Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.
16. **Recording of Presentations.** All audio and video recording is prohibited without written consent from Learning Sciences International, LLC.
17. **Liability.** The party agrees to be fully responsible for their own acts of negligence, or their respective agents' acts of negligence when acting within the scope of their employment, and agree to be liable

Pinellas County Schools | Standards Tracker Pilot

for any damages proximately caused thereby, provided, however, the parties agree that Customer's liability is subject to the monetary limitations and defenses imposed by Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver by sovereign immunity by Customer, nor shall anything herein be construed as consent by Customer to be sued by any third party for any cause or matter arising out of or related to this Agreement.

18. Required Signatures

Learning Sciences Representative	Michael Toth	Title	CEO
Signature		Effective Date	August 4, 2016
Building Level Representative:	_____	Title	_____
Signature	_____	Date	_____
Building Level Representative	_____	Title	_____
Signature	_____	Date	_____

PLEASE SIGN AND RETURN THIS CONTRACT WITH YOUR PURCHASE ORDER.

Approved As To Form:


School Board Attorneys Office

Attachment: Bids (8-23-16) (5882 : Bids)

ITEM #	PRODUCT NAME	QTY	UNIT PRICE	TOTAL
RS16279	Ready Florida ELA (LAFS) Instruction Grade 2 Teacher Toolbox Set (2016 Copyright) (Must buy min. of 18 corresponding student instruction books)	31	29.75	922.25
RS16240	Ready Florida ELA (LAFS) Instruction Grade 3 Student Book (2016 Copyright)	594	11.05	6,563.70
RS16280	Ready Florida ELA (LAFS) Instruction Grade 3 Teacher Toolbox Set (2016 Copyright) (Must buy min. of 18 corresponding student instruction books)	33	29.75	981.75
RS16241	Ready Florida ELA (LAFS) Instruction Grade 4 Student Book (2016 Copyright)	550	11.05	6,077.50
RS16281	Ready Florida ELA (LAFS) Instruction Grade 4 Teacher Toolbox Set (2016 Copyright) (Must buy min. of 22 corresponding student instruction books)	25	29.75	743.75
RS16242	Ready Florida ELA (LAFS) Instruction Grade 5 Student Book (2016 Copyright)	484	11.05	5,348.20
RS16282	Ready Florida ELA (LAFS) Instruction Grade 5 Teacher Toolbox Set (2016 Copyright) (Must buy min. of 22 corresponding student instruction books)	22	29.75	654.50
RS15307	Ready Florida ELA (LAFS) Instruction Grade K Student Book	432	11.05	4,773.60
RS15353	Ready Florida ELA (LAFS) Instruction Grade K Teacher Toolbox Set (No Tradebooks) (Must buy min. of 18 corresponding student instruction books)	24	29.75	714.00
RS18025	Ready Florida Math (MAFS) Instruction Grade 1 Student Book (2016 Copyright)	540	11.05	5,967.00

Attachment: Bids (8-23-16) (5882 : Bids)

ITEM #	PRODUCT NAME	QTY	UNIT PRICE	TOTAL
RS18058	Ready Florida Math (MAFS) Instruction Grade 1 Teacher Toolbox Set (2017 Copyright) (Must buy min. of 18 corresponding student instruction books)	30	29.75	892.50
RS16243	Ready Florida Math (MAFS) Instruction Grade 2 Student Book (2016 Copyright)	558	11.05	6,165.90
RS16283	Ready Florida Math (MAFS) Instruction Grade 2 Teacher Toolbox Set (2016 Copyright) (Must buy min. of 18 corresponding student instruction books)	31	29.75	922.25
RS16244	Ready Florida Math (MAFS) Instruction Grade 3 Student Book (2016 Copyright)	576	11.05	6,364.80
RS16284	Ready Florida Math (MAFS) Instruction Grade 3 Teacher Toolbox Set (2016 Copyright) (must buy min. of 18 corresponding student instruction books)	32	29.75	952.00
RS16245	Ready Florida Math (MAFS) Instruction Grade 4 Student Book (2016 Copyright)	550	11.05	6,077.50
RS16285	Ready Florida Math (MAFS) Instruction Grade 4 Teacher Toolbox Set (2016 Copyright) (Must buy min. 22 corresponding student instruction books)	25	29.75	743.75
RS16246	Ready Florida Math (MAFS) Instruction Grade 5 Student Book (2016 Copyright)	484	11.05	5,348.20
RS16286	Ready Florida Math (MAFS) Instruction Grade 5 Teacher Toolbox Set (2016 Copyright) (Must buy min. of 22 corresponding student instruction books)	21	29.75	624.75
RS18024	Ready Florida Math (MAFS) Instruction Grade K Student Book (2016 Copyright)	414	11.05	4,574.70

Attachment: Bids (8-23-16) (5882 : Bids)

ITEM #	PRODUCT NAME	QTY	UNIT PRICE	TOTAL
RS18057	Ready Florida Math (MAFS) Instruction Grade K Teacher Toolbox Set (2017 Copyright) (Must buy min. of 18 corresponding student instruction books)	23	29.75	684.25
RS14429	i-Ready Prof Dev Onsite Custom Content One Session (up to 3 Hrs.)	10	1,400.00	14,000.00
RS14428	i-Ready Prof Dev Webinar Custom Content 60 – 90 minute session	2	500.00	1,000.00
	Estimated shipping	1	6,329.78	6,329.78
				<hr/> 100,452.03

Attachment: Bids (8-23-16) (5882 : Bids)

School Board Meeting of: **August 23, 2016**

Bid File No: 17-710-028-SS

Bid File Title: Sole Source Sole Source
Auditory FM
Receiver/Transmitter
Equipment, Supplies &
Maintenance Service

Contract Period: thru N/A - One Time Purchase

Contract Value: \$ 81,109.39

Contract Type: Estimated Dollar Amount Firm, Fixed Dollar Amount Firm, Fixed Unit Prices Firm, Fixed Fees or Discounts

*** Rationale/Reason**

This vendor is the proprietary vendor for the equipment and services.

Submitted By: Linda M. Balcombe, CPPO, CPPB **For:** Cross Bayou Elementary School
Title: Director, Purchasing Department

Requested By: Busara Pitts **Buyer:** Patty Roesler
Title: ESE Specialist/Communication Disorders

Recommended award by vendor as follows: (see attached)

Attachment: Bids (8-23-16) (5882 : Bids)

PHONAK LLC

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
24	Phonak Roger Inspiro Transmitter w/iLapel mic (2 yr warranty)	\$ 639.00	\$ 15,336.00
30	Phonak Sky V50-P BTE Receiver (w/2 year warranty)	578.00	17,340.00
30	Roger 18 FM Receiver (w/2 yr warranty)	593.00	17,790.00
12	Phonak Roger Focus FM Receiver	450.00	5,400.00
5	Phonak Roger MyLink	545.00	2,725.00
1	Service and maintenance of Roger Transmitters, receivers and accessories – PC504 Plan for school year 7/1/2016 to 06/30/2017	22,500.00	22,500.00
	Shipping Charge		18.39
		TOTALS:	\$ 81,109.39

Attachment: Bids (8-23-16) (5882 : Bids)

School Board Meeting of: **August 23, 2016**

Bid File No: 17-205-023-SS

Bid File Title: Sole Source Software

Contract Period: thru N/A - One Time Purchase

Contract Value: \$ 51,500.00

Contract Type: Estimated Dollar Amount Firm, Fixed Dollar Amount Firm, Fixed Unit Prices Firm, Fixed Fees or Discounts

*** Rationale/Reason**

The vendor holds the copyrights and the rights to this software.

Submitted By: Linda M. Balcombe, CPPO, CPPB

For: Highs School Reading and Language Arts Department

Title: Director, Purchasing Department

Requested By: Beth Anderson

Buyer: Clair Stapleton

Title: 6-8 Reading Specialist

Recommended award by vendor as follows:

HOUGHTON MIFFLIN HARCOURT V33888

ISBN #	TITLE	QTY	UNIT PRICE	TOTAL
9780545807982	Hosting Services Setup Fee (1 st Time User)	1	\$1,500.00	1,500.00
9780545807982 #6001646	District Hosting Services Plan 1 st Server	1	50,000.00	50,000.00
			TOTAL	\$51,500.00

Attachment: Bids (8-23-16) (5882 : Bids)

SCHEDULED

REQUEST FOR APPROVAL (ID # 5912)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to the following Student Progression Plan policies:
Policy 5410.01 - REQUIRED CORE CURRICULUM/PROMOTION/RETENTION/ACCELERATION - ELEMENTARY,
Policy 5410.02 - REGULAR PROGRAM CORE CURRICULUM/PROMOTION/RETENTION/ACCELERATION – MIDDLE SCHOOL, Policy 5420.01 - REPORTING STUDENT PROGRESS – ELEMENTARY, Policy 5420.02 - REPORTING STUDENT PROGRESS – MIDDLE SCHOOL, Policy 5430 – CLASS RANK, Policy 5440 HIGH SCHOOL CREDIT AND STUDENT PERFORMANCE STANDARDS, Policy 5455 – FLORIDA'S BRIGHT FUTURES SCHOLARSHIP PROGRAM, and Policy 5460 - GRADUATION REQUIREMENTS (This is the first reading).

BACKGROUND:

Pursuant to Chapter 120, Florida Statutes, an amendment to policy (rule) is being proposed regarding. Policy 5410.01 - REQUIRED CORE CURRICULUM/PROMOTION/RETENTION/ACCELERATION - ELEMENTARY, Policy 5410.02 - REGULAR PROGRAM CORE CURRICULUM/PROMOTION/RETENTION/ACCELERATION – MIDDLE SCHOOL, Policy 5420.01 - REPORTING STUDENT PROGRESS – ELEMENTARY, Policy 5420.02 - REPORTING STUDENT PROGRESS – MIDDLE SCHOOL, Policy 5430 – CLASS RANK, Policy 5440—HIGH SCHOOL CREDIT AND STUDENT PERFORMANCE STANDARDS, Policy 5455 – FLORIDA'S BRIGHT FUTURES SCHOLARSHIP PROGRAM, and Policy 5460 - GRADUATION REQUIREMENTS (This is the first reading of the proposed amendments to policy.

To view the policies above with their respective amendments online, please click on the link:
<http://pcsb.org/Page/15825>

A collection of policies comprise the Student Progression Plan (SPP). All policies in the SPP that need to be amended are submitted annually and include new legislation, stakeholder feedback, and technical assistance from the Florida Department of Education. Changes also include corrections to outdated language and terminology.

Proposed changes to the policies in the 2016-17 Student Progression Plan are:

- 5410.01 Required Core Curriculum/Promotion/Retention/Acceleration – Elementary
- Revised language as to the purpose of promotion/retention, placement committee considerations (page 1)
 - Increased physical activities during health education (page 1)
 - ELL requirements (page 2)

- Grade level edits – edited only for flow of the document, not necessarily content (pages 3-10)
- Organized narrative for a flow of promotion requirements, acceleration, promotion with support, and retention (flow, not content) (pages 3-10)
- Removed the 5th grade promotion section as this is no longer required by statute (page 4)
- Revised language to be clear regarding the good cause exemptions in 3rd grade. (pages 6-9)
- ESE references were edited from SSS Access Points to Florida Standards Access Points as the alternative assessment. (page 10)

5410.02 Regular Program Core Curriculum/Promotion/Retention/Acceleration – Middle School

- Added language regarding physical education in grades 6, 7, and 8 (exception in IB Middle Years Programme schools. (page 14)
- ESE references were edited from SSS Access Points to Florida Standards Access Points as the alternative assessment. (page 15)

5420.01 Reporting Student Progress – Elementary

- ESE references were edited from SSS Access Points to Florida Standards Access Points as the alternative assessment. (page 20)
- Defines Access points for subject areas and uses the new state language of Essential Understandings (EUs). (page 20)
- Edited language in ESE section regarding the progress reports (are in addition to the progress reports in general education). (page 20)

5420.02 Reporting Student Progress – Middle School

- ESE references were edited from SSS Access Points to Florida Standards Access Points as the alternative assessment. (page 21)
- Defines Access points for subject areas and uses the new state language of Essential Understandings (EUs). (page 21)
- Edited language in ESE section regarding the progress reports (are in addition to the progress reports in general education). (page 21)
- Removes scholar designation linked to the passing of Geometry (page 22)
- Changes ESE language to include Florida Standards Alternate Assessment (page 24)

5430 Class Rank

- Added clarifying language in section C – regarding students graduating early to note they will be included with the early graduating class for final class ranking, honors designations upon early graduation and Talented 20 identification. (page 28)
- Section D adds the statement about when rank in class is computed (after the first semester of the 12th grade year) – now adds or year of early graduation. (page 28)

- 5440 High School Credit and Student Performance Standards
- Adds language reflected in Florida Statute 1003.4996 regarding Personalized Learning, competency-based educational environments allowing students to advance to higher levels of learning upon mastery of concepts and skills rather than awarding of credits as normally defined through seat time. (page 31)
- 5455 Florida's Bright Futures Scholarship Program (pages 33-35)
- Added clarifying language around the application submission prior to the student's intended graduation date. (page 33)
 - Added clarifying language to define when they are eligible to begin their work. (after they have completed 8th grade – summer prior to 9th grade). (page 33)
 - Outlines criteria for students coming from out of state. (pages 33)
 - Added clarifying language as to when forms are due and to whom. (page 34)
 - Rearranged language to place religious devotion at the end of the sentence. (page 34)
 - Added language that an activity performed prior to becoming an official high school student (after they have completed 8th grade – summer prior to 9th grade) or after graduation will not count. (page 35)
 - Participation on a sports team or a performance of any kind will not count as a project. (page 35)
- 5460 Graduation Requirements
- Online course requirement has been edited to include legislative changes to reflect the new ways to meet the one semester requirement (pages 38-39):
 1. Earn .5 credit in a high school course or 1.0 credit in a 1.0 credit high school course through Pinellas Virtual, their assigned high school or another district approved on line provider OR
 2. Complete a career technical course, or sequence of courses, and achieve a nationally recognized industry certification in information technology identified on the Career and Professional Education Act (CAPE) Industry Certification funding list OR
 3. Pass an industry certification examination in information technology as identified on the Career and Professional Education Act (CAPE) Industry Certification funding list without enrollment in or completion of the corresponding course(s).
 - Removed special diploma language. (pages 56-57)
 - Corrected references to Florida Standards Alternate Assessment (FSAA) (page 54)
 - Added a clarifying statement regarding 4th or 5th year seniors who need 2 or less courses to graduate with a standard high school diploma and who have a 2.0 GPA can elect to enroll in only those courses needed to

graduation. They will still be considered as full-time students. (pages 45-46))

- Corrected language to state that students can elect to take virtual courses through Pinellas Virtual, Florida Virtual, or any public school district virtual program within the state of Florida. (page 47)
- IB Program Diploma – added clarifying language to define “program” requirements including 8 Creativity/Activity/Service (CAS) outcomes. (page 50)
- In the Options for Exceptional Student Education section, clarifying language was added to explain diploma options and explanations for Standard High School Diploma Via Access Points (no longer special diploma), and how to meet the requirements for this designation. (pages 53-57))

Included as part of this agenda item are the proposed policy amendments which include portions of the policy that are being amended. Words ~~struck through~~ are deletions; words underlined are additions.

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the setting of a public hearing and authorize the advertisement of the public hearing to consider the proposed amendment to policy.
2. Modify the amendment, approve the setting of a public hearing, and authorize advertisement of the public hearing to consider the modified amendment to policy.
3. Do not approve the setting of a public hearing and authorization to advertise the public hearing to consider the proposed amendment to policy.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

The Student Progression Plan is a collection of policies influenced by factors such as federal, state and District requirements, legislation, and curriculum revisions. Updating the Student Progression Plan policies ensures that the District is in compliance with changes in such factors.

FINANCIAL IMPACT:

Impact as to the District: If Alternative 1 is adopted, no economic impact is expected. Impact to the Public: If Alternative 1 is adopted, the School Board determines that a formal economic impact statement is not required pursuant to Section 120.54(2)(b) Florida Statutes.

DATA SOURCES:

David Koperski, School Board Attorney
 Sherry Aemisegger, Ed.D. Executive Director, Exceptional Student Education
 Shana Rafalski, Executive Director, Elementary School Education
 Dywayne Hinds, Executive Director, Middle School Education
 Rita Vasquez, Executive Director, High School Education

Mark Hunt, Executive Director, Career Technical Education
Mary Beth Corace, Ph.D., Director of Strategic Planning and Policy
Judith Vigue, Director of Advanced Studies and Academic Excellence
Andrew Weatherill, K-12 Guidance Services Specialist
Katie Csaszar, ESE Specialist
Laura Bluett, ESE Specialist

SUBMITTED BY:

Pamela T. Moore, Associate Superintendent, Teaching and Learning

SCHEDULED

REQUEST FOR APPROVAL (ID # 5913)

August 23, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 2250 – FUNDAMENTAL SCHOOLS, MAGNET PROGRAMS, AND CAREER ACADEMIES (This is the first reading.)

BACKGROUND:

Pursuant to Chapter 120, Florida Statutes, an amendment to policy (rule) is being proposed regarding Policy 2250 – FUNDAMENTAL SCHOOLS, MAGNET PROGRAMS, AND CAREER ACADEMIES. This is the first reading of the proposed amendment to policy. Policy 2250 is being amended to reflect changes to the PROCEDURES FOR DISTRICT APPLICATION PROGRAMS, which is incorporated as policy. Proposed changes have been discussed with the Board at the August 12, 2016 workshop.

To view the District Application Programs Handbook with the proposed changes online, please click on the link below:

<http://pcsb.org/Page/15825>

The following annual updates are being made to clarify language related to how priorities are applied, who can reapply to magnet and fundamental programs, modernized fundamental dress code restrictions, align policy for applications programs to federal law, rebrand several high school career programs, add Midtown Academy as a new District Application Program (DAP) and update program entrance criteria to align with the new Florida Standards Assessments. There are also several duplications and rearrangement of text to make the document read more clearly.

- Add clarifying language reinforcing that priorities only apply during the initial application period and to first ranked applications. (pg. 7-8)
- Clarify when and how reassignment to a disciplinary program will impact a student's acceptance into a program. Also removed language prohibiting reapplication to a DAP after reassignment or expulsion. (pg. 9-10)
- Generalizing dress code language for middle or high school fundamental students eliminating highly specific language (i.e. dog collars, piercings, body art). (pg. 17)
- Language added to require manifestation review prior to referring a fundamental student or DAP student to the IAC (fundamental) or intervention committee (DAP) for discipline or academics aligned to federal statutes. Language was suggested and approved by the School Board Attorney's office. (pg. 17, 27, 39)
- Eliminate language stating that fundamental students who are dismissed from the program cannot make application to a fundamental school at another level (middle or high). (pg. 19-20)

- Duplicated the following sections for Elementary, Middle, and High school DAP for consistency:
 - Full time enrollment language from page 11 to all sections. (pg. 23, 33)
 - Require that schools will develop an intervention plan for students prior to removal from a program. (pg. 28, 31)
 - Language regarding appeals process from page 39. (pg. 32)
- Removed language regarding Melrose and Gulfport school-within-a-school language that no longer applies. (pg. 23)
- Clarified language on feeder pattern priority from PK to KG at Sanderlin. (pg. 24)
- Generalized language specific to IB at Sanderlin as we now have multiple IB/International schools. (pg. 30)
- Inserted language regarding timeline for families coming in from out of district to provide grade and test score documentation to secondary schools with entrance criteria. (pg. 34)
- Updated High School Career Academy program names for rebranding. Also added Midtown Academy. (pg. 24, 36, 37-38)
- Moved “Major infractions” language previously located on page 40 to a more appropriate section on page 39.
- Updated Entrance Criteria to include new FSA score information. Also removed foreign language entrance requirement for IB and AICE high school programs at the request of the Advanced Studies Office. Removed audition requirement for The Leadership Conservatory for the Arts at Tarpon Springs High School at the request of the school and Music Education Department. (pg. 44-46)

Various technical edits including removal of redundancy

STRATEGIC DIRECTION: Effective & Efficient Use of Resources

ALTERNATIVES:

1. Approve the setting of a public hearing and authorize the advertisement of the public hearing to consider the proposed amendment to policy.
2. Modify the amendment, approve the setting of a public hearing, and authorize advertisement of the public hearing to consider the modified amendment to policy.
3. Do not approve the setting of a public hearing and authorization to advertise the public hearing to consider the proposed amendment to policy.

RECOMMENDATIONS:

Alternative No. 1 is recommended.

RATIONALE:

Changes are regularly made to the manual for the Procedures for District Application Programs (DAP) to update entrance or exit requirements, program locations, or attendance areas, and to keep language current and aligned with local and state terminology. This amendment to the DAP reflects these changes.

FINANCIAL IMPACT:

There is no financial impact to the district based on this year's changes.

DATA SOURCES:

David Koperski, School Board Attorney
Mary Beth Corace, Ph.D., Director, Strategic Planning and Policy
William Lawrence, Director, Student Assignment
Melissa Campbell, District Application Program Specialist

SUBMITTED BY:

Pamela T. Moore, Associate Superintendent, Teaching and Learning

ATTACHMENTS:

- Policy 2250 - Fundamental Schools, Magnet Programs, and Career Academies (PDF)

1
2 2250 - FUNDAMENTAL SCHOOLS, MAGNET PROGRAMS, AND CAREER
3 ACADEMIES

4 The Pinellas County Schools Procedures for District Application Programs dated January 16, 2001,
5 as amended April 17, 2001, January 9, 2007, December 9, 2008, December 7, 2010, November 8, 2011,
6 December 11, 2012, September 24, 2013, March 11, 2014, October 14, 2014, September 22, 2015, and
7 (final board date) is hereby adopted by the School Board as a rule and is incorporated herein by
8 reference. The Procedures for District Application Programs Handbook contains requirements applicable
9 to elementary school, middle school, and high school programs.

10
11 F.S. 1001.32, 1001.32(2), 1001.41, 1001.42, 1001.43, 1003.02

12
13 Adopted 12/9/09; Revised 6/29/10, 12/7/10, 11/8/11, 12/11/12, 9/24/13, 03/11/2014, 10/14/14, 9/22/15,
14 --/--

15
16 Approved as to form and legality:

17
18
19 

20 _____
21 School Board Attorney
22